

Paradise Recreation and Park District  
**Board of Directors Regular Meeting**  
 Terry Ashe Recreation Center, Room B  
 November 12, 2020

## MINUTES

### Special Notice:

Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, the Paradise Recreation and Park District will be closing the Board of Director's Meeting to members of the public and non-essential District staff.

The public may listen to this meeting via computer or telephone. The public may submit comments prior to the meeting via email to [ccampbell@paradisepd.com](mailto:ccampbell@paradisepd.com) before 1:00 p.m. on the day of the meeting and they will be read into the record.

Please use the link to join the webinar: <https://us02web.zoom.us/j/84518561101?pwd=YlBnYlBpM0VMVk4vNzkxd2JXRHQzQT09>  
 Or via Telephone: Dial by your location: +1 669 900 9128 US (San Jose), +1 346 248 7799 US (Houston), or +1 253 215 8782 US (Tacoma)  
 Meeting ID: 845 1856 1101 Password: 282411

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### 1. **CALL TO ORDER:**

The regular meeting of the Paradise Recreation and Park District Board of Directors was called to order by Board Chairperson Al McGreehan at 6:04 p.m.

#### 1.1 **PLEDGE OF ALLEGIANCE:**

Director Bellefeuille led the Pledge of Allegiance.

#### 1.2 **ROLL CALL:**

Present: Chairperson Al McGreehan, Vice Chairperson Robert Anderson, Secretary Julie Van Roekel, Director Steve Rodowick, and Director Mary Bellefeuille

Present via tele-conference: None

#### **PRPD STAFF:**

Present: District Manager Dan Efseaff, Office Manager Colleen Campbell, Volunteer Coordinator Sophia Munoz-Oliveres and Recreation Supervisor Scott Amick.

Present via tele-conference: Park Supervisor Mark Cobb, Recreation Supervisor Jeff Dailey, and Assistant District Manager Kristi Sweeney

#### 1.3 **WELCOME GUESTS:**

Chairperson McGreehan welcomed the following guests:

Present via tele-conference: Max Barteau, Paradise Community Village and Ryan Luster, The Nature Conservancy.

The Board concurred to hear the Special Presentation followed by Public Comment and Old Business 7.1.

**1.4 SPECIAL PRESENTATION:**

PRPD Volunteer Coordinator Sophia Munoz-Oliveres provided a detailed PowerPoint presentation on the overview of the District's Volunteer Program.

The Board commended Ms. Munoz-Oliveres on her presentation.

**2. PUBLIC COMMENT:**

Staff informed the Board one comment was received via electronic mail by the 1:00 p.m. deadline on November 12, 2020. The Board Clerk read the comment verbatim into the record:

PRPD should let constituents sign up to be notified when a special meeting is held, as in October, or when the monthly board meeting is rescheduled, as in September and now in November.

Also, since meetings are now being held through Zoom, PRPD should make recordings available to interested constituents who may not be able to attend on an irregular date.

Since I was not made aware of the October 28 meeting and have not been able to listen to the recording, I don't know what may have been discussed regarding the Power Resiliency Grant. I certainly support PRPD's application for a share of these funds. Yet I note that the RFP addresses "alternative backup solutions" which the minutes do not address. Generators, even if burning bio-diesel or biogas, remain costly to operate, while a solar array on the back of the roof facing Elliott would instead reduce recurring expenses to the district and taxpayers while the grid is energized. A fuel cell stack or battery array plus inverter could be engineered to meet both the peak load and overall storage need for a fraction of the \$300,000 ask. If it remains possible to clarify the grant equipment options, I would urge the district to consider a solar plus storage solution to make best use of the funds.

And since I will be at the other meeting tonight addressing the perpetrators of these blackouts, I want to comment in writing for the record regarding the visits to undeveloped park sites. At Lakeridge, we stood in one place discussing in general terms potential uses for the site which is currently a clearcut slash field while asking where the property corners actually lay, trying to determine how many acres were usable and how many features would fit. I have since located the benchmark in the southwest corner of the PID parcel and marked the line to the survey control point, confirming that the gravel road is on the wrong side for legal access.

At Noble, everything was marked, including corner flags for a 160x80 events facility on a 2-lane residential road. We walked around to all the corners of the property PRPD currently possesses, and while we were not permitted to set foot on the proposed addition, I did get to ride around back to Nedry afterwards and listen to the birds. The Town's soil map suggests this is the only persistent wetland in town, and it should certainly be preserved.

