



**Paradise Recreation and Park District
Board of Directors - Regular Meeting**
Terry Ashe Recreation Center, Room B
Wednesday, December 9, 2020, 6:00 pm

Special Notice:

Pursuant to California Governor Gavin Newsom’s Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, the Paradise Recreation and Park District will be closing the Board of Director’s Meeting to members of the public and non-essential District staff.

The public may listen to this meeting via computer or telephone. The public may submit comments prior to the meeting via email to ccampbell@paradisepprd.com before 1:00 p.m. on the day of the meeting and they will be read into the record.

Please use the link to join the webinar: <https://us02web.zoom.us/j/84518561101?pwd=YlBnYlBpM0VMVk4vNzkxd2JXRHQzQT09>
Or via Telephone: Dial by your location: +1 669 900 9128 US (San Jose), +1 346 248 7799 US (Houston), or +1 253 215 8782 US (Tacoma)

Meeting ID: 845 1856 1101 Password: 282411

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Members of the public may comment on Agenda items at the time the item is presented. Speakers may comment on items not listed on the Agenda under Public Comment. Comments should be limited to a maximum of three (3) minutes. State Law prohibits the PRPD Board of Directors from acting on items not listed on the agenda. Please notify the meeting clerk prior to the start of the meeting if you wish to be heard.

1. CALL TO ORDER

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. Welcome Guests: None
- 1.4. Special Presentations:
 - A. Town of Paradise Proclamation to the Paradise Recreation and Park District - Council Member Melissa Schuster, Town of Paradise
 - B. ReDiscover the Ridge - Debbie LaPlant Moseley and Jason Weinrich, Youth on the Ridge Community Foundation and Scott Amick, PRPD Recreation Supervisor

2. PUBLIC COMMENT

3. CONSENT AGENDA

- 3.1. Board Minutes: Regular Meeting of November 12, 2020
- 3.2. Correspondence: None
- 3.3. Payment of Bills/Disbursements (Warrants and Checks Report)
Check #051757 to and including #051862 in the total amount of \$ 107,085.68 including refunds and/or void checks reported.
- 3.4. Information Items (Acceptance only):
 - A. Safety Committee Draft Meeting Minutes of November 19, 2020

4. **COMMITTEE REPORTS**

- 4.1. Finance Committee (McGreehan/Rodowick) – The Committee met on November 12, 2020 to review the CSDA Accounting and Financial Services Agreement Extension. (Presenting written report, Oral report at last meeting)
- 4.2. Recreation and Park Committee (Rodowick/Anderson) – The Committee met on December 1, 2020 on site at Bille Park to (1) review potential location for the Camp Fire Memorial; and (2) review Bille Park conceptual plan. (Written Report)

5. **REPORT**

- 5.1. District Report
- 5.2. Board Liaison Reports (Oral Reports)

6. **CLOSED SESSION** - None

7. **OLD BUSINESS** - None

8. **NEW BUSINESS**

- 8.1. Resolution #20-12-1-491 Cal Recycling Grant – Staff are seeking Board approval of Resolution #20-12-1-491, which authorizes the District Manager to proceed with the Cal Recycle Beverage Container Recycling Grant.
Recommendation: *Approve Resolution #20-12-1-491 authorizing the District Manager to proceed with the Cal Recycle grant application.*
- 8.2. Norton Buffalo Hall Foundation – The Norton Buffalo Hall Foundation has approached the District to explore a potential partnership with several non-profit groups to build a multi-use arts and cultural complex in Paradise.
Recommendation: *Authorize the District Manager to sign the Memorandum of Understanding with Norton Buffalo Hall Foundation to explore a potential partnership to building a multi-use arts and cultural complex in Paradise.*
- 8.3. Election of Officers – The PRPD Board of Directors will elect a Chairperson, Vice Chairperson, and Secretary to serve in the 2021 calendar year.
Recommendation: *Elect officers to serve on the PRPD Board of Directors for the 2021 calendar year.*

9. **BOARD COMMENT**

10. **ADJOURNMENT**

Adjourn to the next regular meeting on January 13, 2021 at 6:00 p.m., in Conference Room B, at the Terry Ashe Recreation Center (6626 Skyway, Paradise, California).



In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at 530-872-6393 or info@paradisepspd.com at least 48 hours in advance of the meeting.

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

004747

Paradise Recreation and Park District
Board of Directors Regular Meeting
Terry Ashe Recreation Center, Room B
November 12, 2020

MINUTES

Special Notice:

Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, the Paradise Recreation and Park District will be closing the Board of Director's Meeting to members of the public and non-essential District staff.

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Or via Telephone: Dial by your location: +1 669 900 9128 US (San Jose), +1 346 248 7799 US (Houston), or +1 253 215 8782 US (Tacoma)
Meeting ID: 845 1856 1101 Password: 282411

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1. CALL TO ORDER:

The regular meeting of the Paradise Recreation and Park District Board of Directors was called to order by Board Chairperson Al McGreehan at 6:04 p.m.

