



**Paradise Recreation and Park District  
Board of Directors - Regular Meeting**  
Terry Ashe Recreation Center, Room B  
Wednesday, May 12, 2021, 6:00 pm

Special Notice:

Pursuant to California Governor Gavin Newsom’s Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, the Paradise Recreation and Park District will be closing the Board of Director’s Meeting to members of the public and non-essential District staff.

The public may listen to this meeting via computer or telephone. The public may submit comments prior to the meeting via email to [ccampbell@paradisepprd.com](mailto:ccampbell@paradisepprd.com) before 1:00 p.m. on the day of the meeting and they will be read into the record.

Please use the link to join the webinar: <https://us02web.zoom.us/j/84518561101?pwd=YlBnYlBpM0VMVjVhNzZkd2JXRHQzQT09>  
Or via Telephone: Dial by your location: +1 669 900 9128 US (San Jose), +1 346 248 7799 US (Houston), or +1 253 215 8782 US (Tacoma)

Meeting ID: 845 1856 1101 Password: 282411

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Members of the public may comment on Agenda items at the time the item is presented. Speakers may comment on items not listed on the Agenda under Public Comment. Comments should be limited to a maximum of three (3) minutes. State Law prohibits the PRPD Board of Directors from acting on items not listed on the agenda. Please notify the meeting clerk prior to the start of the meeting if you wish to be heard.

**1. CALL TO ORDER**

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. Welcome Guests: Teresa Kludt, Centerville Recreation and Historical Association, Walt Schafer, Honey Run Covered Bridge Association; and Jeff Carter, District Legal Counsel.
- 1.4. Special Presentations: None

**2. PUBLIC COMMENT**

**3. CONSENT AGENDA**

- 3.1. Board Minutes: Regular Meeting of April 14, 2021
- 3.2. Correspondence:
  - A. Butte County Fish & Game Commission Grant Award.
- 3.3. Payment of Bills/Disbursements (Warrants and Checks Report)  
Check #052274 to and including #052351 and check #900650 to and including #900660 in the total amount of \$172,672.22 including refunds and/or void checks reported.
- 3.4. Information Items (Acceptance only):
  - A. Safety Committee Meeting Draft Minutes for April 15, 2021

**4. COMMITTEE REPORTS**

- 4.1. Finance Committee (Rodowick/McGreehan) – The Committee met on April 8, 2021 to (1) Continue review of Reserve Policy and resolution for Board consideration and possible approval; and (2) Review 2021-2022 draft budget and short- and long-term capital improvements. (Written report, documentation only)
- 4.2. Personnel Committee (Bellefeuille/Van Roekel) – The Committee met on April 20, 2021 and April 27, 2021 in Closed Session pursuant to California Government Code Section 54957, District Manager

Evaluation and Employment Agreement (Written reports)

- 4.3. Recreation and Park Committee (Anderson/Rodowick) – The Committee met on April 22, 2021 in Closed Session pursuant to California Government Code Section 54956.8 – Potential interest in real estate negotiations related to park expansion within the unincorporated areas of the District. (Written report)
- 4.4. Recreation and Park Committee (Anderson/Rodowick) – The Committee met on May 4, 2021 at Moore Road Ballfield and Bille Park to complete a site visit/ground truthing at these locations (Written report)

## 5. **REPORT**

- 5.1. District Report
- 5.2. Board Liaison Reports (Oral Reports)

## 6. **CLOSED SESSION**

Pursuant to Government Code Section:

- 6.1 54956.9, Litigation - Gilbert vs. PRPD.
- 6.2 54956.8, potential interest in real estate negotiations related to park expansion within the unincorporated areas of the District
- 6.3 54957.6, employee salary and wage negotiations for Fiscal Year 2021-2022
- 6.4 54957, District Manager Evaluation and Employment Agreement

