



Paradise Recreation & Park District

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Recreation Leader III- Volunteer Facilitator JOB ANNOUNCEMENT

*Come join our team to bring the fun to the residents we serve!
Unique opportunity in an innovative recreation and park district.*

Recreation Leader III Position (0.5 FTE) Starting Salary: \$19.26 per hour
All positions start at Step 1 in the Salary Range

We are seeking outgoing, qualified candidates to assist the Volunteer Coordinator with various hands-on tasks both in the office and out in the field. Workdays consist of weekdays and weekends with varying start times (early mornings/ evenings) .

Key Responsibilities:

- Under direct supervision of the volunteer coordinator, the volunteer facilitator will assist in overseeing the volunteer program with hands on work.
- This position assists with land stewardship on developed and undeveloped facilities.
- Work on land stewardship projects: Tree care, pile burning, fuel reduction, trail work, gardening, composting, planting, seed collection, and invasive plant removal.
- Will be working in all weather conditions.
- Collect and prepare data for planning projects and monitoring existing projects.
- Lead volunteer groups and organize community volunteer days.
- Assist in project prep and follow up on a wide variety of projects (events, recreation, and park operations).
- Does volunteer and climate action work, related work as assigned or required.
- Build lasting relationships with local organizations – service groups, churches, county, non-profits, schools, etc.
- 70% outdoors project tasks, 30% project planning (Flyers, social media contacting volunteer list, etc.)
- Drive PRPD vehicles and occasionally tow volunteer trailer(s).
- Other duties as assigned

Qualifying Traits and Skills

- Have the ability to learn and communicate.
- Great communicator and must engage with the public in a positive manner.
- Problem solver.
- Knowledgeable with local flora and fauna.
- Past outdoor work experience in all weather conditions.
- Familiarity with park maintenance, trail, and vegetation tools and techniques or willingness to learn.
- Be able to conduct quality programming in all areas of service.
- Have a passion for local land stewardship and fostering a relationship between the general population and climate action initiatives.
- Enjoy spending time outside.
- Be an outstanding, collaborative, flexible team player, keen to engage in positive, supportive professional relationships and maintain cooperative and effective working relationships with patrons, staff, and volunteers.

This is a dynamic role with the opportunity to help shape the public's experience with PRPD. From community picnics to seasonal festivals and everything in between, you'll play a key part in making each event a success. There are exciting opportunities to help highlight amazing new recreational opportunities and prepare for new events.

Complete application available at www.paradisepd.com/employment

Turn in to PRPD at the Terry Ashe Recreation Center: 6626 Skyway, Paradise
Or email to: smunoz-oliverez@paradisepd.com

FILING DEADLINE: June 18, 2026

https://paradisepd.sharepoint.com/sites/HumanResources/Shared Documents/Job Announcements/Job_Announcement.Rec.Leader.III.docx