1.1 PLEDGE OF ALLEGIANCE:

Director Bellefeuille led the Pledge of Allegiance.

1.2 ROLL CALL:

Present: Chairperson Al McGreehan, Vice Chairperson Robert Anderson, Secretary Julie Van Roekel, Director Steve Rodowick, and Director Mary Bellefeuille

Present via tele-conference: None

PRPD STAFF:

Present: District Manager Dan Efseaff, Office Manager Colleen Campbell, Volunteer Coordinator Sophia Munoz-Oliverez and Recreation Supervisor Scott Amick.

Present via tele-conference: Park Supervisor Mark Cobb, Recreation Supervisor Jeff Dailey, and Assistant District Manager Kristi Sweeney

1.3 WELCOME GUESTS:

Chairperson McGreehan welcomed the following guests:

Present via tele-conference: Max Barteau, Paradise Community Village and Ryan Luster, The Nature Conservancy.

The Board concurred to hear the Special Presentation followed by Public Comment and Old Business 7.1.

1.4 SPECIAL PRESENTATION:

PRPD Volunteer Coordinator Sophia Munoz-Oliverez provided a detailed PowerPoint presentation on the overview of the District's Volunteer Program.

The Board commended Ms. Munoz-Oliverez on her presentation.

2. PUBLIC COMMENT:

Staff informed the Board one comment was received via electronic mail by the 1:00 p.m. deadline on November 12, 2020. The Board Clerk read the comment verbatim into the record:

PRPD should let constituents sign up to be notified when a special meeting is held, as in October, or when the monthly board meeting is rescheduled, as in September and now in November.

Also, since meetings are now being held through Zoom, PRPD should make recordings available to interested constituents who may not be able to attend on an irregular date.

Since I was not made aware of the October 28 meeting and have not been able to listen to the recording, I don't know what may have been discussed regarding the Power Resiliency Grant. I certainly support PRPD's application for a share of these funds. Yet I note that the RFP addresses "alternative backup solutions" which the minutes do not address. Generators, even if burning bio-diesel or biogas, remain costly to operate, while a solar array on the back of the roof facing Elliott would instead reduce recurring expenses to the district and taxpayers while the grid is energized. A fuel cell stack or battery array plus inverter could be engineered to meet both the peak load and overall storage need for a fraction of the \$300,000 ask. If it remains possible to clarify the grant equipment options, I would urge the district to consider a solar plus storage solution to make best use of the funds.

And since I will be at the other meeting tonight addressing the perpetrators of these blackouts, I want to comment in writing for the record regarding the visits to undeveloped park sites. At Lakeridge, we stood in one place discussing in general terms potential uses for the site which is currently a clearcut slash field while asking where the property corners actually lay, trying to determine how many acres were usable and how many features would fit. I have since located the benchmark in the southwest corner of the PID parcel and marked the line to the survey control point, confirming that the gravel road is on the wrong side for legal access.

At Noble, everything was marked, including corner flags for a 160x80 events facility on a 2-lane residential road. We walked around to all the corners of the property PRPD currently possesses, and while we were not permitted to set foot on the proposed addition, I did get to ride around back to Nedry afterwards and listen to the birds. The Town's soil map suggests this is the only persistent wetland in town, and it should certainly be preserved.

004749

I am glad to see on page 51 the actual suggestions from the Achieve students. Some of these features are compatible with the Noble Park site, birdwatching, and neighbors like Sheri Palade, who insisted she was not informed about the October 22 meeting or the changes to the 2014 design. The more active play features are better suited for another site like Lakeridge, where the 2010 design needs a comprehensive overhaul reflecting the deforestation.

Designs for new facilities should also reflect the recent demographic shifts. If you want to build the park teenagers want, don't build it in Paradise; build it in Magalia where teenagers actually live. And please, please stop trying to design facilities within the district for people who don't live in the district at all. CARD's mission is to provide recreation opportunities to the greater Chico community. Your flipcharts from Richardson Springs say the purpose of PRPD is to provide activities for the people residing in the district. The majority of the district's residents and the vast majority of the district's youth live west of Little Butte Creek. You met some of them at Trunk or Treat. Please do not try to make Lakeridge into a destination for people driving across the dam; make it a destination for your own underserved.

John Stonebraker
Magalia, CA

The Board acknowledged receipt of this public comment and District Manager Efseaff informed the Board he had responded to Mr. Stonebraker via electronic mail.

Chairperson McGreehan directed the Board's attention to Old Business 7.1 and welcomed Paradise Community Village representative Max Barteau via tele-conference.

7. OLD BUSINESS

7.1 Paradise Community Village Promissory Note Extension Request – In anticipation of an expiring agreement (December 31, 2020), the Paradise Youth and Family Center (DBA Paradise Community Village) requested an extension of the note. Other partners on the property include the Town of Paradise, the Paradise Ridge Youth Soccer Club, and the Community Housing Improvement Program (CHIP). The District previously authorized two, two-year extensions.