## 7. **REPORT ON CLOSED SESSION**

## 8. **OLD BUSINESS**

- 8.1. Centerville Recreation and Historical Association Agreement – Approve agreement and funding support in the amount of \$5,000.00 and extend the agreement for Fiscal Year 2021-2022.  
**Recommendation:** *Approve the agreement as presented.*
- 8.2. Honey Run Covered Bridge Association Agreement – Approve agreement and funding support in the amount of \$5,000.00 and extend the agreement for Fiscal Year 2021-2022.  
**Recommendation:** *Approve the agreement as presented.*

## 9. **NEW BUSINESS**

- 9.1. Approve 2021-2022 Preliminary Budget and Set Public Hearing Date – The PRPD Board of Directors will consider adopting the 2021-2022 Preliminary Budget as presented in the Notice of Public Hearing and set a public hearing date for June 9, 2021 during the regularly scheduled Board meeting at which time the adoption of the final budget for 2021-2022 may follow the public hearing.  
**Recommendation:** *Approve the 2021-2022 Preliminary Budget and set a Public Hearing Date for June 9, 2021*
- 9.2. Moore Road Softball Field Lighting – Request for Bids – Staff seek Board approval of the Request For Bid (RFB) document outlining the District preferences for new softball field lighting at Moore Road Park. **Recommendation:** *Approve the Request For Bid (RFB) for lighting upgrade at Moore Road Ballpark and direct staff to put the RFB out to bid.*
- 9.3. Resolution #21-05-1-497 – Public Records Policy – Approve and adopt resolution for the Public Records Policy to provide clarity for the public on the process to request, and District staff process to comply, with public document requests. **Recommendation:** *Approve and adopt the resolution as presented.*
- 9.4. Resolution #21-05-2-498 – Federal Funds Procurement Policy – Approve and adopt resolution for the Federal Funds Procurement policy to ensure District access to Federal grant awards.  
**Recommendation:** *Approve and adopt the resolution as presented.*
- 9.5. Noble Park Initial California Environmental Quality Act (CEQA) Study - Staff seek Board review and approval of the Noble Park CEQA study. **Recommendation:** *Approve Noble Park initial CEQA study and authorize District Manager to sign on the Mitigated Negative Declaration finding on behalf of the District.*
- 9.6. CARPD Call for Nominations – The California Association of Recreation and Park Districts [CARPD] is seeking nominations for individuals to serve on their Board of Directors. Nominees must be

affiliated (as Board of Directors, employees or otherwise) with active members in good standing. Any member district wishing to submit a nomination should forward a letter of nomination and a copy of its Board Resolution supporting the nomination directly to CARPD no later than Friday, June 18, 2021. **Recommendation:** *Submit a nomination or decline invitation.*

- 9.7. Resolution #21-05-3-499 – Julie Van Roekel – Approve and adopt resolution recognizing Julie Van Roekel for her 8 years of service as a Board Member of the Paradise Recreation and Park District. **Recommendation:** *Approve resolution as presented.*
- 9.8. Potential Tax Defaulted Land Acquisitions – The BOD will consider authorizing the District Manager to act on behalf of the District on potential tax defaulted land acquisitions within District boundaries. **Recommendation:** *Approve District Manager authorization.*
- 9.9. District Manager Evaluation and Employment Agreement – The PRPD Board of Directors will evaluate the District Manager performance and to consider potential changes to the employment agreement and possible approval. **Recommendation:** *Complete the District Manager annual performance evaluation and approve amendments (if any) to the employment agreement.*

## 10. **BOARD COMMENT**

## 11. **ADJOURNMENT**

Adjourn to the next regular meeting on June 9, 2021 at 6:00 p.m., in Conference Room B, at the Terry Ashe Recreation Center (6626 Skyway, Paradise, California).



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In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at 530-872-6393 or [info@paradisepspd.com](mailto:info@paradisepspd.com) at least 48 hours in advance of the meeting.

### **This institution is an equal opportunity provider and employer.**

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form.

Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).