

## MINUTES

The regular meeting of the Paradise Recreation and Park District Board of Directors was called to order by Board Chairperson Mary Bellefeuille at 6:00 p.m.

### 1. CALL TO ORDER:

#### 1.1 PLEDGE OF ALLEGIANCE:

Chairperson Bellefeuille led the Pledge of Allegiance.

#### 1.2 ROLL CALL:

Present: Chairperson Mary Bellefeuille, Vice Chairperson Al McGreehan, Secretary Robert Anderson, Director Julie Van Roekel and Director Steve Rodowick

**ABSENT:** None

#### PRPD STAFF:

District Manager Dan Efseaff, Assistant District Manager Kristi Sweeney, Recreation Supervisor Jeff Dailey, Administrative Assistant I Lorrennis Leeds, Marketing Coordinator Gayle Jaarsma, District Accountant Catherine Merrifield and Administrative Assistant II & Management Colleen Campbell.

#### 1.3 WELCOME GUESTS:

Chairperson Bellefeuille welcomed guests, Rick Wood, California Special Districts Association; Chris Rauhen, Park on the Green; Doug Keister, Author; Debbie Moseley, Paradise Chocolate Fest; and Ryan Luster, The Nature Conservancy.

#### 1.4 SPECIAL PRESENTATIONS:

The Board of Directors welcomed Author Douglas Keister to provide a brief overview of his book *People, Places & Pieces of Paradise: The Inferno, Aftermath & Recovery from the Most Destructive Wildfire in California History*.

Mr. Keister provided a short PowerPoint presentation documenting the timeline of the Camp Fire, aftermath, and recovery process. He also provided information on how to obtain copies of the book at [www.paradisebooks.org](http://www.paradisebooks.org).

The Board thanked Mr. Keister for his presentation and commended him on his well-documented book.

To accommodate guests in the audience, the Board concurred to hear in order the following:

Old Business 8.1

New Business 9.1

Reports 5.2.

Chairperson Bellefeuille directed the Board's attention to Old Business 8.1.

## 8. OLD BUSINESS:

### 9.1 CSDA Agreement for Accounting and Financial Services

**Staff is seeking Board approval of this agreement to assist in developing a Financial Investment Policy for Board consideration and to engage the services of CSDA to complete an overview of our financial policies and procedures. Staff recommends the Board of Directors approve the agreement as presented and authorize the District Manager to sign the agreement on behalf of the District.**

District Manager Efseaff summarized the written staff report presented to the Board. He stated staff was following the direction given by the Board on June 12, 2019 to develop a Financial Investment Policy. Further, District Manager Efseaff stated working with CSDA in the development of this policy may allow the District flexibility with fund management and identify our investment objectives. It would also benefit the District to utilize the services of CSDA to complete and overview of our financial policies and procedures.

The Board welcomed Rick Wood, CSDA Finance and Administration Director, to the floor and have open dialog concerning the term of the agreement and the number of hours expected to complete the assigned tasks.

Seeing no further dialog from the Board, Chairperson Bellefeuille asked if there was any public comment on this agenda item.

Seeing and hearing none, Chairperson Bellefeuille stated she would entertain a motion.

### **MOTION:**

Director Van Roekel moved that the PRPD Board of Directors (1) approve the agreement setting the term beginning November 13, 2019 to November 30, 2020; and (2) correct the typographical error on page 2, paragraph 2, of the document to read "therefore."

Vice Chairperson McGreehan requested to amend the motion to include that staff and CSDA provide progress reports to the Board every two months and include the Finance Committee in policy review.

The Board concurred with the amended motion and the motion was seconded by Director Rodowick and carried unanimously with 5 ayes.

AYES: Bellefeuille, McGreehan, Anderson, Van Roekel, and Rodowick

NOES: None

ABSTENTIONS: None

ABSENT: None

Chairperson Bellefeuille requested a short recess at 6:51 p.m.

The public meeting reconvened at 6:55 p.m. and Chairperson Bellefeuille directed the Board's attention to New Business 9.1.

