Paradise Recreation and Park District 6626 Skyway, Paradise, CA 95969 (530) 872-6393



Paradise Recreation and Park District Board of Directors - Regular Meeting Terry Ashe Recreation Center, Room B Wednesday, August 12, 2020, 6:00 pm

Agenda Prepared: 8/6/2020 Agenda Posted: 8/6/2020 Prior to: 3:00 p.m.

Special Notice:

Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, the Paradise Recreation and Park District will be closing the Board of Director's Meeting to members of the public and non-essential District staff.

The public may listen to this meeting via computer or telephone. The public may submit comments prior to the meeting via email to <u>ccampbell@paradiseprpd.com</u> before 1:00 p.m. on the day of the meeting and they will be read into the record.

Please use the link to join the

webinar: https://us02web.zoom.us/j/84518561101?pwd=YIBnYIBpM0VMVk4vNzkxd2JXRHQzQT09 Or via Telephone: Dial by your location: +1 669 900 9128 US (San Jose), +1 346 248 7799 US (Houston), or +1 253 215 8782 US (Tacoma)

Meeting ID: 845 1856 1101

Password: 282411

Members of the public may comment on Agenda items at the time the item is presented. Speakers may comment on items not listed on the Agenda under Public Comment. Comments should be limited to a maximum of three (3) minutes. State Law prohibits the PRPD Board of Directors from acting on items not listed on the agenda. Please notify the meeting clerk prior to the start of the meeting if you wish to be heard.

1. CALL TO ORDER

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. Welcome Guests:
- 1.4. Special Presentations:
 - A. Ellen Michels, Paradise Animal Shelter Helpers (PASH) Camp Fire Pet Memorial Project.
 - B. Scott Amick (PRPD Recreation Supervisor) Overview of the Healing Through Nature Program.

2. PUBLIC COMMENT

3. CONSENT AGENDA

- 3.1. Board Minutes: Regular Meeting of July 8, 2020
- 3.2. Correspondence: None
- 3.3. Payment of Bille/Disbursements (Warrants and Checks Report) Check #051232 to and including #051427 in the total amount of \$259,991.45 including refunds and/or void checks reported.
- 3.4 Information Items (Acceptance only):
 - A. Safety Committee Meeting Draft Minutes of July 9, 2020

4. COMMITTEE REPORTS

- 4.1. <u>Personnel Committee (Van Roekel/Bellefeuille)</u> At the July 8, 2020 Board meeting, staff provided an oral report on the July 7, 2020 Personnel Committee meeting. Staff is providing the written report for information only. *Review written report*.
- 4.2. <u>Personnel Committee (Van Roekel/Bellefeuille)</u> The Committee met on July 28, 2020 to (1) Review revisions job descriptions (Park Maintenance I, II, and III) for Board consideration and possible

approval; (2) Review and potential revisions to Personnel Rule Section 20, Paid Time Off (PTO); and (3) Closed Session under California Government Code Section 54957, District Manager Evaluation and Employment Agreement. *Review written report.*

4.3. <u>Finance Committee (McGreehan/Rodowick)</u> The Committee met on August 6, 2020 to review the 2018-2019 independent audit prepared by Holly Pladson, CPA for Board consideration and possible approval. *Discuss oral report.*

5. <u>REPORT</u>

- 5.1. District Report
- 5.2. Board Liaison reports (Oral Reports)
- 5.3. Strategic Park Planning/Wildfire Risk Reduction Buffer Study and Next Steps (Presentation)

6. CLOSED SESSION

- 6.1. Pursuant to Government Code Section 54956.8 Potential interest in real estate negotiations related to potential property located in Magalia and Paradise, CA.
- 6.2. Pursuant to Government Code Section 54957 Employment Review, Evaluation, and Consideration of Employment Agreement Amendment District Manager (Potential action item 8.2).

7. <u>REPORT ON CLOSED SESSION</u>

8. OLD BUSINESS

8.1. <u>Sierra Nevada Conservancy Grant</u> – On August 14, 2019, the PRPD Board of Directors (BOD) supported the District application for acquisition of the 1) Noble Park and 2) Oak Creek Park additions. Previous action provided conceptual support for acquisitions in areas adjacent to existing park land, and the Recreation and Parks Committee toured the properties. In June, the Sierra Nevada Conservancy approved funding for the project.

Recommendation: Accept acquisition funding and authorize completion of 1) Grant Agreement, 2) Payee Data Record Form (STD 204).

8.2. <u>District Manager Evaluation and Employment Agreement Amendment</u> – The PRPD Board of Directors will conduct an evaluation of the District Manager and discuss possible amendment to employment agreement.

Recommendation: Complete the District Manager annual performance evaluation and approve amendment to the employment agreement.

9. NEW BUSINESS

- 9.1. <u>Resolution #20-08-1-485 Proposition 68 Per Capita Grant</u> Staff recommends the PRPD Board of Directors approve and adopt Resolution 20-08-1-485 to ensure the District is eligible for the Proposition 68 Per Capita Grant Funding allocation of \$177,952.
 - **Recommendation**: Adopt Resolution 20-08-1-485 to allow District Manager or his designee to apply for Prop 68 Per Capita Grant Funding.

10. BOARD COMMENT

11. ADJOURNMENT

Adjourn to the next regular meeting on September 9, 2020 at 6:00 p.m., in Conference Room B, at the Terry Ashe Recreation Center (6626 Skyway, Paradise, California).



In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at 530-872-6393 or <u>info@paradiseprpd.com</u> at least 48 hours in advance of the meeting.