

**Paradise Recreation and Park District  
Board of Directors - Regular Meeting**  
Magalia Community Center  
Wednesday, October 12, 2022, 6:00 pm

The public may listen to this meeting via computer or telephone. The public may submit comments prior to the meeting via email to [BODclerk@paradisepspd.com](mailto:BODclerk@paradisepspd.com) before 1:00 p.m. on the day of the meeting and they will be read into the record. Please use the link to join the webinar: <https://us02web.zoom.us/j/84518561101?pwd=TXRZdUNPTk5MNFM1SWdvdzlmZENUQT09> Or via Telephone: Dial by your location: +1 669 900 9128 US (San Jose). Meeting ID: 845 1856 1101 Password: 6626

Members of the public may comment on Agenda items at the time the item is presented. Speakers may comment on items not listed on the Agenda under Public Comment. Comments should be limited to a maximum of three (3) minutes. State Law prohibits the PRPD Board of Directors from acting on items not listed on the agenda. Please notify the meeting clerk prior to the start of the meeting if you wish to be heard.

**1. CALL TO ORDER**

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. Welcome Guests:
- 1.4. Special Presentations:
  - A. Wildfire Safety Progress and Programs on the Ridge - Calli-Jane West or Taylor Nilsson (Butte Fire Safe Council)
  - B. Update on Magalia Community Park (MCP) – Chris Rauen and Rich Gingery (MCP)

**2. PUBLIC COMMENT**

**3. CONSENT AGENDA**

- 3.1. Board Minutes: Regular Meeting of September 14, 2022
- 3.2. Payment of Bills/Disbursements (Warrants and Checks Report)  
Check #054420 – 054530 and ACH payments
- 3.3. Information Items (Acceptance only):
  - A. Safety Committee Meeting Minutes from September 15, 2022.

**4. COMMITTEE REPORTS**

- 4.1. Recreation and Park Committee Special Meeting. – There was a special meeting held on September 13, 2022, to discuss Lakeridge Park Updates and the “Coming Soon,” sign design.
- 4.2. Recreation and Park Committee Meeting. – The Recreation and Park Committee met on September 27, 2022, to discuss Feather River Place, grant funding at Lakeridge Park, Camp Fire outstanding claims, and Eco Green Solutions, along with some closed session items.

**5. OLD BUSINESS**

- 5.1. PRPD Sponsored Community Recreation and Assistance Grant. – Staff seek feedback, direction, and possible approval of a new grant program to be sponsored by the Paradise Recreation and Park District (PRPD, District) to fund community recreation events, programs, and/or classes.  
**Recommendation:** *Provide direction on the PRPD Sponsored Community Recreation and Assistance grant and potentially authorize staff to solicit applications.*

## 6. NEW BUSINESS

- 6.1. Real Estate Donation of 6221 Forty Oaks Lane (Thompson Property)– The District has the opportunity to accept the donation of real estate in Paradise from the Thompson Family Trust (APN# 051-060-035). The property is adjacent to Bille Park and could be used for further park expansion. Staff seeks authority to complete the acquisition. **Recommendation:** *Approve Resolution #22-10-1-517 to authorize the District Manager signatory authority to finalize the acquisition of Forty Oaks Lane property donation.*
- 6.2. Real Estate Donation of 5636 Feather River Pl. (Miles Property). – The District has the opportunity to accept the donation of real estate in Paradise from Linda Miles (APN # 054-250-054). The property could be used as the initial property for park expansion in this high fire risk area. **Recommendation:** *Approve resolution #22-10-2-518 to authorize the District Manager signatory authority to finalize the acquisition of Feather River Place property donation.*
- 6.3. Memorandum of Understanding (MOU) with the Thermalito Water and Sewer District (TWSD). – Over the past few months, Staff have discussed a potential partnership with TWSD to explore the feasibility of recreation at Concow Lake. The Feasibility Report will be presented to the respective boards with recommendations in December 2023. TWSD approved the agreement at their September meeting. **Recommendation:** *Adopt the MOU as presented.*
- 6.4. 2022 Recreation Program Review (Oral) (Information only). – Historically, Staff have presented an End of Year Report summarizing Recreational Program accomplishments. While that will be forthcoming in 2023, staff wanted to focus on programs related to Magalia and seeks BOD recommendations on content for the End of Year Report

## 7. REPORTS

- 7.1. District Report
- 7.2. Board Liaison Reports

## 8. CLOSED SESSION: NONE

## 9. BOARD COMMENT

## 10. ADJOURNMENT

Adjourn to the next regular meeting on 11/9/2022at 6:00 p.m., in Conference Room B, at the Terry Ashe Recreation Center (6626 Skyway, Paradise, California).



In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at 530-872-6393 or [info@paradisepd.com](mailto:info@paradisepd.com) at least 48 hours in advance of the meeting.

### **This institution is an equal opportunity provider and employer.**

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

004890

Paradise Recreation and Park District  
**Board of Directors Regular Meeting**  
 Terry Ashe Recreation Center, Room B  
 September 14, 2022

## MINUTES

---

### 1. CALL TO ORDER:

The Regular Meeting of the Paradise Recreation and Park District Board of Directors was called to order by Board Chairperson Al McGreehan at 6:02 p.m.

#### 1.1 PLEDGE OF ALLEGIANCE:

Chairperson McGreehan led the Pledge of Allegiance.

#### 1.2 ROLL CALL:

Present: Al McGreehan (Chairperson), Steve Rodowick (Vice-Chairperson), Mary Bellefeuille (Secretary) Robert Anderson (Director), and Dennis Ivey (Director).

#### PRPD STAFF:

Present: Dan Efseaff (District Manager), Kristi Sweeney (Assistant District Manager), Mark Cobb (Park Supervisor) Scott Amick (Recreation Supervisor), Catherine Merrifield (District Accountant), Sarah Hoffman (Board Clerk).

Present via teleconference: Jeff Dailey (Recreation Supervisor)

#### 1.3 WELCOME GUESTS:

Chairperson McGreehan welcomed the guest present.

Present: Tim Umenhofer, Stan Umenhofer, Jim Umenhofer, Rosemary Umenhofer, Sean Rohrbacker, Sarah Crossley, Jan Keller, Lindsay Steinberg, Blake Ellis, Mark Thorp, Lloyd Roby, Bill Hartley, Pam Hartley, Don Criswell

Present via teleconference: John Stonebraker

#### 1.4 SPECIAL PRESENTATIONS:

##### A. Sophia Munoz Oliverez (PRPD Volunteer Coordinator) - Recognition of Tim Umenhofer)

Sophia gave insight on what Tim does up at the lake and what an asset to PRPD he is. She then presented an Award of Recognition to Tim. Sophia, Tim, and Chairperson McGreehan then took a picture together.

004891

**B. David Leon Zink (PATCH) - Update on the Paradise Arts, Theatre, and Culture Hub (PATCH).**

David gave a presentation on what PATCH has been doing and future plans. David discussed future programming for PATCH and showed those present, a mock program schedule based on current offerings.

Board members and staff took turns asking David questions. Chairperson McGreehan asked if there will be a more formal presentation and David said there would be. District Manager Efseaff then offered a planning meeting with David to set up a more formal presentation.

**2. PUBLIC COMMENT: None**

**3. CONSENT AGENDA:**

1. Board Minutes: Regular Meeting of August 10, 2022
2. Payment of Bills/Disbursements (Warrants and Checks Report)  
Check #54304-54419 and ACH
3. Approve Paradise Symphony Orchestra Facility Agreement
4. Information Items (Acceptance only): Safety Committee Meeting Minutes from August 18,2022.

**Secretary Bellefeuille requested to pull item 3.3.**

**MOTION:**

Vice-Chairperson Rodowick moved to approve the Consent Agenda with the exception of Item 3.3. Secretary Bellefeuille seconded the motion, and the motion carried with 5 ayes.

**ROLL CALL VOTE:**

Chairperson McGreehan, aye; Vice-Chairperson Rodowick, aye; Secretary Bellefeuille. Aye; Director Anderson, aye; and Director Ivey, aye.

**Items pulled from Consent: 3.3 Approve Paradise Symphony Orchestra Facility Agreement**

Secretary Bellefeuille asked for more insight on the agreement, which District Manager Efseaff gave.

Secretary Bellefeuille also asked about the Symphony storing equipment at the TARC. District Manager Efseaff informed her that they have already removed most of equipment and sheet music in anticipation of the agreement.

Chairperson McGreehan asked staff if the agreement could be looked at again in the future (within the 3-year agreement term) if PRPD were to get another facility that the Symphony could use. Staff replied that the agreement allows for written changes and could be considered if that situation were to arise.

**MOTION:**

Secretary Bellefeuille moved to approve Item 3.3. Vice-Chairperson Rodowick seconded the motion, and the motion carried with 5 ayes.

004892

**ROLL CALL VOTE:**

Chairperson McGreehan, aye; Vice-Chairperson Rodowick, aye; Secretary Bellefeuille. Aye; Director Anderson, aye; and Director Ivey, aye.

**3. COMMITTEE REPORTS: NONE****5. OLD BUSINESS:**

**5.1 Presentation Paradise Community Center (PCC) Feasibility Study for Partnership – In October 2021, the BOD approved a Memorandum of Understanding (MOU) with the PCC to explore the feasibility of rebuilding the facility and report back to both organization’s Boards. The effort received a significant upgrade with a \$50,000 grant from the North Valley Community Foundation / Butte Strong Fund. The MOU was later extended. Recommendation: Review the Feasibility Study and associated reports and direct Staff to prepare an expanded MOU to support next steps.**

District Manager Efseaff gave a brief description of the item and then introduced the first presenter on the matter (Jan Keller, Paradise Community Center).

There was a brief discussion on Director Ivey as a member of the Gold Nugget Museum and any needs to recusing himself. Board members did not see an issue with him taking part in this agenda item.

Jan gave a brief presentation on the community center and then Secretary Bellefeuille asked her about the insurance on the building that was lost in the fire and Jane said they are still working on the claim.

Valerie Reddemann (Blue Flamingo Marketing) then presented detailed findings on the outreach to determine features people wanted to see in the new Community Center. Staff and the board asked questions and she provided feedback.

Sarah Crossley (Melton Design Group) then gave a presentation with videos and pictures of what the new Community Center would look like.

**MOTION:**

Director Anderson moved to approve the review of the Feasibility Study and associated reports to direct staff to prepare an expanded MOU to support the next steps. Vice-Chairperson Rodowick seconded the motion, and the motion carried with 5 ayes.

**ROLL CALL VOTE:**

Chairperson McGreehan, aye; Vice-Chairperson Rodowick, aye; Secretary Bellefeuille. Aye; Director Anderson, aye; and Director Ivey, aye.

**Secretary Bellefeuille asked for a short break. The meeting went into a break at 7:29 p.m.**

**The meeting returned into regular session at 7:37 p.m.**

004893

**6. NEW BUSINESS:****6.1 Agreement with Dr. Anne Stephens – Grant and Education/Elements grant administrative support and project management consultant. *Recommendation: Authorize District Manager to complete agreement.***

District Manager Efseaff gave a brief report on what Anne Stephens will be doing for PRPD.

Board members took turns asking questions about the agreement.

Secretary Bellefeuille and Vice- Chairperson Rodowick made comments on a few grammatical corrections that needed to be made to the presented agreement document.

**MOTION:**

Secretary Bellefeuille moved to authorize the District Manager to complete the agreement with Dr. Anne Stephens. Vice-Chairperson Rodowick seconded the motion, and the motion carried with 5 ayes.

**ROLL CALL VOTE:**

Chairperson McGreehan, aye; Vice-Chairperson Rodowick, aye; Secretary Bellefeuille. Aye; Director Anderson, aye; and Director Ivey, aye.

**6.2 Agreement with Green Gate Landscape Architects (Shawn Rohrbacker). – Over the past 3 years, the District has successfully secured millions of dollars in grant funding for new and updated park development projects. These projects require effective execution to deliver on-time and within budget, while providing high-quality, cost-effective facilities for the citizens we serve. Staff seek assistance with project tasks to help ensure deliverables are met. The agreement with the Consultant is capped at \$20,000 (mostly outside grant funds) and a term of a single year (with an extension). If favorable, staff will return for a follow-up agreement. *Recommendation: Authorize District Manager to finalize agreement.***

District Manager Efseaff gave some insight on the agreement with Mr. Rohrbacker.

Chairperson McGreehan asked about the agreement mentioning “ Changes in scope of work,” and what District Manager Efseaff foresees changing. Efseaff said that the intent is to add tasks as needs arise.

Secretary Bellefeuille asked Mr. Rohrbacker about his license being in Nevada. Shawn replied, including new developments to recognize it in California. She also pointed out similar grammatical errors in the agreement as the Dr. Anne Stephens’ agreement.

**MOTION:**

Secretary Bellefeuille moved to authorize the District Manager to finalize the agreement with Green Gate Architects (Shawn Rohrbacker). Director Anderson seconded the motion, and the motion carried with 5 ayes.

004894

**ROLL CALL VOTE:**

Chairperson McGreehan, aye; Vice-Chairperson Rodowick, aye; Secretary Bellefeuille. Aye; Director Robert Anderson, aye; and Director Dennis Ivey, aye.

**6.3 2022 Chico State Enterprises Services Agreement – Chico State Enterprises (CSE) wishes to renew and expand the cooperative agreement with the District to provide Nature and Forest Therapy Guide services for Chico State students and the public. The project will not exceed \$42,497.00. The program will start September 1, 2022, and will be completed by June 30, 2023, with the ability of a 6-month extension. *Recommendation: Authorize District Manager to complete the agreement.***

District Manager Efsaef gave an introduction on the agenda item followed by a presentation from Blake Ellis (Chico State Enterprises) on the provided services.

Chairperson McGreehan noted a mistake on the subaward and staff noted them for changes.

**MOTION:**

Vice-Chairperson Rodowick moved to authorize the District Manager to finalize the Chico State Enterprises Agreement. Chairperson McGreehan seconded the motion, and the motion carried with 5 ayes.

**ROLL CALL VOTE:**

Chairperson McGreehan, aye; Vice-Chairperson Rodowick, aye; Secretary Bellefeuille. Aye; Director Anderson, aye; and Director Ivey, aye.

**6.4 PRPD Sponsored Community Recreation and Assistance Grant. – Staff seek feedback, direction, and possible approval of a new grant program to be sponsored by the Paradise Recreation and Park District (PRPD, District) to fund community recreation events, programs, and/or classes. *Recommendation: Provide direction on the PRPD Sponsored Community Recreation and Assistance grant and potentially authorize the District Manager to solicit applicants.***

Assistant District Manager Sweeney gave a report on the agenda item.

Citizen Stonebraker asked questions about the grant and Assistant District Manager Sweeney provided responses.

Board members then took turns asking questions.

Chairperson McGreehan stated that he would like to see staff come up with a grading rubric.

Chairperson McGreehan then asked for board concurrence for staff to finalize the grant packet with a grading rubric and then considered at the Recreation and Park Committee or full Board when finalized. The board concurred.

004895

District Manager Efseaff then asked to create an Ad-Hoc committee if needed to determine grant winners. Secretary Bellefeuille and Director Ivey volunteered to be part of the Ad- Hoc committee. This may be subject to revision as the process is developed.

**7. REPORTS:**

**7.1 District Report:**

District Manager Efseaff gave a brief presentation on the District report. He touched on our District receiving grant funds and mentioned that Park Supervisor Cobb has been able to get a tractor into the pond and the sediment removal has begun.

Recreation Supervisor Amick stated that the activity guide was finished and that there are 20-30 events geared around the Ice Rink

Secretary Bellefeuille asked about Noble Park and the slash that was recently cleared.

**7.2 Board Liaison Reports:**

- Director Anderson stated that Crain Park looks great.
- Secretary Bellefeuille- Stated that she attended a Magalia Community Park Board Meeting on Monday and that District Manager Efseaff presented on behalf of PRPD.
- Vice-Chairperson Rodowick- There was nothing pertaining to PRPD on the County Board of Supervisors, there was nothing to report on for the Paradise Irrigation District , and that PASH hopes to collaborate with the city and some other organizations to extend the animal shelter.
- Chairperson McGreehan- Stated he also went to the Magalia Community Park Board Meeting and that Dan did well on his presentation. He attended the LAFCO meeting via zoom but only participated though tree-quarters of the LAFCO meeting in order to attend a meeting here in Paradise.

**9. BOARD COMMENT:** None

**8. CLOSED SESSION:** None

**10. ADJOURNMENT:**

Seeing no further business, the regular meeting of the Paradise Recreation and Park District Board of Directors was adjourned at 9:17 p.m. by Chairperson McGreehan until the next Regular Board meeting scheduled on October 12, 2022, at 6:00 p.m. at the Magalia Community Center

---

Al McGreehan, Chairperson

---

Mary Bellefeuille, Secretary



**PARADISE RECREATION & PARK DISTRICT**  
**COUNTY MONTHLY CHECK REGISTER**

**Fund 2510**

**September**

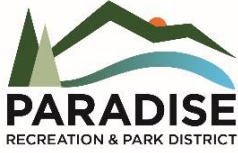
| CHECK          | ISSUE DATE | VOID | PAYEE                         | SALARY AND BENEFITS | SERVICE SUPPLIES | FIXED ASSETS | NET CHECK | NOTES  |
|----------------|------------|------|-------------------------------|---------------------|------------------|--------------|-----------|--------|
| *****          |            |      |                               |                     |                  |              |           |        |
| 054420-054436  | 9/7/2022   |      | Payroll Summary               | 9,604.46            | 0.00             | 0.00         | 9,604.46  |        |
| *****          |            |      |                               |                     |                  |              |           |        |
| Direct Deposit | 9/7/2022   |      | Payroll Summary               | 25,658.80           | 0.00             | 0.00         | 25,658.80 |        |
| *****          |            |      |                               |                     |                  |              |           |        |
| 054478-054495  | 9/21/2022  |      | Payroll Summary               | 11,167.99           | 0.00             | 0.00         | 11,167.99 |        |
| *****          |            |      |                               |                     |                  |              |           |        |
| Direct Deposit | 9/21/2022  |      | Payroll Summary               | 28,061.78           | 0.00             | 0.00         | 28,061.78 |        |
| *****          |            |      |                               |                     |                  |              |           |        |
| 054437         | 9/9/2022   |      | VOYA INSTITUTIONAL TRUST CO   | 200.00              |                  |              | 200.00    |        |
| 054438         | 9/9/2022   |      | VANTAGEPOINT TRANSFER AGENT   | 775.00              |                  |              | 775.00    |        |
| 054439         | 9/9/2022   |      | FRANCHISE TAX BOARD           | 50.00               |                  |              | 50.00     |        |
| 054440         | 9/9/2022   |      | PARADISE RECREATION & PARK    | 25,658.80           |                  |              | 25,658.80 | A      |
| 054441         | 9/9/2022   |      | SARAH HOFFMAN                 |                     | 57.00            |              | 57.00     | B      |
| 054442         | 9/9/2022   |      | TYLER WOODCOX                 |                     | 100.82           |              | 100.82    | B      |
| 054443         | 9/9/2022   |      | THOMAS ACE HARDWARE           |                     | 1,889.07         |              | 1,889.07  |        |
| 054444         | 9/9/2022   |      | NORTH STATE GROCERY INC       |                     | 623.01           |              | 623.01    |        |
| 054445         | 9/9/2022   |      | AT&T                          |                     | 3.31             |              | 3.31      |        |
| 054446         | 9/9/2022   |      | AT&T                          |                     | 595.21           |              | 595.21    |        |
| 054447         | 9/9/2022   |      | VERIZON WIRELESS              |                     | 80.20            |              | 80.20     |        |
| 054448         | 9/9/2022   |      | RECOLOGY BUTTE COLUSA COUNT   |                     | 214.98           |              | 214.98    |        |
| 054449         | 9/9/2022   |      | INLAND BUSINESS SYSTEMS       |                     | 362.84           |              | 362.84    |        |
| 054450         | 9/9/2022   |      | DE LAGE LANDEN FINANCIAL      |                     | 223.49           |              | 223.49    |        |
| 054451         | 9/9/2022   |      | ENTERPRISE RECORD             |                     | 334.65           |              | 334.65    |        |
| 054452         | 9/9/2022   |      | CHICO ENVIRONMENTAL           |                     | 16,923.00        |              | 16,923.00 | C      |
| 054453         | 9/9/2022   |      | PAYLESS BUILDING SUPPLY       |                     | 57.85            |              | 57.85     |        |
| 054454         | 9/9/2022   |      | CHICO STATE ENTERPRISES       |                     | 1,200.00         |              | 1,200.00  |        |
| 054455         | 9/9/2022   |      | PARADISE ROD & GUN CLUB       |                     | 232.00           |              | 232.00    | Refund |
| 054456         | 9/9/2022   |      | MARSHA PEARSON                |                     | 75.00            |              | 75.00     | Refund |
| 054457         | 9/9/2022   |      | DON SCHERBA                   |                     | 230.00           |              | 230.00    | Refund |
| 054458         | 9/9/2022   |      | COMCAST                       |                     | 91.45            |              | 91.45     |        |
| 054459         | 9/9/2022   |      | CLARK PEST CONTROL            |                     | 155.00           |              | 155.00    |        |
| 054460         | 9/9/2022   |      | COMPUTERS PLUS                |                     | 252.56           |              | 252.56    |        |
| 054461         | 9/9/2022   |      | CENTERVILLE RECREATION & HIST |                     | 1,250.00         |              | 1,250.00  | D      |
| 054462         | 9/9/2022   |      | HONEY RUN COVERED BRIDGE      |                     | 1,250.00         |              | 1,250.00  | D      |
| 054463         | 9/9/2022   |      | LES SCHWAB TIRES              |                     | 1,028.47         |              | 1,028.47  |        |
| 054464         | 9/9/2022   |      | JC NELSON SUPPLY CO           |                     | 615.34           |              | 615.34    |        |
| 054465         | 9/9/2022   |      | CARDMEMBER SERVICE            |                     | 1,105.86         |              | 1,105.86  |        |
| 054466         | 9/16/2022  |      | ODP BUSINESS SOLUTIONS LLC    |                     | 505.59           |              | 505.59    |        |
| 054467         | 9/16/2022  |      | VERIZON WIRELESS              |                     | 538.74           |              | 538.74    |        |
| 054468         | 9/16/2022  |      | HARRY BURLESON                |                     | 548.80           |              | 548.80    |        |
| 054469         | 9/16/2022  |      | TRUDI ANGEL                   |                     | 252.00           |              | 252.00    |        |
| 054470         | 9/16/2022  |      | JENNIFER ARBUCKLE             |                     | 6,682.00         |              | 6,682.00  |        |
| 054471         | 9/16/2022  |      | HEIDI LANGE NOTARY PUBLIC     |                     | 55.00            |              | 55.00     |        |
| 054472         | 9/16/2022  |      | BRITTANY SHARP                |                     | 110.00           |              | 110.00    | Refund |
| 054473         | 9/16/2022  |      | NORMAC INC                    |                     | 626.73           |              | 626.73    |        |
| 054474         | 9/16/2022  |      | ALHAMBRA                      |                     | 175.77           |              | 175.77    |        |
| 054475         | 9/16/2022  |      | MELTON DESIGN GROUP           |                     | 13,192.00        |              | 13,192.00 |        |
| 054476         | 9/16/2022  |      | KELLER SUPPLY COMPANY         |                     | 6,009.62         |              | 6,009.62  |        |
| 054477         | 9/16/2022  |      | UMPQUA BANK                   |                     | 5,622.56         |              | 5,622.56  |        |
| 054496         | 9/23/2022  |      | VOYA INSTITUTIONAL TRUST CO   | 250.00              |                  |              | 250.00    |        |
| 054497         | 9/23/2022  |      | VANTAGEPOINT TRANSFER AGENT   | 775.00              |                  |              | 775.00    |        |
| 054498         | 9/23/2022  |      | FRANCHISE TAX BOARD           | 50.00               |                  |              | 50.00     |        |
| 054499         | 9/23/2022  |      | VISION SERVICE PLAN           | 260.99              |                  |              | 260.99    |        |

