

Paradise Recreation and Park District  
**Board of Directors Regular Meeting**  
Terry Ashe Recreation Center, Room A  
April 10, 2019

## MINUTES

The regular meeting of the Paradise Recreation and Park District Board of Directors was called to order by Board Chairperson Mary Bellefeuille at 6:01 p.m.

### 1. CALL TO ORDER:

#### 1.1 PLEDGE OF ALLEGIANCE:

Chairperson Bellefeuille led the Pledge of Allegiance.

#### 1.2 ROLL CALL:

Present: Chairperson Mary Bellefeuille, Vice Chairperson Al McGreehan, Secretary Robert Anderson, Director Julie Van Roekel, and Director Rodowick

**ABSENT:** None

#### PRPD STAFF:

District Manager Dan Efseaff, Park Supervisor Mark Cobb, Recreation Supervisor Jeff Dailey, Administrative Assistant/Finance Catherine Merrifield, and Administrative Assistant/Management Colleen Campbell.

#### 1.3 WELCOME GUESTS:

Seeing no guests present, Chairperson Bellefeuille welcomed staff to the meeting.

#### 1.4 SPECIAL PRESENTATIONS: None

### 2. PUBLIC COMMENT: None

Chairperson Bellefeuille directed the Board's attention to the Consent Agenda and asked if any items needed to be removed and heard separately.

### 3. CONSENT AGENDA

#### 3.1 Board Minutes:

- a. Regular Meeting of March 12, 2019
- b. Special Meeting of March 26, 2019

#### 3.2 Correspondence: None

**3.3 Payment of Bills/Disbursements (Warrants and Checks Report) – Payroll Checks and Payables Checks #049309 to and including #049404 in the total amount of \$180,437.66 with no refunds or void checks reported.**

Vice Chairperson McGreehan asked that item 3.3 Payment of Bills/Disbursements (Warrants and Checks Report) be removed and heard separately.

The Board concurred and Chairperson Bellefeuille stated she would entertain a motion on the remaining Consent Agenda.

**MOTION:**

Director Van Roekel moved that the PRPD Board of Directors approve the remaining Consent Agenda as presented. The motion was seconded by Director Rodowick and carried unanimously with 5 ayes.

AYES: Bellefeuille, McGreehan, Anderson, Van Roekel, and Rodowick

NOES: None

ABSTENTIONS: None

ABSENT: None

Chairperson Bellefeuille directed the Board's attention to item 3.3, Payment of Bills/Disbursements (Warrants and Checks Report) and asked that Vice Chairperson McGreehan comment.

Vice Chairperson McGreehan directed the Board to item 3.3 on page 11 of the Board Packet and asked for clarification on what the District budgeted for elections.

District Manager Efseaff reported the District budgeted \$40,000.00 and is well within the limit to take care of the \$31,908.70 election fee for the 2018 election cycle.

The Board also asked for clarification on the AT&T and Verizon payments. District Manager Efseaff reported these payments are for the temporary phone service at the Rio Lindo office. Administrative Assistant/Finance Catherine Merrifield also reported that these expenses are being coded as reimbursable resulting from the Camp Fire.

Seeing no further discussion, Chairperson Bellefeuille stated she would entertain a motion on item 3.3 Payment of Bills/Disbursements (Warrants and Checks Report)

**MOTION:**

Vice Chairperson McGreehan moved that the PRPD Board of Directors approve Consent Agenda item 3.3 Payment of Bills/Disbursements (Warrants and Checks Report) as presented. The motion was seconded by Director Van Roekel and carried unanimously with 5 ayes.

AYES: Bellefeuille, McGreehan, Anderson, Van Roekel, and Rodowick

NOES: None

ABSTENTIONS: None

ABSENT: None

#### 4. COMMITTEE REPORTS - None

### 5. REPORTS

#### 5.1 District Report (Manager's Report)

District Manager Efseaff summarized the written report presented to the Board.

1. CAPRI Dividend – Staff reported that the District received a dividend check from CAPRI in addition the District received notification from workers' compensation that two long term claims have successfully closed as of March 31, 2019.
2. Demographics – Staff provided demographic studies on four locations within the District. These studies provide market data for programming, opportunities for new markets, and strategic plans on capital improvements. While this utilizes pre-fire data, these may help the District conceive future plans and a baseline for returning population.

#### Finance Report

The Board and staff had open discussion concerning the financial reports and percentage of items that are over budget due to recovery efforts. The Board recognized the receipt of the revised Profit and Loss statement.

#### Administrative and Visitor Services

Staff reported that Marc Grosso of Raymond James Financial Services, manager of the District's 457 plan, will be transferring the District's account to another Raymond James broker as Mr. Grosso is relocating to the Southern California area.

#### Parks (Maintenance and Operations)

Park Supervisor Mark Cobb provided a brief oral report supplementing the written information presented to the Board. He expressed his gratitude to the Maintenance staff for their hard work and dedication to the District in response to the aftermath of the Camp Fire.

Mr. Cobb also provided a brief update on the recovery of the parks:

- Terry Ashe Recreation Center - currently accepting reservations.
- Upper Bille Park - Weather permitting, CCC will provide manpower to replace damaged fencing, clear trails, trees and brush.
- Landscape and Vegetation - Staff is working to restore landscape and vegetation to pre-fire conditions.
- Procurement - Staff will begin utilizing a non-profit governmental agency to provide free procurement services through cooperative contracts. This will help streamline the District's procurement process and provide one more source for obtaining the lowest prices.