## 9. NEW BUSINESS:

### 9.1 Cooperative Agreement with The Nature Conservancy [TNC]

**Staff has been working with The Nature Conservancy on a new project, Disaster Resilience in California. TNC has devoted funding to support the project and has hired a consultant (Conservation Biology Institute) to evaluate the scientific basis for nature-based fire risk reduction. The project fits in with District goals to develop a study to examine the strategic development of parks and trails within the District. Upon concurrence with legal counsel, staff recommends the approval of the cooperative agreement and workplan with The Nature Conservancy.**

Referencing the written staff report presented to the Board, District Manager Efseaff stated that on the May 9, 2019 Board meeting, the Board adopted several post Camp Fire opportunities to pursue. One of them was to develop a feasibility study and compliance for the strategic development of parks and trails and appropriate land management within the District, including the Sunrise and Sunset Rim Community Buffers, Watershed (creeks) Greenways in Paradise, the Concow region, Butte Creek Canyon, and the Paradise Lake area. The project also supports the exploration of potential park acquisition projects identified at the meeting as well.

The Board recognized and concurred to receive an amended copy of the agreement with minor changes received after the agenda was published.

The Board had open dialog with TNC representative Ryan Luster concerning the conflicting timelines for various tasks and the desire to include a Board member on the proposed advisory committee.

Seeing no further dialog from the Board, Chairperson Bellefeuille asked if there was any public comment on this agenda item.

Seeing and hearing none, Chairperson Bellefeuille stated she would entertain a motion.

### **MOTION:**

Vice Chairperson McGreehan moved that the PRPD Board of Directors (1) approve the agreement effective November 13, 2019; (2) add a PRPD Board member to the Advisory Committee; and (3) authorize the District Manager to sign the agreement on behalf of the District. The motion was seconded by Director Rodowick and carried unanimously with 5 ayes.

AYES: Bellefeuille, McGreehan, Anderson, Van Roekel, and Rodowick

NOES: None

ABSTENTIONS: None

ABSENT: None

Chairperson Bellefeuille directed the Board's attention to Reports 5.2.

**5. REPORTS****5.2 Ice Rink Report and PRPD Anniversary Celebration**

Assistant District Manager Kristi Sweeney summarized the written report presented to the Board stating, to date, the District has received \$43,393.82 in sponsorships for the ice rink.

Debbie Moseley of the Paradise Chocolate Fest presented information on the coordinated effort between the District and the Paradise Chocolate Fest organization to host a fund-raising event to celebrate the District's 71<sup>st</sup> year. "Let's Meet at the Lodge" will to be held at the Terry Ashe Recreation Center on December 1, 2019 from 7:00 to 9:00 p.m.

Chairperson Bellefeuille directed the Board's attention to Public Comment.

**2. PUBLIC COMMENT:**

The Board recognized Chris Rauhen with Park on the Green. Mr. Rauhen provided a brief update concerning the efforts to develop a park at the previous Paradise Pines Golf Course in Magalia. He stated the organization is seeking to secure a one-year lease at the prior golf pro shop to create a community center for Magalia residents.

The Board thanked Mr. Rauhen for this report.

Seeing no additional public comments, Chairperson Bellefeuille directed the Board to the Consent Agenda and asked if the Board desired to have any items removed and heard separately. Seeing and hearing none, Chairperson Bellefeuille stated she would entertain a motion.

**3. CONSENT AGENDA****3.1 Board Minutes:****a. Regular Meeting of October 9, 2019****3.2 Correspondence: None****3.3 Payment of Bills/Disbursements (Warrants and Checks Report) – Payroll Checks and Payables Checks #050131 to and including #050223 in the total amount of \$96,709.01 including reported refunds and void checks.****3.4 Information Items (Acceptance Only):****a. 2020-2021 Budget Calendar****b. Draft Safety Committee Meeting Minutes for October 18, 2019****MOTION:**

Director Rodowick moved that the PRPD Board of Directors approve the Consent Agenda as presented. The motion was seconded by Director Van Roekel and carried unanimously with 5 ayes.