| CHECK               | ISSUE DATE | VOID | PAYEE                        | SALARY AND BENEFITS | SERVICE SUPPLIES  | FIXED ASSETS | NET CHECK         | NOTES  |
|---------------------|------------|------|------------------------------|---------------------|-------------------|--------------|-------------------|--------|
| 054500              | 9/23/2022  |      | PRINCIPAL LIFE INSURANCE CO  | 205.89              |                   |              | 205.89            |        |
| 054501              | 9/23/2022  |      | PREMIER ACCESS INSURANCE CO  | 1,485.03            |                   |              | 1,485.03          |        |
| 054502              | 9/23/2022  |      | PARADISE RECREATION & PARKS  | 28,061.78           |                   |              | 28,061.78         |        |
| 054503              | 9/23/2022  |      | SUSANNE L CARR               |                     | 50.00             |              | 50.00             | Refund |
| 054504              | 9/23/2022  |      | HILLARY PIERCE               |                     | 80.00             |              | 80.00             | Refund |
| 054505              | 9/23/2022  |      | BRANDY KER                   |                     | 400.00            |              | 400.00            |        |
| 054506              | 9/23/2022  |      | CONNER FARM CO               |                     | 395.00            |              | 395.00            |        |
| 054507              | 9/23/2022  |      | PG&E                         |                     | 8,252.12          |              | 8,252.12          |        |
| 054508              | 9/23/2022  |      | ACME TOILET RENTALS LLC      |                     | 414.40            |              | 414.40            |        |
| 054509              | 9/23/2022  |      | ALPINE PORTABLE TOILET SERV  |                     | 338.49            |              | 338.49            |        |
| 054510              | 9/23/2022  |      | BUTTE COUNTY                 |                     | 1,273.75          |              | 1,273.75          | E      |
| 054511              | 9/23/2022  |      | MAGOON SIGNS                 |                     | 188.76            |              | 188.76            |        |
| 054512              | 9/23/2022  |      | NORTHERN RECYCLING & WASTE   |                     | 1,671.58          |              | 1,671.58          |        |
| 054513              | 9/23/2022  |      | NORTHSTATE AGGREGATE INC     |                     | 24.79             |              | 24.79             |        |
| 054514              | 9/23/2022  |      | STREAMLINE                   |                     | 360.00            |              | 360.00            |        |
| 054515              | 9/23/2022  |      | CHICO RENT A FENCE           |                     | 216.00            |              | 216.00            |        |
| 054516              | 9/23/2022  |      | CAPRI                        |                     | 13,458.50         |              | 13,458.50         | F      |
| 054517              | 9/23/2022  |      | NORTH STATE SCREENPRINTING   |                     | 306.26            |              | 306.26            |        |
| 054518              | 9/23/2022  |      | HUDSON'S APPLIANCE CENTER    |                     | 52.79             |              | 52.79             |        |
| 054519              | 9/30/2022  |      | JUMPING LEGENDS LLC          |                     | 400.00            |              | 400.00            |        |
| 054520              | 9/30/2022  |      | COMCAST                      |                     | 101.45            |              | 101.45            |        |
| 054521              | 9/30/2022  |      | NEWS & REVIEW                |                     | 495.00            |              | 495.00            |        |
| 054522              | 9/30/2022  |      | DAN'S ELECTRICAL SUPPLY      |                     | 69.24             |              | 69.24             |        |
| 054523              | 9/30/2022  |      | MEEK'S LUMBER & HARDWARE     |                     | 1,470.98          |              | 1,470.98          |        |
| 054524              | 9/30/2022  |      | DE LAGE LANDEN FINANCIAL     |                     | 292.18            |              | 292.18            |        |
| 054525              | 9/30/2022  |      | VERIZON WIRELESS             |                     | 85.12             |              | 85.12             |        |
| 054526              | 9/30/2022  |      | AT&T                         |                     | 595.21            |              | 595.21            |        |
| 054527              | 9/30/2022  |      | COMPUTERS PLUS               |                     | 175.00            |              | 175.00            |        |
| 054528              | 9/30/2022  |      | FOOTHILL MILL & LUMBER       |                     | 82.44             |              | 82.44             |        |
| 054529              | 9/30/2022  |      | CARTER LAW OFFICES           |                     | 860.15            |              | 860.15            |        |
| 054530              | 9/30/2022  |      | CLARK PEST CONTROL           |                     | 434.00            |              | 434.00            |        |
| 054531              | 9/30/2022  |      | WILSON PRINTING              |                     | 3,465.25          |              | 3,465.25          |        |
| 054532              | 9/30/2022  |      | MID VALLEY TITLE & ESCROW CO |                     | 800.00            |              | 800.00            |        |
| 054533              | 9/30/2022  |      | MAGOON SIGNS                 |                     | 407.55            |              | 407.55            |        |
| ACH                 | 9/9/2022   |      | ACH STATE PR TAX             | 1,520.48            |                   |              | 1,520.48          |        |
| ACH                 | 9/9/2022   |      | ACH FED PR TAX               | 10,719.74           |                   |              | 10,719.74         |        |
| ACH                 | 9/9/2022   |      | ACH CALPERS                  | 13,465.31           |                   |              | 13,465.31         |        |
| ACH                 | 9/9/2022   |      | ACH CALIFORNIA STATE DISBURS | 168.92              |                   |              | 168.92            |        |
| ACH                 | 9/20/2022  |      | ACH CALPERS                  | 6,821.48            |                   |              | 6,821.48          |        |
| ACH                 | 9/23/2022  |      | ACH STATE PR TAX             | 1,694.56            |                   |              | 1,694.56          |        |
| ACH                 | 9/23/2022  |      | ACH FED PR TAX               | 11,796.46           |                   |              | 11,796.46         |        |
| ACH                 | 9/23/2022  |      | ACH CALIFORNIA STATE DISBURS | 168.92              |                   |              | 168.92            |        |
| ACH                 | 9/23/2022  |      | ACH CALPERS                  | 3,279.66            |                   |              | 3,279.66          |        |
| ACH                 | 9/23/2022  |      | ACH CALPERS                  | 6,460.69            |                   |              | 6,460.69          |        |
| *****               |            |      |                              |                     |                   |              |                   |        |
| <b>TOTALS</b>       |            |      |                              | <b>113,868.71</b>   | <b>100,485.93</b> | <b>0.00</b>  | <b>214,354.64</b> |        |
| *****               |            |      |                              |                     |                   |              |                   |        |
| <b>GRAND TOTALS</b> |            |      |                              | <b>134,641.16</b>   | <b>100,485.93</b> | <b>0.00</b>  | <b>235,127.09</b> |        |

Refunds = 777.00

Notes:

- A) Transferring funds to the Five Star Bank account for direct deposit payroll
- B) Employee reimbursement
- C) Payment for Bille CEQA and land management plan for Noble & Oak Creek
- D) Contributions to others
- E) Terry Ashe lease payment
- F) Workers' Comp payment



# Paradise Recreation & Park District

6626 Skyway  
Paradise, CA 95969  
Email: [info@ParadisePRPD.com](mailto:info@ParadisePRPD.com)

Phone: 530-872-6393  
Fax: 530-872-8619  
Website: [www.ParadisePRPD.com](http://www.ParadisePRPD.com)

## SAFETY COMMITTEE MEETING Report/Minutes

- DATE:** September 15, 2022, at 8:30 a.m.
- LOCATION:** Terry Ashe Recreation Center – (Via TEAMS)
- ATTENDANCE:**  
 Mark Cobb, Park Supervisor  
 Jeff Dailey, Recreation Supervisor  
 Sarah Hoffman, Office Manager  
 Kristi Sweeney, Assistant District Manager
- ABSENT:** Dan Efseaff, District Manager
- FACILITATOR:** Sarah Hoffman, Administrative Assistant III

#####

**1. CALL TO ORDER:** 8:30

**2. MINUTES:**

- District Manager Sweeney moved to approve the September 15, 2022, meeting minutes and Park Supervisor Jeff Dailey seconded the motion.

**3. SAFETY AND HEALTH ISSUES DISCUSSED:**

a. THE FOLLOWING SAFETY MEETINGS WERE HELD:

- |                     |  |
|---------------------|--|
| • August 18, 2022   | Caution While Driving (School is back in session)<br>Led by Kevin Peake, Park Maintenance II |
| • August 24, 2022   | Working Safely with Rabid Animals<br>Led by James Teller, Park Maintenance II                |
| • August 31, 2022   | Construction Awareness<br>Led by Theresa Casaulong, Park Maintenance II                      |
| • September 8, 2022 | Wildfire Evacuation Planning<br>Led by Jeff Dailey, Recreation Supervisor                    |
| • September 9, 2022 | Black Widows/ The Heat<br>Led by Unknown   |

b. DOCUMENTED SITE INSPECTIONS, REPAIRS, AND OTHER ACCOMPLISHMENTS RELATED TO SAFETY:

- Terry Ashe Recreation Center on 8/23/2022
  - Recreation Supervisor Dailey stated that he did the site inspection and noticed that there were some cement parking blocks missing. So those need to be replaced.

c. ACCIDENT/INCIDENT REPORTS:

- 2022 Internal Accident/Incident Summary
  - Dave Ricca hurt his back lifting trash cans on 8/30/2022. He signed waiver to refuse medical treatment.
  - Police were called to the TARC for an overnight camper.

d. WORKERS' COMPENSATION REPORTS:

- There is still just an open claim for Alex from July.
  - There was a brief conversation between staff about workmans comp. There was also a conversation about the next IIPP section

**4. MISCELLANEOUS:**

Next Safety Meeting Date: October 20, 2022, at 8:30 a.m.

Facilitator: Sarah Hoffman

Adjourned: 8:43 AM

---

Sarah Hoffman, Safety Committee Secretary

---

Date:

cc: CAPRI  
PRPD Board 09/15/22 – Draft Copy

[https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/Safety Committee/2022/SC\\_22\\_0915/22.0915DRAFT. Minutes.docx](https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/Safety Committee/2022/SC_22_0915/22.0915DRAFT. Minutes.docx)

# Staff Committee Report

October 12, 2022



DATE: 9/15/2022  
 TO: Board of Directors (BOD)  
 FROM: Sarah Hoffman, Board Clerk  
 SUBJECT: Recreation and Park Committee Special Meeting Report  
 September 13, 2022

## Attendance:

Committee Members: Al McGreehan, Chair; Steve Rodowick, Member  
 PRPD Staff: Dan Efseaff, District Manager; Kristi Sweeney, Assistant District Manager, Sarah Hoffman, Administrative Assistant III.  
 Guest Present:  
 Guest Present via Zoom: Patrick Farr, Greg Melton

The meeting called to order at 9:36 a.m.

## The Committee met to discuss:

### 1. Lakeridge Park “Coming Soon,” Sign Review and Lakeridge Park Plan Update.

Patrick started the meeting with a brief overview of what the sign would look like (size, color, wording) and asked for staff and committee input.

Both staff and the committee members took turns asking Patrick questions and giving him input. Committee Chair McGreehan asked how the sign would be safe from the elements and vandalism. Patrick and District Manager Efseaff both gave insight on his question.

Patrick then gave some updates on Lakeridge Park (site plan)

Committee Chair McGreehan asked how far the park was set back from the road for fire emergency purposes.

There was a brief group discussion on putting solar on the main building.

At the end of the meeting Patrick showed those present multiple 3D images of what the building at Lakeridge Park will look like.

The meeting adjourned at 10:42 p.m.

[https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/\\_Committee.Rec.Park/2022/RPC\\_22.0726/PR.Report\\_22.0726.docx](https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_Committee.Rec.Park/2022/RPC_22.0726/PR.Report_22.0726.docx)  
 9/28/2022

# Staff Committee Report

October 12, 2022



DATE: 7/27/2022  
 TO: Board of Directors (BOD)  
 FROM: Sarah Hoffman, Board Clerk  
 SUBJECT: Recreation and Park Committee Special Meeting Report  
 September, 27 2022

## Attendance:

Committee Members: Al McGreehan, Chair; Steve Rodowick, Member  
 PRPD Staff: Kristi Sweeney, Assistant District Manager, Sarah Hoffman, Administrative Assistant III.  
 PRPD Staff Present via Zoom: Dan Efseaff, District Manager, Chris Thomas  
 Guest Present: Kim Jacobi (Centry 21- The Jacobi Team)  
 Guest Present via Zoom: Anthony Mitchell (Green Energy Solutions) and Citizen Stonebraker

The meeting called to order at 4:00 p.m.

## The Committee met to discuss:

### 1. 5636 Feather River Pl. (Miles Property)

District Manager Efseaff stated that the landowner reached out and wanted to donate the property.

Committee Chair McGreehan asked about the access road to that property. There was then discussion within the committee about it being a private road.

Citizen Stonebraker then made a public comment about how the other property owners may feel about other cars on the road and if that be taken into consideration. District Manager Efseaff provided feedback.

Committee member Rodowick asked about other houses going up or if any had already gone up along Feather River Pl.

Committee Chair McGreehan then asked if the property owner had any other affiliation with nearby landowners. District Manager Efseaff provided feedback.

The Committee suggested direction to staff and Chris Thomas that they contact town officials and pursue a possible joint venture regarding the East Side Properties adjoining the south to north portion Feather River Place.

### 2. Lakeridge Update- Project Development (Grant Funding)

District Manager Efseaff gave a brief overview of this item. He stated that he is applying for a Resilience Hub Funding and the USDA Facilities Grant.

Committee Chair McGreehan asked for more updates on this at the next meeting.

Citizen Stonebraker then asked some funding questions, in which District Manager Efseaff gave feedback.

### 3. Camp Fire Inventory of Outstanding Claims – Update

District Manager Efseaff went over some of the insurance claims.

Committee Chair McGreehan ask if this would be going to a full board. District Manager Efseaff said that it could probably go to a full board in a few months.

Committee Member Rodowick asked a few questions about a new pool building. District Manager Efseaff provided feedback.

### 4. Eco Green Solutions- Energy retrofit solutions at all sites.

Assistant District Manager Sweeney gave a brief report on this item and then Anthony Mitchell from Green Energy Solutions went further into explanation.

Committee Chair McGreehan asked Anthony what kind of staff time this would take up. Anthony stated that it was pretty hand off when it came to staff.

Committee Chair McGreehan also asked who else Green Energy Solutions has worked with and Anthony gave feedback.

**The Committee Meeting went into a brief recess at 4:59 p.m. and returned at 5:05 p.m.**

**The Committee went into closed session at 5:06**

**CLOSED SESSION:**

The Committee met in Closed Session to discuss:

- 1. Pursuant to California Government Code Section 54956.8 – Potential Interest in Real Estate Negotiations Related to Park Expansion within District Boundaries.**
- 2. Discuss McNally MOU**

**Closed Session ended at 5:55**

**REPORT ON CLOSED SESSION:**

Committee Chair discussed potential interest on real estate related to park expansion within the district and a potential agreement on McNally Property.

The meeting adjourned at 5:56 p.m.

[https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/\\_Committee.Rec.Park/2022/RPC\\_22.0927/PR.Report\\_22.0927.docx](https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_Committee.Rec.Park/2022/RPC_22.0927/PR.Report_22.0927.docx)  
10/10/2022

# Staff Report

## October 12, 2022



DATE: 10/3/2022  
 TO: Board of Directors  
 FROM: Kristi Sweeney, Assistant District Manager  
 SUBJECT: PRPD Sponsored Community Recreation and Assistance Grant

### Summary

Staff seek approval of a new grant program to be sponsored by the Paradise Recreation and Park District (PRPD, District) to fund community recreation events, programs, and/or classes hosted by non-profit 501c3 organizations serving residents of the District.

**Recommendation:** *Authorize the District Manager to proceed with offering the Fiscal Year 2022/2023 PRPD Sponsored Community Recreation and Assistance grant.*

### 1. Background

At the regular Board of Directors meeting held September 14, 2022, staff presented a draft concept of a PRPD-sponsored grant to fund non-profit organizations serving residents of the District with funds for an event, program or class and invited direction from the Board. Staff received feedback from the Board. Additional direction was provided by members of the Park and Recreation committee meeting held September 25, 2022.

As part of the Fiscal Year (FY) 2022-2023 budget, the District has allocated \$10,000 to develop new community services. The funding can be applied as a cash or in-kind (staff or facility use) donation to fortify partnerships and support new endeavors, Staff propose a PRPD sponsored Community Recreation and Assistance grant (a Rec Prize). If approved, this inaugural program may spur innovation in recreation opportunities throughout the District. Staff would like to promote the incredible organizations (both established and new organizations that have arisen following the Camp Fire) doing amazing work across the District and support their efforts.

### 2. Fiscal Impact

The FY 2022/2023 budget has already set aside these funds to support organizations providing recreation to District residents. Grants will range between \$1,000 to \$5,000 per organization and may be either disbursed as in-kind (rental or staff support) or cash support. Partial awards may be allocated depending on the number of top-scoring applications and associated funding requests.

### 3. Discussion

Staff see this grant as a means of spurring recreation innovation around the District and based on Board and Committee feedback have developed a scoring rubric. Staff hope that the transparency of the scoring process will ensure fair and equitable funding awards.

