



**Paradise Recreation and Park District  
Board of Directors - Regular Meeting**  
Terry Ashe Recreation Center, Room B  
Wednesday, May 08, 2024, 6:00 pm

Members of the public may submit comments prior to the meeting via email to [BODclerk@paradisepspd.com](mailto:BODclerk@paradisepspd.com) before 1:00 p.m. on the day of the meeting or they may comment on Agenda items on during the time the item is presented. Speakers may comment on items not listed on the Agenda under Public Comment. Comments should be limited to a maximum of three (3) minutes. State Law prohibits the PRPD Board of Directors from acting on items not listed on the agenda. Please notify the meeting clerk prior to the start of the meeting if you wish to be heard. The public may access this meeting remotely:

Web Access: <https://us02web.zoom.us/j/84518561101?pwd=TXRZdUNPTk5MNFM1SWdvdzlmZENUQT09>

Telephone Access: **Dial:** +1 669 900 9128. **Meeting ID:** 845 1856 1101 **Password:** 6626

**1. CALL TO ORDER**

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. Welcome Guests:
- 1.4. Special Presentation: Elements Youth Advisory Council Phase 1 Report (Eddie Valadez, Cayleb Reilly, Tony Garibay, Cassidy Guess)

**2. PUBLIC COMMENT**

**3. CONSENT AGENDA**

- 3.1. Board Minutes: Regular Meeting of April 10, 2024
- 3.2. Correspondence: Butte County Fish & Game Commission grant award letter.
- 3.3. Payment of Bills/Disbursements (Warrants and Checks Report)  
Check # 057025 - 057129 and ACHs
- 3.4. Information Items (Acceptance only): Safety Committee Minutes of April 18, 2024

**4. COMMITTEE REPORTS**

- 4.1. Finance Committee Meeting of April 11, 2024.
- 4.2. Personnel Committee Meeting of April 16, 2024.
- 4.3. Personnel Committee Meeting of April 30, 2024.

**5. OLD BUSINESS**

- 5.1. Donation of Properties – The District has an opportunity to accept the donation of real estate of 3 separate parcels in Paradise (Assessor's Parcel Numbers (APNs): 1) APN 051-230-059-000 (David Schott Revocable Inter Vivos Trust); 2) APN 055-190-023-000 (Ronald G. Knauff Living Trust) ; and 3) APN 055-201-025-000 (Reed Family Trust). The BOD may adopt with a single motion to adopt all resolutions or to take each one separately. The Recreation and Park Committee recommends Board review and acceptance. **Recommendation:** *Approve Resolutions: 1) #24-05-1-534; 2), #24-05-2-535, and 3) #24-05-3-536 to accept the Donations and Authorize the District Manager Signatory Authority to complete the transactions.*
- 5.2. OPR Grant Agreement and Resolution. – The District has been working with the Town of Paradise and partners related to the Buffer Project and other measures to improve wildfire safety in the Community. The collaboration has resulted in developing a successful grant application for the California Office of Planning and Research (OPR) (Grantor) Regional Resilience Grant Program. The grant provides approximately \$638,714 in funding and serves as a match for other grants. The project will help ensure that we have useful information to bring back to the community and decision makers. **Recommendation:** *Approve Resolution #24-05-4-537 and Authorize the District Manager to work with legal counsel to complete the Agreement with the Grantor and Agreements with Consultants identified in the proposal.*

## 6. **NEW BUSINESS**

- 6.1. Jordan Hill OHV RFP Response Proposal. – The District sent out a Request for Proposal regarding a feasibility study to be done on the Jordan Hill Road Off Highway Vehicle on March 15, 2024. The District went over the submitted proposals and chose the proposal submitted by ICF Jones & Stokes, Inc. (ICF). **Recommendation:** *Authorize District Manager to accept the proposal from ICF Jones & Stokes, Inc. (ICF) and authorize the District Manager to complete a PRPD agreement with the consultant and our legal counsel.*
- 6.2. Finalized Audit for Fiscal Year (FY) 2021-2022. – The District received the Final 2021-2022 audit report from Harshwal & Company LLC. The Finance Committee reviewed the findings (4/11/2024) and recommends BOD consideration. **Recommendation:** *Accept the FY 2021-22 Fiscal Year final audit report.*
- 6.3. Approve the Fiscal Year (FY) 2024-2025 Preliminary Budget and Set Public Hearing Date - The PRPD Board of Directors will consider adopting the FY 2024-2025 Preliminary Budget as presented in the Notice of Public Hearing and set a public hearing date for June 12, 2024, during the Regular Board Meeting at which time the adoption of the final budget for FY 2024-2025 may follow the public hearing. **Recommendation:** *Approve the Preliminary Budget and set a Public Hearing Date for June 12, 2024.*
- 6.4. Resolution # 24-05-5-538- Director Al McGreehan is running for Chief Financial Officer for the CARPD Board. The District is looking to approve a resolution in support of his candidacy. **Recommendation:** *Approve Resolution #24-05-5-538.*

## 7. **REPORTS**

- 7.1. District Report
- 7.2. Board Liaison Report

## 8. **CLOSED SESSION**

The Board will meet in Closed Session pursuant to California Government Code:

- 8.1. 54957.6, Employee Salary and Wage Negotiations.
- 8.2. 54957(b)(1), Public Employee Performance Evaluation- District Manager Evaluation and Employment Agreement.

## 9. **BOARD COMMENT**

## 10. **ADJOURNMENT**

Adjourn to the next regular meeting on 6/12/2024 at 6:00 p.m., in Conference Room B, at the Terry Ashe Recreation Center (6626 Skyway, Paradise, California).



In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at 530-872-6393 or [info@paradisepprd.com](mailto:info@paradisepprd.com) at least 48 hours in advance of the meeting.

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