



**Paradise Recreation and Park District
Board of Directors - Regular Meeting**
Terry Ashe Recreation Center, Room B
Wednesday, November 08, 2023, 6:00 pm

Members of the public may submit comments prior to the meeting via email to BODclerk@paradisepdpd.com before 1:00 p.m. on the day of the meeting or they may comment on Agenda items on during the time the item is presented. Speakers may comment on items not listed on the Agenda under Public Comment. Comments should be limited to a maximum of three (3) minutes. State Law prohibits the PRPD Board of Directors from acting on items not listed on the agenda. Please notify the meeting clerk prior to the start of the meeting if you wish to be heard. The public may access this meeting remotely:

Web Access: <https://us02web.zoom.us/j/84518561101?pwd=TXRZdUNPTk5MNFM1SWdvdzlmZENUQT09>

Telephone Access: **Dial:** +1 669 900 9128. **Meeting ID:** 845 1856 1101 **Password:** 6626

1. CALL TO ORDER

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. Welcome Guests:
- 1.4. Special Presentations: Monica Nolan- Outreach Survey results (Paradise Ridge Chamber of Commerce)

2. PUBLIC COMMENT

3. CONSENT AGENDA

- 3.1. Board Minutes: Regular Meeting of October 11, 2023
- 3.2. Payment of Bills/Disbursements (Warrants and Checks Report)
Check # 56174 – 56278 and ACHs
- 3.3. Information Items (Acceptance only):
 - A. Safety Committee Minutes of October 19, 2023.

4. COMMITTEE REPORTS

- 4.1. Personnel Committee Meeting of October 17, 2023. – The committee met to discuss a new Flexible Spending Account (FSA) provider and sending out and Request for Proposal (RFP) to find a Salary Survey Consultant.

5. OLD BUSINESS

- 5.1. Paradise Horseman's Association Annual Report (Information Only). – Scarlett Miller (PHA President) will present the Annual Report as per the lease agreement.

6. NEW BUSINESS

- 6.1. Approve new FSA / HSA provider. – Staff are looking to get a new Flexible Spending Account provider (Basic) after HealthSmart dropped the District and will no longer be providing services after December of 2023. Staff have done research and sought out quotes from new providers and hope to forward with Basic. **Recommendation:** *Authorize the District Manager to enter into an agreement with Basic as the Districts new FSA / HSA provider.*
- 6.2. Approve the Fiscal Year 2023-2024 Salary Scale Update – California State law passed only a few weeks ago, increases minimum wage to \$16.00/hour starting January 1, 2024. Staff proposes a wage increase for all part-time positions to maintain compliance with California State law and wage distribution across all part time positions and steps. **Recommendation:** *Approve the updated Fiscal Year 2023-2024 Salary Scale as presented to take effect January 1, 2024.*

- 6.3. Approve the Memorandum of Understanding between PRPD and Paradise Rotary. – The Rotary Club of Paradise and the Paradise Rotary Foundation would like to enter into a Memorandum of Understanding regarding a financial donation for playground equipment that will be utilized at the future Lakeridge Park. **Recommendation:** *Approve the MOU between the Rotary Club of Paradise, Paradise Rotary Foundation and PRPD and authorize the District Manager to sign the agreement on behalf of the District.*
- 6.4. Approve the Agreement between Paradise Recreation and Park District (PRPD and California Special Districts Association (CSDA). Staff is looking to sign a new 2- year agreement to retain CSDA financial consultant services. These services were a great benefit to the District Accountant. **Recommendation:** *Approve the agreement between PRPD and CSDA authorize the District Manager to sign the agreement on behalf of the District.*

7. **REPORT**

- 7.1. District Report
7.2. Board Liaison Report

8. **BOARD COMMENT**

9. **ADJOURNMENT**

Adjourn to the next regular meeting on 12/13/2023 at 6:00 p.m., in Conference Room B, at the Terry Ashe Recreation Center (6626 Skyway, Paradise, California).



In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at 530-872-6393 or info@paradisepprd.com at least 48 hours in advance of the meeting.

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.