### Attachments:

- A. PRPD Sponsored Community Recreation Grant Guidelines

[https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/\\_BOD/2022/22.1012/BOD.PRPD.Sponsored.Community.Recreation.Grant.Report.22.1012.docx](https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/2022/22.1012/BOD.PRPD.Sponsored.Community.Recreation.Grant.Report.22.1012.docx)  
 10/10/2022





## Paradise Recreation & Park District

6626 Skyway  
Paradise, CA 95969  
Email: [info@ParadisePRPD.com](mailto:info@ParadisePRPD.com)

Phone: 530-872-6393  
Fax: 530-872-8619  
Website: [www.ParadisePRPD.com](http://www.ParadisePRPD.com)

The Paradise Recreation and Park District (PRPD, District) is pleased to announce a new Recreation Grant opportunity for non-profit organizations providing programs, classes, or events for residents living in the District. Proposals can request a minimum grant award of \$1,000 to a maximum of \$5,000 in either cost-reimbursable funding or the equivalent in facility use fees.

### Eligibility

In order to be eligible for the grant, the following criteria must be met:

#### Organization

- A 501(c)3 organization or club currently operating within District Boundaries that prioritize youth and adult service activities consistent with District recreation for residents.

#### Events

- The program, class, or event (hereafter referred to as “project”) must be:
  - Open to the public
  - Publicly noticed or advertised
  - Demonstrate financial need
  - Occur within District boundaries

#### Grant funds

- Must be:
  - Used for project expenses and program delivery (Example: advertising expense, cost of rentals, program materials, etc.).
  - Spent within Fiscal Year 2022-2023 (January 1, 2023 - June 30, 2023)
  - (optional) May be used toward District facility rental
- Must not be:
  - Used for staff time or overhead
  - Used for events that are predominantly fund-raising in nature, or Political or religious events

### Scoring

PRPD has developed a rubric for scoring the project proposals. Items for consideration include:

- Number of participants (3 Points):
  - What is the basis for your estimate of probable participants?
- Underserved or targeted populations (low income, youth, seniors, etc.) (3 Points)
- Underserved District populations either Magalia, Butte Creek Canyon, or Concow areas (2 Points)
- Coordination or collaboration with additional partners. Additional partners must also be a 501(c)3 organization (2 Points)

- Project not currently offered by the District (1 Points)
- Promotes District facilities, programs or classes (1 Points)
- Events that could continue in the future without additional funding (1 Points)
- Would you consider partial funding?

| Criteria  | Points Possible | Weight in Scoring | Notes   |
|---|-----------------|-------------------|---|
| Number of Participants  | 3               | 15%               | 10-30 participants (1 point)<br>31-75 participants (2 points)<br>76 or more participants (3 points)   |
| Basis for Participation Estimate  | 1               | 10%               | Credible estimate (1 point)<br>Lack of basis for estimate (0 points)  |
| Participants from Underserved Populations   | 3               | 25%               | 1 Underserved group of participants (1 point)<br>2 Underserved groups of participants (2 points)<br>3 or more underserved groups of participants (3 points) |
| Participants from Underserved Locations within the District   | 2               | 25%               | Butte Creek Canyon (2 points)<br>Concow/Yankee Hill or Magalia (1 Points)   |
| Coordination/Collaboration with Additional Partners   | 2               | 5%                | 1-Partner (1 point)<br>2 or more Partners (2 points)  |
| Project not Offered by the District   | 1               | 10%               | Not currently offered by the District (1 point)   |
| Promotes District facilities, programs or classes   | 1               | 5%                | Yes (1 point)   |
| Events that Could Continue in the Future Without Additional Financial Support from the District – Provide Supporting Information on Estimate of Future Success. | 1               | 5%                | Yes, with credible estimation of future success without PRPD funding (1 point)  |

## Requirements

Organizations approved for funding will be required to provide:

- A written proposal providing a narrative of the request and description of the need, event, and population served (no more than 5 pages)
- A (print ready) poster or promotional information that may be incorporated in the PRPD Activity Guide
- Budget with significant tasks associated with grant funds requested
- Evidence of liability insurance of at least \$2 million dollars, naming the District as additionally insured
- A copy of the organizational articles of incorporation
- Up-to-date Form 990 filings

## Reporting

Grantees will be required to provide a report to the PRPD Board of Directors at the end of the project or term of the grant with the following information:

- Financial statement demonstrating how the grant funds were utilized for the grant-funded project
- Description of the completed project and accomplishments such as
  - Number of residents served
  - Population served (i.e. youth, senior, families, etc.)
  - Location where the project was held
  - What went well
- Any improvements that could be made to the project

PRPD.Programs.Classes.Events.Proposal.Grant

<https://paradisepprd.sharepoint.com/sites/RecPrograms/SharedDocuments/Outreach/PRPD.Programs.Classes.Events.Proposal.Grant.docx>

DRAFT

# Staff Report

October 12, 2022



DATE: 9/30/2022  
 TO: Board of Directors  
 FROM: Chris Thomas  
 SUBJECT: Acceptance of Real Estate Donation of 6221 Forty Oaks Lane Property (APN 051-060-035) from the Thompson Family Trust Report and Resolution #22-10-1-517 to authorize the District Manager signatory authority.

## Summary

The District has the opportunity to accept the donation of real estate of a parcel in Paradise from the Thompson Family Trust (Assessor's Parcel Number (APN): 051-060-035). The property is adjacent to Bille Park and could be used for park expansion and offers extraordinary views and potentially better access to the Park. Staff seeks authority to complete the acquisition

***Recommendation:*** Approve Resolution # 22-10-1-517 (Attachment A) to authorize the District Manager signatory authority to finalize the acquisition of 6221 Forty Oaks Lane.

### 1. Background

At the May 8, 2022 meeting, the BOD provided direction to staff to examine opportunities to expand or enhance existing District properties and seek new park properties that meet multiple objectives including fire protection and recreation.

As adjacent to Bille Park and offering extraordinary views and some infrastructure that can provide a good foundation for park uses, this property meets several District objectives. The required due diligence has been completed on the property.

### 2. Fiscal Impact

Grant funding from The Nature Conservancy covered the costs of District required due diligence documents and partial staff time and closing fees. The land will add to overall District land assets. While the District will incur costs in development, the District has been committed to pursuing park development grants. This site may provide unique event rental revenue opportunities, which may partially off-set maintenance costs.

### 3. Committee Recommendation

At the scheduled Recreation and Park Committee meeting on September 27, 2022, staff presented information related to the potential donation of the Thompson Trust property. The Committee affirmed the acceptance of the donation though asked staff to verify access to the property. Staff later confirmed that as stated under #3 in the Title Report and shown on Parcel Map 123-95, a 25-foot non-exclusive road and public utilities easement is reserved to the property.

### 4. Permits and Environmental Review

The acquisition, sale, or other transfer of land to establish a park is exempt under CEQA. Any future development of the site may require Butte County Building Permits or review, but investment into infrastructure at the new property is anticipated to be minimal such as, portable restroom, trash/recycling bin, water, gravel parking area, and signage.

The staff will receive the completed Phase I Environmental Site Assessment (Phase I ESA, will be available online here: <https://www.paradisepprd.com/public-documents> which indicates that the property is consistent for the planned use. A Condition of Title Guarantee and Preliminary Report is available online here: <https://www.paradisepprd.com/public-documents> .

### 5. Discussion

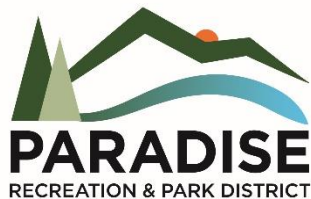
The property, adjacent to Billie Park, meets multiple District goals, including providing expansive views of Little Butte Creek Canyon and the Sacramento Valley that would be ideal for sight-seeing, gatherings, picnics and a native plant garden. Although the owner has request that the general public not have access to the property via Forty Oaks Lane (excepting occasional service or ADA vehicles), a walkable path (with ADA grades) between the main part of Billie Park and the Thompson property appears feasible along the north side of the adjacent Haynes property.

**Attachments:**

- A. Resolution #22-10-1-517
- B. Thompson Property briefing

[https://paradisepd.sharepoint.com/sites/BODMeeting/Shared Documents/\\_BOD/2022/22.1012/BOD.Thompson.Property.Donation.Report.22.10.03.docx](https://paradisepd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/2022/22.1012/BOD.Thompson.Property.Donation.Report.22.10.03.docx)

10/5/2022



## Paradise Recreation & Park District

6626 Skyway  
Paradise, CA 95969  
Email: [info@ParadisePRPD.com](mailto:info@ParadisePRPD.com)

Phone: 530-662-2037  
Fax: 530-872-8619  
Website: [www.ParadisePRPD.com](http://www.ParadisePRPD.com)

---

### RESOLUTION #22-10-1-517

#### RESOLUTION OF THE BOARD OF DIRECTORS OF THE PARADISE RECREATION AND PARK DISTRICT AUTHORIZING DISTRICT MANAGER SIGNATORY AUTHORITY TO ACCEPT THE DONATION OF THE FORTY OAKS LANE PARCEL.

**WHEREAS**, the Paradise Recreation and Park District Board of Directors has identified the Acquisition of a parcel in located at 6221 Forty Oaks Lane, Paradise, Butte County (Assessor's Parcel Number (APN): 051-060-035) from the Thompson Family Trust, as valuable toward meeting its mission and goals; and

**WHEREAS**, this property adds land assets for residents of the District and expands access to outdoor recreation on a parcel adjacent to Bille Park.

**BE IT HEREBY RESOLVED** by the Board of Directors of the Paradise Recreation and Park District at Magalia Community Park (13917 S. Park Dr., Magalia, CA 95964) in the County of Butte, State of California), resolved to:

- 1) Hereby accept the donation of a 1.39-acre property known as the Forty Oaks parcel (APN 051-060-035 in Paradise, CA 95959 from the Thompson Family Trust to the Paradise Recreation and Park District; and
- 2) Certifies that the title holder will have sufficient funds to operate and maintain the resource(s), or will secure the resources to do so; and
- 3) Find that acquisition of the subject property by the Paradise Recreation and Park District is a categorical exempt project action under CEQA guidelines Section 15316; and
- 4) Appoints the Paradise Recreation and Park District, District Manager, or designee, as agent to conduct all negotiations, execute and submit all documents, including but not limited to: applications, agreements, payment requests, revisions to County Records,

revisions to appraisals, and so on, which may be necessary for the completion of the  
aforementioned properties donation.

This Resolution was duly passed by the Board of Directors of the Paradise Recreation and Park  
District at a Regular Meeting held on the 12<sup>th</sup> day of October 2022 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Al McGreehan, Chairperson

ATTEST:

\_\_\_\_\_  
Mary Bellefeuille, Secretary

# Memo



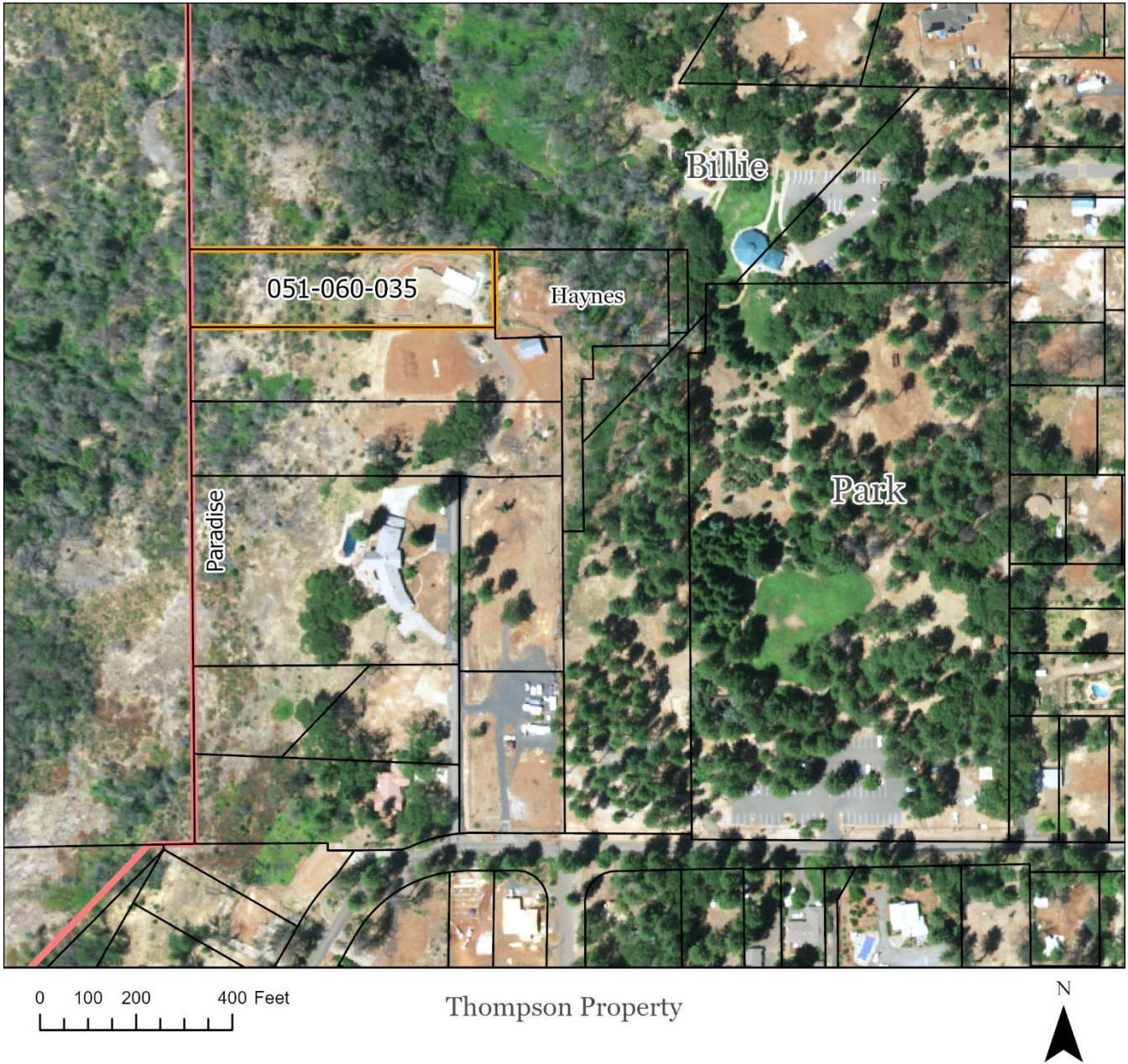
Date: 7/6/2022  
 To: PRPD Board of Directors  
 From: Dan Efsseff, District Manager  
 CC:  
 Subject: **Thompson Property Briefing**

|  |  |
|--|--|
| <b><u>Location</u></b>                     | 6221 Forty Oaks Lane, Paradise   |
| <b><u>Size</u></b>                         | 1.75 acres   |
| <b><u>APNs</u></b>                         | 051-060-035  |
| <b><u>Owners</u></b>                       | Thompson Family Trust  |
| <b><u>Jurisdiction</u></b>                 | Paradise   |
| <b><u>Zone</u></b>                         | Rural Residential – 1.   |
| <b><u>General Plan</u></b>                 | Rural Residential  |
| <b><u>Improvements</u></b>                 | Foundation of former single-family home, well, septic system [functioning?]. Paved access from Forty Oaks Lane.  |
| <b><u>Easements</u></b>                    | TBD  |
| <b><u>Topography</u></b>                   | The property, located near the top of the ridge above the canyon formed by Little Butte Creek, slopes gently and then increasingly steeply towards the west. The former house site is largely level.                             |
| <b><u>Condition</u></b>                    | The property was burned over by the Camp Fire. Aside from a few trees needing removal in the lower (steeper) portion of the property, all debris has been removed and the remaining foundation appears to be structurally sound. |
| <b><u>Transaction</u></b>                  | Donation   |
| <b><u>Appraisal</u></b>                    | TBD  |
| <b><u>Title Report</u></b>                 | TBD  |
| <b><u>Phase 1 Environmental Report</u></b> | TBD  |
| <b><u>Land Survey</u></b>                  | Created via Parcel Maps 123-95 and 134-47.   |

The owner is interested in donating this property to the District. Adjacent to Billie Park with an impressive view of Little Butte Creek canyon and the Sacramento Valley beyond, the property would provide an



ideal location for gatherings, picnics and general sight-seeing. District staff are in discussions with the owner of the Haynes property immediately to the east to allow for an easily walkable path from Billie Park to the Thompson property.



# Staff Report

October 12, 2022



DATE: 9/30/2022  
 TO: Board of Directors  
 FROM: Chris Thomas  
 SUBJECT: Acceptance of Real Estate Donation of 5636 Feather River Place (APN 054-250-054) from Laura Miles and Resolution #22-10-2-518 to authorize the District Manager signatory authority.

## Summary

The District has an opportunity to accept the donation of real estate of a parcel in Paradise from Laura Miles (Assessor's Parcel Number (APN): 054-250-054). The property could be used as the initial property for park expansion in this high fire risk area.

**Recommendation:** Approve resolution #22-10-2-518 (Attachment A) to authorize the District Manager signatory authority to finalize acquisition of Feather River Place property donation.

### 1. Background

At the May 8, 2022 meeting, the BOD provided direction to staff to examine opportunities to expand or enhance existing District properties and seek new park properties that meet multiple objectives including fire protection and recreation.

The property is on the "Sunrise Rim" (Inner Eastern Boundary) which revealed this as the highest fire risk area (and area of greatest potential benefit from a wildfire risk reduction buffer) in Paradise from the Conservation Biology Institute modeling of the Camp Fire.

Other property owners on Feather River Place have expressed interest in donations or sales following the Camp Fire and the District recently sent out inquiry letters earlier this summer to the Sunrise Rim property owners.

The property offers extraordinary views and could provide an initial anchor for future transactions and development of a viable park property on the eastern edge. The required due diligence has been completed on the property.

### 2. Fiscal Impact

Grant funding from The Nature Conservancy covered the costs of District required due diligence documents and partial staff time and closing fees. The land will add to overall District land assets. The small size of the property will incur some costs for maintenance including fuels management. In the short term, staff looks to existing partnerships to reduce fuel loads.

The land will add to overall District land assets with costs incurred only for due diligence and closing fees. The land will add to overall District land assets with costs incurred only for due diligence and closing fees. While the District will incur costs in the development and long-term maintenance of the site, at the current scale, development opportunities (and costs) will be limited (likely viewing opportunities). The District will add the property to the list of lands that need a management plan.

The acquisition of additional properties in the future may provide some economies of scale to reduce maintenance costs and utilize other techniques. A larger park may provide park development and the potential to recoup maintenance costs through parking fees like those charged at Paradise Lake.

### 3. Committee Recommendation

On September 27, 2022 meeting, the Recreation and Park Committee reviewed information related to the potential donation of the Laura Miles property. The Committee positive about accepting this donation, the Committee (1) asked staff to confer with the Town of Paradise about the possibility of a joint effort to acquire multiple parcels along the east side of Feather River Place; and (2) expressed concern regarding legal access to the Miles property on the private Feather River Place. Regarding (1), staff will reach out to the Town of Paradise regarding potential purchase of these parcels along Feather River Place. Regarding (2), staff conferred with First American Title and learned that the description of Feather River Place as "Parcel III" in the Title is not "insurable" because it does not contain the detail that would be provided in a map prepared by a surveyor. Please see discussion under Access in the attached Property Briefing.

#### 4. Permits and Environmental Review

The acquisition, sale, or other transfer of land to establish a park is exempt under CEQA. Any future development of the site may require Butte County Building Permits or review, but investment into infrastructure at the new property is anticipated to be minimal such as, portable restroom, trash/recycling bin, gravel parking area, and signage.

The staff has received a completed Phase I Environmental Site Assessment (Phase I ESA, available online here: <https://www.paradisepspd.com/public-documents> which indicates that the property is consistent for the planned use. A Condition of Title Guarantee and Preliminary Report is available online here: <https://www.paradisepspd.com/public-documents> .

#### 5. Discussion

The Miles property, with wide-open views of the West Branch Feather River Canyon and the ridges of the Concow area, is within the Sunrise Rim area identified in the TNC/CBI fire model as a high priority area for the proposed wildfire risk reduction buffer. Although the property itself may not be suitable for a trail downslope, a road from Feather River Place to the Miocene Canal service road is located about 1200 feet to the south, potentially allowing hiking, cycling and horseback riding access to the Canyon and, potentially, BLM and USFS lands to the north and the Concow Basin to the east. Given the property's steep slope, fuel management to reduce fire hazard would be challenging but possible.

Regarding legal access to the Miles property, and as noted above and in the Property Briefing, it is apparently not unusual for private roads in Paradise to lack a surveyor's description and to therefore be "uninsurable" in title. However, considering that about 18 pre-Camp Fire homes were situated along Feather River Place and each, presumably, had access for many years. Staff understands that insurable access for the Miles (and other) properties along Feather River Place could be established by preparation of a map prepared by a licensed surveyor that is then reviewed by and recorded with Butte County.

As noted, staff will undertake discussions with the Town of Paradise regarding the potential acquisition of additional properties along Feather River Place, given their special location on the Sunrise Rim. This area appears critical for protection of the community from future wildfire events.

