

Paradise Recreation and Park District
Board of Directors Regular Meeting
Terry Ashe Recreation Center
November 9, 2022

MINUTES

1. CALL TO ORDER:

Board Chairperson Al McGreehan called the Regular Meeting of the Paradise Recreation and Park District Board of Directors to order at 6:01 p.m.

1.1 PLEDGE OF ALLEGIANCE:

Chairperson McGreehan led the Pledge of Allegiance.

1.2 ROLL CALL:

Present: Al McGreehan (Chairperson), Steve Rodowick (Vice-Chairperson), Mary Bellefeuille (Secretary), Robert Anderson (Director), Dennis Ivey (Director).

PRPD STAFF:

Present: Dan Efseaff (District Manager), Mark Cobb (Park Supervisor), Catherine Merrifield (District Accountant), Sarah Hoffman (Board Clerk), Lori McCoslin (Recreation Specialist), Sunny Quigley (Administrative Assistant II), Lorrennis Leeds (Administrative Assistant I)

Present via teleconference: Kristi Sweeney (Assistant District Manager), Jeff Dailey (Recreation Supervisor).

1.3 WELCOME GUESTS:

Board Clerk Hoffman welcomed the guests present.

Present: Judy Orlando, Scarlett Miller, Penny Vaughn, Nathan Peck, Crystal Peck, Bryon Dixon, Gary Hartley, Andy Kiser, Gary Paul, Katy Philippe, Nate Seidenglanz, Jennifer Arbuckle.

Present via teleconference: Garima (Harshwal and Company LLC), John Stonebraker.

1.4 SPECIAL PRESENTATIONS:

A. Mark Cobb (Park Supervisor, PRPD) - Certificate of Appreciation for Eagle Scouts, Nate Seidenglanz and Xavier Peck

Park Supervisor Cobb gave a brief verbal presentation on the Boy Scouts who built and installed some informative signs at a couple of the PRPD Parks. He then presented both Boy Scouts with an appreciation award.

B. Jennifer Arbuckle (Jennifer Arbuckle Consulting) - PRPD's Beverage Container Recycling Program and Grant Update.

Jennifer gave a presentation on what she has been doing with the Beverage Container Recycling Program and gave an update on the current grant.

She stated that 56 bins have been installed and 6 more will be installed soon. She showed those present a commercial regarding recycling at the parks.

Jennifer then mentioned that she is working with the Town of Paradise to get water bottle refill stations and bear proof trash bins. These would be installed at District parks.

Chairperson McGreehan asked Board members if they had any questions.

Vice-Chairperson Rodowick asked about the recycling center and the reopening, Jennifer provided feedback. He also suggested making the trash bins a forest green.

Chairperson McGreehan then asked if there were any questions from the audience, in person or online. There was none.

After Special Presentations Chairperson McGreehan asked for Board concurrence to move Items 5.1 and 6.1 to before public comment. There was board concurrence.

5.1 Paradise Horseman's Association (PHA) Annual Report (Information only). – Scarlett Miller (PHA President) will present the Annual Report as per the lease agreement.

Scarlett gave a PowerPoint presentation on The Paradise Horseman's Association and all the events they have held or participated in.

She informed those present that their 2023 goal is to get better lighting at the arena. District Manager Efsaef provided feedback and stated that the scope of the project was to provide area lighting and future sports lighting, but this would require additional funds.

Chairperson McGreehan stated that he appreciates the partnership between Paradise Recreation and Park District and the PHA.

Secretary Bellefeuille asked about the existing signs on Moore Road regarding the horse arena entrance. Scarlett provided feedback. Secretary Bellefeuille then stated that PRPD may want to put more PHA events in the activity guide and then asked Scarlett about membership. Scarlett provided feedback on that as well.

Chairperson McGreehan then asked if there were any more questions from board members. There were none.

Chairperson McGreehan then asked if anyone in the audience, in person or online had any comments. There was none.

6. NEW BUSINESS:

6.1 Recognition of District Maintenance Staff (Resolution #22-11-1-519). – In recent years, District Personnel have rose to incredible levels of performance, as the District met challenges with COVID and recovery from the Camp Fire. Our Parks staff performance over this time is a testament to their dedication, perseverance, and resilience. The District Manager and the Board of Directors would like to recognize the District’s Maintenance Crew for their accomplishments in making District facilities an important part of the community. *Recommendation: Adopt Resolution #22-11-1-519 as presented.*

Chairperson McGreehan briefly commented on the agenda item and District Manager Efseaff followed up with a power point presentation highlighting park staff.

Secretary Bellefeuille stated that when CAPRI/CARPD Board Members and staff came to visit they had nothing but great things to say about our parks.

Chairperson McGreehan solicited any comments from board members, there were none.

Chairperson McGreehan then asked if anyone in the audience in person and online if they had and questions. There were none.

Chairperson McGreehan then read the resolution out load and asked for a motion.

MOTION:

Vice- Chairperson Rodowick moved to approve Resolution #22-11-1-519. Secretary Bellefeuille seconded the motion, and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson McGreehan, aye; Vice-Chairperson Rodowick, aye; Secretary Bellefeuille, aye; Director Anderson, aye; Director Ivey, aye.

2. PUBLIC COMMENT:

Citizen Stonebraker made a public comment about how once again there was no AD-HOC Committee for Magalia and hope that in January of 2023 when committee assignments are chosen, that a Magalia committee will be created. He also stated that he is disappointed that the trails workshop was cancelled.

