



**Paradise Recreation and Park District  
Board of Directors - Regular Meeting**  
Terry Ashe Recreation Center, Room B  
Wednesday, January 10, 2024, 6:00 pm

Members of the public may submit comments prior to the meeting via email to [BODclerk@paradisepdpd.com](mailto:BODclerk@paradisepdpd.com) before 1:00 p.m. on the day of the meeting or they may comment on Agenda items on during the time the item is presented. Speakers may comment on items not listed on the Agenda under Public Comment. Comments should be limited to a maximum of three (3) minutes. State Law prohibits the PRPD Board of Directors from acting on items not listed on the agenda. Please notify the meeting clerk prior to the start of the meeting if you wish to be heard. The public may access this meeting remotely:

Web Access: <https://us02web.zoom.us/j/84518561101?pwd=TXRZdUNPTk5MNFM1SWdvdzlmZENUQT09>

Telephone Access: **Dial:** +1 669 900 9128. **Meeting ID:** 845 1856 1101 **Password:** 6626

**1. CALL TO ORDER**

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. Welcome Guests:
- 1.4. Special Presentations: Jim McCourt (Meeder Investments) - Midyear Report

**2. PUBLIC COMMENT**

**3. CONSENT AGENDA**

- 3.1. Board Minutes: Regular Meeting of December 13, 2023
- 3.2. Payment of Bills/Disbursements (Warrants and Checks Report)  
Check # 056457 – 056639 and ACHs
- 3.3. Information Items (Acceptance only): Safety Committee Minutes of December 21, 2023

**4. COMMITTEE REPORTS: NONE**

**5. OLD BUSINESS**

- 5.1. Paradise Community Center (PCC) Update. - Representatives from the PCC will provide an update on recent progress on the rebuilding of the Center. Staff wanted to provide BOD members with an opportunity to ask questions about the process and understand changes from the August 2022 Feasibility Study. The Board approved a follow-up Memorandum of Understanding (MOU) to support next steps towards the development, construction, and long-term management of the facility at the August 9, 2023 Meeting. (**Information Only**).

**6. NEW BUSINESS**

- 6.1. Approve Grant Management Consulting Services – Given the unprecedented number and scope of grant awards, Staff recommends a grant management consultant to support the District with reporting, monitoring deliverables and funding, and ensuring other grant compliance needs. Because of the recent history of grant management with the District (CALRecycle Grants), staff approached Jennifer Arbuckle Consulting (Consultant) to provide a cost and scope of work to provide these services. The agreement has a not to exceed amount of \$15,000. **Recommendation:** *Authorize the District Manager to finalize an agreement with consultant.*
- 6.2. Assign Standing Committees. – The PRPD Board of Directors Chairperson will (1) assign two PRPD Board members to the Personnel, Finance, and Recreation and Park standing committees to serve for the 2024 calendar year and set tentative recurring meeting dates and times; (2) assign Board members to serve as monitors of various organizations; (3) maintain the Agenda Order Revision allow the most pressing business and action items be taken up earlier in the meeting. **Recommendation:** *Acknowledge Committee assignments and adopt meeting calendar and agenda order.*

- 6.3. Approve Short List. – The Shortlist contains pre-approved contractors that the District can turn to complete professional and urgent services or defined and relatively simple task and budget items on an as-needed basis for the District. The vetted firms will keep up to date District requirements (such as adequate insurance coverage). Capital construction projects will require additional bidding processes. **Recommendation:** *Approve the list as presented.*
- 6.4. Consider Cyber Security Policy - The District proposes a cyber security policy to better ensure continuity of services, avoidance of malware and hacks, data security and privacy.  
**Recommendation:** *Approval of policy.*

**7. REPORT**

- 7.1. District Report  
7.2. 2023 Pool Report  
7.3. Board Liaison Report

**8. BOARD COMMENT**

**9. ADJOURNMENT**

Adjourn to the next regular meeting on 2/14/2024 at 6:00 p.m., in Conference Room B, at the Terry Ashe Recreation Center (6626 Skyway, Paradise, California).



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In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at 530-872-6393 or [info@paradisepd.com](mailto:info@paradisepd.com) at least 48 hours in advance of the meeting.

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