I am glad to see on page 51 the actual suggestions from the Achieve students. Some of these features are compatible with the Noble Park site, birdwatching, and neighbors like Sheri Palade, who insisted she was not informed about the October 22 meeting or the changes to the 2014 design. The more active play features are better suited for another site like Lakeridge, where the 2010 design needs a comprehensive overhaul reflecting the deforestation.

Designs for new facilities should also reflect the recent demographic shifts. If you want to build the park teenagers want, don't build it in Paradise; build it in Magalia where teenagers actually live. And please, please stop trying to design facilities within the district for people who don't live in the district at all. CARD's mission is to provide recreation opportunities to the greater Chico community. Your flipcharts from Richardson Springs say the purpose of PRPD is to provide activities for the people residing in the district. The majority of the district's residents and the vast majority of the district's youth live west of Little Butte Creek. You met some of them at Trunk or Treat. Please do not try to make Lakeridge into a destination for people driving across the dam; make it a destination for your own underserved.

John Stonebraker  
Magalia, CA

The Board acknowledged receipt of this public comment and District Manager Efseaff informed the Board he had responded to Mr. Stonebraker via electronic mail.

Chairperson McGreehan directed the Board's attention to Old Business 7.1 and welcomed Paradise Community Village representative Max Barteau via tele-conference.

## 7. OLD BUSINESS

**7.1 Paradise Community Village Promissory Note Extension Request – In anticipation of an expiring agreement (December 31, 2020), the Paradise Youth and Family Center (DBA Paradise Community Village) requested an extension of the note. Other partners on the property include the Town of Paradise, the Paradise Ridge Youth Soccer Club, and the Community Housing Improvement Program (CHIP). The District previously authorized two, two-year extensions.**

District Manager Efseaff summarized the written report presented to the Board indicating staff supports the extension of the agreement to allow the development of plans and potentially a reconfiguration of the partnership to explore potential development options that may satisfy District recreational purposes.

The Board had open dialog with Paradise Community Village representative Max Barteau and staff concerning potential reconfiguration options with the other partners.

Seeing no additional comments from the Board of Directors, Chairperson McGreehan asked if there were any public comments. Seeing and hearing none, Chairperson McGreehan brought the item back to the Board and stated he would entertain a motion.

**MOTION:**

Vice Chairperson Anderson moved that the PRPD Board of Directors approve the extension of the Promissory Note Secured by Deed of Trust to December 31, 2022 with the option of a 1-year additional extension as presented and authorized the Board Chairperson and District Manager to sign the Promissory Note extension on behalf of the Board. The motion was seconded by Director Bellefeuille and carried unanimously with 5 ayes.

**ROLL CALL VOTE:**

Chairperson Al McGreehan, aye; Vice Chairperson Robert Anderson, aye; Secretary Julie Van Roekel, aye; Director Steve Rodowick, aye; and Director Mary Bellefeuille, aye.

Chairperson McGreehan directed the Board to a short recess at 7:19 p.m.

Chairperson McGreehan reconvened the public meeting at 7:25 p.m. and directed the Board's attention to New Business 8.2.

**8. NEW BUSINESS**

**8.2 The Nature Conservancy Second Task Agreement – On November 13, 2019, the Board of Directors approved an agreement with The Nature Conservancy (TNC) to allow TNC funding to evaluate the scientific basis for nature-based fire risk reduction. The project fits in with District goals to develop a study to examine the strategic development of parks and trails within the District. The model and literature review was completed earlier this summer. This agreement continues that relationship and lays out anticipated next steps.**

District Manager Efsaiff summarized the written report presented to the Board. The Board welcomed Ryan Luster of The Nature Conservancy via tele-conference.

The Board had open dialog with Mr. Luster and staff concerning the Second Task Agreement.

Chairperson McGreehan recommended a minor change to the document on page two, by deleting 'acting' from Susan Hartman's title to simply read Paradise Town Planner, Community Development Director. The Board concurred with Chairperson McGreehan's recommendation.

Seeing no additional comments from the Board of Directors, Chairperson McGreehan asked if there were any public comments. Seeing and hearing none, Chairperson McGreehan brought the item back to the Board and stated he would entertain a motion.

