

Paradise Recreation and Park District
Board of Directors Regular Meeting
Terry Ashe Recreation Center, Room B
April 13, 2022

MINUTES

Special Notice:

Meeting was available to the public via videoconference
webinar: <https://us02web.zoom.us/j/84518561101?pwd=TXRZdUNPTk5MNFM1SWdvdzlmZENUQT09>
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1. CALL TO ORDER:

The regular meeting of the Paradise Recreation and Park District Board of Directors was called to order by Board Chairperson Al McGreehan at 6:01 p.m.

1.1 PLEDGE OF ALLEGIANCE:

Chairperson McGreehan led the Pledge of Allegiance.

1.2 ROLL CALL:

Present: Chairperson Al McGreehan, Vice Chairperson Steve Rodowick, Secretary Mary Bellefeuille, and Director Robert Anderson
Excused Director Dennis Ivey.

PRPD STAFF:

Present: District Manager Dan Efseaff, Assistant District Manager Kristi Sweeney, Recreation Supervisor Scott Amick, and Board Clerk Sarah Hoffman

Staff Present via tele-conference: Recreation Supervisor Jeff Dailey

1.3 WELCOME GUESTS:

Sarah Hoffman introduced the guest. Guests are as followed:

Present: Gus Boston, Shelby Boston, Mark Milburn, Arlinda Black, and Eric Rein
Present via tele-conference: John Stonebreaker

1.4 SPECIAL PRESENTATIONS:

Arlinda Black and Eric Rein-(Paradise Piranhas Swim Team Representatives) were present to discuss their 2021 Income/ Expenses Report and to renew their pool agreement with Paradise Recreation and Park District.

Arlinda informed the public that she is stepping down as President of the swim team and Eric Rein is taking over.

The Board Members and PRPD staff then took turns asking Arlinda and Eric questions.

The Board then concurred to move Item 6.1 to be heard and voted on after Item 1.4.

6.1 Piranhas Swim Team Agreement. – The Paradise Piranhas Swim Teams two-year agreement to use the Paradise Recreation and Park District’s (PRPD) swimming pool expired October 31, 2021. Staff seeks approval of the new 2022-2023 agreement. Recommendation: Authorize the District Manager to sign the agreement between PRPD and the Paradise Piranhas Swim Team.

Board Members took turns asking Recreation Supervisor Dailey questions about the Paradise Swim Team Agreement. Then there was a brief discussion held between him and Board Members

Chairperson McGreehan recommended that staff make some changes to the wording in the agreement. Staff was willing to make the changes.

MOTION:

Secretary Bellefeuille moved to approve the District Manager to sign the agreement between PRPD and the Paradise Piranhas Swim Team. The motion was seconded by Vice-Chairperson Rodowick and carried with 4 ayes.

ROLL CALL VOTE:

Chairperson Al McGreehan, aye; Vice Chairperson Steve Rodowick, aye; Secretary Mary Bellefeuille, aye; and Director Robert Anderson, aye.

2. PUBLIC COMMENT:

Citizen Stonebreaker made a comment that he is still waiting for a Magalia Committee and would like to see the committee have a say in what is done to the Lakeridge property

He also stated that he is still waiting to see the Profit and Loss Statement for the Ice Rink.

3. CONSENT AGENDA

3.1 Board Minutes: Regular Meeting of March 9, 2022

Staff recommended pulling the March 9, 2022, meeting minutes from the agenda to be approved at the next regular meeting.

3.2 Correspondence: None.

3.3 Payment of Bills/Disbursements (Warrants and Checks Report)

Check #53717-53788 & 900780-900780

3.4 Information only items

- Approved Safety Committee Minutes from February 17, 2022
- Draft Budget for 2022-23 Fiscal Year

3.5 California Environmental Quality Act (CEQA) at Oak Creek

At the March 9, 2022, meeting, Chairperson McGreehan asked staff to make changes on the CEQA Study. Staff took notice of the mistakes and made the appropriate changes.

MOTION:

Vice- Chairperson Rodowick moved to approve the Consent Agenda. The motion was seconded by Secretary Bellefeuille and carried with 4 ayes.

ROLL CALL VOTE:

Chairperson Al McGreehan, aye; Vice Chairperson Steve Rodowick, aye; Secretary Mary Bellefeuille, aye; and Director Robert Anderson, aye.

4. COMMITTEE REPORTS

4.1 Personnel Committee Meeting. – A meeting was held on March 15, 2022, to go over job descriptions and Personnel Rule 20

Secretary Bellefeuille gave a brief description on what was talked about. She stated that there was conversation on changing bereavement time from 3 days to 5 days.

Secretary Bellefeuille also informed the public that there was a closed session on Salary and Wage Negotiations for PRPD Staff.

4.2 Finance Committee Meeting. – A meeting was held on March 17, 2022, to go over Short- and Long-Term Agreement List and 2022-2023 Budget Update.

Vice- Chairperson Rodowick said that the Agreement List needed to be updated and cleaned up. He also stated that he would like to see a draft budget.

