Paradise Recreation and Park District

# Board of Directors Regular Meeting

Terry Ashe Recreation Center, Room B

September 18, 2019

## MINUTES

The regular meeting of the Paradise Recreation and Park District Board of Directors was called to order by Board Chairperson Mary Bellefeuille at 6:00 p.m.

**1. CALL TO ORDER:**

**1.1 PLEDGE OF ALLEGIANCE:**

Chairperson Bellefeuille led the Pledge of Allegiance.

**1.2 ROLL CALL:**

Present: Chairperson Mary Bellefeuille, Vice Chairperson Al McGreehan, Secretary Robert Anderson, Director Julie Van Roekel, and Director Steve Rodowick

**ABSENT:** None

**PRPD STAFF:**

District Manager Dan Efseaff, Recreation Supervisor Jeff Dailey, District Accountant Catherine Merrifield, Park Supervisor Mark Cobb, and Administrative Assistant II & Management Colleen Campbell.

**1.3 WELCOME GUESTS:**

Chairperson Bellefeuille welcomed staff and guests, Chris Rauen, Park on the Green; Candace Grubbs and Madison Wyman, Butte County Clerk Recorder-Registrar of Voters Office; and Julie Jenks, Camp Fire Zone Captain.

**1.4 SPECIAL PRESENTATIONS:**

The recognition of Larry McDowell, Park Maintenance II, is postponed to a future meeting to be determined.

To accommodate guests in the audience, Director Rodowick recommended the Board hear New Business, item 8.2 at this time. The Board concurred and Chairperson Bellefeuille directed the Board’s attention to New Business, item 8.2.

**NEW BUSINESS:**

**8.2 Resolution #19-09-2-470 – Facility Use Request for Vote Center**

**Representatives of the County of Butte Clerk-Recorder/Registrar of Voters office will provide an overview of the Voter’s Choice Act and its implementation in Butte County. The County of Butte is seeking approval by resolution to use the Terry Ashe Recreation Center as a Vote Center for the 2020 primary election cycle.**

Butte County Clerk Recorder Candace Grubbs provided a PowerPoint presentation of the California Voter’s Choice Act and the Butte County Vote Center Model for the 2020 primary election cycle. Ms. Grubbs summarized the County’s need post-fire to provide access to displaced voters in Butte County.

After a brief discussion, Chairperson Bellefeuille stated she would entertain a motion on Resolution #19-09-2-470.

**MOTION:**

Director Rodowick moved that the PRPD Board of Directors approve and adopt Resolution #19-09-2-470 providing Butte County Clerk-Recorder/Registrar of Voters office the use of the Terry Ashe Recreation Center free of charge of the 2020 primary election cycle. The motion was seconded by Chairperson Bellefeuille and carried unanimously with 5 ayes.

**ROLL CALL VOTE:**

Mary Bellefeuille, aye; Al McGreehan, aye; Robert Anderson, aye; Julie Van Roekel, aye; and Steve Rodowick, aye.

**2. PUBLIC COMMENT:**

Staff requested that the Board receive into record for information only, correspondence dated September 13, 2019 from Butte Local Agency Formation Commission confirming Al McGreehan to serve as a Special District Regular Non-Enterprise member on the Commission through May 31, 2021. The Board concurred to include this correspondence as item 3.2b - information only.

The Board recognized Julie Jenks, Camp Fire Zone Captain and welcomed her to the floor. Ms. Jenks briefly summarized the need to provide information to residents displaced by the Camp Fire and her desire to install small kiosks at various District facilities.

The Board had open discussion with Ms. Jenks and recommended she provide a proposal detailing locations and maintenance schedules of the kiosks for Board consideration and possible approval.

The Board recognized Chris Rauen of the Magalia Community Park Foundation and welcomed him to the floor. Mr. Rauen summarized the Foundation’s desire to provide a park at the former Paradise Pines Golf Course and offered the Board of Directors a copy of a preliminary Master Plan of the proposed park area prepared by Brian Firth Landscape Architect, Inc. dated August 29, 2019.

The Board thanked Mr. Rauen for his information.

