

Paradise Recreation and Park District
Board of Directors Regular Meeting
Terry Ashe Recreation Center
December 11, 2024

MINUTES

1. CALL TO ORDER:

Board Chairperson Anderson called the Regular Meeting of the Paradise Recreation and Park District Board of Directors to order at 6:00 p.m.

1.1 PLEDGE OF ALLEGIANCE:

Chairperson Anderson led the Pledge of Allegiance.

1.2 ROLL CALL:

Present: Present: Robert Anderson (Chairperson), Steve Rodowick (Secretary), Mary Bellefeuille (Director), Al McGreehan (Director), John Stonebraker (Director)

PRPD STAFF:

Present: Kristi Sweeney (Assistant District Manager), Jeff Dailey (Recreation Supervisor), Scott Amick (Recreation Supervisor), Catherine Merrifield (District Accountant), Sarah Hoffman (Board Clerk), Sunny Quigley (Administrative Assistant II)

Present via zoom: Dan Efseaff (District Manager)

1.3 WELCOME GUESTS:

Chairperson Anderson welcomed guests.

Present: Chris Rauen and Alina Lucas

1.4. SPECIAL PRESENTATION: Sophia Munoz-Oliveres - Volunteer of the Year 2024

2. PUBLIC COMMENT: None

3. CONSENT AGENDA:

3.1 Board Minutes: Regular Meeting of November 13, 2024

3.2 Payment of Bills/Disbursements (Warrants and Checks Report)

Check # 058039 – 058148 and ACHs

3.3 Contract Amendments: 1) Amendment to Agreement with Trover Construction Management. 2) Amendment to Agreement with Jennifer Arbuckle.

3.4 Information Items (Acceptance only): Safety Committee Minutes of November 21, 2024.

MOTION: Approve Consent Agenda items 3.1, 3.2, and 3.4 **MADE BY:** Anderson. **SECOND:** McGreehan. **Roll Call Vote: AYES:** 5 (Anderson, Rodowick, Bellefeuille, McGreehan, and Stonebraker.). **NOES:** 0. **ABSENT:** 0.

Items pulled from Consent Agenda**3.3 Contract Amendments: 1) Amendment to Agreement with Trover Construction Management. 2) Amendment to Agreement with Jennifer Arbuckle.**

MOTION: Approve Consent Agenda items 3.3 **MADE BY:** Bellefeuille. **SECOND:** Rodowick. **Roll Call Vote: AYES:** 5 (Anderson, Rodowick, Bellefeuille, McGreehan, and Stonebraker.). **NOES:** 0. **ABSENT:** 0.

4. COMMITTEE REPORTS: None**5. OLD BUSINESS:**

5.1. Neighbor-to-Neighbor (N2N) Subgrantee Agreements – At the October 9, 2024 Board Meeting, the Board of Directors authorized the District Manager to execute Subgrantee Agreements with twelve identified partner organizations whose Neighbor-to-Neighbor grant funded proposals exceeded \$5,000. Staff seek Board authorization for the District Manager to execute Subgrantee agreements for one new partner with proposed Neighbor-to-Neighbor grant funding in excess of \$5,000, as well as two Subgrantee Agreement Scope of Work and Budget amendments. Recommendation: Authorize the District Manager to execute agreements with identified partner organizations.

MOTION: Authorize the District Manager to execute agreements with identified partner organizations. **MADE BY:** McGreehan. **SECOND:** Stonebraker. **Roll Call Vote: AYES:** 5 (Anderson, Rodowick, Bellefeuille, McGreehan, and Stonebraker.). **NOES:** 0. **ABSENT:** 0.

6. NEW BUSINESS

6.1. District Master Plan Extension and Process. – On July 12, 2016, the District approved an update for the 2010-2020 Master Plan. A later update extended the plan to 2024. The current Master Plan focused on rebuilding, fiscal health, and community adjustments. With growth stabilizing, staff recommend extending the plan and initiating an update to the Master Plan starting in FY 2025-26. Staff will issue a Request for Proposals (RFP) for the plan update and return with a recommendation for BOD approval. Recommendation: 1) Extend the current plan to 2026, and 2) Authorize the District Manager to initiate a Request for Proposals to start the new Master Plan project in FY 2025-26.