#### Attachments:

- A. Resolution #22-10-2-518
- B. Miles Property briefing

[https://paradisepspd.sharepoint.com/sites/BODMeeting/Shared Documents/\\_BOD/2022/22.1012/BOD.Miles.Property.Donation.Report.22.0930.docx](https://paradisepspd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/2022/22.1012/BOD.Miles.Property.Donation.Report.22.0930.docx)

10/5/2022





## Paradise Recreation & Park District

6626 Skyway  
Paradise, CA 95969  
Email: [info@ParadisePRPD.com](mailto:info@ParadisePRPD.com)

Phone: 530-662-2037  
Fax: 530-872-8619  
Website: [www.ParadisePRPD.com](http://www.ParadisePRPD.com)

### RESOLUTION #22-10-2-518

#### RESOLUTION OF THE BOARD OF DIRECTORS OF THE PARADISE RECREATION AND PARK DISTRICT AUTHORIZING DISTRICT MANAGER SIGNATORY AUTHORITY TO ACCEPT THE DONATION OF THE FEATHER RIVER PLACE PARCEL.

**WHEREAS**, the Paradise Recreation and Park District Board of Directors has identified the Acquisition of on parcel in Paradise, Butte County (Assessor's Parcel Number (APN): 054-250-054) through a donation from Linda Miles, as valuable toward meeting its mission and goals; and

**WHEREAS**, this property adds land assets for residents of the District and potentially expands access to outdoor recreation, especially as other lands are added in the area.

**BE IT HEREBY RESOLVED** by the Board of Directors of the Paradise Recreation and Park District at Magalia Community Center (13917 S. Park Dr. Magalia, CA 95964) in the County of Butte, State of California), resolved to:

- 1) Hereby accept the donation of a 3.45-acre property known as the Feather River Place parcel (APN #054-250-054) in Paradise, CA 95959 from Linda Miles to the Paradise Recreation and Park District; and
- 2) Certifies that the title holder will have sufficient funds to operate and maintain the resource(s), or will secure the resources to do so; and
- 3) Find that acquisition of the subject property by the Paradise Recreation and Park District is a categorical exempt project action under CEQA guidelines Section 15316; and
- 4) Appoints the Paradise Recreation and Park District, District Manager, or designee, as agent to conduct all negotiations, execute and submit all documents, including but not limited to: applications, agreements, payment requests, revisions to County Records,

revisions to appraisals, and so on, which may be necessary for the completion of the  
aforementioned properties donation.

This Resolution was duly passed by the Board of Directors of the Paradise Recreation and Park  
District at a Regular Meeting held on the 12<sup>th</sup> day of October 2022 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Al McGreehan, Chairperson

ATTEST:

\_\_\_\_\_  
Mary Bellefeuille, Secretary

# Memo



Date: 9/27/2022  
 To: PRPD Recreation and Park Committee  
 From: Dan Efseaff, District Manager  
 CC:  
 Subject: Miles Property Briefing

|  |  |
|--|--|
| <b><u>Location</u></b>                     | 5636 Feather River Place, Paradise   |
| <b><u>Size</u></b>                         | 3.45 acres   |
| <b><u>APN</u></b>                          | 054-250-054  |
| <b><u>Owner</u></b>                        | Linda Miles (agent: Kim Jacobi)  |
| <b><u>Jurisdiction</u></b>                 | Town of Paradise   |
| <b><u>Zone</u></b>                         | Agricultural Residential – 3 acre (AR-3)   |
| <b><u>General Plan</u></b>                 | Agricultural Residential   |
| <b><u>Improvements</u></b>                 | Former single-family home and entire property burned in Camp Fire. Accessible by a concrete drive leading to former house site from the private Feather River Place. Pre-fire parcel was served by an onsite septic system, electric service and PID water.  |
| <b><u>Easements</u></b>                    | PID – irrigation and drainage ditches, pipelines; Miocene Canal; Feather River Place (see Title Report Schedule B #11).  |
| <b><u>Topography</u></b>                   | The parcel is a 3.45-acre parcel extends from the rim to the Miocene Canal, moderately to steeply sloping downward with an overall grade of about 32 percent.  |
| <b><u>Condition</u></b>                    | Property cleared of former home with some debris and burnt vegetation still present along with surviving scrub oaks, pines and regrowth of brush. Property is not fenced. Topsoils are primarily well-drained Paradise loam, with rocky soils and outcrops downslope. Septic system has not been re-certified; property has water service. |
| <b><u>Appraisal</u></b>                    | Proposed donation, no appraisal prepared.  |
| <b><u>Title Report</u></b>                 | Completed April 8, 2022.   |
| <b><u>Phase 1 Environmental Report</u></b> | Completed April 13, 2022. No evidence of an historical or active environmental condition.  |
| <b><u>Land Survey</u></b>                  | Property created by Assessor's Map 54-25 and described in Record of Survey 127-5, recorded May 21, 1992, in Book 127 of Maps at Page 5, Butte County Records.  |

**Access**

Title Report Schedule B #8 cites “[t]he lack of a right of access to and from the land” as a potential defect in the title. Schedule B #11 does provide a general “right of way for road purposes” description of Feather River Place as a “Parcel III”, referring to Map 54-25, as does the attached grant deed. Such a general description (that is, unsupported by a stamped map prepared by a licensed surveyor that has also been accepted by the County surveyor), apparently not unusual for private roads in Paradise, is termed “uninsurable” by title companies. The Board may wish to consider that the owners along Feather River Place have presumably all had access to their properties as each parcel had (pre-Camp Fire) homes built on them despite the lack of an adequately described, deeded and recorded description for their respective access.

**Evaluation**

The property, with wide-open views of the West Branch Feather River Canyon and the Concow area, is within the Sunrise Rim area identified in the TNC/CBI fire model as a high priority area for the proposed wildfire risk reduction buffer. The property’s AR-3 zoning allows “Open Space” as a permitted use and would require a conditional use permit from the Town of Paradise for Park and Recreation uses. Regarding potential recreational uses and a future trail network, while the property itself may not be suitable for a trail downslope, a road from Feather River Place to the Miocene Canal service road is located about 1200 feet to the south, allowing hiking, cycling and horseback riding access to the Canyon and, potentially, BLM and USFS lands to the north and the Concow Basin to the east. Given the property’s steep slope, fuel management to reduce fire hazard would be challenging but possible.



0 500 1,000 Feet

Miles  
APN 054-254-054





|  |  |
|--|--|
|  <p><i>First American Title</i></p> <p><b>Guarantee</b></p> | <p>CLTA Guarantee Form No. 28 -<br/>Condition of Title</p> <p>ISSUED BY<br/><b>First American Title Insurance Company</b></p> <p>GUARANTEE NUMBER<br/><b>5026900-6817670</b></p> |
|--|--|

SUBJECT TO THE EXCLUSIONS FROM COVERAGE, THE GUARANTEE CONDITIONS ATTACHED HERETO AND MADE A PART OF THIS GUARANTEE.

**FIRST AMERICAN TITLE INSURANCE COMPANY**  
a Nebraska corporation, herein called the Company

**GUARANTEES**

against loss or damage not exceeding the Amount of Liability stated in Schedule A sustained by the Assured by reason of any incorrectness in the Assurances set forth in Schedule A

*First American Title Insurance Company*



Kenneth D. DeGiorgio, President



Greg L. Smith, Secretary

© California Land Title Association. **All rights reserved.** The use of this Form is restricted to CLTA subscribers in good standing as of the date of use. All other uses prohibited. Reprinted under license or express permission from the California Land Title Association.

## EXCLUSIONS FROM COVERAGE

Except as expressly provided by the assurances in Schedule A, the Company assumes no liability for loss or damage by reason of the following:

- (a) Defects, liens, encumbrances, adverse claims or other matters against the title to any property beyond the lines of the Land.
- (b) Defects, liens, encumbrances, adverse claims or other matters, whether or not shown by the Public Records (1) that are created, suffered, assumed or agreed to by one or more of the Assureds; or, (2) that result in no loss to the Assured.
- (c) Defects, liens, encumbrances, adverse claims or other matters not shown by the Public Records.
- (d) The identity of any party shown or referred to in any of the schedules of this Guarantee.
- (e) The validity, legal effect or priority of any matter shown or referred to in any of the schedules of this Guarantee.
- (f) (1) Taxes or assessments of any taxing authority that levies taxes or assessments on real property; or, (2) proceedings by a public agency which may result in taxes or assessments, or notices of such proceedings, whether or not the matters excluded under (1) or (2) are shown by the records of the taxing authority or by the Public Records.
- (g) (1) Unpatented mining claims; (2) reservations or exceptions in patents or in Acts authorizing the issuance thereof; (3) water rights, claims or title to water, whether or not the matters excluded under (1), (2) or (3) are shown by the Public Records.

## GUARANTEE CONDITIONS

### 1. Definition of Terms.

The following terms when used in the Guarantee mean:

- a. the "Assured": the party or parties named as the Assured in Schedule A, or on a supplemental writing executed by the Company.
- b. "Land": the Land described or referred to in Schedule A, and improvements affixed thereto which by law constitute real property. The term "Land" does not include any property beyond the lines of the area described or referred to in Schedule A, nor any right, title, interest, estate or easement in abutting streets, roads, avenues, alleys, lanes, ways or waterways.
- c. "Mortgage": mortgage, deed of trust, trust deed, or other security instrument.
- d. "Public Records": those records established under California statutes at Date of Guarantee for the purpose of imparting constructive notice of matters relating to real property to purchasers for value and without knowledge.
- e. "Date of Guarantee": the Date of Guarantee set forth in Schedule A.
- f. "Amount of Liability": the Amount of Liability as stated in Schedule A.

### 2. Notice of Claim to be Given by Assured.

The Assured shall notify the Company promptly in writing in case knowledge shall come to an Assured of any assertion of facts, or claim of title or interest that is contrary to the assurances set forth in Schedule A and that might cause loss or damage for which the Company may be liable under this Guarantee. If prompt notice shall not be given to the Company, then all liability of the Company shall terminate with regard to the matter or matters for which prompt notice is required; provided, however, that failure to notify the Company shall in no case prejudice by the failure and then only to the extent of the prejudice.

### 3. No Duty to Defend or Prosecute.

The Company shall have no duty to defend or prosecute any action or proceeding to which the Assured is a party, notwithstanding the nature of any allegation in such action or proceeding.

### 4. Company's Option to Defend or Prosecute Actions; Duty of Assured to Cooperate.

Even though the Company has no duty to defend or prosecute as set forth in Paragraph 3 above:

- a. The Company shall have the right, at its sole option and cost, to institute and prosecute any action or proceeding, interpose a defense, as limited in Paragraph 4 (b), or to do any other act which in its opinion may be necessary or desirable to establish the correctness of the assurances set forth in Schedule A or to prevent or reduce loss or damage to the Assured. The Company may take any appropriate action under the terms of this Guarantee, whether or not it shall be liable hereunder, and shall not thereby concede liability or waive any provision of this Guarantee. If the Company shall exercise its rights under this paragraph, it shall do so diligently.
- b. If the Company elects to exercise its options as stated in Paragraph 4(a) the Company shall have the right to select counsel of its choice (subject to the right of the Assured to object for reasonable cause) to represent the Assured and shall not be liable for and will not pay the fees of any other counsel, nor will the Company pay any fees, costs or expenses incurred by an Assured in the defense of those causes of action which allege matters not covered by this Guarantee.
- c. Whenever the Company shall have brought an action or interposed a defense as permitted by the provisions of this Guarantee, the Company may pursue any litigation to final determination by a court of competent jurisdiction and expressly reserves the right, in its sole discretion, to appeal from an adverse judgment or order.
- d. In all cases where this Guarantee permits the Company to prosecute or provide for the defense of any action or proceeding, the Assured shall secure to the Company the right to so prosecute or provide for the defense of any action or proceeding, and all appeals therein, and permit the Company to use, at its option, the name of such Assured for this purpose. Whenever requested by

**GUARANTEE CONDITIONS (Continued)**

the Company, the Assured, at the Company's expense, shall give the Company all reasonable aid in any action or proceeding, securing evidence, obtaining witnesses, prosecuting or defending the action or lawful act which in the opinion of the Company may be necessary or desirable to establish the correctness of the assurances set forth in Schedule A to prevent or reduce loss or damage to the Assured. If the Company is prejudiced by the failure of the Assured to furnish the required cooperation, the Company's obligations to the Assured under the Guarantee shall terminate.

**5. Proof of Loss or Damage.**

- a. In the event the Company is unable to determine the amount of loss or damage, the Company may, at its option, require as a condition of payment that the Assured furnish a signed proof of loss. The proof of loss must describe the defect, lien, encumbrance, or other matter that constitutes the basis of loss or damage and shall state, to the extent possible, the basis of calculating the amount of the loss or damage.
- b. In addition, the Assured may reasonably be required to submit to examination under oath by any authorized representative of the Company and shall produce for examination, inspection and copying, at such reasonable times and places as may be designated by any authorized representative of the Company, all records, books, ledgers, checks, correspondence and memoranda, whether bearing a date before or after Date of Guarantee, which reasonably pertain to the loss or damage. Further, if requested by any authorized representative of the Company, the Assured shall grant its permission, in writing, for any authorized representative of the Company to examine, inspect and copy all records, books, ledgers, checks, correspondence and memoranda in the custody or control of a third party, which reasonably pertain to the loss or damage. All information designated as confidential by the Assured provided to the Company pursuant to this paragraph shall not be disclosed to others unless, in the reasonable judgment of the Company, it is necessary in the administration of the claim. Failure of the Assured to submit for examination under oath, produce other reasonably requested information or grant permission to secure reasonable necessary information from third parties, as required in the above paragraph, unless prohibited by law or governmental regulation, shall terminate any liability of the Company under this Guarantee to the Assured for that claim.

**6. Options to Pay or Otherwise Settle Claims:****Termination of Liability.**

**In case of a claim under this Guarantee, the Company shall have the following additional options:**

- a. To pay or tender payment of the Amount of Liability together with any costs, attorneys' fees, and expenses incurred by the Assured that were authorized by the Company up to the time of payment or tender of payment and that the Company is obligated to pay.

- b. To pay or otherwise settle with the Assured any claim assured against under this Guarantee. In addition, the Company will pay any costs, attorneys' fees, and expenses incurred by the Assured that were authorized by the Company up to the time of payment or tender of payment and that the Company is obligated to pay; or
- c. To pay or otherwise settle with other parties for the loss or damage provided for under this Guarantee, together with any costs, attorneys' fees, and expenses incurred by the Assured that were authorized by the Company up to the time of payment and that the Company is obligated to pay.

Upon the exercise by the Company of either of the options provided for in 6 (a), (b) or (c) of this paragraph the Company's obligations to the Assured under this Guarantee for the claimed loss or damage, other than the payments required to be made, shall terminate, including any duty to continue any and all litigation initiated by the Company pursuant to Paragraph 4.

**7. Limitation Liability.**

- a. This Guarantee is a contract of Indemnity against actual monetary loss or damage sustained or incurred by the Assured claimant who has suffered loss or damage by reason of reliance upon the assurances set forth in Schedule A and only to the extent herein described, and subject to the Exclusions From Coverage of This Guarantee.
- b. If the Company, or the Assured under the direction of the Company at the Company's expense, removes the alleged defect, lien, or encumbrance or cures any other matter assured against by this Guarantee in a reasonably diligent manner by any method, including litigation and the completion of any appeals therefrom, it shall have fully performed its obligations with respect to that matter and shall not be liable for any loss or damage caused thereby.
- c. In the event of any litigation by the Company or with the Company's consent, the Company shall have no liability for loss or damage until there has been a final determination by a court of competent jurisdiction, and disposition of all appeals therefrom.
- d. The Company shall not be liable for loss or damage to the Assured for liability voluntarily assumed by the Assured in settling any claim or suit without the prior written consent of the Company.

**8. Reduction of Liability or Termination of Liability.**

All payments under this Guarantee, except payments made for costs, attorneys' fees and expenses pursuant to Paragraph 4 shall reduce the Amount of Liability under this Guarantee pro tanto.

**9. Payment of Loss.**

- a. No payment shall be made without producing this Guarantee for endorsement of the payment unless the Guarantee has been lost or destroyed, in which case proof of loss or destruction shall be furnished to the satisfaction of the Company.
- b. When liability and the extent of loss or damage has been definitely fixed in accordance with these Conditions, the loss or damage shall be payable within thirty (30) days thereafter.

**GUARANTEE CONDITIONS (Continued)****10. Subrogation Upon Payment or Settlement.**

Whenever the Company shall have settled and paid a claim under this Guarantee, all right of subrogation shall vest in the Company unaffected by any act of the Assured claimant.

The Company shall be subrogated to and be entitled to all rights and remedies which the Assured would have had against any person or property in respect to the claim had this Guarantee not been issued. If requested by the Company, the Assured shall transfer to the Company all rights and remedies against any person or property necessary in order to perfect this right of subrogation. The Assured shall permit the Company to sue, compromise or settle in the name of the Assured and to use the name of the Assured in any transaction or litigation involving these rights or remedies.

If a payment on account of a claim does not fully cover the loss of the Assured the Company shall be subrogated to all rights and remedies of the Assured after the Assured shall have recovered its principal, interest, and costs of collection.

**11. Arbitration.**

Either the Company or the Assured may demand that the claim or controversy shall be submitted to arbitration pursuant to the Title Insurance Arbitration Rules of the American Land Title Association ("Rules"). Except as provided in the Rules, there shall be no joinder or consolidation with claims or controversies of other persons. Arbitrable matters may include, but are not limited to, any controversy or claim between the Company and the Assured arising out of or relating to this Guarantee, any service of the Company in connection with its issuance or the breach of a Guarantee provision, or to any other controversy or claim arising out of the transaction giving rise to this Guarantee. All arbitrable matters when the amount of liability is \$2,000,000 or less shall be arbitrated at the option of either the Company or the Assured. All arbitrable matters when the amount of liability is in excess of \$2,000,000 shall be arbitrated only when agreed to by both the Company and the Assured. Arbitration pursuant to this Guarantee and under the Rules shall be binding upon the parties. Judgment upon the award rendered by the Arbitrator(s) may be entered in any court of competent jurisdiction.

**12. Liability Limited to This Guarantee; Guarantee Entire Contract.**

- a. This Guarantee together with all endorsements, if any, attached hereto by the Company is the entire Guarantee and contract between the Assured and the Company. In interpreting any provision of this Guarantee, this Guarantee shall be construed as a whole.
- b. Any claim of loss or damage, whether or not based on negligence, or any action asserting such claim, shall be restricted to this Guarantee.
- c. No amendment of or endorsement to this Guarantee can be made except by a writing endorsed hereon or attached hereto signed by either the President, a Vice President, the Secretary, an Assistant Secretary, or validating officer or authorized signatory of the Company.

**13. Severability.**

In the event any provision of this Guarantee, in whole or in part, is held invalid or unenforceable under applicable law, the Guarantee shall be deemed not to include that provision or such part held to be invalid, but all other provisions shall remain in full force and effect.

**14. Choice of Law; Forum.**

- a. Choice of Law: The Assured acknowledges the Company has underwritten the risks covered by this Guarantee and determined the premium charged therefor in reliance upon the law affecting interests in real property and applicable to the interpretation, rights, remedies, or enforcement of Guaranties of the jurisdiction where the Land is located.

Therefore, the court or an arbitrator shall apply the law of the jurisdiction where the Land is located to determine the validity of claims that are adverse to the Assured and to interpret and enforce the terms of this Guarantee. In neither case shall the court or arbitrator apply its conflicts of law principles to determine the applicable law.

- b. Choice of Forum: Any litigation or other proceeding brought by the Assured against the Company must be filed only in a state or federal court within the United State of America or its territories having appropriate jurisdiction.

**15. Notices, Where Sent.**

All notices required to be given the Company and any statement in writing required to be furnished the Company shall include the number of this Guarantee and shall be addressed to the Company at **First American Title Insurance Company, Attn: Claims National Intake Center, 5 First American Way, Santa Ana, California 92707. Phone: 888-632-1642 (claims.nic@firstam.com).**

|  |  |
|--|--|
|  <p><b>Schedule A</b></p> | <p>CLTA Guarantee Form No. 28 -<br/>Condition of Title</p> <p>ISSUED BY<br/><b>First American Title Insurance Company</b></p> <p>GUARANTEE NUMBER<br/><b>5026900-6817670</b></p> |
|--|--|

File No.: 6817670

Guarantee No. 6817670

Amount of Liability: \$2,500.00

Date of Guarantee: April 08, 2022 at 7:30 A.M.

