



**Paradise Recreation and Park District
Board of Directors - Regular Meeting**
Terry Ashe Recreation Center, Room B
Wednesday, December 10, 2025, 6:00 pm

Members of the public may submit comments prior to the meeting via email to BODclerk@paradisepspd.com before 1:00 p.m. on the day of the meeting or they may comment on Agenda items on during the time the item is presented. Speakers may comment on items not listed on the Agenda under Public Comment. Comments should be limited to a maximum of three (3) minutes. State Law prohibits the PRPD Board of Directors from acting on items not listed on the agenda. Please notify the meeting clerk prior to the start of the meeting if you wish to be heard. The public may access this meeting remotely:

Web Access: <https://us02web.zoom.us/j/84518561101?pwd=TXRZdUNPTk5MNFM1SWdvdzlmZENUQT09>

Telephone Access: **Dial:** +1 669 900 9128. **Meeting ID:** 845 1856 1101 **Password:** 6626

1. CALL TO ORDER

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. Welcome Guests:

2. PUBLIC COMMENT

3. CONSENT AGENDA

- 3.1. Board Minutes: Special Meeting (November 24, 2025)
- 3.2. Payment of Bills/Disbursements (Warrants and Checks Report)
Check # 059719 - 059830 and ACHs
- 3.3. Information Items (Acceptance only):
 - A. Safety Committee Meeting of November 20, 2025.

4. COMMITTEE REPORTS

- 4.1. Finance Committee
- 4.2. Personnel Committee.
- 4.3. Recreation and Park Committee

5. OLD BUSINESS

- 5.1. Paradise Horseman's Association Annual Report (Information Only). – Scarlett Miller (PHA President) will present the Annual Report as per the lease agreement.
- 5.2. Updated Job Descriptions – As per recommendations of the recently completed Classification Study and staff review, the District updated new job descriptions (and added a new one for Executive Assistant). The Personnel Committee reviewed the overall approach and job descriptions, provided feedback to staff, and recommended BOD approval. **Recommendation:** *Adopt the job descriptions as presented.*
- 5.3. Updated Salary Scale. – The BOD will consider approving the revised employee salary scale for the Fiscal Year 2025-2026. The Budget Narrative incorporates the latest version into the Budget Narrative. The Finance and Personnel Committees have reviewed the scale and recommend BOD adoption. Recommendation: Approve as presented **Recommendation:** *Adopt the 1) Fiscal Year 2025-2026 Salary Scale effective 7/1/2025 (retroactive) and the 2) Fiscal Year 2025-2026 Salary Scale effective 1/1/2026 as presented.*

6. NEW BUSINESS

- 6.1. 2026 Election of Officers. – The PRPD Board of Directors will elect a Chairperson, Vice Chairperson, and Secretary to serve in the 2026 calendar year. **Recommendation:** *Elect officers to serve on the PRPD Board of Directors for the 2026 calendar year.*

7. **REPORT**

7.1. District Report (November, December)

8. **CLOSED SESSION**

8.1. Section 54956.8 – Potential Interest in Real Estate Negotiations Related to Park Expansion within District Boundaries.

9. **BOARD COMMENT**

10. **ADJOURNMENT**

Adjourn to the next regular meeting on 1/14/2026 at 6:00 p.m., in Conference Room B, at the Terry Ashe Recreation Center (6626 Skyway, Paradise, California).



In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at 530-872-6393 or info@paradisepspd.com at least 48 hours in advance of the meeting.

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.