**MOTION:**

Secretary Van Roekel moved that the PRPD Board of Directors approve The Nature Conservancy Second Task Agreement as amended. The motion was seconded by Director Rodowick and carried unanimously with 5 ayes.

**ROLL CALL VOTE:**

Chairperson Al McGreehan, aye; Vice Chairperson Robert Anderson, aye; Secretary Julie Van Roekel, aye; Director Steve Rodowick, aye; and Director Mary Bellefeuille, aye.

Chairperson McGreehan recommended the Board resume the regular order of the agenda beginning with the Consent Agenda. The Board concurred.

Chairperson McGreehan asked the Board members if there were any items that should be removed from the Consent Agenda and heard separately.

### **3. CONSENT AGENDA**

#### **3.1 Board Minutes:**

- a. **Regular Meeting of October 14, 2020**
- b. **Special Meeting of October 28, 2020**

#### **3.2 Correspondence: None**

#### **3.3 Payment of Bills/Disbursements (Warrants and Checks Report) – Payroll Checks and Payables Checks #051652 to and including #051756 in the total amount of \$383,470.31 including reported refunds and voided checks.**

#### **3.4 Information Items (Acceptance Only):**

- a. **2021-2022 District Budget Calendar**
- b. **Safety Committee Meeting Draft Minutes of October 22, 2020**

Director Bellefeuille requested that item 3.3 Payment of Bille/Disbursements be removed and heard separately.

The Board concurred and Chairperson McGreehan stated he would entertain a motion on the remaining Consent Agenda items.

#### **MOTION:**

Director Rodowick moved to approve the remaining Consent agenda items as presented. The motion was seconded by Director Bellefeuille and carried unanimously with 5 ayes.

#### **ROLL CALL VOTE:**

Chairperson Al McGreehan, aye; Vice Chairperson Robert Anderson, aye; Secretary Julie Van Roekel, aye; Director Steve Rodowick, aye; and Director Mary Bellefeuille, aye.

Chairperson McGreehan directed the Board's attention to Consent Agenda item 3.3 Payment of Bille/Disbursements and asked Director Bellefeuille to comment.

Director Bellefeuille requested clarification on Check No. 051748 Grant Management Associates \$12,950.00.

Assistant District Manager Sweeney stated this was for review of the grant submittals for Noble and Lakeridge Parks and 50% of a retainer fee.

Chairperson McGreehan requested that a copy of the invoice(s) be sent to the Board of Directors.

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Chairperson McGreehan asked for clarification on Check Numbers 051676 and 052677 indicating these are to the same vendor on the same date for the same amount.

Park Supervisor Mark Cobb stated these were for purchases of two trailers.

Seeing and hearing no further comments, Chairperson McGreehan stated he would entertain a motion on this remaining Consent Agenda item.

**MOTION:**

Director Bellefeuille moved to approve the Consent Agenda item 3.3 Payment of Bille/Disbursements as presented. The motion was seconded by Chairperson McGreehan and carried unanimously with 5 ayes.

**ROLL CALL VOTE:**

Chairperson Al McGreehan, aye; Vice Chairperson Robert Anderson, aye; Secretary Julie Van Roekel, aye; Director Steve Rodowick, aye; and Director Mary Bellefeuille, aye.

**4. COMMITTEE REPORTS:**

**4.1 Personnel Committee (Van Roekel/Bellefeuille)**

**The Committee met on October 27, 2020 to continue review of job descriptions for Park Maintenance I, II, and III and Park Supervisor for Board of Directors consideration and possible approval (Written Report)**

Committee Chairperson Van Roekel summarized the written report presented to the Board, stating staff will bring the job descriptions to the Board for possible approval at a future meeting.

The Board concurred to receive this report as presented.

**4.2 Finance Committee (McGreehan/Rodowick)**

**The Committee met on November 12, 2020 to review the CSDA Accounting and Financial Services Agreement Extension. (Oral Report)**

Committee Chairperson McGreehan informed the Board this item will be discussed during New Business 8.1. The Board concurred.

**5. REPORT**

**5.1 District Report**

District Manager Efseaff recognized the tenure of Board members, employees, and instructors ranging from 5 to 20 years and commended them for their service to the District.

Staff reports were provided by Assistant District Manager Kristi Sweeney, Park Supervisor Mark Cobb, and Recreation Supervisors Jeff Dailey and Scott Amick.

