

Paradise Recreation and Park District
Board of Directors Regular Meeting
Via Zoom Teleconference
January 13, 2021

MINUTES

Special Notice:

Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, the Paradise Recreation and Park District will be closing the Board of Director's Meeting to members of the public and non-essential District staff.

The public may listen to this meeting via computer or telephone. The public may submit comments prior to the meeting via email to ccampbell@paradiseprpd.com before 1:00 p.m. on the day of the meeting and they will be read into the record.

Please use the link to join the webinar: <https://us02web.zoom.us/j/84518561101?pwd=YlBnYlBpM0VMVk4vNzkxd2JXRHQzQT09>
Or via Telephone: Dial by your location: +1 669 900 9128 US (San Jose), +1 346 248 7799 US (Houston), or +1 253 215 8782 US (Tacoma)
Meeting ID: 845 1856 1101 Password: 282411

#####

1. CALL TO ORDER:

The regular meeting of the Paradise Recreation and Park District Board of Directors was called to order by Board Chairperson Mary Bellefeuille at 6:03 p.m.

1.1 PLEDGE OF ALLEGIANCE:

Chairperson Bellefeuille led the Pledge of Allegiance.

1.2 ROLL CALL:

Present via tele-conference: Chairperson Mary Bellefeuille, Vice Chairperson Steve Rodowick, Secretary Robert Anderson, and Director Julie Van Roekel.

Absent: Director Al McGreehan

PRPD STAFF:

Present via tele-conference: District Manager Dan Efseaff, Assistant District Manager Kristi Sweeney, Office Manager Colleen Campbell, District Accountant Catherine Merrifield, Park Supervisor Mark Cobb, Recreation Supervisors Jeff Dailey and Scott Amick and Recreation Specialist Jess Mercer.

The Board recognized the arrival of Director Al McGreehan at 6:09 p.m.

1.3 WELCOME GUESTS:

Chairperson Bellefeuille welcomed the following guests:

Present via tele-conference: Ryan Luster, The Nature Conservancy; and John Stonebraker, Citizen.

1.4 SPECIAL PRESENTATION:

Ryan Luster of The Nature Conservancy provided a brief update on the four tasks of the second task agreement; Wildfire Risk Reduction Boundary, GIS Prioritization for Acquisitions, Financing, and Policy.

After a brief discussion, the Board thanked Mr. Luster for the update.

2. PUBLIC COMMENT:

Staff informed the Board no comments were received via electronic mail by the 1:00 p.m. deadline on January 13, 2021.

Chairperson Bellefeuille asked if anyone in attendance would like to comment.

Citizen John Stonebreaker commented he would like to see the risk reduction modeling mentioned in Mr. Luster's presentation. He also commented he was happy to see the trail grant was approved; and lastly commented he would like to see open communication concerning the potential development of the Lakeridge property.

District Manager Efseaff introduced PRPD Recreation Specialist Jess Mercer. Ms. Mercer provided a brief description on her experience. The Board welcomed Ms. Mercer to the team.

Seeing and hearing no further comments, Chairperson Bellefeuille directed the Board's attention to the Consent Agenda and asked the Board members if there were any items that should be removed from the Consent Agenda and heard separately.

3. CONSENT AGENDA**3.1 Board Minutes:****a. Regular Meeting of December 9, 2020****3.2 Correspondence: None****3.3 Payment of Bills/Disbursements (Warrants and Checks Report) – Payroll Checks and Payables Checks #051863 to and including #051966 in the total amount of \$345,509.97 including reported refunds and voided checks.****3.4 Information Items (Acceptance Only):****A. Safety Committee Meeting Draft Minutes of December 17, 2020**

Director McGreehan requested that item 3.4a Safety Committee Meeting Draft Minutes of December 17, 2020 be removed and heard separately.

The Board concurred and Chairperson Bellefeuille stated she would entertain a motion on the remaining Consent Agenda items.

MOTION:

Vice Chairperson Rodowick moved to approve the remaining Consent Agenda items as presented. The motion was seconded by Secretary Anderson and carried unanimously with 5 ayes.

