

Paradise Recreation and Park District
Board of Directors Regular Meeting
Terry Ashe Recreation Center
May 8, 2024

MINUTES

1. CALL TO ORDER:

Board Chairperson Robert Anderson called the Regular Meeting of the Paradise Recreation and Park District Board of Directors to order at 6:00 p.m.

1.1 PLEDGE OF ALLEGIANCE:

Chairperson Anderson led the Pledge of Allegiance.

1.2 ROLL CALL:

Present: Robert Anderson (Chairperson), Jen Goodlin (Vice-Chairperson), Steve Rodowick (Secretary), Mary Bellefeuille (Director), Al McGreehan (Director).

PRPD STAFF:

Present: Dan Efseaff (District Manager), Kristi Sweeny (Assistant District Manager Jeff Dailey (Recreation Supervisor), Catherine Merrifield (District Accountant), Sunny Quigley (Administrative Assistant II) Scott Amick (Recreation Supervisor), Sarah Hoffman (Board Clerk), Eddie Valadez (Recreation Leader III), and Cayleb Reilly Recreation Leader III)

1.3 WELCOME GUESTS:

John Stonebraker, Tony Garibay, Cassidy Guess

1.4 SPECIAL PRESENTATIONS: Elements Youth Advisory Council Phase 1 Report (Eddie Valadez, Cayleb Reilly, Tony Garibay, Cassidy Guess)

2. PUBLIC COMMENT: None

3. CONSENT AGENDA:

3.1. Board Minutes: Regular Meeting of April 10, 2024

3.2. Correspondence: Butte County Fish & Game Commission grant award letter.

3.3. Payment of Bills/Disbursements (Warrants and Checks Report)

Check # 057025 - 057129 and ACHs

3.4. Information Items (Acceptance only): Safety Committee Minutes of April 18, 2024

Board Clerk Hoffman pulled Item 3.1 from the Consent Agenda.

MOTION: Approve Consent Agenda items 3.2, 3.3, and 3.4 **MADE BY:** Rodowick. **SECOND:** Bellefeuille. **Roll Call Vote: AYES:** 5 (Anderson, Goodlin, Rodowick, Bellefeuille, and McGreehan). **NOES:** 0. **ABSENT:** 0.

Items pulled from Consent Agenda**3.1. Board Minutes: Regular Meeting of April 10, 2024.**

Board Clerk Hoffman identified corrections to the minutes.

MOTION: Approve meeting minutes from April 10, 2024, with the noted corrections. **MADE BY:** McGreehan. **SECOND:** Rodowick. **Roll Call Vote:** **AYES:** 5 (Anderson, Goodlin, Rodowick, Bellefeuille, and McGreehan). **NOES:** 0. **ABSENT:** 0.

4. COMMITTEE REPORTS:

- 4.1. Finance Committee Meeting of April 11, 2024.**
- 4.2. Personnel Committee Meeting of April 16, 2024.**
- 4.3. Personnel Committee Meeting of April 30, 2024.**

5. OLD BUSINESS:

5.1. Donation of Properties – The District has an opportunity to accept the donation of real estate of 3 separate parcels in Paradise (Assessor’s Parcel Numbers (APNs): 1) APN 051-230-059-000 (David Schott Revocable Inter Vivos Trust); 2) APN 055-190-023-000 (Ronald G. Knauff Living Trust); and 3) APN 055-201-025-000 (Reed Family Trust). The BOD may adopt with a single motion to adopt all resolutions or to take each one separately. The Recreation and Park Committee recommends Board review and acceptance. Recommendation: Approve Resolutions: 1) #24-05-1-534; 2), #24-05-2-535, and 3) #24-05-3-536 to accept the Donations and Authorize the District Manager Signatory Authority to complete the transactions.

Public Comment: Citizen Stonebraker

MOTION: Approve Resolution #24-05-1-534 as further amended per discussion. **MADE BY:** McGreehan. **SECOND:** Bellefeuille. **Roll Call Vote:** **AYES:** 4 (Goodlin, Rodowick, Bellefeuille, and McGreehan). **NOES:** Anderson. **ABSENT:** 0.

MOTION: Approve Resolution #24-05-2-535 with the correction of including the APN number in the resolution title. **MADE BY:** Rodowick. **SECOND:** Goodlin. **Roll Call Vote:** **AYES:** 5 (Anderson, Goodlin, Rodowick, Bellefeuille, and McGreehan). **NOES:** 0. **ABSENT:** 0.

MOTION: Approve Resolution #24-05-2-536 with the resolution title amended to include the APN number in the title and adding the word “potentially,” to the 3rd paragraph before the word expands. **MADE BY:** McGreehan. **SECOND:** Rodowick. **Roll Call Vote:** **AYES:** 5 (Anderson, Goodlin, Rodowick, Bellefeuille, and McGreehan). **NOES:** 0. **ABSENT:** 0.

A break was requested and approved with Board concurrence. The meeting went into break at 7:30 PM and resumed at 7:40 PM.