**5.2 Board Liaison Reports (Oral Reports)**

- Director Bellefeuille reported the Regenerating Paradise Organization is interested in partnering with the District on park planning.

- Chairperson McGreehan reported he attended a meeting for Butte LAFCO on November 5, 2020. Agenda topics included reviewing the Durham Mosquito Abatement District Sphere of Influence.
- Vice Chairperson Anderson reported constituents were disappointed to hear the Paradise On Ice program was cancelled this year. The Board encouraged staff to re-publicize the Winter Wonderland event.
- Director Rodowick reported Paradise Irrigation District appointed an interim District Manager and encouraged District Manager Efseaff to provide a formal presentation on Paradise Lake to the Paradise Irrigation District Board of Directors in the spring.

**6. CLOSED SESSION:** None

**8. NEW BUSINESS:**

**8.1 CSDA Accounting and Financial Services Agreement Renewal -- Staff is seeking approval of the Agreement for a cost not to exceed \$2,500.00 per month for accounting support services.**

Finance Committee Chairperson Al McGreehan reported the Committee (McGreehan/Rodowick) met and reviewed staff's request. Further, he indicated the Committee requested minor amendments to the Amended Exhibit A which was provided to you prior to the Board meeting and the Committee recommends approval as amended.

The Board had open dialog with staff concerning the anticipated future cost and need for the outside services.

Chairperson McGreehan asked if there was any public comment. Seeing and hearing none, Chairperson McGreehan stated he would entertain a motion.

**MOTION:**

Secretary Van Roekel moved to approve the CSDA Accounting and Financial Services Agreement renewal as amended for a cost not to exceed \$2,500.00 per month for accounting support services. The motion was seconded by Vice Chairperson Anderson and carried unanimously with 5 ayes.

**ROLL CALL VOTE:**

Chairperson Al McGreehan, aye; Vice Chairperson Robert Anderson, aye; Secretary Julie Van Roekel, aye; Director Steve Rodowick, aye; and Director Mary Bellefeuille, aye.

**8.3 Paradise Lake Fee Structure – Staff seeks approval from the Board of Directors to maintain the existing fee structure through December 31, 2023 and offer a \$3.00 discount to permit holders who wish to renew their annual pass.**

Assistant District Manager Sweeney summarized the written report presented to the Board.

The Board had open dialog with staff concerning the request to maintain the fee structure for three years. The Board concurred the Paradise Lake fee structure should be reviewed with the other facility fee structures in the future.

Chairperson McGreehan asked if there was any public comment. Seeing and hearing none, Chairperson McGreehan stated he would entertain a motion.

**MOTION:**

Director Bellefeuille moved to approve the extension of the current fee structure for Paradise Lake until such time the District reviews all other facility rental fee structures. The motion was seconded by Director Rodowick and carried with 4 ayes and 1 no.

**ROLL CALL VOTE:**

Chairperson Al McGreehan, aye; Vice Chairperson Robert Anderson, no; Secretary Julie Van Roekel, aye; Director Steve Rodowick, aye; and Director Mary Bellefeuille, aye.

**8.4 Butte County Special Districts Association – BCSDA is seeking nominations for individuals to serve on the Executive Board. Deadline to submit nominations is November 20, 2020.**

The Board had open dialog with staff concerning District Manager's Efseaff's current tenure on the executive Board.

The Board of Directors concurred to nominate District Manager Efseaff if it is determined his current term is set to expire.

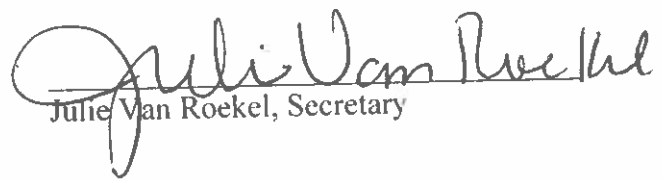
**9. BOARD COMMENT:**

Board members provided brief comments on updates with various bodies.

**10. ADJOURNMENT:**

Seeing no further business, the regular meeting of the Paradise Recreation and Park District Board of Directors was adjourned at 8:48 p.m. by Chairperson McGreehan until the next regular Board meeting scheduled on December 9, 2020 at 6:00 p.m. in Conference Room B, at the Terry Ashe Recreation Center,(6626 Skyway, Paradise, California).

  
Al McGreehan, Chairperson

  
Julie Van Roekel, Secretary