AYES: Bellefeuille, McGreehan, Anderson, Van Roekel and Rodowick

NOES: None

ABSTENTIONS: None

#### 4. COMMITTEE REPORTS: None

### 5. REPORTS

#### 5.1 District Report

District Manager Efseaff introduced Assistant District Manager Kristi Sweeney. Ms. Sweeney provided a brief background of her experience. The Board welcomed Ms. Sweeney to the District.

District Manager Efseaff briefly summarized the District Report:

- Voter Registration Numbers - Review of the current voter registration numbers for Butte County indicate a reduction of over 9,000 registered voters as of October 2019.
- Tree Removal Update – The District will be enrolling in the CalOES/FEMA program on District properties that may be eligible.
- Review of current programming – The Board commended staff on their effort to offer programming to the Paradise community.
- Grant Opportunities – Staff summarized grant applications submitted for trails and playground equipment.
- Community Village Update – The Community Housing Improvement Program [CHIP] are navigating their efforts to rebuild the facility.
- Butte County Hazardous Mitigation Plan – The County received a letter from FEMA noting approval of the pending plan adoption. As a next step, each participating jurisdiction will need to have their governing Board adopt by resolution the annex. The plan provides an opportunity for agencies to receive funding for hazard mitigation projects.
- PID Agreement – The District Manager and District legal counsel met with PID staff to discuss the lake agreement with plans to bring it to the PID and PRPD Boards. In addition, staff will participate in an upcoming Paradise Lake & Recreation Committee scheduled for Monday, November 18, 2019 at 3:00 p.m. at the PID Board room.
- Board Directors – Staff requested District legal counsel research the requirements for residency. Mr. Carter indicated that if the director is rebuilding or in intending to rebuild their home in the District, they can continue to remain as a voter within the District, and thus continue to serve as a director on the PRPD Board. The intent need not be 100 percent certain and can be subject to change. Directors should make sure that their current mailing address is on file with the Butte County Elections Office.

#### 5.3 LAFCO Update (Oral Report from Al McGreehan)

- Vice Chairperson McGreehan summarized the recent meeting he attended on November 7<sup>th</sup> as a member of the LAFCO Board. Further, Vice Chairperson McGreehan requested that staff send a letter of appreciation to Mr. Lucas of LAFCO for their assistance in providing information to the District concerning development impact fees.

#### 5.4 CARPD Update (Oral Report from Al McGreehan)

- Vice Chairperson McGreehan summarized the recent meeting he attended this month as a member of the Board, stating CARPD generously donated \$1,500.00 as a co-sponsor of the Paradise Ice Rink for the 2019-2020 season.

**6. CLOSED SESSION**

**6.1 Pursuant to California Government Code Section 54957 – Public Employee, Assistant District Manager.**

The Board concurred to hear this item at the end of the public meeting.

**9. NEW BUSINESS:**

**9.2 Paradise Ridge Fire Safe Council Request for Free Facility Usage at Terry Ashe Recreation Center**

**Seeking approval to provide free monthly meeting space at the Terry Ashe Recreation Center. Staff recommends approval of the request for a period of one year to November 2020.**

Staff acknowledged an error on the staff report correcting the organizational name from Butte County Fire Safe Council to Paradise Ridge Fire Safe Council. The Board concurred to receive the correction as reported.

The Board had open discussion concerning this request and recommended the Paradise Recreation and Park District be recognized as a co-sponsor of the Council.

Seeing no further dialog from the Board, Chairperson Bellefeuille asked if there was any public comment on this agenda item.

Seeing and hearing none, Chairperson Bellefeuille stated she would entertain a motion.

**MOTION:**

Vice Chairperson McGreehan moved that the PRPD Board of Directors approve the request for free usage of the Terry Ashe Recreation Center to November 2020 as presented. The motion was seconded by Director Rodowick and carried unanimously with 5 ayes.

