



**Paradise Recreation and Park District
Board of Directors - Regular Meeting**
Terry Ashe Recreation Center, Room B
Thursday, November 12, 2020, 6:00 pm

Special Notice:

Pursuant to California Governor Gavin Newsom’s Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, the Paradise Recreation and Park District will be closing the Board of Director’s Meeting to members of the public and non-essential District staff.

The public may listen to this meeting via computer or telephone. The public may submit comments prior to the meeting via email to ccampbell@paradisepprd.com before 1:00 p.m. on the day of the meeting and they will be read into the record.

Please use the link to join the
webinar: <https://us02web.zoom.us/j/84518561101?pwd=YlBnYlBpM0VMVjVhZk4vNzRkd2JXRHQzQT09>
Or via Telephone: Dial by your location: +1 669 900 9128 US (San Jose), +1 346 248 7799 US (Houston), or +1 253 215 8782 US (Tacoma)

Meeting ID: 845 1856 1101

Password: 282411

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Members of the public may comment on Agenda items at the time the item is presented. Speakers may comment on items not listed on the Agenda under Public Comment. Comments should be limited to a maximum of three (3) minutes. State Law prohibits the PRPD Board of Directors from acting on items not listed on the agenda. Please notify the meeting clerk prior to the start of the meeting if you wish to be heard.

1. CALL TO ORDER

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. Welcome Guests: Max Barteau and Kris Zappettini, Paradise Community Village
- 1.4. Special Presentations: Sophia Munoz-Oliverez, PRPD Volunteer Coordinator – Overview of the District’s Volunteer Program.

2. PUBLIC COMMENT

3. CONSENT AGENDA

3.1. Board Minutes:

- A. Regular Meeting of October 14, 2020
- B. Special Meeting of October 28, 2020

3.2. Correspondence: None

3.3. Payment of Bills/Disbursements (Warrants and Checks Report)

Check #051652 to and including #051756 in the total amount of \$383,470.31 including refunds and/or void checks reported.

3.4. Information Items (Acceptance only):

- A. 2021-2022 District Budget Calendar
- B. Safety Committee Meeting Draft Minutes for October 22, 2020

4. COMMITTEE REPORTS

- 4.1. Personnel Committee (Van Roekel/Bellefeuille) – The Committee met on October 27, 2020 to continue review of job descriptions for Park Maintenance I, II, and III; and Park Supervisor for Board of Directors consideration and possible approval. (Written Report)
- 4.2. Finance Committee (McGreehan/Rodowick) – The Committee met on November 12, 2020 to review the CSDA Accounting and Financial Services Agreement Extension. (Oral Report)

5. REPORT

- 5.1. District Report
- 5.2. Board Liaison reports (Oral Reports)

6. CLOSED SESSION - NONE

7. OLD BUSINESS

- 7.1. Paradise Community Village Promissory Note Extension Request – In anticipation of an expiring agreement (December 31, 2020), the Paradise Youth and Family Center (DBA Paradise Community Village) requested an extension of the note. Other partners on the property include the Town of Paradise, the Paradise Ridge Youth Soccer Club and the Community Housing Improvement Program (CHIP). The District previously authorized two, two-year extensions.
Recommendation: *Authorize the District Manager to develop an extension of the existing agreement to expire on December 31, 2022 with the option of a 1-year additional extension.*

8. NEW BUSINESS

- 8.1. CSDA Accounting and Financial Services Agreement Renewal – Staff is seeking approval of the Agreement for a cost not to exceed \$2,500.00 per month for accounting support services.
Recommendation: *Approve the CSDA Accounting and Financial Services Agreement as presented and authorize the District Manager to sign the Agreement on behalf of the District.*
- 8.2. The Nature Conservancy Second Task Agreement– On November 13, 2019, the BOD approved an agreement with The Nature Conservancy (TNC) to allow TNC funding to evaluate the scientific basis for nature-based fire risk reduction. The project fits in with District goals to develop a study to examine the strategic development of parks and trails within the District. The model and literature review was completed earlier this summer. This agreement continues that relationship and lays out anticipated next steps.
Recommendation: *Approve the cooperative agreement and workplan with the Nature Conservancy.*
- 8.3. Paradise Lake Fee Structure – Staff seeks approval from the Board of Directors to maintain the existing fee structure through December 31, 2023 and offer a \$3 discount to permit holders who wish to renew their annual pass.
Recommendation: *Maintain the current Paradise Lake Fee Structure as presented through December 31, 2023.*
- 8.4. Butte County Special Districts Association – BCSDA is seeking nominations for individuals to serve on the Executive Board. Deadline to submit nominations is November 20, 2020.
Recommendation: *Submit nominations to serve on the BCSDA Executive Board or decline invitation.*

9. BOARD COMMENT

10. ADJOURNMENT

Adjourn to the next regular meeting on December 9, 2020 at 6:00 p.m., in Conference Room B, at the Terry Ashe Recreation Center (6626 Skyway, Paradise, California).



In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at 530-872-6393 or info@paradisepprd.com at least 48 hours in advance of the meeting.

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form.

Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.