MOTION: Authorize the District Manager to initiate a Request for Proposals to start the new Master Plan project in FY 2025-26 as presented and explained. **MADE BY:** McGreehan. **SECOND:** Rodowick. **Roll Call Vote: AYES:** 5 (Anderson, Rodowick, Bellefeuille, McGreehan, and Stonebraker.). **NOES:** 0. **ABSENT:** 0.

6.2. 2025 Election of Officers. – The PRPD Board of Directors will elect a Chairperson, Vice-Chairperson, and Secretary to serve in the 2025 calendar year. Recommendation: Elect officers to serve on the PRPD Board of Directors for the 2025 calendar year.

Chairperson

Chairperson Anderson opened nominations for the 2025 Board Chairperson. Director Bellefeuille nominated Al McGreehan for Board Chairperson. There were no other nominations. Chairperson Anderson asked for a motion to close the nominations.

MOTION: Close nominations for the 2025 Board Chairperson **MADE BY:** Rodowick. **SECOND:** Stonebraker **Roll Call Vote: AYES:** 5 (Anderson, Rodowick, Bellefeuille, McGreehan, and Stonebraker). **NOES:** 0. **ABSENT:** 0.

Chairperson Anderson asked for a Roll Call Vote on the nomination of Al McGreehan for Board Chairperson for the 2025 calendar year. The motion carried with 5 ayes.

Roll Call Vote: AYES: 5 (Anderson, Rodowick, Bellefeuille, McGreehan, and Stonebraker). **NOES:** 0. **ABSENT:** 0

Vice- Chairperson

Chairperson Anderson opened nominations for the 2025 Board Vice- Chairperson. Chairperson Anderson nominated Mary Bellefeuille for Vice-Chairperson. There were no other nominations. Chairperson Anderson asked for a motion to close the nominations.

MOTION: Close nominations for the 2025 Board Vice- Chairperson **MADE BY:** Rodowick. **SECOND:** Stonebraker **Roll Call Vote: AYES:** 5 (Anderson, Rodowick, Bellefeuille, McGreehan, and Stonebraker). **NOES:** 0. **ABSENT:** 0.

Chairperson Anderson asked for a Roll Call Vote on the nomination of Mary Bellefeuille for Board Vice-Chairperson for the 2025 calendar year. The motion carried with 4 ayes, 0 nay, and 1 abstention.

Roll Call Vote: AYES: 4 (Anderson, Rodowick, McGreehan, and Stonebraker.). **NOES:** 0. **ABSTENTION:** 1 (Bellefeuille)

Secretary

Chairperson Anderson opened nominations for the 2025 Board Secretary. Director Bellefeuille nominated John Stonebraker. Director McGreehan nominated Steve Rodowick. There we no other nominations. Chairperson Anderson asked for a motion to close the nominations.

MOTION: Close nominations for the 2025 Board Secretary **MADE BY:** Rodowick. **SECOND:** McGreehan **Roll Call Vote: AYES:** 5 Anderson, Rodowick, Bellefeuille, McGreehan, and Stonebraker). **NOES:** 0. **ABSENT:** 0.

Chairperson Anderson asked for a Roll Call Vote on the nomination of John Stonebraker for Board Secretary for the 2025 calendar year. The motion carried with 4 ayes, 0 nay, and 1 abstention.

Roll Call Vote: AYES: 4 (Anderson, Rodowick, McGreehan, and Bellefeuille.). **NOES:** 0. **ABSTENTION:** 1(Stonebraker)

7. **REPORTS:**

7.1 **District Report:**

7.2 **Pool Report**

8. **BOARD COMMENT:**

Comments were made by Director Stonebraker, Secretary Rodowick, Director McGreehan, and Director Bellefeuille.

10. ADJOURNMENT:

Chairperson Anderson adjourned the meeting at 7:45 p.m. until the next Regular Board meeting, scheduled for January 8, 2025, at 6:00 p.m. at the Terry Ashe Recreation Center,

Al McGreehan
Al McGreehan, Chairperson

John Stonebraker
John Stonebraker, Secretary