Fee: \$500.00

1. Name of Assured:

Paradise Recreation and Park District

2. The estate or interest in the Land which is covered by this Guarantee is:

Fee

3. The Land referred to in this Guarantee is described as follows:

Real property in the Town of Paradise, County of Butte, State of California, described as follows:

ALL THAT PORTION OF THE SOUTHWEST ONE-QUARTER OF THE NORTHEAST ONE-QUARTER OF SECTION 19, TOWNSHIP 22 NORTH, RANGE 4 EAST, MOUNT DIABLO MERIDIAN BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

PARCEL I:

BEGINNING AT THE CENTER OF SECTION 19, TOWNSHIP 22 NORTH, RANGE 4 EAST, M.D.B. & M.; THENCE NORTH 0° 51' 12" WEST ALONG THE NORTH AND SOUTH CENTER LINE OF SAID SECTION 19, A DISTANCE OF 745 FEET TO A POINT IN THE SOUTH LINE OF THAT PARCEL OF LAND DESCRIBED IN DEED FROM ETHEL G. WALTON TO JAMES W. COLLINS ET UX, RECORDED SEPTEMBER 30, 1953 IN BOOK 690 OF BUTTE COUNTY OFFICIAL RECORDS, AT PAGE 233; THENCE WEST ALONG THE SOUTH LINE OF SAID COLLINS PARCEL 199.74 FEET TO THE SOUTHWEST CORNER OF SAID COLLINS PARCEL IN THE EAST LINE OF A 50 FOOT ROAD; THENCE ALONG SAID EAST LINE NORTH 11° 50' WEST 128.32 FEET AND NORTH 5° 12' 30" WEST 10.84 FEET TO THE TRUE POINT OF BEGINNING OF THE PARCEL TO BE DESCRIBED; THENCE FROM SAID TRUE POINT OF BEGINNING, LEAVING THE EAST LINE OF SAID ROAD, EASTERLY IN A DIRECT LINE TO A POINT IN THE EAST LINE OF SAID COLLINS PARCEL DISTANT NORTH 137.5 FEET FROM THE SOUTHEAST CORNER OF SAID COLLINS PARCEL; THENCE NORTH ALONG THE EAST LINE OF SAID COLLINS PARCEL 137.5 FEET TO THE NORTHEAST CORNER OF SAID COLLINS PARCEL; THENCE ALONG THE NORTH LINE OF SAID COLLINS PARCEL WEST 895.57 FEET TO THE NORTHWEST CORNER OF SAID COLLINS PARCEL, IN THE EAST LINE OF A 50 FOOT ROAD; THENCE ALONG THE WEST LINE OF SAID COLLINS PARCEL SOUTH 5° 12' 30" EAST 139.16 FEET TO THE TRUE POINT OF BEGINNING.

PARCEL II:

COMMENCING AT A POINT BEING LOCATED IN THE NORTH-SOUTH CENTERLINE OF SAID SECTION

19, SAID POINT BEING LOCATED NORTH 00° 51' 12" WEST, 1020.00 FEET ALONG SAID CENTERLINE FROM THE CENTER ONE-QUARTER CORNER OF SAID SECTION, SAID POINT ALSO BEING LOCATED IN THE NORTHERLY LINE OF THAT CERTAIN PARCEL OF LAND AS DESCRIBED IN THAT CERTAIN DEED FILED FOR RECORD IN BOOK 640 AT PAGE 285 IN THE OFFICIAL RECORDS OF SAID COUNTY AND STATE; THENCE SOUTH 90° 00' 00" EAST, 207.09 FEET TO THE TRUE POINT OF BEGINNING, SAID POINT BEING MARKED BY A 3/4" IRON PIPE TAGGED LS 5616; THENCE NORTH 25° 00' 00" EAST, 153,59 FEET TO A 3/4" IRON PIPE TAGGED LS 5616; THENCE SOUTH 90° 00' 00" EAST, 210.00 FEET TO A 3/4" IRON PIPE TAGGED LS 5616; THENCE SOUTH 22° 03' 04" WEST, 85.23 FEET TO A 3/4" IRON PIPE TAGGED LS 5616; THENCE SOUTH 06° 09' 44" EAST, 60.55 FEET TO A 3/4" IRON PIPE TAGGED LS 5616, SAID IRON PIPE BEING LOCATED ON THE NORTHERLY LINE OF SAID PARCEL DESCRIBED IN OFFICIAL RECORD BOOK 640, PAGE 285; THENCE ALONG SAID NORTHERLY LINE NORTH 90° 00' 00" WEST, 249,41 FEET TO THE POINT OF BEGINNING.

THE PROPERTY DESCRIBED HEREIN IS ONE PARCEL UNDER ASSESSOR PARCEL NO. 054-250-054. THE PARCEL IS THE RESULT OF A BOUNDARY LINE MODIFICATION APPROVED BY THE TOWN OF PARADISE ON DECEMBER 5, 1991, AND IS DESCRIBED UNDER BUTTE COUNTY SERIAL NOS. 91-41751 AND 92-10972.

APN: 054-250-054


4. ASSURANCES:

According to the Public Records as of the Date of Guarantee,

- a. Title to the estate or interest in the Land is vested in:

Laura Miles, a single woman

- b. Title to the estate or interest is subject to defects, liens, or encumbrances shown in Schedule B which are not necessarily shown in the order of their priority.

|   |  |
|---|--|
|  <p><b>First American Title</b></p> <p><b>Schedule B</b></p> | <p>CLTA Guarantee Form No. 28 -<br/>Condition of Title</p> <p>ISSUED BY<br/><b>First American Title Insurance Company</b></p> <p>GUARANTEE NUMBER<br/><b>5026900-6817670</b></p> |
|---|--|

File No.: 6817670

1. General and special taxes and assessments for the fiscal year 2022-2023, a lien not yet due or payable.
2. The lien of supplemental taxes, if any, assessed pursuant to Chapter 3.5 commencing with Section 75 of the California Revenue and Taxation Code.

RE-CHECK SUPPLEMENTAL TAXES PRIOR TO THE CLOSE OF ESCROW.

3. The herein described land lies within the bounds of Paradise Irrigation District.

**Note:** For any amounts due, contact:

Paradise Irrigation District  
6332 Clark Road  
Paradise, CA 95969  
Phone: 530 877-4971

4. The herein described land lies within the bounds of Wastewater Design Assessment District, Town of Paradise, as contained in Document Recorded December 28, 1990, under Butte County Recorder's Serial No. 90-55251.

**Note:** For Assumption or Payoff Figures call Town of Paradise, two (2) weeks prior to close of escrow.

Fax #: (530) 877-5059

Amendment thereof Recorded July 16, 1991, under Butte County Recorder's Serial No. 91-28799.

5. An easement for irrigation ditches, drainage ditches, and pipelines and incidental purposes in the document recorded May 3, 1948 as Book 446, Page 458 and April 19, 1948, Book 450, Page 300 of Official Records.
6. Any facts, rights, interests or claims that may exist or arise by reason of matters, if any, disclosed by that certain Record of Survey filed May 21, 1992 in book 127, page 5 .
7. Any rights, interests, or easements in favor of the public, which exist or are claimed to exist over any portion of said land covered by water, including a public right of access to the water.
8. The lack of a right of access to and from the land.
9. The Vestee herein acquired Title by Document (s) Recorded February 14, 2018, Serial No. 2018-0005767.

- 10. Taxes for proration purposes only for the fiscal year 2022-2023.
  - First Installment: \$458.08, PAID
  - Second Installment: \$458.08, PAID
  - Tax Rate Area: 005-001
  - APN: 054-250-054

- 11. The Easement described below is for deed preparation only and cannot be insured by this Title Company.

PARCEL III:

A RIGHT OF WAY FOR ROAD PURPOSES OVER A 50 FOOT ROADWAY, KNOWN AS FEATHER RIVER PLACE, ITS WESTERN TERMINAL AT PENTZ ROAD, RUNNING EASTERLY TO THE CENTER OF SECTION 19, TOWNSHIP 22 NORTH, RANGE 4 EAST, M.D.B & M. AND EXTENDING IN A NORTHERLY DIRECTION AS SHOWN ON ASSESSOR'S MAP BOOK 54-25, AND TO ITS MOST NORTHERLY TERMINAL.

VP:md



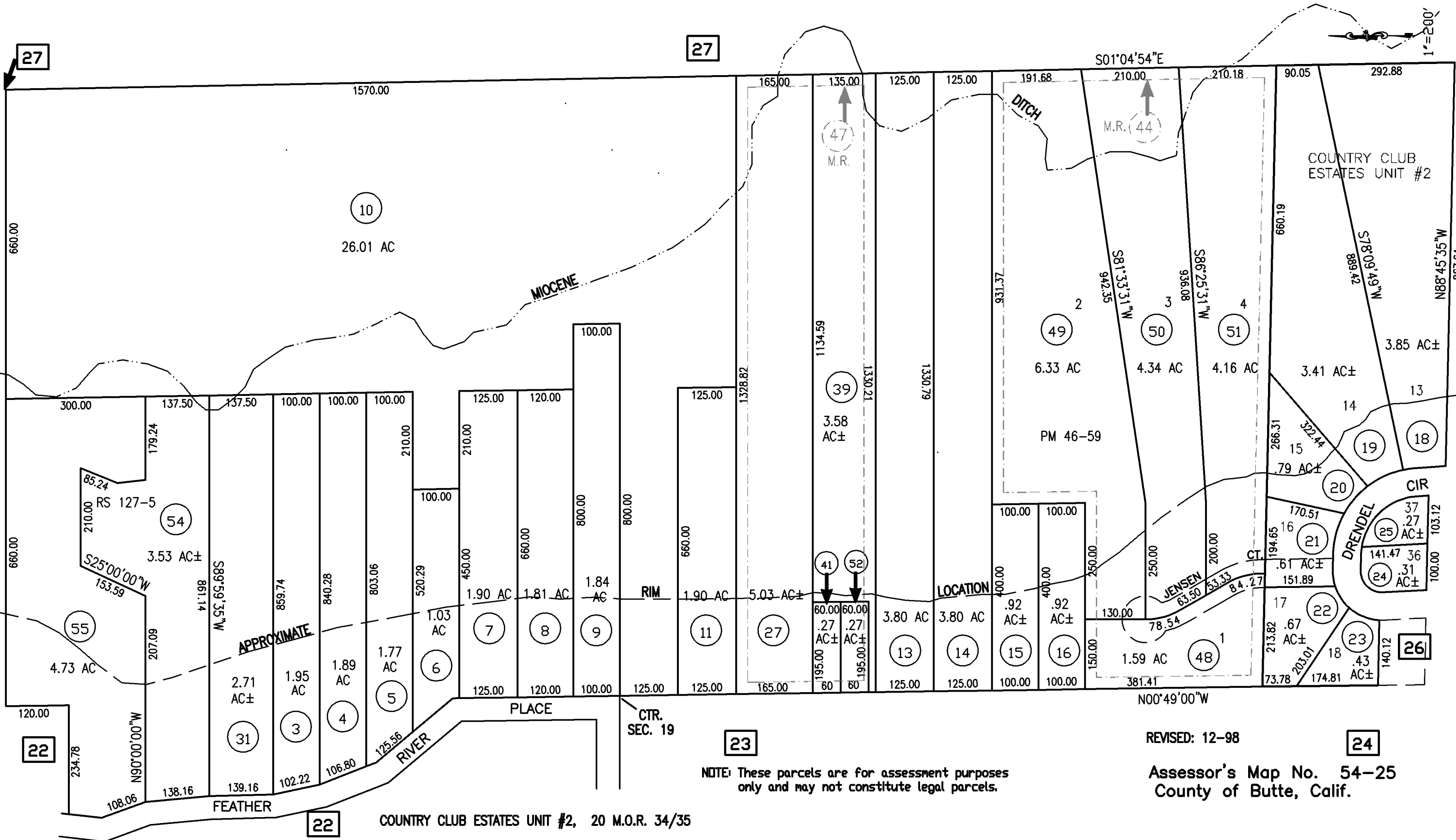


### **Illegal Restrictive Covenants**

Please be advised that any provision contained in this document, or in a document that is attached, linked, or referenced in this document, that under applicable law illegally discriminates against a class of individuals based upon personal characteristics such as race, color, religion, sex, sexual orientation, gender identity, familial status, disability, national origin, or any other legally protected class, is illegal and unenforceable by law.

PTN. SEC. 19, T.22N. R.4E. M.D.B.&M.

54-25



NOTE: These parcels are for assessment purposes only and may not constitute legal parcels.

REVISED: 12-98

Assessor's Map No. 54-25  
County of Butte, Calif.

COUNTRY CLUB ESTATES UNIT #2, 20 M.O.R. 34/35



2018-0005767

43

RECORDING REQUESTED BY  
Bidwell Title & Escrow Company

|                       |  |                |        |
|-----------------------|--|----------------|--------|
| Recorded              |  | REC FEE        | 21.00  |
| Official Records      |  | TAX            | 412.50 |
| County of             |  | MONUMENT PRESE | 10.00  |
| Butte                 |  |                |        |
| CANDACE J. GRUBBS     |  |                |        |
| County Clerk-Recorder |  |                |        |

AND WHEN RECORDED MAIL TO

Name **Laura Miles**  
 Street Address **5636 Feather River Place**  
 City, State **Paradise, CA 95969**  
 Zip

12:54PM 14-Feb-2018 | MZ  
 Page 1 of 3

Order No. 00259717-002

SPACE ABOVE THIS LINE FOR RECORDER'S USE

Parcel No. 054-250-054

### GRANT DEED

THIS FORM FURNISHED BY BIDWELL TITLE & ESCROW COMPANY

The Undersigned Grantor(s) Declare(s)  
 City/Town of Paradise  
 Unincorporated Area

Documentary Transfer Tax is \$412.50  
 computed on full value of interest or property conveyed, or  
 full value less value of liens or encumbrances remaining at the time of sale  
 Monument Fee of \$10.00

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

**Kenneth C. Jenks, as his seperate property**

hereby GRANT(s) to

**Laura Miles, a single woman**

the following real property in the  Town of Paradise

County of Butte, State of California:

**SEE EXHIBIT A ATTACHED HERETO AND MADE A PART HEREOF**

  
 \_\_\_\_\_  
 Kenneth C. Jenks

\_\_\_\_\_

Document Date: February 2, 2018

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

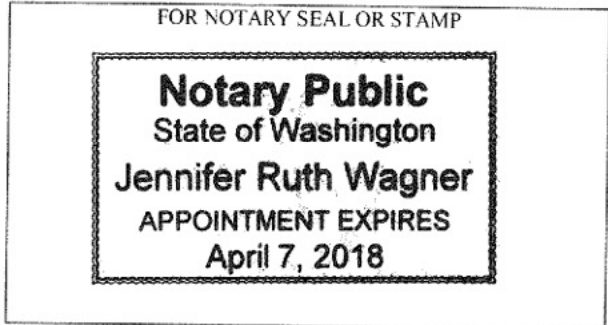
STATE OF ~~CALIFORNIA~~ <sup>Washington</sup> } ss:  
COUNTY OF <sup>King</sup>  
On 02/12/2018, before me, Jennifer Ruth Wagner, Notary Public,  
personally appeared Kenneth C. Jenks

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Jennifer Ruth Wagner



**EXHIBIT A**

**THE LAND REFERRED TO HEREIN IS DESCRIBED AS FOLLOWS:**

**ALL THAT CERTAIN REAL PROPERTY SITUATE IN THE TOWN OF PARADISE, COUNTY OF BUTTE, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:**

**ALL THAT PORTION OF THE SOUTHWEST ONE-QUARTER OF THE NORTHEAST ONE-QUARTER OF SECTION 19, TOWNSHIP 22 NORTH, RANGE 4 EAST, MOUNT DIABLO MERIDIAN BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:**

**PARCEL I:**

**BEGINNING AT THE CENTER OF SECTION 19, TOWNSHIP 22 NORTH, RANGE 4 EAST, M.D.B. & M.; THENCE NORTH 0° 51' 12" WEST ALONG THE NORTH AND SOUTH CENTER LINE OF SAID SECTION 19, A DISTANCE OF 745 FEET TO A POINT IN THE SOUTH LINE OF THAT PARCEL OF LAND DESCRIBED IN DEED FROM ETHEL G. WALTON TO JAMES W. COLLINS ET UX, RECORDED SEPTEMBER 30, 1953 IN BOOK 690 OF BUTTE COUNTY OFFICIAL RECORDS, AT PAGE 233; THENCE WEST ALONG THE SOUTH LINE OF SAID COLLINS PARCEL 199.74 FEET TO THE SOUTHWEST CORNER OF SAID COLLINS PARCEL IN THE EAST LINE OF A 50 FOOT ROAD; THENCE ALONG SAID EAST LINE NORTH 11° 50' WEST 128.32 FEET AND NORTH 5° 12' 30" WEST 10.84 FEET TO THE TRUE POINT OF BEGINNING OF THE PARCEL TO BE DESCRIBED; THENCE FROM SAID TRUE POINT OF BEGINNING, LEAVING THE EAST LINE OF SAID ROAD, EASTERLY IN A DIRECT LINE TO A POINT IN THE EAST LINE OF SAID COLLINS PARCEL DISTANT NORTH 137.5 FEET FROM THE SOUTHEAST CORNER OF SAID COLLINS PARCEL; THENCE NORTH ALONG THE EAST LINE OF SAID COLLINS PARCEL 137.5 FEET TO THE NORTHEAST CORNER OF SAID COLLINS PARCEL; THENCE ALONG THE NORTH LINE OF SAID COLLINS PARCEL WEST 895.57 FEET TO THE NORTHWEST CORNER OF SAID COLLINS PARCEL, IN THE EAST LINE OF A 50 FOOT ROAD; THENCE ALONG THE WEST LINE OF SAID COLLINS PARCEL SOUTH 5° 12' 30" EAST 139.16 FEET TO THE TRUE POINT OF BEGINNING.**

**PARCEL II:**

**COMMENCING AT A POINT BEING LOCATED IN THE NORTH-SOUTH CENTERLINE OF SAID SECTION 19, SAID POINT BEING LOCATED NORTH 00° 51' 12" WEST, 1020.00 FEET ALONG SAID CENTERLINE FROM THE CENTER ONE-QUARTER CORNER OF SAID SECTION, SAID POINT ALSO BEING LOCATED IN THE NORTHERLY LINE OF THAT CERTAIN PARCEL OF LAND AS DESCRIBED IN THAT CERTAIN DEED FILED FOR RECORD IN BOOK 640 AT PAGE 285 IN THE OFFICIAL RECORDS OF SAID COUNTY AND STATE; THENCE SOUTH 90° 00' 00" EAST, 207.09 FEET TO THE TRUE POINT OF BEGINNING, SAID POINT BEING MARKED BY A 3/4" IRON PIPE TAGGED LS 5616; THENCE NORTH 25° 00' 00" EAST, 153.59 FEET TO A 3/4" IRON PIPE TAGGED LS 5616; THENCE SOUTH 90° 00' 00" EAST, 210.00 FEET TO A 3/4" IRON PIPE TAGGED LS 5616; THENCE SOUTH 22° 03' 04" WEST, 85.23 FEET TO A 3/4" IRON PIPE TAGGED LS 5616; THENCE SOUTH 06° 09' 44" EAST, 60.55 FEET TO A 3/4" IRON PIPE TAGGED LS 5616, SAID IRON PIPE BEING LOCATED ON THE NORTHERLY LINE OF SAID PARCEL DESCRIBED IN OFFICIAL RECORD BOOK 640, PAGE 285; THENCE ALONG SAID NORTHERLY LINE NORTH 90° 00' 00" WEST, 249.41 FEET TO THE POINT OF BEGINNING.**

**THE PROPERTY DESCRIBED HEREIN IS ONE PARCEL UNDER ASSESSOR PARCEL NO. 054-250-054. THE PARCEL IS THE RESULT OF A BOUNDARY LINE MODIFICATION APPROVED BY THE TOWN OF PARADISE ON DECEMBER 5, 1991, AND IS DESCRIBED UNDER BUTTE COUNTY SERIAL NOS. 91-41751 AND 92-10972**

**AP NO. 054-250-054**

**PARCEL III**

**A RIGHT OF WAY FOR ROAD PURPOSES OVER A 50 FOOT ROADWAY, KNOWN AS FEATHER RIVER PLACE, ITS WESTERN TERMINAL AT PENTZ ROAD, RUNNING EASTERLY TO THE CENTER OF SECTION 19, TOWNSHIP 22 NORTH, RANGE 4 EAST, M.D.B & M. AND EXTENDING IN A NORTHERLY DIRECTION AS SHOWN ON ASSESSOR'S MAP BOOK 54-25, AND TO ITS MOST NORTHERLY TERMINAL.**

# Staff Report

October 12, 2022



DATE: 10/3/2022  
 TO: BOD members  
 FROM: Dan Efseaff, District Manager  
 SUBJECT: Thermalito Water and Sewer District (TWSD) Memorandum of Understanding (MOU) to Explore Recreational Partnerships at Concow Lake Recreational Exploration

## Report In Brief

Over the past few months, staff have been working with staff from the Thermalito Water and Sewer District (TWSD) to explore a potential partnership to explore a planning and outreach effort (feasibility study) to explore the recreation potential at Concow Lake. Concow Lake is a lovely 300-acre lake with clear water, stable water levels, and a tree lined shore.