#### Programs

Recreation Supervisor Jeff Dailey provided a brief oral report supplementing the written information presented to the Board.

- Easter Egg Hunt – is scheduled for Saturday, April 13, 2019 at the Terry Ashe Recreation Center.
- Gold Nugget Craft Faire - will be held on April 27, 2018 for a one-day event at the Terry Ashe Recreation Center. Staff has received a lot of interest from the community.
- Staff continues to provide drop-in basketball programs at Pine Ridge Gym on Wednesday nights and at Cedarwood Gym on Friday nights.
- Grant - Staff received an informal announcement that our partners with the Feather River Center apparently received a partial grant to provide transportation for the District. The Feather River Center is putting on a Wild and Scenic Film Fest in Oroville on June 8<sup>th</sup> and is exploring the option of using the Wild and Scenic Film Festival to help fund access to the Forebay for Paradise youth and families.
- Also, the District is in line to receive \$7,000.00 of recreation and sports equipment from the Good Sports Grant.

### **Outreach and Development**

District Manager Efseaff reported:

- Youth Service Providers Summit – Will be held at the Terry Ashe Recreation Center on June 17<sup>th</sup>. District Manager Efseaff stated he is in communication with the organization, Outdoor Education for All (OEFA), concerning the potential partnership with various programs around the county and potential funding sources. There may be potential to bring together a group for collaboration to discuss youth services and needs in June.
- Paradise Pines Property Association – This organization is recuperating post-fire. District staff reached out to them for potential programming at their site. Due to legal restrictions they are not able to their facilities to non-members of the Association.
- Butte County Public Health – May be interested in a variety of community improvements including increased walkable/bikeable pathways, shared use options with other activity facilities in the area, etc. Some of these are of particular interest to the District.
- Butte Creek Project – CSU Research Foundation is interested in potentially partnering with us and River Partners to transform the Butte Creek Ecological Preserve into an educational site around fire restoration and ecology. We may be able to provide programming and recreational services at the site.
- Sierra Nevada Conservancy Grants – Staff will likely submit a pre-application form for a potential acquisition and park planning study to investigate the solutions that parks may provide for community safety and quality of life.
- Butte County Fire Safe Council – On March 27, 2019 the District hosted a forest health and wildfire safety forum at the Terry Ashe Recreation Center. District Manager Efseaff participated as one of the speakers concerning planning parkways and shaded fuel breaks.

### **Recovery Project**

- Timber Harvest – Warner Enterprises, Inc. proposes to harvest dead and dying fire damaged trees on parcels owned by the District. Warner Enterprises, Inc. will file the necessary Emergency Notice with CalFire along with any other permits needed to complete

the project. Trees to be removed will be marked with paint prior to removal under the direction of a registered professional forester. Only trees that meet emergency criteria, dead and dying, and those that pose a danger or hazard to the public will be removed. No funds will be exchanged in this contract. Funds from the sale of the timber along with a cost-share financial subsidy from the American Forest Foundation will fund the project. Staff will be drafting an RFP for professional forester services to recruit a pool of candidates under our Consulting Agreement policy to manage harvest plans, salvage logging operations, and overall monitoring of the project.

- Shelter in Park Information – Received more information from one of our Bille Park neighbors. He states that between 50-60 cars were at the Bille Park Pavilion during the November 8, 2018 fire event. He states he started there around 10:45 a.m. and when a red Cal Fire rig came up with a big cow-catcher type frame on the front of it, they evacuated around 2:30 p.m. The Cal Fire rig plowed and pushed out of the way trees, burning debris, and cars as they evacuated the area.
- FEMA
  - Toured the Gold Nugget Museum with Museum representatives.
  - FEMA contact, Nelson Marrero, noted that *“My leadership has stated that public properties have been authorized under Private Property Debris Removal. Public facilities that have been burned by the fire will have debris removal managed by CalOES and CalRecycle.”*

After a brief discussion, the Board concurred to receive this report as presented.

#### 6. CLOSED SESSION - None

#### 7. OLD BUSINESS - None

#### 8. NEW BUSINESS - None


#### 9. BOARD COMMENT:

- Steve Rodowick confirmed he will be rebuilding in Paradise.
- Al McGreehan reported he attended the CARPD Board of Directors meeting on March 27, 2019 and the Proposition 68 guidelines will be available soon.
- Julie Van Roekel apologized for missing that last Board meeting.
- Dan Efseaff reported Paradise Irrigation District is eager to combine the Kids' Fishing Day with the District's annual event. Further, staff is in talks with Paradise Irrigation District to transfer Paradise Lake recreational elements to the District.
- The Board asked Robert Anderson to check on the status of constructing a Camp Fire memorial at Crain Park.
- Mary Bellefeuille reported that Comcast is hosting a Comcast Cares Day on May 4<sup>th</sup> at Paradise High School and will provide paint and landscape materials to clean up the campus in time for graduation. Volunteers are welcome.

- Mary Bellefeuille provided a brief update on the Town Council meeting reporting that Paradise Irrigation District is working on a plan to correct the water situation sooner than the previously predicted 2-3 year timeline.

**10. ADJOURNMENT:**

Seeing no further business, the regular meeting of the Paradise Recreation and Park District Board of Directors was adjourned at 7:29 p.m. by Chairperson Bellefeuille until the next regular Board meeting scheduled on May 8, 2019 at 6:00 p.m. in Room A of the Terry Ashe Recreation Center, 6626 Skyway, Paradise, California.

  
Mary Bellefeuille, Chairperson

  
Robert Anderson, Secretary