**3. CONSENT AGENDA**

**3.1 Board Minutes:**

**a. Regular Meeting of August 14, 2019**

**3.2 Correspondence:**

**a. Correspondence dated August 23, 2019 from David J. Harmacek supporting the development of the former Paradise Pines Golf Course; and the District’s response dated September 9, 2019.**

**b. Correspondence dated September 13, 2019 from Butte Local Agency Formation Commission acknowledging the election has been concluded and Al McGreehan will serve as a Special District Regular “Non-Enterprise” Member on the Commission through May 31, 2021.**

**3.3 Payment of Bills/Disbursements (Warrants and Checks Report) – Payroll Checks and Payables Checks #049886 to and including #050027 in the total amount of $202,512.55 including reported refunds and void checks.**

**3.4 Information Items (Acceptance Only): None**

Chairperson Bellefeuille asked if the Board desired to have any items removed and heard separately. Seeing and hearing none, Chairperson Bellefeuille stated she would entertain a motion.

**MOTION:**

Director Van Roekel moved that the PRPD Board of Directors approve the Consent Agenda as presented. The motion was seconded by Vice Chairperson McGreehan and carried unanimously with 5 ayes.

AYES: Bellefeuille, McGreehan, Anderson, Van Roekel, and Rodowick

NOES: None

ABSTENTIONS: None

ABSENT: None

**4. COMMITTEE REPORTS: None**

**5. DISTRICT REPORTS**

**5.1 District Report (Manager’s Report)**

District Manager Efseaff provided the following summary:

* Mandatory harassment training was completed on September 13, 2019 for all staff to comply with SB 1343. The training was facilitated by District Legal Counsel, Jeff Carter. This training is valid for two years.
* Routine financial reports including Balance Sheet, Profit and Loss, Recovery Project and Property Tax Backfill.
* Updates on Project Development including grant opportunities including the Forest Conservation Grant, the Nature Conservancy, and CalOES Pre-Disaster Grant Notice of Intent.

Park Supervisor Cobb provided the following summary:

* Ballpark backstop rebuild is complete and the score booth will be installed by the end of September.
* Routine maintenance at Bille Park and Aquatic Park

Recreation Supervisor Dailey provided the following summary:

* Tiny Tots is running two days per week.
* New Cross Fit/Pilates began in September. These classes are free to participants thanks to grant funds provided by the Butte Strong Fund.
* Additional classes that began in September are Little Hoopsters Basketball, Flag Football, and Tai Chi/Tae Kwon Do.

**5.2 Strategic Planning Report**

* The Board acknowledged receipt of the draft report. District Manager Efseaff requested that the Board respond to him with potential revisions.

**5.3 Cal Recycle Update (Steve Rodowick Oral Report)**

* The Board had open dialog concerning the Town’s use of the old Bank of America building to provide full-service re-building information for both County and Town residents.

Chairperson Bellefeuille requested a short recess at 7:30 p.m. and the Board concurred.

Chairperson Bellefeuille reconvened the public meeting at 7:35 p.m. and directed the Board’s attention to New Business #8.1.

**6. CLOSED SESSION: None**

**7. OLD BUSINESS: None**

**8. NEW BUSINESS**

**8.1 Resolution #19-09-1-469 – Staff Recognition**

**The Board will recognize Larry McDowell, Park Maintenance II, for his 16 years of service to the District as a recreation professional.**

Al McGreehan requested staff amend the resolution signature to include Secretary Robert Anderson in lieu of Vice Chairperson Al McGreehan. The Board concurred and Chairperson Bellefeuille stated she would entertain a motion.

**MOTION:**

Vice Chairperson McGreehan moved that the PRPD Board of Directors approve and adopt Resolution #19-09-1-469 as amended, recognizing Park Maintenance II Larry McDowell for his 16 years of service as a recreation professional. The motion was seconded by Director Rodowick and carried unanimously with 5 ayes.

**ROLL CALL VOTE:**

Mary Bellefeuille, aye; Al McGreehan, aye; Robert Anderson, aye; Julie Van Roekel, aye; and Steve Rodowick, aye.

**8.3 North Valley Community Foundation – Butte Strong Fund Grant Award.**

**The PRPD Board of Directors will consider approving the grant funds as detailed in the General Grant Requirements document as presented.**

District Manager Efseaff summarized the staff report presented to the Board, stating the District has been awarded a $50,000 grant through the North Valley Community Foundation – Butte Strong Fund.