To support this effort, the Memorandum of Understanding (MOU) will explore mutual interests to explore the feasibility of a partnership to facilitate recreational improvements and activities at Concow Lake and report back to our respective Boards. The MOU is structured to provide a "base model" feasibility study with minimal resources but can accommodate a larger scale project (with a more robust outreach effort, conceptual designs, and environmental compliance) with an influx of funding may greatly increase the scope of this effort.

The Feasibility Report will explore a potential partnership and strategy, and if recommended, the effort will cumulate in a report to boards in December 2023 and, that may consider actionable items such as recommendations for more a next step complete agreement to move into the implementation phase, along with actionable items that may include future design, environmental compliance, management roles and responsibilities, cost estimates and revenue, and implementation. The project provides an opportunity for outreach for local organizations and citizens to provide input.

The project meets multiple management objectives, public engagement/outreach, an inventory of recreational resources and opportunities, conceptual designs, detailed designs for some infrastructure, and environmental compliance. The project will provide opportunities for initial projects and a blueprint for future implementation.

Staff anticipates minimal budget impacts for an exploration scale project and subsidized costs if a planning grant is successful. The term of the project will commence 10/1/2022 and conclude by 12/31/2023 with opportunity for an written extension.

The MOU has been reviewed by District counsel. For disclosure, both District's use the same attorney, who noted the potential for conflict of interest. Staff from both agencies agreed that the agreement in this early exploration does not pose a conflict-of-interest risk.

TWSD approved the agreement as presented at the September meeting.

**Recommendation:** *Adopt the MOU as presented.*

## Attachments:

- A. 2022 Memorandum of Understanding between the Paradise Recreation and Park District and the Thermalito Water and Sewer District

[https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/\\_BOD/2021/21.1013/BOD.Paradise.Community.Center.MOU.Report.21.0908.docx](https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/2021/21.1013/BOD.Paradise.Community.Center.MOU.Report.21.0908.docx)

10/4/2022

**2022 MEMORANDUM OF UNDERSTANDING  
BETWEEN THE PARADISE RECREATION AND PARK DISTRICT AND  
THE THERMALITO WATER AND SEWER DISTRICT**

This Memorandum of Understanding (“MOU”) is executed on the date last set forth below opposite the parties’ signatures by and between the Thermalito Water and Sewer District, a California special district (“TWSD”) and Paradise Recreation and Park District, a California recreation and park district (“PRPD”) and is based upon the following facts:

A. TWSD provides reliable, high-quality water and sewer services while meeting customer demand, and in so doing, manages District resources in an open, responsible, environmentally sound manner at the lowest practical cost. To this end, TWSD desires to explore management options and gain public input for its property around Lake Concow (the “Lake”).

B. PRPD serves the recreation and park needs of including Concow, Butte Creek Canyon, Paradise, Magalia, and Yankee Hill, and owns or manages facilities and parks providing a variety of recreational and community needs. It has substantial knowledge of and experience in providing recreational programs and in the construction, ownership and operation of community facilities.

C. The Concow Area has suffered through three major fires over the past 25 years, contributing to limited economic and recreational opportunities and a loss of community facilities and resources.

D. Therefore, TWSD and PRPD desire to explore recreation and land management options at the Lake informed with citizen input.

E. In consideration of the foregoing facts, TWSD and PRPD agree as follows:

1. **Term.** This MOU shall commence October 1, 2022, and conclude by December 31, 2023, with PRPD having an option to extend the term hereof for an additional 12 months, to and including December 31, 2024. PRPD may exercise this option by providing TWSD with a written statement of its intent to so exercise the option by no later than November 30, 2023. Should it not so exercise its option,

this MOU shall terminate on December 31, 2023. Notwithstanding the foregoing, either party may terminate this MOU without cause with a written 30-day notice.

2. **Feasibility Report.** Before the expiration of the term of this MOU, PRPD will compile the information required for and develop a written feasibility report (the “Report”) discussing the potential development of recreational resources and activities at the Lake, potential constraints or challenges thereto, phases for any such development, funding sources therefor, and discussing public engagement efforts therefor. The Report will explore possible management and programming options and outline what, if any, next steps may be necessary to develop such resources and activities. This Report will explore and provide recommendations on the following items and upon completion shall be submitted to each Party’s boards of directors for consideration and possible action as each may see fit:

- a. **Purpose.** Provide a planning and outreach effort to explore the recreation potential of TWSD and PRPD lands near Concow Lake.
- b. **Location.** Focus on TWSD’s Lake Concow and Crain Memorial Park and adjacent parcels currently or which may come under public ownership in the future.
- c. **Community Engagement.** The Report will include the results of outreach efforts with potential partner organizations and local citizens within the area. Additionally, TWSD and PRPD will explore and seek Federal, State, and local funding possibilities to finance such development.
- d. **Roles and Responsibilities.** The Report will detail the potential roles each PRPD and TWSD may consider taking to facilitate future collaboration, implementation, programming, and management for and of such development. This Report describes the roles each Party or both Parties may consider taking and provide template agreements evidencing such. To complete this task each organization will consider approving, but shall not be obligated to approve, modest funding to complete these tasks, unless additional funding is secured (see f below).



- e. **Anticipated Outcomes.** The Project meets multiple management objectives, including public engagement/outreach, inventorying recreational resources and opportunities, and identifying next steps (such as further studies, conceptual designs, detailed designs for infrastructure, and environmental compliance). The Project will identify opportunities for initial projects or phases and a blueprint for future implementation.
  - f. **Additional Funding Source.** This MOU is intended as a modest effort each Party may consider taking to explore the foregoing and possible funding therefor. In anticipation of this MOU and recreational and park needs in the area, and as an example of actions each Party may consider taking in furtherance of this MOU, PRPD sought funding for a larger recreational planning project for the Concow Basin (“Planning Project”). If approved by the Parties hereto, the Planning Project may encompass many of the tasks above but will consider a larger area and scope (for example, in addition to the above, the Planning Project will include a larger outreach effort, conceptual designs, and additional partners). This MOU is intended to explore and possibly enlist these additional resources and the possibility of further collaboration by and between TWSD and PRPD in fulfillment of the Project. If the funding request is successful, the additional scope of the Project may need to expand to include:
    - i. Sustainable land and enlightened fuels management along Concow Lake and exploration of the recreation potential of lands within the Concow Basin.
    - ii. Expansion of outreach to include TWSD and PRPD service areas and regional recreational users.
    - iii. A report on California Environmental Quality Act (CEQA) requirements for implementation and potentially complete initial compliance.
2. **Development of More Complete Agreement.** If TWSD and PRPD agree to pursue a joint effort based on the Report, a more complete agreement shall be prepared, and if acceptable to both, and executed by TWSD and PRPD.

Executed respectively at Oroville and Paradise, California on the dates set forth below opposite the parties' signatures below.

**TWSD:**

Thermalito Water and Sewer District, a California special district

\_\_/\_\_/2022

By: \_\_\_\_\_  
Jayme Boucher, General Manager

**PRPD:**

Paradise Recreation and Park District, a California recreation and park district

\_\_/\_\_/2022

By: \_\_\_\_\_  
Dan Efseaff, District Manager

Revision: 8/29/2022 – Reviewed by Counsel

# Staff Report

## October 12, 2022



DATE: 9/22/2022  
 TO: Board of  
 FROM: Jeff Dailey, Recreation Supervisor and Scott Amick, Recreation Supervisor  
 SUBJECT: 2021-2022 Recreation Program Preview (Information only)

### Report in Brief

Historically, recreation staff provided an annual summary report on Recreational Program accomplishments, revenues and costs, and future directions. While that will be forthcoming in 2023, staff wanted to focus on programs related to Magalia and seeks BOD recommendations on content for the End of Year Report. Staff will provide a presentation on the items focusing on past and current programs and upcoming future efforts.

Recreation Staff have been hard at work providing events, classes, programs, rentals, aquatics, excursions, and field trips to participants from all corners of Butte County. As the COVID pandemic continues to ease the challenges in gathering groups for the programming, staff have gathered high-level metrics that can inform the Board of the pre-fire programming, pandemic era services, and current program offerings while seeking direction on scaling these services to meet the growing land and park developments ushered in through District grant awards.

To assist the Board in identifying and best utilizing resources, Staff have prepared a report and presentation on initial findings for program metrics. These initial findings will help set a foundation for the Recreation Program Evaluation. Further recommendations for metric analysis and subsequent reporting will assist staff in preparing the yearly evaluation.

The following table will inform the presentation:

| Service      | Date Range | Participants | Events     |           |          |           | Totals     |
|--------------|------------|--------------|------------|-----------|----------|-----------|------------|
|              |            |              | Paradise   | Magalia   | Concow   | Other     |            |
| Events       | 4/20-1/23  | 74017        | 35         | 22        | 2        | 0         | 59         |
| Camps        | 6/21-6/22  | 194          | 3          | 1         | 0        | 8         | 12         |
| Classes      | 1/21-10/22 | 4422         | 52         | 21        | 0        | 0         | 73         |
| Aquatics     | 5/21-8/22  | 8416         | 10         | 0         | 4        | 0         | 14         |
| Excursions   | 5/21-10/22 | 573          | 0          | 10        | 0        | 12        | 22         |
| Field Trips  | 8/21-12/22 | 781          | 26         | 19        | 0        | 5         | 50         |
| Rentals      | 6/22-8/22  | 70           | 0          | 2         | 0        | 0         | 2          |
| <b>Total</b> |            | <b>74087</b> | <b>126</b> | <b>75</b> | <b>6</b> | <b>25</b> | <b>232</b> |

**Attachments:** None

C:\Users\dan\Documents\Dan\Admin\BOD\_Report(full)\_template\_17\_0731.docx  
 10/5/2022

**District Report****Meeting Date: October 12, 2022**

DATE: 9/28/2022  
 TO: PRPD Board of Directors (BOD)  
 FROM: Dan Efseaff, District Manager  
 SUBJECT: Monthly District Report

**Monthly Report****Updates**

- a. Playground funding for Lakeridge Park Magalia – the District received a funding award from GameTime/ CPRS as part of the 2022 CPRS Statewide Training and Funding Initiative. The upcoming park project will be used as a National Demonstration Site.

**Administrative and Visitor Services**

- a. Front Office – The front office has been diligently prepping for the ice rink, getting the Activity Guides and flyers out. They have seen an increase in wedding reservations for all seasons and have been working with event planners on other upcoming reservations, as well as tackling PRPD events.

**Finance**

- a. Routine Reports – Balance Sheet (Attachment A), Year to Date (YTD) Profit & Loss Budget vs. Actual (Attachment B), Monthly Profit & Loss (Attachment C), Investment and Reserve (Attachment D), and Recovery Project for the Fiscal Year (Attachment E), and from 11.08.18 (Attachment F).
- b. Impact Fees - For the month of September, the District received a total of \$7,834.65 in impact fees.
- c. Investments –
- a. Five Star Bank Interest deposits: Investment Money Market = \$50,547.69 and Grant Money Market = \$830.65.
- d. Revenue - During the PG&E Camp Fire settlement a 1% Trailing Cost fee was withheld. Trailing Cost holdbacks are common in multi-plaintiff cases to ensure that no plaintiff is disproportionately burdened with costs that should be shared among all client plaintiffs. The law firm of Baron and Budd, which administrates all the plaintiff claims related to this lawsuit, have concluded it is most appropriate to now disburse 100% of the Trailing Cost Holdback to the Public Entity clients. The holdback amount total was \$475,000.00 minus the 18% attorney fee, PRPD received \$391,935.40.
- e. Lease Starting December 10<sup>th</sup>, 2022, the annual lease payment for the Terry Ashe Recreation Center will increase by \$331.20. The new annual payment of \$5,426.20 will be split into quarterly payments of \$1,356.55.

**Parks**

- a. Paradise Lake – Based on a Director request, staff reached out to the Paradise Irrigation District (PID) on cost sharing for gravelling the Boat Ramp areas. PID staff will request approval of \$ 2,140 to cover half of the cost for the improvements to the Boat Launches and also donate the use of a Loader with Operator to help in the spreading of the materials if desired, subject to availability. We are very appreciative of the partnership with PID and the very supportive relationship that we have with their staff. This has been a very good collaboration for the community.
- b. Aquatic Pond Update – First I need to acknowledge our District Manager, Dan Efseaff for obtaining the permits required for emptying and cleaning out the pond. The last time the pond was cleaned out of the accumulation of silt that builds up over the years was in 2003. At that time it took almost two weeks to excavate. This time we had two tractors loading four dump truck and were able to clean out almost 500 yards of organic material. This organic material is prime fertilizer. It will be used during the tree planting at several of our parks. We need to recognize the staff members that worked long days to complete this monumental feat in three day (we had a small window before the weather was going to delay our efforts longer) Dump truck drivers; Dave Ricca, Jim Pickett, Paul Schoewe & James Teller / Tractor Operators; Mark Cobb & Ray Lockridge. ( Figures 1 through 4)

- c. Lakeridge Park – We have started the initial phase of Lakeridge Park, by cutting a landing for crews and equipment. We are looking forward to this new Park in Magalia. After many years of trying to get grant funding for this Park, Thanks to Dan & Kristi working tirelessly on this, it has finally been approved.( Figures 5 and 6)

## Programs

- a. Tiny Tots – This long running preschool program takes place Monday through Thursday at the Terry Ashe Recreation Center. The current session has 20 children participating from 9:30am-1:30pm.
- b. Aquatics – The popular aqua aerobics exercise program has ended for the season at the Paradise Pool. The PHS Swim Team started practicing in the pool on August 13 and plans to continue through October, Monday through Friday from 3:30 to 5:30pm. Unfortunately, the Paradise Pool heater stopped working on September 19 causing the swim team to postpone practice until it is repaired. The Concow Pool is closed for the season.
- c. Adult Softball – The PRPD Slow Pitch Softball leagues continue at the Moore Road Ball Parks on Monday and Wednesday nights through mid-October. There are three leagues comprised of 15 total teams.
- d. Cross Country – The PRPD Cross Country program began on September 15 at Bille Park in Paradise. The races happen on Thursday afternoons with four different race distances throughout the park. There are 25 children participating ranging in grades from kindergarten through 8<sup>th</sup> grade. ( Figures 7 and 8)
- e. Landscape Solutions – A new class entitled Landscape Solutions began at the Terry Ashe Recreation Center on Saturday, September 24. The program is a series of three classes that will cover landscaping/gardening in Paradise. The topics will include fall planting, native plants, pruning of specific plants, and principles of sustainability for a healthy and beautiful garden.
- f. Family Fun Fest – Several hundred community members(estimated 400+) gathered for the inaugural Fall Family Fun Fest at Magalia Community Park on September 24<sup>th</sup>. This wildly fun and successful event is the outcome of the Mothers on the Ridge partnership with PRPD as well as close work with Chris Rauen of the Magalia Community Park. Whether jumping in the bounce houses, getting their faces painted, petting the goats in the petting zoo, scarfing hot dogs, driving RC cars, bowling, crafting, or throwing softballs at the valiant volunteers in the dunk tank, participants enjoyed the efforts of the collaboration amongst the three organizations with big smiles and positive feedback. MCP reported \$700 in hot dog sales from the event, a huge win for the non-profit. ( Figures 9 through 13)
- g. Healing Trauma Through Nature - Butte County Office of Education alternative education schools Mesa Vista and Butte County Community School have kicked off their semester with field trips facilitated by PRPD Staff. Three groups of students, totaling 45 participants, from the BCCS enjoyed kayaking at Paradise Lake, while the Mesa Vista group enjoyed hiking through Upper Bidwell Park. At least 15 more field trips will be hosted at PRPD sites throughout the remainder of the semester with inquiries incoming from schools yet to be serviced by this program, a promising sign for scaling trauma informed outdoor education on the Ridge.
- h. Astronomy on the Lake - Staff facilitated the third of four Astronomy on the Lake experiences after the Fall Family Fun Festival on September 24<sup>th</sup>. With a dozen participants, staff guided a twilight tour on Paradise Lake before the star tour later that evening. With Arcturus clearly visible to the West, participants were treated to Saturn at its brightest phase in the last 300 years. October 23<sup>rd</sup> is the final Astronomy on the Lake event for '22.
- i. Community Paddle – Half a dozen participants cruised around the lake before dusk while watching the fish jump! Shout out to PRPD Staff members AJ and Eli for helping participants load and unload their heavy kayaks late into the evening. The final Community Paddle for '22 is scheduled for October 20<sup>th</sup>.

## Outreach

- j. Increasing Community Resilience to Wildfire: Wildfire Risk Reduction Buffers Presentation – On Friday September 23, 2022, the Terry Ashe and Recreation Center hosted to experts from the fire and insurance experts to discuss future insurance options to protect the community and provide affordable insurance. District Manager, Dan Efseaff, along with members of the Town of Paradise, Butte Fire Safe Council, The Nature Conservancy, and insurance experts provided presentations. About 30 members of the public attended the hybrid event. (Figures 14 and 15)
- k. Society of Human Resource Professionals – On September 20<sup>th</sup>, staff delivered a keynote address for a group of one dozen HR professionals titled “Using Reflective Journaling to Improve Employee Wellness in the Workplace”. Focusing on the “locus of control”, this presentation explored journaling techniques such as timeline theory, nature journaling, list generation, and the integration of journaling with physical movements. Further focus included resilience building and personal growth through the lens of a Camp Fire Surviving organization. A donation was made to the Society on behalf of PRPD upon completion of the seminar

## Volunteer Program

- a. Eagle scout project(s):
  - Kiosk: Nate Seidenglanz, Troop 316, completed welcome sign kiosk at Crain Memorial Park. (Figure 16)
  - Invasive Plant Guide: Staff is collaborating with eagle scout, Emily Carr Troop 12, on the potential to develop and fund an invasive plant guide for volunteers to utilize and take home. It will consist of the top 3 – 5 common invasives we all face in land management.
- b. Volunteer Appreciation Day: Staff provided a volunteer appreciation lunch, kayak rentals, and games at Paradise Lake to show local volunteers some love and appreciation. The initial date was 9/9/22 but rescheduled for 9/17/22 due to excessive heat warning. Everyone enjoyed a relaxing lake day and food to top it off! (Figure 17).
- c. Astronomy on the Lake: Volunteers assisted event planners at the lake event to launch it off with success. They assisted with launching kayaks, kayak as a helper, help load and store kayaks after twilight paddle, set up participate ground space, chaperone with headlights to safely navigate participates, and enjoy the night sky star tour. Volunteers were able to enjoy a night paddle as well!
- d. Adopt A forest: Staff is partnering with Butte Fire Safe Council on this year's Adopt A Forest. A massive volunteer event is in conjunction with Climate Action Day to promote volunteerism in Butte County from local volunteers with the expectation and goal of 300 participants. Volunteers will be working on public lands in upper Paradise. We will help support with transportation, tools/supplies, leading volunteers, and promoting. Date/Time: October 29<sup>th</sup> from 9am – 12pm.
- e. Annual Butte Creek Canyon Clean Up: Staff is collaborating with Centerville Recreation and Historical Association and Butte Environmental Council on this year's 2022 creek clean. We will help support with volunteers, and supplies. Date/Time: October 8<sup>th</sup> from 8:30am – 12pm. Meeting at the last parking area before the Covered Bridge on Honey Run Road.
- f. Planting the Ridge: Community tree planting in partnership with Camp Fire Restoration Project and Butte Environmental Council will be taking place this Fall. Noble is the planting location for native, drought tolerant, and fire wise trees. Date/Time: November 19<sup>th</sup> – 20<sup>th</sup> from 10am – 3pm.
- g. Total number of Volunteer Hours to Date (VHD) – 4,194.41 Last report of VHD – 4,127.91
  - Paradise Lake: 1,731.51
  - Bille: 823.55
  - Noble: 73
  - Lakeridge: 72
  - Crain Memorial Park: 637.1
  - Terry Ashe Recreation Center: 318.5
  - Aquatic Park: 67
  - Moore Road Ball Park: 93.25
  - Coutolenc: 319
  - Gold Nugget Property: 35
  - Centerville: 24.5

## Projects and Project Development

- i. Project Development – We need to acknowledge the hard work of staff and partners in developing investment and funding into the District. While most of these are just getting underway, they will have a big generational impact for our citizens:

| Years:           |       | 2022 |             |      |
|------------------|-------|------|-------------|------|
| Status           | Count | %    | Amount      | %    |
| 01-In-Progress   | 1     | 11%  | \$25,000    | 1%   |
| 02-Completed     | 0     | 0%   | \$0         | 0%   |
| 03-Submitted     | 3     | 33%  | \$1,450,000 | 55%  |
| 04-Approved      | 2     | 22%  | \$125,426   | 5%   |
| 05-Denied        | 2     | 22%  | \$345,171   | 13%  |
| 06-Not-Submitted | 1     | 11%  | \$675,000   | 26%  |
| Total Submitted  | 9     | 100% | \$2,620,597 | 100% |

| Years:           |       | 2019, 2020, 2021, 2022 |              |      |
|------------------|-------|------------------------|--------------|------|
| Status           | Count | %                      | Total        | %    |
| 01-In-Progress   | 1     | 2%                     | \$25,000     | 0%   |
| 02-Completed     | 0     | 0%                     | \$0          | 0%   |
| 03-Submitted     | 3     | 7%                     | \$1,450,000  | 4%   |
| 04-Approved      | 21    | 48%                    | \$9,885,822  | 24%  |
| 05-Denied        | 15    | 34%                    | \$28,450,671 | 70%  |
| 06-Not-Submitted | 4     | 9%                     | \$825,000    | 2%   |
| Total Submitted  | 44    | 100%                   | \$40,636,493 | 100% |

- m. Oak Creek Trail and Landing – Thanks to Kristi Sweeney our Assistant District Manager for working with the ccc and securing a grant for defensible space clearing and the replanting of nearly a 1000 trees. We have worked on an access road that was first used to harvest burned trees (skid trail) it has been cleared giving the ccc a safe path in, we have also widened the staging area for equipment to load and unload more safely. ( Figures 18 and 19)
- n. Sierra Nevada Conservancy – Staff received information that a partial request for acquisition for 20 acres in Butte Creek Canyon will receive a recommendation for \$1.4 M in funding at the December (or early 2023) meeting.

