

Paradise Recreation and Park District
Board of Directors Regular Meeting
Via Zoom Teleconference
December 9, 2020

MINUTES

Special Notice:

Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, the Paradise Recreation and Park District will be closing the Board of Director's Meeting to members of the public and non-essential District staff.

The public may listen to this meeting via computer or telephone. The public may submit comments prior to the meeting via email to ccampbell@paradiseprod.com before 1:00 p.m. on the day of the meeting and they will be read into the record.

Please use the link to join the webinar: <https://us02web.zoom.us/j/84518561101?pwd=YlBnYlBpMQVMVk4vNzkxd2JXRHQzQT09>
Or via Telephone: Dial by your location: +1 669 900 9128 US (San Jose), +1 346 248 7799 US (Houston), or +1 253 215 8782 US (Tacoma)
Meeting ID: 845 1856 1101 Password: 282411

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1. CALL TO ORDER:

The regular meeting of the Paradise Recreation and Park District Board of Directors was called to order by Board Chairperson Al McGreehan at 6:01 p.m.

1.1 PLEDGE OF ALLEGIANCE:

Chairperson McGreehan led the Pledge of Allegiance.

1.2 ROLL CALL:

Present via tele-conference: Chairperson Al McGreehan, Vice Chairperson Robert Anderson, Secretary Julie Van Roekel, Director Steve Rodowick, and Director Mary Bellefeuille

PRPD STAFF:

Present via tele-conference: District Manager Dan Efseaff, Office Manager Colleen Campbell, Assistant District Manager Kristi Sweeney, District Accountant Catherine Merrifield, Park Supervisor Mark Cobb and Recreation Supervisors Jeff Dailey and Scott Amick.

1.3 WELCOME GUESTS:

Chairperson McGreehan welcomed the following guests:

Present via tele-conference: Debbie LaPlant Moseley, Youth on the Ridge Community Foundation; and John Stonebraker, Citizen.

1.4 SPECIAL PRESENTATION:

B. ReDiscover the Ridge – Debbie LaPlant Moseley summarized the organization's goal of promoting the ridge area. Ms. LaPlant Moseley provided a brief video and also stated the organization is in the process of developing a website and a FaceBook presence.

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The Board thanked Ms. LaPlant Moseley for the excellent presentation.

A. Town of Paradise Proclamation – Melissa Schuster.
Seeing that Ms. Schuster was not in attendance. District Manager Eiseff indicated he had received the Proclamation and would forward a copy to the Board of Directors.

2. PUBLIC COMMENT:

Staff informed the Board no comments were received via electronic mail by the 1:00 p.m. deadline on December 9, 2020.

Chairperson McGreehan asked if anyone in attendance would like to comment.

Assistant District Manager Sweeney informed the Board of the passing of ridge resident Laurie McBride. The Board concurred to have staff send a condolence card on behalf of the Board of Directors.

Seeing and hearing no further comments, Chairperson McGreehan directed the Board's attention to the Consent Agenda and asked the Board members if there were any items that should be removed from the Consent Agenda and heard separately.

3. CONSENT AGENDA

3.1 Board Minutes:

a. Regular Meeting of November 12, 2020

3.2 Correspondence: None

3.3 Payment of Bills/Disbursements (Warrants and Checks Report) – Payroll Checks and Payables Checks #051757 to and including #051862 in the total amount of \$107,085.68 including reported refunds and voided checks.

3.4 Information Items (Acceptance Only):

A. Safety Committee Meeting Draft Minutes of November 19, 2020

Director Rodowick requested that item 3.3 Payment of Bills/Disbursements be removed and heard separately.

The Board concurred and Chairperson McGreehan stated he would entertain a motion on the remaining Consent Agenda items.

MOTION:

Secretary Van Roekel moved to approve the remaining Consent agenda items as presented. The motion was seconded by Director Bellefeuille and carried unanimously with 5 ayes.

ROLL CALL VOTE:

Chairperson Al McGreehan, aye; Vice Chairperson Robert Anderson, aye; Secretary Julie Van Roekel, aye; Director Steve Rodowick, aye; and Director Mary Bellefeuille, aye.

Chairperson McGreehan directed the Board's attention to Consent Agenda item 3.3 Payment of Bills/Disbursements and asked Director Rodowick to comment.

Director Rodowick asked for clarification regarding a gap in the check sequence from check #051799 to #051813. District Accountant Merrifield indicated the referenced sequence was reported in the payroll summary for November 18, 2020.

The Board also had a brief discussion concerning other check entries that were appropriately clarified.

Seeing and hearing no further comments, Chairperson McGreehan stated he would entertain a motion on this remaining Consent Agenda item.