Chairperson McGreehan thanked Citizen Stonebraker for his comment.

3. CONSENT AGENDA:

1. Board Minutes: Regular Meeting of October 12, 2022, and Special Meeting Minutes of October 19, 2022
2. Payment of Bills/Disbursements (Warrants and Checks Report)
Check #054534 – 054650 and ACHs
3. Information Items (Acceptance only): Safety Committee Meeting Minutes from October 20, 2022

Chairperson McGreehan asked Board members for any items to remove from the consent agenda.

Director Ivey said that he is abstaining from the October 12, 2022, meeting minutes, as he was not in attendance at that meeting.

Chairperson McGreehan asked if there were any further comments from board members. There were none.

Chairperson McGreehan then asked the audience, in person and online if they had any input-on consent agenda items. There was no input received.

MOTION:

Secretary Bellefeuille moved to approve the Consent Agenda. Vice- Chairperson Rodowick seconded the motion, and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson McGreehan, aye; Vice-Chairperson Rodowick, aye; Secretary Bellefeuille. aye; Director Anderson, aye; Director Ivey, aye.

4. COMMITTEE REPORTS:

4.1. Finance Committee Meeting, – The Finance Committee met on October 25, 2022, to review Auditor responses to and findings of the District’s Request for Proposal (RFP).

Vice- Chairperson Rodowick informed the board of the conversation held about the auditor results and that the committee concurred on accepting Hashwal and Company LLC as the new auditor for the next 5 years.

5. OLD BUSINESS:

5.2 Approval of Audit Proposal – Staff posted a Request for Proposal (RFP) to complete an annual audit of District finances (audit services) for Fiscal Year (FY) 2021-22, FY 2022-23, FY 2023-24, FY 2024-25, and FY 2025-26. Recommendation: Approve the Audit Proposal from Harshwal & Company LLC.

District Accountant Catherine Merrifield gave a brief explanation of the RFP that went out. She then explained why we would like to go with Harshwal & Company LLC.

Chairperson McGreehan asked if any Board members had any questions.

Secretary Bellefeuille stated that she has no questions and hopes the Finance Committee asked all the right questions.

Vice- Chairperson Rodowick stated that there were some inconsistencies in the report provided at the Finance Committee, but they were corrected in the report given at the board meeting.

Chairperson McGreehan asked about the process behind recommending 5 years of fiscal audits. District Accountant stated that it was recommended by the previous auditor.

Chairperson McGreehan then asked if there were any questions from the audience, in person or online. There were none.

MOTION:

Secretary Bellefeuille moved to approve the audit proposal from Harshwal & Company LLC. Director Anderson seconded the motion, and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson McGreehan, aye; Vice-Chairperson Rodowick, aye; Secretary Bellefeuille, aye; Director Anderson, aye; Director Ivey, aye.

7. REPORTS:

7.1 District Report:

- Board Clerk Hoffman gave an update on the Paradise Welcome Sign
- Lorrennis Leeds gave, an Ice Rink update and Secretary Bellefeuille asked about sponsorships. Leeds gave feedback.
- Jeff and Scott (Recreation Supervisors) gave program updates on Halloween, Tiny Tots, kayaking at the lake, Healing Trauma through Nature, and the Paradise Trail Run.
- District Manager Efseaff Mentioned the CCC crews that are at Oak Creek doing brush removal along with goat grazing at Coutolenc. He mentioned the trail meeting being moved due to a lack of attendance.
- Chairperson McGreehan then asked Efseaff about the solar permit for the TARC solar project and how long it would take to get. Efseaff provided feedback.
- Secretary Bellefeuille asked recreation staff how many people were in the chili cookoff. Scott Amick stated there were 10.
- Vice- Chairperson Rodowick stated that maybe the Recreation and Park Committee could have a meeting up in Magalia.
- Chairperson McGreehan then asked the audience, in person and online if they had any input.
- Citizen Stonebraker stated Magalia is glad to host a Recreation and Park meeting whenever staff is ready.

7.2 Board Liaison Reports:

- Vice- Chairperson Rodowick stated that the County has been quiet
- Secretary Bellefeuille attended a recent URCC meeting.
- Chairperson McGreehan stated that he went to a LAFCO meeting on November 3, 2022, where there were 2 public hearings on more annexation properties, and both were approved. He reported that he also attended the early November

Town of Paradise meeting via zoom. He mentioned 5 of the agenda items and briefly informed those present about them. The agenda items are as followed:

- o 5b. Paradise Sewer Project.
- o 6a. Financial Assistance Program.
- o 6b. Grant Agreement for Allocation of Funding from the 2018 CDBG- DR Infrastructure Program.
- o 6g. Transportation Master Plan Supplemental Honey Run Road Analysis.
- o 6i. Long- Term Recovery Plan Update.

8. BOARD COMMENT:

- Vice- Chairperson Rodowick thanked Dennis Ivey for being part of the Board the last year and a half and thanked the residence of the district for voting. He also thanked everyone else that ran for board positions and that they were all very friendly.
- Chairperson McGreehan said he had the same observations as Rodowick. He also thanked the other candidates that ran for the Board.

9. CLOSED SESSION: None

10. ADJOURNMENT:

Seeing no further business, the regular meeting of the Paradise Recreation and Park District Board of Directors was adjourned at 7:52 p.m. by Chairperson McGreehan until the next Regular Board meeting scheduled on November 9, 2022, at 6:00 p.m. at the Terry Ashe Recreation Center



Al McGreehan, Chairperson



Mary Bellefeuille, Secretary