5.2. OPR Grant Agreement and Resolution. – The District has been working with the Town of Paradise and partners related to the Buffer Project and other measures to improve wildfire safety in the Community. The collaboration has resulted in developing a successful grant application for

the California Office of Planning and Research (OPR) (Grantor) Regional Resilience Grant Program. The grant provides approximately \$638,714 in funding and serves as a match for other grants. The project will help ensure that we have useful information to bring back to the community and decision makers. **Recommendation: Approve Resolution #24-05-4-537 and Authorize the District Manager to work with legal counsel to complete the Agreement with the Grantor and Agreements with Consultants identified in the proposal.**

Public Comment: Citizen Stonebraker

MOTION: Approve Resolution #24-05-4-537 and Authorize the District Manager to work with legal counsel to complete the Agreement with the Grantor and Agreements with Consultants identified in the proposal **MADE BY:** McGreehan. **SECOND:** Rodowick. **Roll Call Vote: AYES:** 5 (Anderson, Goodlin, Rodowick, Bellefeuille, and McGreehan). **NOES:** 0. **ABSENT:** 0.

6. NEW BUISNESS

6.1. Jordan Hill OHV RFP Response Proposal. – The District sent out a Request for Proposal regarding a feasibility study to be done on the Jordan Hill Road Off Highway Vehicle on March 15, 2024. The District went over the submitted proposals and chose the proposal submitted by ICF Jones & Stokes, Inc. (ICF). Recommendation: Authorize District Manager to accept the proposal from ICF Jones & Stokes, Inc. (ICF) and authorize the District Manager to complete a PRPD agreement with the consultant and our legal counsel.

Public Comment: Citizen Stonebraker

MOTION: Authorize District Manager to accept the proposal from ICF Jones & Stokes, Inc. (ICF) and authorize the District Manager to complete a PRPD agreement with the consultant and our legal counsel. **MADE BY:** Rodowick. **SECOND:** McGreehan. **Roll Call Vote: AYES:** 5 (Anderson, Goodlin, Rodowick, Bellefeuille, and McGreehan). **NOES:** 0. **ABSENT:** 0.

6.2. Finalized Audit for Fiscal Year (FY) 2021-2022. – The District received the Final 2021-2022 audit report from Harshwal & Company LLC. The Finance Committee reviewed the findings (4/11/2024) and recommends BOD consideration. Recommendation: Accept the FY 2021-22 Fiscal Year final audit report.

MOTION: Accept the FY 2021-22 Fiscal Year final audit report. **MADE BY:** Bellefeuille. **SECOND:** Rodowick. **Roll Call Vote: AYES:** 5 (Anderson, Goodlin, Rodowick, Bellefeuille, and McGreehan). **NOES:** 0. **ABSENT:** 0.

6.3. Approve the Fiscal Year (FY) 2024-2025 Preliminary Budget and Set Public Hearing Date - The PRPD Board of Directors will consider adopting the FY 2024-2025 Preliminary Budget as presented in the Notice of Public Hearing and set a public hearing date for June 12, 2024, during the Regular Board Meeting at which time the adoption of the final budget for FY 2024-2025 may follow the public hearing. Recommendation: Approve the Preliminary Budget and set a Public Hearing Date for June 12, 2024.

Public Comment: Citizen Stonebraker

MOTION: Approve the Preliminary Budget and set a Public Hearing Date for June 12, 2024. **MADE BY:** Bellefeuille. **SECOND:** Goodlin. **Roll Call Vote:** **AYES:** 5 (Anderson, Goodlin, Rodowick, Bellefeuille, and McGreehan). **NOES:** 0. **ABSENT:** 0.

6.4. Resolution # 24-05-5-538- Director Al McGreehan is running for Chief Financial Officer for the CARPD Board. The District is looking to approve a resolution in support of his candidacy. Recommendation: Approve Resolution #24-05-5-538.

Public Comment: Citizen Stonebraker

MOTION: Approve Resolution #24-05-5-538. **MADE BY:** Rodowick. **SECOND:** Bellefeuille. **Roll Call Vote:** **AYES:** 5 (Anderson, Goodlin, Rodowick, Bellefeuille, and McGreehan). **NOES:** 0. **ABSENT:** 0.

7. REPORTS

7.1 District Report

7.2 Board Liaison Reports

A break was requested and approved with Board concurrence. The meeting went into break at 9:03 PM and resumed at 9:15 PM.

8. CLOSED SESSION:

The meeting went into Closed Session at 9:18 PM to discuss:

8.1. 54956.8, to discuss Real Estate Negotiations within District Boundaries.

8.2. 54957.6, Employee Salary and Wage Negotiations.

The meeting resumed at 11:25 PM. Chairperson Anderson gave a brief report on both Closed Session items.

9. BOARD COMMENT:

10. ADJOURNMENT:

Chairperson Anderson adjourned the meeting at 11:28 PM until the next Regular Board meeting, scheduled for June 12, 2024, at 6:00 p.m. at the Terry Ashe Recreation Center,



Robert Anderson, Chairperson



Steve Rodowick, Secretary