MOTION:

Secretary Van Roekel moved to approve the Consent Agenda item 3.3 Payment of Bills/Disbursements as presented. The motion was seconded by Director Rodowick and carried unanimously with 5 ayes.

ROLL CALL VOTE:

Chairperson Al McGreehan, aye; Vice Chairperson Robert Anderson, aye; Secretary Julie Van Roekel, aye; Director Steve Rodowick, aye; and Director Mary Bellefeuille, aye.

4. COMMITTEE REPORTS:**4.1 Finance Committee (McGreehan/Rodowick)**

The Committee met on November 12, 2020 to review the CSDA Accounting and Financial Services Agreement Extension (Written Report)

The Board concurred to receive this report as presented.

4.2 Recreation and Park Committee (Rodowick/Anderson)

The Committee met on December 1, 2020 to (1) review potential location for the Camp Fire Memorial; and (2) review Bille Park Conceptual Plan (Written Report)

After a brief discussion the Board concurred to receive this report as presented.

5. REPORT**5.1 District Report**

Staff reports were provided by Assistant District Manager Kristi Sweeney, Park Supervisor Mark Cobb, District Accountant Catherine Merrifield, and Recreation Supervisors Jeff Dailey and Scott Amick.

5.2 Board Liaison Reports (Oral Reports)

- Director Bellefeuille reported she is encouraged by all the community groups collaborating for the good of the whole.
- Secretary Van Roekel – none

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- Director Rodowick – none
- Vice Chairperson Anderson – none
- Chairperson McGreehan reported he attended a brief LAFCO meeting on the 1st Thursday of the month commenting a new member joined the Commission to represent special districts.

6. **CLOSED SESSION** - None

7. **OLD BUSINESS** – None

8. **NEW BUSINESS**

8.1 **Resolution #20-12-1-491 CalRecycling Grant** – Staff are seeking Board approval of **Resolution #20-12-1-491 which authorizes the District Manager to proceed with the CalRecycle Beverage Container Recycling Grant.**

Assistant District Manager Sweeney summarized the written request presented to the Board. The Board had open discussion concerning installation locations and the possibility of installing bear-proof containers. The Board directed staff to provide a copy of the application to directors.

Chairperson McGreehan asked if there was any public comment. Seeing and hearing none. Chairperson McGreehan stated he would entertain a motion.

MOTION:

Director Rodowick moved that the PRPD Board of Directors approve Resolution #20-12-1-491 authorizing the District Manager to proceed with CalRecycle grant application. The motion was seconded by Vice Chairperson Anderson and carried unanimously with 5 ayes.

ROLL CALL VOTE:

Chairperson Al McGreehan, aye; Vice Chairperson Robert Anderson, aye; Secretary Julie Van Roekel, aye; Director Steve Rodowick, aye; and Director Mary Bellefeuille, aye.

8.1 **Norton Buffalo Hall Foundation** – **The Norton Buffalo Hall has approached the District to explore a potential partnership with several non-profit groups to build a multi-use arts and cultural complex in Paradise.**

Referencing the written report presented to the Board, District Manager Efseaff stated the group proposes a 15-week process to explore the partnership and develop a business plan for the endeavor. In support of that effort, the group has developed a memorandum of understanding to help formalize the process. If approved, staff will review any findings and the draft business plan with the Board of Directors following the completion of the exploration.

After a brief discussion Chairperson McGreehan asked if there was any public comment. Seeing and hearing none, Chairperson McGreehan stated he would entertain a motion.

MOTION:

Director Bellefeuille moved to authorize the District Manager to sign the memorandum of understanding with Norton Buffalo Hall Foundation to explore a potential partnership to build a multi-use arts and

cultural complex in Paradise. The motion was seconded by Director Rodowick and carried unanimously with 5 ayes.

ROLL CALL VOTE:

Chairperson Al McGreehan, aye; Vice Chairperson Robert Anderson, aye; Secretary Julie Van Roekel, aye; Director Steve Rodowick, aye; and Director Mary Bellefeuille, aye.

8.3 Election of Officers – The PRPD Board of Directors will elect a Chairperson, Vice Chairperson and Secretary to serve in the 2021 calendar year.

NOMINATIONS FOR CHAIRPERSON:

Chairperson McGreehan opened the nominations for PRPD Board of Directors Chairperson for the 2021 calendar year.

Robert Anderson nominated Mary Bellefeuille.
Mary Bellefeuille nominated Robert Anderson.

Seeing and hearing no other nominations, Chairperson McGreehan stated he would entertain a motion to close the nominations for PRPD Board of Directors Chairperson for the 2021 calendar year.

