

Paradise Recreation and Park District

**ICE RINK MAINTENANCE  
PART-TIME POSITION**

**Salary Range:** \$17-19/hour (Depends on experience)

**Filing Deadline:** October 20, 2023

**Ice Rink Season** 11/6/2023- 1/10/2024

**THE POSITION**

Under supervision of the Recreation Supervisor, and the Ice Rink Manager, the maintenance/security is responsible for all areas pertaining to the cleanliness and safety of the ice rink operation and its patrons.

**EXAMPLE OF DUTIES**

*Duties may include, but are not limited to, the following:*

- Supervision of the ice rink during peak hours, after hours and overnight, if needed.
- Maintenance of the outside perimeter of the ice rink and cleanliness of its surrounding areas: including the restrooms, trashcans, and parking lot
- The maintaining of the ice as needed, removing debris, fixing minor holes and scrapes
- Assist the Ice Rink Supervisor on shift in working with difficult patrons if necessary
- Attend training and staff meetings pertaining to the Ice Rink
- Know all safety and emergency procedures concerning the ice rink and its equipment.
- Responsible for general maintenance of ice rink and equipment.
- Evaluate entering patrons for meeting program requirements.
- Enforcement of state and county laws and ordinances and District policies and procedures regarding the health and safety of patrons and staff.
- General help in supervision off all participants and spectators.
- Assist the ice rink staff with the maintenance of ice rink activities and events
- Performs other duties as assigned.

**DESIRED KNOWLEDGE, SKILLS AND ABILITIES**

**Knowledge**

- Must have knowledge and ability to demonstrate safe and efficient work habits.

**Skill**

- Skill in handling small tools in a safe and effective manner.
- Skill in handling large tools in a safe and effective manner.

**Abilities**

- Ability to perform physical labor.
- Ability to work indoors and outdoors.
- Ability to follow oral and written directions.

### **QUALIFICATIONS**

*Any combination of education and experience that would likely provide the knowledge, skills, and abilities is qualifying. A typical way to obtain the knowledge, skills, and abilities would be:*

#### **Education/Experience**

- One-year experience in a maintenance occupation
- Must be at least 18 years of age
- Experience in surveillance is preferred

### **LICENSE AND CERTIFICATION**

*Possession of, or ability to obtain and maintain throughout the duration of employment, the following:*

- A Class C California driver's license.
- Throughout the duration of employment, maintain an acceptable driving record with five or fewer points as assigned by the Department of Motor Vehicles.

### **PHYSICAL REQUIREMENTS**

- Working positions will be standing, sitting and walking approximately 90% of the time.
- Occasionally climbing stairs, ladders and crawling.
- Reaching overhead and stretching, and frequent kneeling and squatting.
- Frequent bending and occasional work on rough, uneven terrain.
- Frequent handling and dexterity.
- Lifting, pushing, pulling and carrying abilities under 100 pounds.
- Must be able to work for extended periods in direct sunlight.
- Must be able to work for extended periods in outdoor winter weather.

### **MEDICAL EXAMINATION AND FINGER PRINTING**

- If required, individual must pass District pre-employment medical examination.
- Individuals must be fingerprinted and meet legal requirements to work as a supervisor with discipline authority over minors.