

# Staff Committee Report

July 8, 2020



DATE: 6/4/2020  
TO: Board of Directors  
FROM: Kristi Sweeney, Assistant District Manager  
SUBJECT: Personnel Committee Report

## Attendance:

Committee Members: Julie Van Roekel; and Mary Bellefeuille, Member  
PRPD Staff: Dan Efseaff, District Manager; Kristi Sweeney, Assistant District Manager; Mark Cobb, Park Supervisor; Jeff Dailey, Recreation Supervisor; and Catherine Merrifield, District Accountant

The meeting convened at 1:31 pm.

## **The Personnel Committee met to review and discuss revisions to the 2020-2021 Salary Scale and Organizational Chart for recommendation to the full Board of Directors for consideration and possible approval.**

Staff presented the proposed 2020-2021 Salary Scale and Organizational chart to committee members. Members asked questions and perspective of salary negotiation representatives.

The meeting moved to closed session at 2:25 pm

## **The Committee met to review and discuss CLOSED SESSION:**

The Committee will meet in Closed Session (1) pursuant to California Government Code Section 54957.6 employee salary and benefit negotiations and; (2) pursuant to California Government Code Section 54957, District Manager Evaluation and Employment Agreement.

## **REPORT ON CLOSED SESSION:**

The personnel chair pointed out of closed session that the committee would recommend a \$1 per hour increase for most part time staff, except for admin positions, II, a 5% increase for all full-time positions. Both increases would be in effect as part of the salary scale on January 1, 2021. the committee also reported that they will present a process for the District Manager evaluation before the full Board at the next regularly scheduled Board of Director's meeting in closed session. Members directed the District Manager to share updated information provided at the committee meeting with the full Board.

The meeting adjourned at 3:54 pm.

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6/22/2020