Through this grant opportunity the District will take the lead in a multi-agency partnership with Butte County Office of Education, California State University, Chico, Outdoor Education for All, Odyssey Teams, and Feather River Center to provide outdoor health and wellness programming.

The Healing Trauma through Nature Group is a new partnership formed in response to the traumatic effect the Camp Fire had on those residing in the District’s service area. This comprehensive program will deliver expanded outdoor experiences to residents in Paradise, Concow, Yankee Hill, Magalia, and Butte Creek Canyon.

After a brief discussion, Chairperson Bellefeuille stated she would entertain a motion on this item.

**MOTION:**

Director Van Roekel moved that the PRPD Board of Directors approve grant funds in the sum of $50,000 from the North Valley Community Foundation – Butte Strong Fund to provide outdoor health and wellness programming within the District’s service area as presented and authorize the District Manager to sign the General Grant Requirements document on behalf of the District. The motion was seconded by Vice Chairperson McGreehan and carried unanimously with 5 ayes.

AYES: Bellefeuille, McGreehan, Anderson, Van Roekel, and Rodowick

NOES: None

ABSTENTIONS: None

ABSENT: None

**8.4 2019 Paradise Piranhas Swim Team Pool Usage Agreement**

**The PRPD Board of Directors will consider approving the 2019 Piranhas Swim Team Pool Usage Agreement as presented.**

Recreation Supervisor Dailey summarized the written staff report presented to the Board stating the Piranhas made a late decision to use the District’s pool and due to the time sensitive nature of the program the agreement was signed by the District Manager so the Piranhas could start their usage in early September.

After a brief discussion, Chairperson Bellefeuille stated she would entertain a motion on this item.

**MOTION:**

Vice Chairperson McGreehan moved that the PRPD Board of Directors ratify the 2019 Paradise Piranhas Swim Team Pool Usage Agreement as presented. The motion was seconded by Director Van Roekel and carried unanimously with 5 ayes.

AYES: Bellefeuille, McGreehan, Anderson, Van Roekel, and Rodowick

NOES: None

ABSTENTIONS: None

ABSENT: None

**8.5 2019 Paradise High School Swim Team Pool Usage Agreement**

**The PRPD Board of Directors will consider approving the 2019 Paradise High School Swim Team Pool Usage Agreement as presented.**

Recreation Supervisor Dailey summarized the written staff report presented to the Board stating the Paradise High School Swim Team made a late decision to use the District’s pool and due to the time sensitive nature of the program, the agreement was signed by the District Manager so the Paradise High School Swim Team could start their usage in early September.

After a brief discussion, Chairperson Bellefeuille stated she would entertain a motion on this item.

**MOTION:**

Director Rodowick moved that the PRPD Board of Directors ratify the 2019 Paradise High School Swim Team Pool Usage Agreement as presented. The motion was seconded by Vice Chairperson McGreehan and carried unanimously with 5 ayes.

AYES: Bellefeuille, McGreehan, Anderson, Van Roekel, and Rodowick

NOES: None

ABSTENTIONS: None

ABSENT: None

**9. BOARD COMMENT:**

Mary Bellefeuille and Julie Van Roekel stated they will not be in attendance at the October 9, 2019 regularly scheduled Board meeting. The Board concurred that with three remaining Board members in attendance a quorum will be established and the meeting will go on as scheduled.

Al McGreehan requested that staff add a CARPD report update to the October agenda. He also requested staff add a standing report item for LAFCO updates.

Mary Bellefeuille reported on the various memorials scheduled for the one-year anniversary of the Camp Fire in November. The Board requested she provide a written schedule of events to be included in the October Board packet.

Al McGreehan reported he will work with CARPD to possibly obtain funding for exercise stations to be installed at one of the District’s facilities.

Robert reported he attended a memorial for Concow Pool Manager Emelia Erickson’s father, Sean Kelly, a long-time resident of the Concow area. The memorial was held at Crain Park.

**11. ADJOURNMENT:**

Seeing no further business, the regular meeting of the Paradise Recreation and Park District Board of Directors was adjourned at 8:03 p.m. by Chairperson Bellefeuille until the regular Board meeting scheduled on October 9, 2019 at 6:00 p.m. in Conference Room B, at the Terry Ashe Recreation Center,(6626 Skyway, Paradise, California).

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