### Upcoming

- a. Special Meeting – Staff will be preparing an agenda for BOD consideration on potentially the following: tree planting grant, PG&E easements (Noble and Moore), Agreement for Real Estate Donation and Sale on the Sunrise Rim, and Strategic Plan. The meeting is tentatively planned for 10/26/22.



### Photographs



Figure 1. The Aquatic Pond before the cleaning started,



Figure 2. Ray scraping up sludge on the floor of the pond.



Figure 3. The Aquatic pond after the cleaning was done.



Figure 4. Crew members that drove the dump trucks. ( from left to right- James, Paul, Jim, Dave)



Figure 5. Lakeridge Park before clearing.



Figure 6. Lakeridge Park after a small landing was cleared for crew and their equipment.





Figure 7. Cross Country kids with Teacher Lori.



Figure 8. Getting ready for take-off.



Figure 9. Family Fall Fest.2022



Figure 10. Dan and Scott working the dunk tank.



Figure 11. Kids line up for the chance to dunk Dan.



Figure 12. PRPD Staff and Board Chairperson McGreehan at the PRPB booth during Family Fall Fest.





Figure 13. PRPD Staff and Board Members at Family Fall Fest.



Figure 14. Wildfire Risk Reduction Presentation



Figure 15. Wildfire Risk Reduction Presentation



Figure 16. Completed welcome sign kiosk at Crain Memorial Park.



Figure 17. Volunteer Appreciation Day.



Figure 18. Before clearing debris at Oak Creek for the skid trail.



*Figure 19. Oak Creek after debris removal*

**Attachments:**

- a. Balance Sheet
- b. YTD Profit & Loss Budget vs. Actual
- c. Monthly Profit & Loss
- d. Investment and Reserve
- e. Recovery Project for the Fiscal Year
- f. Recovery Project from 11.08.18

[https://paradisepd-my.sharepoint.com/personal/defseaff\\_paradisepd\\_com/Documents/Dan\\_OneDrive/Templates/BOD\\_2017\\_District\\_Report\\_Template\\_17\\_0905.docx](https://paradisepd-my.sharepoint.com/personal/defseaff_paradisepd_com/Documents/Dan_OneDrive/Templates/BOD_2017_District_Report_Template_17_0905.docx)  
10/5/2022

11:46 AM

10/03/22

Accrual Basis

**PRPD**  
**Balance Sheet**  
As of September 30, 2022

Sep 30, 22

**ASSETS****Current Assets****Checking/Savings**

|                                     |               |
|-------------------------------------|---------------|
| 1000 · Mechanics Bank - Operating   | 176,822.52    |
| 1003 · Five Star Bank - Payroll     | 32,510.21     |
| 1005 · Petty Cash                   | 300.00        |
| 1008 · North Valley Community Found | 3,128.22      |
| 1010 · Treasury Cash - 2510         |               |
| 1011 · General Operating            | -1,969,613.92 |
| 1012 · ACO Reserve                  | 606,700.00    |
| 1013 · General Reserve              | 3,000.00      |
| 1014 · Deposits held for others     | 1,000.00      |
| 1010 · Treasury Cash - 2510 - Other | 20,000.00     |

**Total 1010 · Treasury Cash - 2510** -1,338,913.92

**1030 · Investments**

|   |               |
|---|---------------|
| 1031 · Five Star Bank Money Market      | 2,945,545.74  |
| 1032 · Five Star Bank Grant M. M.       | 674,177.05    |
| 1033 · Investment Reserves              |               |
| 1033.02 · Capital Improvment & Acquisit | 9,653,759.93  |
| 1033.03 · Current Operations            | 8,057,292.34  |
| 1033.04 · Desig Proj/Sp Use/Grant Match | 755,371.15    |
| 1033.05 · Future Operations             | 18,884,278.91 |
| 1033.06 · Technology                    | 151,074.23    |
| 1033.07 · Vehicle Fleet & Equipment     | 755,371.15    |

**Total 1033 · Investment Reserves** 38,257,147.71

**Total 1030 · Investments** 41,876,870.50

**1100 · Designated Treasury Funds**

|                                     |            |
|-------------------------------------|------------|
| 1112 · Grosso Endowment-2512        | 54,619.72  |
| 1113 · Grosso Scholarship-2513      | 5,489.54   |
| 1114 · Designated Donations-2514    |            |
| 1114-1 · Bille Park Donations       | 125.00     |
| 1114-10 · Swim Scholarship Fund     | 997.82     |
| 1114-11 · Dog Park Donations        | 2,874.61   |
| 1114-12 · Coutolenc Camp Fund       | 1,452.89   |
| 1114-13 · Ice Rink Donations        | 116,526.83 |
| 1114-14 · General Donations         | 13,279.23  |
| 1114-2 · Bike Park Fund             | 1,500.00   |
| 1114-3 · Lakeridge Park Donations   | 3,050.00   |
| 1114-4 · Sports Equipment Donations |            |
| 1114-41 · Wrestling Mat fund        | 773.60     |

**Total 1114-4 · Sports Equipment Donations** 773.60

|  |          |
|--|----------|
| 1114-5 · Pam Young Fund                  | 1,000.00 |
| 1114-6 · Easter Egg Scholarships         | 4,593.61 |
| 1114-7 · Child-Youth Scholarships        | 10.00    |
| 1114-8 · McGreehan Children's Schlshp    | 270.00   |
| 1114-9 · Skate Park Fund                 | 3,044.36 |
| 1114 · Designated Donations-2514 - Other | 223.24   |

**Total 1114 · Designated Donations-2514** 149,721.19

**Total 1100 · Designated Treasury Funds** 209,830.45

**1119 · Impact Fees**

|                                     |            |
|-------------------------------------|------------|
| 1120 · Sub Div Fees - 2520          | 8,236.81   |
| 1121 · Park Acqui Unincorp - 2521   | 39,624.80  |
| 1122 · Park Dev Unincorp - 2522     | 140,907.72 |
| 1124 · District Fac Unincorp - 2524 | 55,512.02  |
| 1126 · Park Acqui Incorp - 2526     | 183,601.87 |
| 1127 · Park Dev Incorp - 2527       | 541,186.03 |
| 1128 · District Fac Incorp - 2528   | 110,882.38 |

11:46 AM

10/03/22

Accrual Basis

**PRPD**  
**Balance Sheet**  
As of September 30, 2022

|  | Sep 30, 22           |
|--|----------------------|
| Total 1119 · Impact Fees                   | 1,079,951.63         |
| Total Checking/Savings                     | 42,040,499.61        |
| <b>Other Current Assets</b>                |                      |
| 1500 · FMV Adjustments                     |                      |
| 1510 · FMV Adjustment-2510                 | 2.76                 |
| 1512 · FMV Adjustment-2512                 | 307.34               |
| 1513 · FMV Adjustment-2513                 | 31.28                |
| 1500 · FMV Adjustments - Other             | 4,716.38             |
| Total 1500 · FMV Adjustments               | 5,057.76             |
| Total Other Current Assets                 | 5,057.76             |
| Total Current Assets                       | 42,045,557.37        |
| <b>Fixed Assets</b>                        |                      |
| 1710 · Land                                | 874,863.19           |
| 1720 · Buildings                           | 5,750,913.53         |
| 1730 · Furn., Fixtures & Equip (>\$5k)     | 1,114,443.11         |
| 1798 · Accum Depr - Furn Fixture Equip     | -332,563.00          |
| 1799 · Accum Depr - Buildings              | -4,441,294.77        |
| 1800 · Construction in Progress            |                      |
| 1810 · CIP-Planning                        |                      |
| 1810.1 · CIP-BSF Park Planning             | 157,272.27           |
| Total 1810 · CIP-Planning                  | 157,272.27           |
| 1820 · CIP-Acquisition                     |                      |
| 1820.1 · Oak & Noble Acquisition (SNC)     | 45,553.39            |
| 1820.2 · Buffer (TNC)                      | 49,709.70            |
| Total 1820 · CIP-Acquisition               | 95,263.09            |
| 1830 · CIP-Development                     |                      |
| 1830.1 · CIP-Aquatic Park Lighting         | 580.01               |
| 1830.2 · CIP-State Park Grant (SPPG)       | 105,564.90           |
| 1830.3 · CIP-Per Capita Program (PCP)      | 5,953.00             |
| Total 1830 · CIP-Development               | 112,097.91           |
| 1840 · CIP-Facility & Park Amenities       |                      |
| 1840.1 · CIP-Paradise Pool Swim Blocks     | 1,247.17             |
| 1840.2 · CIP-Cal Recycle                   | 259,774.43           |
| 1840.4 · CIP-RTGGP Trails Grant            | 4,644.02             |
| 1840.5 · Existing Park Improvements        | 448,730.20           |
| 1840.6 · CIP-California ReLeaf (CRL)       | 10,484.56            |
| 1840.7 · Recovery Projects                 | 79,397.98            |
| Total 1840 · CIP-Facility & Park Amenities | 804,278.36           |
| Total 1800 · Construction in Progress      | 1,168,911.63         |
| Total Fixed Assets                         | 4,135,273.69         |
| <b>Other Assets</b>                        |                      |
| 1900 · PCV Promissory Note                 | 300,322.00           |
| 1950 · Deferred Outflow - Pension          | 148,558.00           |
| Total Other Assets                         | 448,880.00           |
| <b>TOTAL ASSETS</b>                        | <b>46,629,711.06</b> |
| <b>LIABILITIES &amp; EQUITY</b>            |                      |
| <b>Liabilities</b>                         |                      |
| <b>Current Liabilities</b>                 |                      |
| Accounts Payable                           |                      |
| 2000 · Accounts Payable                    | 23,509.18            |



11:46 AM

10/03/22

Accrual Basis

**PRPD**  
**Balance Sheet**  
As of September 30, 2022

|  | Sep 30, 22    |
|--|---------------|
| Total Accounts Payable                         | 23,509.18     |
| <b>Other Current Liabilities</b>               |               |
| <b>2100 · Payroll Liabilities</b>              |               |
| 2110 · Wages Payable                           | 95,440.22     |
| 2120 · Payroll Taxes Payable                   | 10,682.35     |
| 2130 · Health Benefits Payable                 | -6,501.06     |
| 2140 · FSA payable                             | -419.50       |
| 2160 · 457 Retirement Payable                  | -500.00       |
| 2170 · CalPers Payable                         | 24,392.11     |
| 2180 · Garnishments payable                    | -2.50         |
| 2190 · Accrued Leave Payable                   |               |
| 2192 · Sick leave payable                      | 15,754.27     |
| 2193 · Vacation leave payable                  | 41,590.04     |
| <b>Total 2190 · Accrued Leave Payable</b>      | 57,344.31     |
| <b>Total 2100 · Payroll Liabilities</b>        | 180,435.93    |
| 2200 · Accrued Expenses                        | 4,414.58      |
| 2300 · Deposits - refundable                   | 1,000.00      |
| 2400 · Deferred Revenue                        |               |
| 2430 · Deferred Inflow - Pension               | 40,310.00     |
| 2440 · Deferred CIP Revenue                    | 200,000.00    |
| <b>Total 2400 · Deferred Revenue</b>           | 240,310.00    |
| <b>Total Other Current Liabilities</b>         | 426,160.51    |
| <b>Total Current Liabilities</b>               | 449,669.69    |
| <b>Long Term Liabilities</b>                   |               |
| 2700 · FEMA Community Disaster Loan            | 60,061.03     |
| 2805 · CalPers Pension Liability               | 419,464.00    |
| 2806 · OPEB Liability                          | 391,761.00    |
| <b>Total Long Term Liabilities</b>             | 871,286.03    |
| <b>Total Liabilities</b>                       | 1,320,955.72  |
| <b>Equity</b>                                  |               |
| 2030 · Designated for Petty Cash               | 300.00        |
| <b>3000 · General Fund Balances-2510</b>       |               |
| 3010 · General Fund Available                  | 291,149.99    |
| 3020 · Imprest Cash Reserve                    | 300.00        |
| 3030 · General Reserve                         | 3,000.00      |
| 3050 · Designated Captial Outlay               | 606,700.00    |
| <b>Total 3000 · General Fund Balances-2510</b> | 901,149.99    |
| <b>3200 · Designated Fund Balances</b>         |               |
| 3212 · Grosso Endowment-2512                   | 54,619.72     |
| 3213 · Grosso Scholarship-2513                 | 5,489.54      |
| 3214 · Donations - 2514                        | 77,722.50     |
| 3220 · Impact Fees                             | 886,393.39    |
| <b>Total 3200 · Designated Fund Balances</b>   | 1,024,225.15  |
| 3280 · Invest. in General Fixed Assets         | 3,188,395.18  |
| 3900 · Retained Earnings                       | 40,520,360.36 |
| 3999 · Opening Balance Equity                  | -354,580.80   |
| Net Income                                     | 28,905.46     |
| <b>Total Equity</b>                            | 45,308,755.34 |
| <b>TOTAL LIABILITIES &amp; EQUITY</b>          | 46,629,711.06 |

11:48 AM

## PRPD

## Profit &amp; Loss Budget vs. Actual

10/03/22

July through September 2022

Accrual Basis

|   | Jul - Sep 22      | Budget              | \$ Over Budget       | % of B...    |
|---|-------------------|---------------------|----------------------|--------------|
| <b>Ordinary Income/Expense</b>                          |                   |                     |                      |              |
| <b>Income</b>   |                   |                     |                      |              |
| 4100 · Tax Revenue                                      | 0.00              | 1,103,000.00        | -1,103,000.00        | 0.0%         |
| 4200 · Impact Fee revenue                               | 38,258.39         | 144,000.00          | -105,741.61          | 26.6%        |
| 4300 · Program Income                                   | 84,596.78         | 362,750.00          | -278,153.22          | 23.3%        |
| 4350 · Concession & Merchandise sales                   | 0.00              | 2,700.00            | -2,700.00            | 0.0%         |
| 4400 · Donation & Fundraising Income                    | 8,770.83          | 75,000.00           | -66,229.17           | 11.7%        |
| 4500 · Grant Income                                     | 104,415.59        | 1,300,000.00        | -1,195,584.41        | 8.0%         |
| 4600 · Other Revenue                                    | 391,935.40        | 266,000.00          | 125,935.40           | 147.3%       |
| 4900 · Interest Income                                  | 143,040.77        | 311,600.00          | -168,559.23          | 45.9%        |
| <b>Total Income</b>                                     | <b>771,017.76</b> | <b>3,565,050.00</b> | <b>-2,794,032.24</b> | <b>21.6%</b> |
| <b>Gross Profit</b>                                     | <b>771,017.76</b> | <b>3,565,050.00</b> | <b>-2,794,032.24</b> | <b>21.6%</b> |
| <b>Expense</b>  |                   |                     |                      |              |
| 5000 · Payroll Expenses                                 |                   |                     |                      |              |
| 5010 · Wages & Salaries                                 | 353,641.64        | 1,685,700.00        | -1,332,058.36        | 21.0%        |
| 5020 · Employer Taxes                                   | 27,320.77         | 156,300.00          | -128,979.23          | 17.5%        |
| 5030 · Employee Benefits                                |                   |                     |                      |              |
| 5030.1 · Retired Health Premium Employer                | 2,551.88          |                     |                      |              |
| 5030.2 · Admin Fee for Active                           | 80.10             |                     |                      |              |
| 5030.3 · Admin Fee for Retired                          | 25.74             |                     |                      |              |
| 5030 · Employee Benefits - Other                        | 69,018.56         | 330,100.00          | -261,081.44          | 20.9%        |
| <b>Total 5030 · Employee Benefits</b>                   | <b>71,676.28</b>  | <b>330,100.00</b>   | <b>-258,423.72</b>   | <b>21.7%</b> |
| 5040 · Workers Comp Expense                             | 26,917.00         | 56,700.00           | -29,783.00           | 47.5%        |
| 5060 · Other Personnel Costs                            | 1,625.09          | 18,000.00           | -16,374.91           | 9.0%         |
| 5000 · Payroll Expenses - Other                         | 0.00              | 0.00                | 0.00                 | 0.0%         |
| <b>Total 5000 · Payroll Expenses</b>                    | <b>481,180.78</b> | <b>2,246,800.00</b> | <b>-1,765,619.22</b> | <b>21.4%</b> |
| 5100 · Program Expenses                                 |                   |                     |                      |              |
| 5110 · Concession & Merchandise Exp.                    | 0.00              | 3,300.00            | -3,300.00            | 0.0%         |
| 5120 · Program Contract Labor                           | 1,892.80          | 9,200.00            | -7,307.20            | 20.6%        |
| 5130 · Program Supplies                                 | 5,687.56          | 38,500.00           | -32,812.44           | 14.8%        |
| 5100 · Program Expenses - Other                         | 0.00              | 0.00                | 0.00                 | 0.0%         |
| <b>Total 5100 · Program Expenses</b>                    | <b>7,580.36</b>   | <b>51,000.00</b>    | <b>-43,419.64</b>    | <b>14.9%</b> |
| 5140 · Fundraising Expense                              | 0.00              | 6,000.00            | -6,000.00            | 0.0%         |
| 5200 · Advertising & Promotion                          | 4,832.16          | 15,700.00           | -10,867.84           | 30.8%        |
| 5220 · Bank & Merchant Fees                             | 1,163.69          | 7,000.00            | -5,836.31            | 16.6%        |
| 5230 · Contributions to Others                          | 2,500.00          | 20,000.00           | -17,500.00           | 12.5%        |
| 5240 · Copying & Printing                               | 1,243.01          | 10,100.00           | -8,856.99            | 12.3%        |
| 5260 · Dues, Mbrshps, Subscr, & Pubs                    | 6,728.90          | 22,400.00           | -15,671.10           | 30.0%        |
| 5270 · Education, Training & Staff Dev                  | 0.00              | 22,800.00           | -22,800.00           | 0.0%         |
| 5280 · Equip., Tools & Furn (<\$5k)                     |                   |                     |                      |              |
| 5282 · Office ET&F                                      | 25.85             | 19,200.00           | -19,174.15           | 0.1%         |
| 5284 · Program ET&F                                     | 0.00              | 12,100.00           | -12,100.00           | 0.0%         |
| 5286 · Small Tools & Equipment                          | 1,933.56          | 43,200.00           | -41,266.44           | 4.5%         |
| 5280 · Equip., Tools & Furn (<\$5k) - Other             | 0.00              | 0.00                | 0.00                 | 0.0%         |
| <b>Total 5280 · Equip., Tools &amp; Furn (&lt;\$5k)</b> | <b>1,959.41</b>   | <b>74,500.00</b>    | <b>-72,540.59</b>    | <b>2.6%</b>  |
| 5290 · Equipment Rental                                 | 41,268.35         | 162,900.00          | -121,631.65          | 25.3%        |
| 5300 · Insurance  | 55,679.00         | 82,500.00           | -26,821.00           | 67.5%        |
| 5310 · Interest Expense                                 | 182.53            | 1,100.00            | -917.47              | 16.6%        |
| 5320 · Miscellaneous Expense                            | 0.00              | 300.00              | -300.00              | 0.0%         |
| 5330 · Professional & Outside services                  |                   |                     |                      |              |
| 5332 · Accounting                                       | 22,718.00         | 44,800.00           | -22,082.00           | 50.7%        |
| 5334 · Legal  | 585.15            | 17,800.00           | -17,214.85           | 3.3%         |
| 5336 · Engineering                                      | 0.00              | 200,000.00          | -200,000.00          | 0.0%         |
| 5338 · Other Prof. & Outside Labor                      | 15,050.74         | 326,100.00          | -311,049.26          | 4.6%         |
| 5330 · Professional & Outside services - Other          | 0.00              | 0.00                | 0.00                 | 0.0%         |
| <b>Total 5330 · Professional &amp; Outside services</b> | <b>38,353.89</b>  | <b>588,700.00</b>   | <b>-550,346.11</b>   | <b>6.5%</b>  |