5. Old BUSINESS

5.1 Job Descriptions – Staff have updated job descriptions based on comments received by Directors. Recommendation: Approve revised job descriptions as presented.

Assistant District Manager gave a brief explanation of the updates job descriptions.

Vice- Chairperson Rodowick asked if staff had looked at other departments job descriptions

District Manager Efseaff informed him that staff had looked at many state job descriptions and that Assistant District Manager Sweeney had done a lot of research in the process of updating the descriptions.

MOTION:

Vice- Chairperson Rodowick moved to approve the Job Descriptions. The motion was seconded by Secretary Bellefeuille and carried with 4 ayes.

ROLL CALL VOTE:

Chairperson Al McGreehan, aye; Vice Chairperson Steve Rodowick, aye; Secretary Mary Bellefeuille, aye; and Director Robert Anderson, aye.

6. NEW BUISNESS:

6.2 Request for Proposal for Auditor. – Staff seek Board approval of a draft Request for Proposal (RFP) for a new auditor for Fiscal Years 2021-22, 2022-23, 2023-24 and authorization to solicit the RFP. Recommendation: Approve and authorize the District Manager to issue a Request for Proposal (RFP) for an auditor as presented.

District Manager Efseaff gave an explanation on what we are looking for and why we are looking for a new Auditor.

Board Members and Citizen Stonebreaker took turns asking questions about the RFP process. In which, Assistant District Manager Sweeney responded too.

MOTION:

Secretary Bellefeuille moved to approve and authorize the District Manager to issue a Request for Proposal (RFP) for an auditor as presented. The motion was seconded by Director Anderson and carried with 4 ayes.

ROLL CALL VOTE:

Chairperson Al McGreehan, aye; Vice Chairperson Steve Rodowick, aye; Secretary Mary Bellefeuille, aye; and Director Robert Anderson, aye.

6.3. Challenge Works Agreement. – District staff are considering the replacement of the ropes course lost at Moore Road Park. Staff propose working with Challenge Works to provide site evaluation and market research on the features and location that will best meet District needs. Recommendation: Authorize the District Manager to sign service proposal from Challenge Works.

Recreation Supervisor Amick gave a brief report on what Challenge work is and the Service Proposal that was being presented.

District Manager Efseaff also gave some brief insight.

Board Members took turns asking comments about the agreement. Recreation Supervisor Amick provided answers.

MOTION:

Secretary Bellefeuille moved to authorize the District Manager to sign the service proposal from Challenge Works. The motion was seconded by Vice-Chairperson Rodowick and carried with 4 ayes.

ROLL CALL VOTE: Chairperson Al McGreehan, aye; Vice Chairperson Steve Rodowick, aye; Secretary Mary Bellefeuille, aye; and Director Robert Anderson, aye.

7. REPORTS:

7.1 District Report

District Manager Efseaff briefly went through the District Report to talk about some of the updates in the last month.

Board Clerk Hoffman gave some updates on the Paradise Welcome Sign.

Citizen Stonebreaker made a comment about the updates District Map.

7.2 Board Liaison Report

- Vice Chairperson Rodowick went to the County Board of Supervisors meeting and stated that the PRPD was awarded \$20,000 from an adjustment. The money will go toward the Yellowstone Kelly Trail. He also mentioned the Pet Memorial Reveal that was coming up.
- Director Anderson mentioned their being talk about the Concow Pool being opened year-round.
- Secretary Bellefeuille attended a PATCH meeting with members some of the PRPD staff. She also stated that they are moving forward with the Capital Campaign.
- Chairperson McGreehan attended the LAFCO meeting on April 7, 2022 and stated that the Commission introduced a proposed 2022/2023 FY budget, extended the Oroville Cal Fire Agreement for their services, and approved the Island Annexation Agreement with Chico.

RECESS:

Chairperson McGreehan directed the Board to a short recess at 7:23 p.m.

The public meeting was reconvened by Chairperson McGreehan at 7:33 p.m.

8. CLOSED SESSION:

Chairperson McGreehan called the Board into Closed Session at 7:35 p.m.

8.1 The Board met in Closed Session pursuant to California Government Code Section 54957.6, Employee Salary, and Wage negotiations

Chairperson McGreehan reconvened to the regular board meeting at 7:50 p.m.

REPORT ON CLOSED SESSION:

The board had a discussion about current wage and salaries and the possibility of changes

9. BOARD COMMENT:

- Secretary Bellefeuille stated that she was happy to be back at the meetings in person.

10. ADJOURNMENT:

Seeing no further business, the regular meeting of the Paradise Recreation and Park District Board of Directors was adjourned at 7:51 p.m. by Chairperson McGreehan until the next regular Board meeting scheduled on May 11, 2022, at 6:00 p.m. in Conference Room B, at the Terry Ashe Recreation Center, (6626 Skyway, Paradise, California).


Al McGreehan, Chairperson


Mary Bellefeuille, Secretary