ROLL CALL VOTE:

Chairperson Mary Bellefeuille, aye; Vice Chairperson Steve Rodowick, aye; Secretary Robert Anderson, aye; Director Julie Van Roekel, aye; and Director Al McGreehan, aye.

Chairperson Bellefeuille directed the Board's attention to Consent Agenda item 3.4a Safety Committee Meeting Draft Minutes of December 17, 2020 and asked Director McGreehan to comment.

Director McGreehan asked that staff consider adding a Closed Session item to the next Personnel Committee meeting to address the outstanding workers' compensation claim from 2011. The Board concurred.

Seeing and hearing no further comments, Chairperson Bellefeuille stated she would entertain a motion on the remaining Consent Agenda item.

MOTION:

Director McGreehan moved to approve the Consent Agenda item 3.4a Safety Committee Meeting Draft Minutes of December 17, 2020 as presented. The motion was seconded by Secretary Anderson and carried unanimously with 5 ayes.

ROLL CALL VOTE:

Chairperson Mary Bellefeuille, aye; Vice Chairperson Steve Rodowick, aye; Secretary Robert Anderson, aye; Director Julie Van Roekel, aye; and Director Al McGreehan, aye.

4. COMMITTEE REPORTS: None**5. REPORT****5.1 District Report**

Staff reports were provided by District Manager Efseaff, Assistant District Manager Kristi Sweeney, Park Supervisor Mark Cobb, District Accountant Catherine Merrifield, and Recreation Supervisors Jeff Dailey and Scott Amick.

5.2 Board Liaison Reports (Oral Reports)

- Director Van Roekel – None
- Director McGreehan – Reported LAFCO did not meet in January
- Vice Chairperson Rodowick – None
- Secretary Anderson – None
- Chairperson Bellefeuille – Attended a meeting with the PATCH organization and PRPD was well represented.

6. CLOSED SESSION – The Board concurred to hear this item at the end of the public meeting.

8. **OLD BUSINESS – None**

9. **NEW BUSINESS**

9.1 **Resolution #21-01-2-493 Noble Park Addition – Staff seek Board approval of the resolution to authorize the District Manager signatory authority to purchase land known as Noble Park Addition [APN 050-230-088] on behalf of the District.**

Assistant District Manager Sweeney summarized the written request presented to the Board.

Chairperson Bellefeuille asked if there was any public comment. Seeing and hearing none, Chairperson Bellefeuille stated she would entertain a motion.

MOTION:

Director Van Roekel moved to approve Resolution #21-01-2-493 as presented authorizing the District Manager signatory authority to purchase land known as Noble Park Addition [APN 050-230-088] on behalf of the District. The motion was seconded by Director McGreehan and carried unanimously with 5 ayes.

ROLL CALL VOTE:

Chairperson Mary Bellefeuille, aye; Vice Chairperson Steve Rodowick, aye; Secretary Robert Anderson, aye; Director Julie Van Roekel, aye; and Director Al McGreehan, aye.

9.2 **Resolution #21-01-3-494 Oak Creek Park Addition – Staff seek Board approval of the resolution to authorize the District Manager signatory authority to purchase land known as Oak Creek Park Addition [APN 054-220-060] on behalf of the District.**

Chairperson Bellefeuille asked if there was any public comment. Seeing and hearing none, Chairperson Bellefeuille stated she would entertain a motion.

MOTION:

Director Van Roekel moved to approve Resolution #21-01-3-494 as presented authorizing the District Manager signatory authority to purchase land known as Oak Creek Park Addition [APN 054-220-060] on behalf of the District. The motion was seconded by Director McGreehan and carried unanimously with 5 ayes.

ROLL CALL VOTE:

Chairperson Mary Bellefeuille, aye; Vice Chairperson Steve Rodowick, aye; Secretary Robert Anderson, aye; Director Julie Van Roekel, aye; and Director Al McGreehan, aye.

9.3 **Resolution #21-01-1-492 Deferred Compensation (457) Plan – Staff seek Board approval of the resolution to replace the District’s existing 457 deferred compensation plan from Voya Regional Trust to ICMA Retirement Corporation.**

District Manager Efseaff summarized the written report presented to the Board. The Board had a brief discussion with staff and concurred to approve the addition of the ICMA 457 Retirement Plan and to maintain the existing Voya Regional Trust 457 plan currently offered by the District.

