



**Paradise Recreation and Park District  
Board of Directors - Regular Meeting**  
Terry Ashe Recreation Center, Room A  
Wednesday, June 12, 2019, 6:00 pm

Members of the public may comment on Agenda items at the time the item is presented. Speakers may comment on items not listed on the Agenda under Public Comment. Comments should be limited to a maximum of three (3) minutes. State Law prohibits the PRPD Board of Directors from acting on items not listed on the agenda. Please notify the meeting clerk prior to the start of the meeting if you wish to be heard.

**1. CALL TO ORDER**

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. Welcome Guests: Jeff Carter, District Legal Counsel; and Jeff Land of Brandis Tallman, LLC
- 1.4. Special Presentation:

Jeff Land from Brandis Tallman, LLC is a financial consultant to the CSDA Finance Corporation. He will be providing an information presentation on the basics of public finance. The presentation will discuss why public agencies issue debt, and the tools they have to access the capital market place in order to fund capital improvement projects. The presentation will also discuss steps a public agency should take in order to obtain financing.

**2. PUBLIC COMMENT**

**3. CONSENT AGENDA**

- 3.1. Board Minutes:
  - a. Regular Meeting of May 8, 2019
  - b. Special Meeting of May 13, 2019
  - c. Special Meeting of May 20, 2019
- 3.2. Correspondence: None
- 3.3. Payment of Bills/Disbursements (Warrants and Checks Report)  
Check #049515 to and including #049629 in the total amount of \$194,393.31 with no refunds or void checks reported.
- 3.4. Information Items (Acceptance only):
  - a. Draft Safety Committee Meeting Minutes for May 16, 2019

**4. COMMITTEE REPORTS**

- 4.1. Personnel Standing Committee (McGreehan/Van Roekel)  
The Committee met on June 12, 2019 to review and discuss (1) the Staff Organizational Chart adopted November 30, 2018; (2) Job Descriptions; (3) Salary Scale; and (4) will meet in Closed Session under California Government Code Section 54957, District Manager Evaluation. *(An oral report and potential recommendations from this meeting will be provided by Committee Members)*

**5. DISTRICT MANAGER'S REPORT**

- 5.1. District Report (Manager's Report)

**6. CLOSED SESSION**

- 6.1. Pursuant to Government Code Section 54956.9 – Conference with legal counsel – Potential Litigation. Litigation – Action vs. PG&E for Camp Fire Losses

- 6.2. Pursuant to Government Code Section 54957 - Employment Review, Evaluation, and Consideration of Employment Agreement Amendment – District Manager

**7. REPORT ON CLOSED SESSION**

**8. OLD BUSINESS –**

8.1. BOD Community Organization Assignments

Staff recommends the PRPD Board of Directors determine and assign Board members to organizations to maintain a PRPD presence and provide future updates as needed.

**Recommendation:** Assign Board members to organizations determined by the BOD

**9. NEW BUSINESS**

9.1. Development of Financial Investments and Policy for the District

Staff has explored options to provide the District with potential interest-bearing accounts that are appropriate for Special Districts.

**Recommendation:** Authorize staff to 1) develop a resolution and open new accounts with Five Star Bank, 2) develop a resolution and open CALTRUST accounts, and 3) Develop a Financial Investment Policy for BOD consideration.

9.2. Approve 2019-2020 Preliminary Budget and Set Public Hearing Date

The PRPD Board of Directors will consider adopting the 2019-2020 Preliminary Budget as presented in the Notice of Public Hearing and set a public hearing date for July 10, 2019 during the regularly scheduled Board meeting at which time the adoption of the final budget for 2019-2020 may follow the public hearing.

**Recommendation:** Approve the 2019-2020 Preliminary Budget and set a Public Hearing date for July 10, 2019.

9.3. Appropriation Limit – Resolution #19-06-1-462

The PRPD Board of Directors will consider adopting Resolution #19-06-1-462 setting the District Appropriation Limit at \$2,300,081.00 for Fiscal Year 2019-2020 as presented.

**Recommendation:** Approve resolution as presented.

9.4. District Manager Employment Agreement

The PRPD Board of Directors will consider the approval of the District Manager Employment Agreement.

**Recommendation:** Complete the District Manager annual performance evaluation and approve a simple amendment to the employment agreement to adjust annual salary.

**10. BOARD COMMENT**

**11. ADJOURNMENT**

Adjourn to the next regular meeting on July 10, 2019 at 6:00 p.m., in Conference Room A, at the Terry Ashe Recreation Center (6626 Skyway, Paradise, California).



In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at 530-872-6393 or [info@paradisepspd.com](mailto:info@paradisepspd.com) at least 48 hours in advance of the meeting.