



**Paradise Recreation and Park District
Board of Directors - Regular Meeting**
Terry Ashe Recreation Center, Room B
Wednesday, July 8, 2020, 6:00 pm

Special Notice:

Pursuant to California Governor Gavin Newsom’s Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, the Paradise Recreation and Park District will be closing the Board of Director’s Meeting to members of the public and non-essential District staff.

The public may listen to this meeting via computer or telephone. The public may submit comments prior to the meeting via email to ccampbell@paradiseprrpd.com before 1:00 p.m. on the day of the meeting and they will be read into the record.

Please use the link to join the webinar: <https://us02web.zoom.us/j/84518561101?pwd=YlBnYlBpM0VMVj4vNzkyd2JXRHQzQT09>
Or via Telephone: Dial by your location: +1 669 900 9128 US (San Jose), +1 346 248 7799 US (Houston), or +1 253 215 8782 US (Tacoma)
Meeting ID: 845 1856 1101 Password: 282411

#####

Members of the public may comment on Agenda items at the time the item is presented. Speakers may comment on items not listed on the Agenda under Public Comment. Comments should be limited to a maximum of three (3) minutes. State Law prohibits the PRPD Board of Directors from acting on items not listed on the agenda. Please notify the meeting clerk prior to the start of the meeting if you wish to be heard.

1. CALL TO ORDER

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. Welcome Guests: Representatives from Centerville Recreation and Historical Association and Honey Run Covered Bridge Association; and Jeff Carter, District Legal Counsel.
- 1.4. Special Presentations: None

2. PUBLIC COMMENT

3. PUBLIC HEARING – FINAL BUDGET

OPEN PUBLIC HEARING

At this time the PRPD Board of Directors will open the Public Hearing for public comment and discussion concerning the 2020-2021 PRPD final budget.

PUBLIC HEARING PROCEDURES

- 1. Staff Report
- 2. Open Hearing to the Public (3 minutes maximum per speaker)
- 3. Close Hearing to the Public
- 4. Board Discussion
- 5. Motion
- 6. Vote

CLOSE PUBLIC HEARING

- | | |
|---|---|
| <ul style="list-style-type: none"> 1. Staff recommends that the PRPD Board of Directors adopt Resolution #20-07-1-482 adopting the Fiscal Year 2020-2021 final budget for Fund 2510 in the amount of \$2,555,010.00; and funds as detailed in Exhibit B, or postpone adopting the final budget until a later date. | <p>Action Adopt or Postpone Final Budget</p> |
|---|---|

- | | | |
|----|---|---------------|
| 2. | Staff recommends that the PRPD Board of Directors adopt Resolution #20-07-2-483 adopting the 2020-2021 PRPD General Reserves of \$610,000.00. | Action |
|----|---|---------------|

4. **CONSENT AGENDA**

- 4.1. Board Minutes: Regular Meeting Minutes of June 10, 2020
- 4.2. Correspondence: Butte County Public Health Department Swim Scholarship confirmation for the 2020 Swim Season.
- 4.3. Payment of Bills/Disbursements (Warrants and Checks Report). Check #051089 to and including #051231 in the total amount of \$130,077.14 including refunds and/or void checks reported.
- 4.4. Information Items (Acceptance only): None

5. **COMMITTEE REPORTS**

- 5.1 Finance Standing Committee (McGreehan/Rodowick)
The Committee met on June 25, 2020 to (1) Review Investment Strategy; and (2) in Closed Session pursuant to California Government Code Section 54956.9 – Potential Litigation – Action vs. PG&E for Camp Fire Losses. *A written report of this meeting will be reviewed*
- 5.2 Personnel Standing Committee (Van Roekel/Bellefeuille)
The Committee met on July 7, 2020 to (1) Review revisions to job descriptions for recommendation to the full Board of Directors for consideration and possible approval; and (2) Closed Session pursuant to California Government Code Section 54957, Employment Review, Evaluation, and Consideration of Employment Agreement Amendment - District Manager. *An oral report of this meeting will be discussed*

6. **REPORT**

- 6.1. District Report
- 6.2. Board Liaison Reports (Oral Reports)

7. **CLOSED SESSION**

- 7.1. Pursuant to Government Code Section 54956.9 – Conference with legal counsel – Potential Litigation – Action vs. PG&E for Camp Fire Losses.
- 7.2. Pursuant to Government Code Section 54956.9 – Conference with legal counsel – Potential Litigation – Gilbert vs. PRPD.
- 7.3. Pursuant to Government Code Section 54957 – Employment Review, Evaluation, and Consideration of Employment Agreement Amendment – District Manager.

8. **REPORT ON CLOSED SESSION**

9. **OLD BUSINESS**

- 9.1. Paradise Unified School District (PUSD) Swim Pool Usage Agreement – The PRPD Board of Directors will consider the approval of the PUSD Swim Pool Usage Agreement and authorize the District Manager to sign the agreement on behalf of the District.

Recommendation: Approve Agreement as presented and authorize the District Manager to sign the Agreement on behalf of the District.

10. **NEW BUSINESS**

- 10.1. Centerville Recreation and Historical Association (CRHA) Draft Agreement - Staff recommends the PRPD Board of Directors authorize the District Manager to complete the agreement with the Association concerning the District's continued funding support in the amount of \$4,500.00 for Fiscal Year 2020-2021.

Recommendation: Authorize the District Manager to complete the Agreement with CRHA.

- 10.2. Honey Run Covered Bridge Association Agreement (HRCBA) - Staff recommends the PRPD Board of Directors authorize the District Manager to complete the agreement with the Association concerning the District's continued funding support in the amount of \$4,100.00 for Fiscal Year 2020-2021.

Recommendation: Authorize the District Manager to complete the Agreement with HRCBA.

- 10.3. 2019-2020 Draft Ice Rink Report – Staff will present an overview of the 2019-2020 Ice Rink operations and provide considerations for the 2020-2021 season including COVID-19 restrictions.

Recommendation: (1) Review ice rink materials; (2) Provide direction to staff, and; (3) Potentially authorize the District Manager to enter into an agreement with Magic Ice on the same terms as last year's agreement.

- 10.4. Resolution #20-07-3-484 – Authorize staff to open an interest-bearing account with Local Agency Investment Fund (LAIF) and sign necessary documents on behalf of the District. This action follows previous actions to improve and diversify District investment options.

Recommendation: Approve and adopt Resolution #20-07-3-484 authorizing staff to open an interest-bearing account with LAIF and authorize the District Manager or appointed agent to sign necessary documents on behalf of the District.

- 10.5. Swim Blocks – Staff requests BOD consideration to utilize additional funds to replace the concrete deck, anchors, and swim blocks at the Aquatic Park Pool.

Recommendation: Authorize the District Manager to utilize a combination of donations, Impact Fee and General Fund monies to pay for the cost of replacing the concrete deck, anchors, and swim blocks.

- 10.6. District Manager Evaluation and Employment Agreement Amendment – The PRPD Board of Directors will conduct an evaluation of the District Manager and discuss possible amendment to employment agreement.

Recommendation: Complete the District Manager annual performance evaluation and approve amendment to the employment agreement.

8 **BOARD COMMENT**

9 **ADJOURNMENT**

Adjourn to the next regular meeting on August 12, 2020 at 6:00 p.m., in Conference Room B, at the Terry Ashe Recreation Center (6626 Skyway, Paradise, California).



In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at 530-872-6393 or info@paradisepspd.com at least 48 hours in advance of the meeting.