11:48 AM

10/03/22

Accrual Basis

**PRPD**  
**Profit & Loss Budget vs. Actual**  
 July through September 2022

|  | Jul - Sep 22      | Budget              | \$ Over Budget       | % of B...     |
|--|-------------------|---------------------|----------------------|---------------|
| 5340 · Postage & Delivery                              | 194.10            | 2,000.00            | -1,805.90            | 9.7%          |
| 5350 · Rent-Facility use fees                          | 1,273.75          | 23,700.00           | -22,426.25           | 5.4%          |
| 5360 · Repair & Maintenance                            |                   |                     |                      |               |
| 5361 · Building R&M                                    | 547.02            | 16,900.00           | -16,352.98           | 3.2%          |
| 5362 · Equipment R&M                                   | 1,601.08          | 16,300.00           | -14,698.92           | 9.8%          |
| 5363 · General R&M                                     | 1,562.32          | 11,200.00           | -9,637.68            | 13.9%         |
| 5364 · Grounds R&M                                     | 13,954.09         | 45,900.00           | -31,945.91           | 30.4%         |
| 5365 · Pool R&M  | 18,620.78         | 36,600.00           | -17,979.22           | 50.9%         |
| 5366 · Vehicle R&M                                     | 3,156.53          | 11,000.00           | -7,843.47            | 28.7%         |
| 5367 · Janitorial                                      | 3,889.81          | 14,400.00           | -10,510.19           | 27.0%         |
| 5368 · Security  | 110.00            | 6,000.00            | -5,890.00            | 1.8%          |
| 5369 · Vandalism                                       | 195.53            | 2,400.00            | -2,204.47            | 8.1%          |
| 5360 · Repair & Maintenance - Other                    | 0.00              | 0.00                | 0.00                 | 0.0%          |
| <b>Total 5360 · Repair &amp; Maintenance</b>           | <b>43,637.16</b>  | <b>160,700.00</b>   | <b>-117,062.84</b>   | <b>27.2%</b>  |
| 5370 · Supplies - Consumable                           |                   |                     |                      |               |
| 5372 · Office Supplies                                 | 1,831.64          | 14,000.00           | -12,168.36           | 13.1%         |
| 5374 · Safety & staff supplies                         | 1,180.75          | 14,200.00           | -13,019.25           | 8.3%          |
| 5370 · Supplies - Consumable - Other                   | 0.00              | 0.00                | 0.00                 | 0.0%          |
| <b>Total 5370 · Supplies - Consumable</b>              | <b>3,012.39</b>   | <b>28,200.00</b>    | <b>-25,187.61</b>    | <b>10.7%</b>  |
| 5380 · Taxes, Lic., Notices & Permits                  | 4,077.15          | 7,600.00            | -3,522.85            | 53.6%         |
| 5390 · Telephone & Internet                            | 4,172.35          | 18,800.00           | -14,627.65           | 22.2%         |
| 5400 · Transportation, Meals & Travel                  |                   |                     |                      |               |
| 5402 · Air, Lodging & Other Travel                     | 0.00              | 10,000.00           | -10,000.00           | 0.0%          |
| 5404 · Fuel  | 5,589.09          | 35,000.00           | -29,410.91           | 16.0%         |
| 5406 · Meals   | 206.74            | 7,000.00            | -6,793.26            | 3.0%          |
| 5408 · Mileage & Auto Allowance                        | 0.00              | 2,000.00            | -2,000.00            | 0.0%          |
| 5400 · Transportation, Meals & Travel - Other          | 0.00              | 0.00                | 0.00                 | 0.0%          |
| <b>Total 5400 · Transportation, Meals &amp; Travel</b> | <b>5,795.83</b>   | <b>54,000.00</b>    | <b>-48,204.17</b>    | <b>10.7%</b>  |
| 5410 · Utilities                                       |                   |                     |                      |               |
| 5412 · Electric & Gas                                  | 28,081.11         | 112,000.00          | -83,918.89           | 25.1%         |
| 5414 · Water   | 3,910.36          | 25,800.00           | -21,889.64           | 15.2%         |
| 5416 · Garbage   | 5,286.02          | 11,500.00           | -6,213.98            | 46.0%         |
| 5410 · Utilities - Other                               | 0.00              | 0.00                | 0.00                 | 0.0%          |
| <b>Total 5410 · Utilities</b>                          | <b>37,277.49</b>  | <b>149,300.00</b>   | <b>-112,022.51</b>   | <b>25.0%</b>  |
| <b>Total Expense</b>                                   | <b>742,112.30</b> | <b>3,756,100.00</b> | <b>-3,013,987.70</b> | <b>19.8%</b>  |
| <b>Net Ordinary Income</b>                             | <b>28,905.46</b>  | <b>-191,050.00</b>  | <b>219,955.46</b>    | <b>-15.1%</b> |
| <b>Net Income</b>                                      | <b>28,905.46</b>  | <b>-191,050.00</b>  | <b>219,955.46</b>    | <b>-15.1%</b> |



11:49 AM

10/03/22

Accrual Basis

**PRPD**  
**Profit & Loss**  
**September 2022**

|   | Sep 22     |
|---|------------|
| <b>Ordinary Income/Expense</b>                          |            |
| <b>Income</b>   |            |
| 4200 · Impact Fee revenue                               | 7,834.65   |
| 4300 · Program Income                                   | 19,998.40  |
| 4400 · Donation & Fundraising Income                    | 4,450.00   |
| 4500 · Grant Income                                     | 14,415.59  |
| 4600 · Other Revenue                                    | 391,935.40 |
| 4900 · Interest Income                                  | 51,379.69  |
|   | 490,013.73 |
| <b>Total Income</b>                                     | 490,013.73 |
| <b>Gross Profit</b>                                     | 490,013.73 |
| <b>Expense</b>  |            |
| 5000 · Payroll Expenses                                 |            |
| 5010 · Wages & Salaries                                 | 104,659.31 |
| 5020 · Employer Taxes                                   | 7,743.60   |
| 5030 · Employee Benefits                                |            |
| 5030.1 · Retired Health Premium Employer                | 1,275.94   |
| 5030.2 · Admin Fee for Active                           | 40.05      |
| 5030.3 · Admin Fee for Retired                          | 12.87      |
| 5030 · Employee Benefits - Other                        | 22,298.58  |
| <b>Total 5030 · Employee Benefits</b>                   | 23,627.44  |
| 5040 · Workers Comp Expense                             | 13,458.50  |
| 5060 · Other Personnel Costs                            | 52.79      |
| <b>Total 5000 · Payroll Expenses</b>                    | 149,541.64 |
| 5100 · Program Expenses                                 |            |
| 5120 · Program Contract Labor                           | 800.80     |
| 5130 · Program Supplies                                 | 2,033.57   |
| <b>Total 5100 · Program Expenses</b>                    | 2,834.37   |
| 5200 · Advertising & Promotion                          | 4,321.20   |
| 5220 · Bank & Merchant Fees                             | 271.61     |
| 5240 · Copying & Printing                               | 659.81     |
| 5260 · Dues, Mbrshps, Subscr, & Pubs                    | 489.95     |
| 5280 · Equip., Tools & Furn (<\$5k)                     |            |
| 5282 · Office ET&F                                      | 25.85      |
| 5286 · Small Tools & Equipment                          | 389.59     |
| <b>Total 5280 · Equip., Tools &amp; Furn (&lt;\$5k)</b> | 415.44     |
| 5290 · Equipment Rental                                 | 5,279.73   |
| 5310 · Interest Expense                                 | -1.46      |
| 5330 · Professional & Outside services                  |            |
| 5332 · Accounting                                       | 110.00     |
| 5334 · Legal  | 853.75     |
| 5338 · Other Prof. & Outside Labor                      | 1,783.68   |
| <b>Total 5330 · Professional &amp; Outside services</b> | 2,747.43   |
| 5340 · Postage & Delivery                               | 194.10     |
| 5350 · Rent-Facility use fees                           | 1,273.75   |
| 5360 · Repair & Maintenance                             |            |
| 5361 · Building R&M                                     | 339.44     |
| 5362 · Equipment R&M                                    | 455.73     |
| 5363 · General R&M                                      | 503.37     |
| 5364 · Grounds R&M                                      | 6,096.95   |
| 5365 · Pool R&M   | 6,009.62   |
| 5366 · Vehicle R&M                                      | 1,473.50   |
| 5367 · Janitorial                                       | 1,128.21   |
| <b>Total 5360 · Repair &amp; Maintenance</b>            | 16,006.82  |
| 5370 · Supplies - Consumable                            |            |
| 5372 · Office Supplies                                  | 1,184.79   |

11:49 AM  
10/03/22  
Accrual Basis

**PRPD**  
**Profit & Loss**  
**September 2022**

|  | <u>Sep 22</u>            |
|--|--------------------------|
| 5374 · Safety & staff supplies                         | 553.55                   |
| <b>Total 5370 · Supplies - Consumable</b>              | <b>1,738.34</b>          |
| 5390 · Telephone & Internet                            | 1,490.63                 |
| 5400 · Transportation, Meals & Travel                  |                          |
| 5404 · Fuel  | 2,002.99                 |
| 5406 · Meals   | 46.86                    |
| <b>Total 5400 · Transportation, Meals &amp; Travel</b> | <b>2,049.85</b>          |
| 5410 · Utilities                                       |                          |
| 5412 · Electric & Gas                                  | 8,252.12                 |
| 5416 · Garbage   | 1,671.58                 |
| <b>Total 5410 · Utilities</b>                          | <b>9,923.70</b>          |
| <b>Total Expense</b>                                   | <b>199,236.91</b>        |
| <b>Net Ordinary Income</b>                             | <b>290,776.82</b>        |
| <b>Net Income</b>                                      | <b><u>290,776.82</u></b> |

**Paradise Recreation & Park District  
Investment & Reserves Report  
30-Sep-22**

| Summary                                       | Maximum           | 6/30/2022            | 2022/2023   | 2022/2023         | 9/30/2022            | Annual         |
|---|-------------------|----------------------|-------------|-------------------|----------------------|----------------|
| Reserve Funds                                 | Target            | Balance              | Allocated   | Interest          | Balance              | Funding Goal   |
| CalPERS 115 Trust                             | 500,000           | 0.00                 | 0.00        | 0.00              | 0.00                 | 30,000         |
| Capital Improvement & Acquisition             | 25,000,000        | 9,520,596.39         | 0.00        | 32,289.08         | 9,552,885.46         | 100,000        |
| Current Operations                            | 8,000,000         | 8,030,023.30         | 0.00        | 27,233.80         | 8,057,257.10         | 50,000         |
| Designated Project/Special Use/Grant Matching | 1,500,000         | 752,814.67           | 0.00        | 2,553.17          | 755,367.84           | 50,000         |
| Future Operations                             | 25,000,000        | 18,820,367.13        | 0.00        | 63,829.22         | 18,884,196.36        | 100,000        |
| Technology                                    | 150,000           | 150,562.93           | 0.00        | 510.63            | 151,073.57           | 5,000          |
| Vehicle Fleet & Equipment                     | 1,000,000         | 752,814.67           | 0.00        | 2,553.17          | 755,367.84           | 75,000         |
| <b>Total Reserves Funds</b>                   | <b>61,150,000</b> | <b>38,027,179.11</b> | <b>0.00</b> | <b>128,969.07</b> | <b>38,156,148.18</b> | <b>410,000</b> |

**Detail**

|   | 2022 - 2023          |                  |                   |
|---|----------------------|------------------|-------------------|
|   | 9/30/2022            | Interest Earned  |                   |
| <b>Five Star Investment Money Market</b>      |                      |                  |                   |
| CalPERS 115 Trust                             | 0.00                 | 0.00             |                   |
| Capital Improvement & Acquisition             | 9,552,885.46         | 11,600.05        |                   |
| Current Operations                            | 8,057,257.10         | 9,783.92         |                   |
| Designated Project/Special Use/Grant Matching | 755,367.84           | 917.24           |                   |
| Future Operations                             | 18,884,196.36        | 22,931.05        |                   |
| Technology                                    | 151,073.57           | 183.45           |                   |
| Vehicle Fleet & Equipment                     | 755,367.84           | 917.24           |                   |
| General Operating                             | 3,411,012.99         | 4,214.74         |                   |
| <b>Sub-Total Five Star</b>                    | <b>41,627,070.17</b> | <b>50,547.69</b> |                   |
| Add/Subtract Changes                          | -648,552.88          |                  |                   |
| <b>Total Five Star</b>                        | <b>41,130,476.43</b> |                  |                   |
|   | <b>Beginning</b>     | <b>Interest</b>  | <b>Ending</b>     |
| <b>Five Star</b>                              | <b>Balance</b>       | <b>Earned</b>    | <b>Balance</b>    |
| Grant Money Market Account                    | 673,346.40           | 830.65           | 674,177.05        |
| Payroll Interest Checking                     | 7,096.15             | 25,412.71        | 32,510.21         |
| <b>Total Five Star</b>                        | <b>680,442.55</b>    | <b>25,412.71</b> | <b>706,687.26</b> |
|   | <b>Deposits</b>      | <b>Checks</b>    |                   |
| <b>Mechanics</b>                              |                      |                  |                   |
| Checking (as of Aug 31, 2022)                 | 67,895.42            | 54,777.03        | 273.02            |
| <b>Total</b>                                  | <b>67,895.42</b>     | <b>54,777.03</b> | <b>273</b>        |

|   |                      |                  |
|---|----------------------|------------------|
| <b>Total in interest earning accounts</b> | <b>41,959,563.12</b> | <b>51,379.69</b> |
| <b>Other Investment Income</b>            |                      | <b>0.00</b>      |
| <b>Total</b>                              |                      | <b>51,379.69</b> |

*Paradise Recreation & Park District's (District) Investment Policy describes the District's commitment to managing risk by selecting investment products based on safety, liquidity and yield. Per California Government Code Section 53600 et. seq., specifically section 53646 and section 53607, this investment report details all investment-related activity in the current period. District investable funds are currently invested in Five Star Bank which meets those standards. That being said, the District's Investment Policy remains a prudent investment course, and is in compliance with the "Prudent Investor's Policy" designed to protect public funds.*

PRPD  
**Recovery Project**  
July through September 2022

|  | <u>Total Recovery Project</u> |
|--|-------------------------------|
| Ordinary Income/Expense                      |                               |
| Income                                       |                               |
| 4600 · Other Revenue                         | 391,935.40                    |
| Total Income                                 | <u>391,935.40</u>             |
| Gross Profit                                 | 391,935.40                    |
| Expense                                      |                               |
| 5280 · Equip., Tools & Furn (<\$5k)          |                               |
| 5286 · Small Tools & Equipment               | 774.28                        |
| Total 5280 · Equip., Tools & Furn (<\$5k)    | <u>774.28</u>                 |
| 5290 · Equipment Rental                      | 1,891.20                      |
| 5330 · Professional & Outside services       |                               |
| 5334 · Legal                                 | 75.00                         |
| 5338 · Other Prof. & Outside Labor           | 2,905.58                      |
| Total 5330 · Professional & Outside services | <u>2,980.58</u>               |
| 5360 · Repair & Maintenance                  |                               |
| 5363 · General R&M                           | 1,015.47                      |
| 5364 · Grounds R&M                           | 8,261.34                      |
| Total 5360 · Repair & Maintenance            | <u>9,276.81</u>               |
| 5410 · Utilities                             |                               |
| 5416 · Garbage                               | 217.10                        |
| Total 5410 · Utilities                       | <u>217.10</u>                 |
| Total Expense                                | <u>15,139.97</u>              |
| Net Ordinary Income                          | <u>376,795.43</u>             |
| Net Income                                   | <u><u>376,795.43</u></u>      |

**PRPD**  
**Recovery Project**  
 November 8, 2018 through September 30, 2022

|   | <b>Total Recovery Project</b> |
|---|-------------------------------|
| <b>Ordinary Income/Expense</b>                          |                               |
| <b>Income</b>   |                               |
| 4600 · Other Revenue                                    | 1,979,928.18                  |
| <b>Total Income</b>                                     | 1,979,928.18                  |
| <b>Gross Profit</b>                                     | 1,979,928.18                  |
| <b>Expense</b>  |                               |
| <b>5000 · Payroll Expenses</b>                          |                               |
| 5010 · Wages & Salaries                                 | 186,233.78                    |
| 5020 · Employer Taxes                                   | 13,353.10                     |
| 5030 · Employee Benefits                                | 48,340.87                     |
| <b>Total 5000 · Payroll Expenses</b>                    | 247,927.75                    |
| <b>5100 · Program Expenses</b>                          |                               |
| 5130 · Program Supplies                                 | 13,487.94                     |
| <b>Total 5100 · Program Expenses</b>                    | 13,487.94                     |
| 5200 · Advertising & Promotion                          | 304.93                        |
| 5240 · Copying & Printing                               | 22.52                         |
| 5270 · Education, Training & Staff Dev                  | 50.00                         |
| <b>5280 · Equip., Tools &amp; Furn (&lt;\$5k)</b>       |                               |
| 5282 · Office ET&F                                      | 65.66                         |
| 5284 · Program ET&F                                     | 1,412.32                      |
| 5286 · Small Tools & Equipment                          | 32,279.71                     |
| <b>Total 5280 · Equip., Tools &amp; Furn (&lt;\$5k)</b> | 33,757.69                     |
| 5290 · Equipment Rental                                 | 81,121.20                     |
| 5320 · Miscellaneous Expense                            | 505.61                        |
| <b>5330 · Professional &amp; Outside services</b>       |                               |
| 5334 · Legal  | 75.00                         |
| 5336 · Engineering                                      | 5,859.14                      |
| 5338 · Other Prof. & Outside Labor                      | 28,488.16                     |
| <b>Total 5330 · Professional &amp; Outside services</b> | 34,422.30                     |
| 5350 · Rent-Facility use fees                           | 14,800.00                     |
| <b>5360 · Repair &amp; Maintenance</b>                  |                               |
| 5361 · Building R&M                                     | 21,503.61                     |
| 5362 · Equipment R&M                                    | 9,787.56                      |
| 5363 · General R&M                                      | 380,573.52                    |
| 5364 · Grounds R&M                                      | 141,382.72                    |
| 5365 · Pool R&M   | 3,882.43                      |
| 5366 · Vehicle R&M                                      | 11,463.48                     |
| 5367 · Janitorial                                       | 1,767.46                      |
| 5368 · Security   | 2,004.49                      |
| 5369 · Vandalism  | 108.64                        |
| <b>Total 5360 · Repair &amp; Maintenance</b>            | 572,473.91                    |
| <b>5370 · Supplies - Consumable</b>                     |                               |
| 5372 · Office Supplies                                  | 5,707.63                      |
| 5374 · Safety & staff supplies                          | 7,230.64                      |
|   | 7,230.64                      |

**PRPD**  
**Recovery Project**  
November 8, 2018 through September 30, 2022

|   | <u>Total Recovery Project</u> |
|---|-------------------------------|
| Total 5370 · Supplies - Consumable          | 12,938.27                     |
| 5380 · Taxes, Lic., Notices & Permits       | 120.34                        |
| 5390 · Telephone & Internet                 | 2,537.41                      |
| 5400 · Transportation, Meals & Travel       |                               |
| 5402 · Air, Lodging & Other Travel          | 325.37                        |
| 5404 · Fuel                                 | 5,046.18                      |
| 5406 · Meals                                | 345.22                        |
| 5408 · Mileage & Auto Allowance             | 17.60                         |
| Total 5400 · Transportation, Meals & Travel | <u>5,734.37</u>               |
| 5410 · Utilities                            |                               |
| 5412 · Electric & Gas                       | 589.11                        |
| 5416 · Garbage                              | 11,572.86                     |
| Total 5410 · Utilities                      | <u>12,161.97</u>              |
| Total Expense                               | <u>1,032,366.21</u>           |
| Net Ordinary Income                         | 947,561.97                    |
| Other Income/Expense                        |                               |
| Other Expense                               |                               |
| 9999 · Misc. Expense                        | <u>-1,148,000.00</u>          |
| Total Other Expense                         | <u>-1,148,000.00</u>          |
| Net Other Income                            | <u>1,148,000.00</u>           |
| Net Income                                  | <u><u>2,095,561.97</u></u>    |