AYES: Bellefeuille, McGreehan, Anderson, Van Roekel and Rodowick

NOES: None

ABSTENTIONS: None

**9.3 Butte County Special Districts Association [BCSDA] Request for Nominations**

**The Butte County Special Districts Association is seeking nominations for individuals to serve on the Executive Board. Nominations are due no later than Friday, November 22, 2019. Staff recommends the nomination of Dan Efseaff as a candidate to serve as a non-enterprise member for a term of January 2020 to December 2021 and authorize the Board Chairperson to sign the Request for Nomination Form on behalf of the District.**

The Board concurred with staff's recommendation and seeing no further dialog from the Board, Chairperson Bellefeuille asked if there was any public comment on this agenda item.

Seeing and hearing none, Chairperson Bellefeuille stated she would entertain a motion.

**MOTION:**

Director Rodowick moved that the PRPD Board of Directors nominate Dan Efseaff as a candidate to serve as a non-enterprise member on the BCSDA Executive Board for a term of January 2020 to December 2021 as presented and authorize the Board Chairperson to sign the Request for Nomination Form on behalf of the District. The motion was seconded by Chairperson Bellefeuille and carried unanimously with 5 ayes.

AYES: Bellefeuille, McGreehan, Anderson, Van Roekel and Rodowick

NOES: None

ABSTENTIONS: None

**9.4 Resolution 19-11-1-471 – Authorize Signatories for the County of Butte**

**To meet the District's operating and other expense obligations, staff is recommending the Board approve the resolution to update the District's authorized signers for District accounts established with the County of Butte. Staff recommends the Board of Directors approve and adopt this resolution as presented.**

Referencing the written report presented to the Board, staff stated due to a change in the Butte County Auditor-Controller, all authorized and deputized signers for Butte County must be reauthorized. This authorization will also include the Assistant District Manager, Kristi Sweeney.

The Board concurred with staff's recommendation and seeing no further dialog from the Board, Chairperson Bellefeuille asked if there was any public comment on this agenda item.

Seeing and hearing none, Chairperson Bellefeuille stated she would entertain a motion.

**MOTION:**

Director Van Roekel moved that the PRPD Board of Directors approve and adopt Resolution 19-11-1-471 authorizing signers for District accounts established with the County of Butte as presented. The motion was seconded by Secretary Anderson and carried unanimously with 5 ayes.

**ROLL CALL VOTE:**

Chairperson Bellefeuille, aye; Vice Chairperson McGreehan, aye; Secretary Anderson, aye; Director Van Roekel, aye; and Director Rodowick, aye.

The Board concurred to a short recess as 8:25 p.m.

The Board reconvened the public meeting at 8:35 p.m. and Chairperson Bellefeuille immediately directed the Board to Closed Session.

**6. CLOSED SESSION**

**6.1 Pursuant to California Government Code Section 54957 – Public Employee, Assistant District Manager.**

**7. REPORT ON CLOSED SESSION.**

Chairperson Bellefeuille reconvened the public meeting at 8:47 p.m. and reported the Board was informed and discussed the matter and no action was taken.

**10. BOARD COMMENT:**

Al McGreehan commented the Board received the invitation to attend events hosted by Honey Run Covered Bridge Association and the Centerville Recreation and Historical Association.

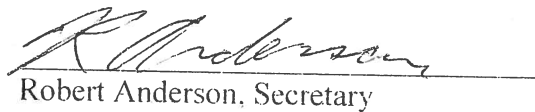
Al McGreehan commented he attended the Hope Plaza ground-breaking ceremony and provided a short report.

Steve Rodowick commented he is working with the Town of Paradise for a dog memorial potentially using the Community Park as a location.

**11. ADJOURNMENT:**

Seeing no further business, the regular meeting of the Paradise Recreation and Park District Board of Directors was adjourned at 8:55 p.m. by Chairperson Bellefeuille until the regular Board meeting scheduled on December 11, 2019 at 6:00 p.m. in Conference Room B, at the Terry Ashe Recreation Center,(6626 Skyway, Paradise, California).

  
Mary Bellefeuille, Chairperson

  
Robert Anderson, Secretary