MOTION:

Director Rodowick moved to close the nominations for Chairperson of the PRPD Board of Directors for the 2021 calendar year. The motion was seconded by Chairperson McGreehan carried unanimously 5 ayes.

ROLL CALL VOTE:

Chairperson Al McGreehan, aye; Vice Chairperson Robert Anderson, aye; Secretary Julie Van Roekel, aye; Director Steve Rodowick, aye; and Director Mary Bellefeuille, aye.

VOTE:

Chairperson McGreehan asked the Board for a vote on the nomination of Mary Bellefeuille for PRPD Board of Directors Chairperson for the 2021 calendar year. The nomination carried with 4 ayes, 1 abstention.

ROLL CALL VOTE:

Chairperson Al McGreehan, aye; Vice Chairperson Robert Anderson, aye; Secretary Julie Van Roekel, aye; Director Steve Rodowick, aye; and Director Mary Bellefeuille, abstain.

NOMINATIONS FOR VICE CHAIRPERSON:

Chairperson McGreehan opened the nominations for PRPD Board of Directors Vice Chairperson for the 2021 calendar year.

Robert Anderson nominated Steve Rodowick.

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Seeing and hearing no other nominations, Chairperson McGreehan stated he would entertain a motion to close the nominations for PRPD Board of Directors Vice Chairperson for the 2021 calendar year.

MOTION:

Chairperson McGreehan moved to close the nominations for Vice Chairperson of the PRPD Board of Directors for the 2021 calendar year. The motion was seconded by Vice Chairperson Anderson and carried unanimously 5 ayes.

ROLL CALL VOTE:

Chairperson Al McGreehan, aye; Vice Chairperson Robert Anderson, aye; Secretary Julie Van Roekel, aye; Director Steve Rodowick, aye; and Director Mary Bellefeuille, aye.

VOTE:

Chairperson McGreehan asked the Board for a vote on the nomination of Steve Rodowick for PRPD Board of Directors Vice Chairperson for the 2021 calendar year. The nomination carried with 4 ayes, 1 abstention.

ROLL CALL VOTE:

Chairperson Al McGreehan, aye; Vice Chairperson Robert Anderson, aye; Secretary Julie Van Roekel, aye; Director Steve Rodowick, abstain; and Director Mary Bellefeuille, aye.

NOMINATIONS FOR SECRETARY:

Chairperson McGreehan opened the nominations for PRPD Board of Directors Secretary for the 2021 calendar year.

Mary Bellefeuille nominated Robert Anderson.

Seeing and hearing no other nominations, Chairperson McGreehan stated he would entertain a motion to close the nominations for PRPD Board of Directors Secretary for the 2021 calendar year.

MOTION:

Secretary Van Roekel moved to close the nominations for Secretary of the PRPD Board of Directors for the 2021 calendar year. The motion was seconded by Director Rodowick carried unanimously 5 ayes.

ROLL CALL VOTE:

Chairperson Al McGreehan, aye; Vice Chairperson Robert Anderson, aye; Secretary Julie Van Roekel, aye; Director Steve Rodowick, aye; and Director Mary Bellefeuille, aye.

VOTE:

Chairperson McGreehan asked the Board for a vote on the nomination of Robert Anderson for PRPD Board of Directors Secretary for the 2021 calendar year. The nomination carried with 4 ayes, 1 abstention.

ROLL CALL VOTE:

Chairperson Al McGreehan, aye; Vice Chairperson Robert Anderson, abstain; Secretary Julie Van Roekel, aye; Director Steve Rodowick, aye; and Director Mary Bellefeuille, aye.

2021 PRPD Board of Directors Officers:

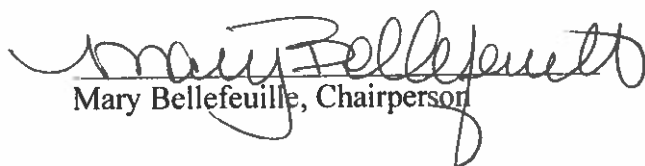
- Chairperson Mary Bellefeuille
- Vice Chairperson Steve Rodowick
- Secretary Robert Anderson
- Director Julie Van Roekel
- Director Al McGreehan

9. BOARD COMMENT:

Board members provided brief comments on updates with various bodies.

10. ADJOURNMENT:

Seeing no further business, the regular meeting of the Paradise Recreation and Park District Board of Directors was adjourned at 7:45 p.m. by Chairperson McGreehan until the next regular Board meeting scheduled on January 13, 2021 at 6:00 p.m. in Conference Room B, at the Terry Ashe Recreation Center,(6626 Skyway, Paradise, California).


Mary Bellefeuille, Chairperson


Robert Anderson, Secretary