Chairperson Bellefeuille asked if there was any public comment. Seeing and hearing none, Chairperson Bellefeuille stated she would entertain a motion.

MOTION:

Director McGreehan moved to (1) approve Resolution #21-01-1-492 authorizing the District Manager to sign the agreement with ICMA Retirement Corporation to manage the 457 plan on behalf of the District; and (2) to continue the current 457 plan managed through Voya Regional Trust. The motion was seconded by Vice Chairperson Rodowick and carried unanimously with 5 ayes.

ROLL CALL VOTE:

Chairperson Mary Bellefeuille, aye; Vice Chairperson Steve Rodowick, aye; Secretary Robert Anderson, aye; Director Julie Van Roekel, aye; and Director Al McGreehan, aye.

- 9.4 Assign Standing Committees – The PRPD Board of Directors Chairperson will (1) assign two PRPD Board members to each of the following standing committees to serve for the 2021 calendar year and set tentative reoccurring meeting dates: Personnel, Finance, and Recreation and Park; (2) establish the 2021 District ad-hoc advisory committees and assign Board members as needed; and (3) dissolve ad-hoc advisory committees that have met their objective, as needed.**

The Board concurred to the following assignments:

- PERSONNEL Chairperson: Bellefeuille Member: Van Roekel
Meeting Schedule: 3rd Tuesday of each month at 4:00 p.m.
- FINANCE Chairperson: Rodowick Member: McGreehan
Meeting Schedule: 2nd Thursday of each month at 2:00 p.m.
- REC/PARK Chairperson: Anderson Member: Rodowick
Meeting Schedule: 1st Tuesday of each month at 4:00 p.m.

The Board concurred to dissolve the Grant Writer Ad-hoc Committee (Rodowick/Bellefeuille) established September 23, 2020 as it was determined it had met the objective.

The Board concurred to maintain the existing Community Liaison assignments and to add LAFCO with Director McGreehan as the representative.

- Town of Paradise McGreehan/Bellefeuille
- Concow/Yankee Hill Anderson
- PUSD Board of Trustees Van Roekel
- Paradise Citizen's Alliance McGreehan/Bellefeuille
- Paradise Irrigation District Rodowick
- LAFCO McGreehan
- Upper Ridge Community Council Bellefeuille
- Strategic Planning Technical
Advisory Committee Rodowick/McGreehan (Alternate)

The Board concurred to a short recess at 8:02 p.m.

Chairperson Bellefeuille reconvened the public meeting at 8:09 and directed the Board to Closed Session.

6. CLOSED SESSION

- 6.1 Pursuant to Government Code Section 54956.9 – Litigation – Gilbert vs. PRPD
- 6.2 Pursuant to Government Code Section 54956.8 – Potential interest in real estate negotiations related to park expansion located with the Town of Paradise and unincorporated areas of the District.

7. REPORT ON CLOSED SESSION

Chairperson Bellefeuille reconvened the public meeting at 8:51 p.m. and reported that the Board of Directors received updates from staff. No action was taken.

10. BOARD COMMENT:

Director McGreehan noted that CARPD appointed a board position to fill a vacancy at the January 11, 2021 meeting. CAPRD will also shift the annual conference from April to June 26-28, 2021.

Director Rodowick noted that unless we get winter rains the Paradise Lake levels will impede recreation and water supply significantly.

Director Bellefeuille asked questions about a potential art installation from Shane Grammar.

Director Anderson noted that a member of the public suggested that solar panels be installed at Crain Park to overcome power outages. A brief discussion ensued on some of the drawbacks and challenges to pump water during such events as the well is some distance away.

11. ADJOURNMENT:

Seeing no further business, the regular meeting of the Paradise Recreation and Park District Board of Directors was adjourned at 8:59 p.m. by Chairperson Bellefeuille until the next regular Board meeting scheduled on February 10, 2021 at 6:00 p.m. in Conference Room B, at the Terry Ashe Recreation Center,(6626 Skyway, Paradise, California).


Mary Bellefeuille, Chairperson


Robert Anderson, Secretary