District Manager Efseaff summarized the written report presented to the Board indicating staff supports the extension of the agreement to allow the development of plans and potentially a reconfiguration of the partnership to explore potential development options that may satisfy District recreational purposes.

The Board had open dialog with Paradise Community Village representative Max Barteau and staff concerning potential reconfiguration options with the other partners.

Seeing no additional comments from the Board of Directors, Chairperson McGreehan asked if there were any public comments. Seeing and hearing none, Chairperson McGreehan brought the item back to the Board and stated he would entertain a motion.

004750

MOTION:

Vice Chairperson Anderson moved that the PRPD Board of Directors approve the extension of the Promissory Note Secured by Deed of Trust to December 31, 2022 with the option of a 1-year additional extension as presented and authorized the Board Chairperson and District Manager to sign the Promissory Note extension on behalf of the Board. The motion was seconded by Director Bellefeuille and carried unanimously with 5 ayes.

ROLL CALL VOTE:

Chairperson Al McGreehan, aye; Vice Chairperson Robert Anderson, aye; Secretary Julie Van Roekel, aye; Director Steve Rodowick, aye; and Director Mary Bellefeuille, aye.

Chairperson McGreehan directed the Board to a short recess at 7:19 p.m.

Chairperson McGreehan reconvened the public meeting at 7:25 p.m. and directed the Board's attention to New Business 8.2.

8. NEW BUSINESS

8.2 The Nature Conservancy Second Task Agreement – On November 13, 2019, the Board of Directors approved an agreement with The Nature Conservancy (TNC) to allow TNC funding to evaluate the scientific basis for nature-based fire risk reduction. The project fits in with District goals to develop a study to examine the strategic development of parks and trails within the District. The model and literature review was completed earlier this summer. This agreement continues that relationship and lays out anticipated next steps.

District Manager Efseaff summarized the written report presented to the Board. The Board welcomed Ryan Luster of The Nature Conservancy via tele-conference.

The Board had open dialog with Mr. Luster and staff concerning the Second Task Agreement.

Chairperson McGreehan recommended a minor change to the document on page two, by deleting 'acting' from Susan Hartman's title to simply read Paradise Town Planner, Community Development Director. The Board concurred with Chairperson McGreehan's recommendation.

Seeing no additional comments from the Board of Directors, Chairperson McGreehan asked if there were any public comments. Seeing and hearing none, Chairperson McGreehan brought the item back to the Board and stated he would entertain a motion.

MOTION:

Secretary Van Roekel moved that the PRPD Board of Directors approve The Nature Conservancy Second Task Agreement as amended. The motion was seconded by Director Rodowick and carried unanimously with 5 ayes.

ROLL CALL VOTE:

Chairperson Al McGreehan, aye; Vice Chairperson Robert Anderson, aye; Secretary Julie Van Roekel, aye; Director Steve Rodowick, aye; and Director Mary Bellefeuille, aye.

Chairperson McGreehan recommended the Board resume the regular order of the agenda beginning with the Consent Agenda. The Board concurred.

Chairperson McGreehan asked the Board members if there were any items that should be removed from the Consent Agenda and heard separately.

3. CONSENT AGENDA

3.1 Board Minutes:

- a. **Regular Meeting of October 14, 2020**
- b. **Special Meeting of October 28, 2020**

3.2 Correspondence: None

3.3 Payment of Bills/Disbursements (Warrants and Checks Report) – Payroll Checks and Payables Checks #051652 to and including #051756 in the total amount of \$383,470.31 including reported refunds and voided checks.

3.4 Information Items (Acceptance Only):

- a. **2021-2022 District Budget Calendar**
- b. **Safety Committee Meeting Draft Minutes of October 22, 2020**

Director Bellefeuille requested that item 3.3 Payment of Bille/Disbursements be removed and heard separately.

The Board concurred and Chairperson McGreehan stated he would entertain a motion on the remaining Consent Agenda items.

MOTION:

Director Rodowick moved to approve the remaining Consent agenda items as presented. The motion was seconded by Director Bellefeuille and carried unanimously with 5 ayes.

ROLL CALL VOTE:

Chairperson Al McGreehan, aye; Vice Chairperson Robert Anderson, aye; Secretary Julie Van Roekel, aye; Director Steve Rodowick, aye; and Director Mary Bellefeuille, aye.

Chairperson McGreehan directed the Board's attention to Consent Agenda item 3.3 Payment of Bille/Disbursements and asked Director Bellefeuille to comment.

Director Bellefeuille requested clarification on Check No. 051748 Grant Management Associates \$12,950.00.

Assistant District Manager Sweeney stated this was for review of the grant submittals for Noble and Lakeridge Parks and 50% of a retainer fee.

Chairperson McGreehan requested that a copy of the invoice(s) be sent to the Board of Directors.

004751

Chairperson McGreehan asked for clarification on Check Numbers 051676 and 052677 indicating these are to the same vendor on the same date for the same amount.

Park Supervisor Mark Cobb stated these were for purchases of two trailers.

Seeing and hearing no further comments, Chairperson McGreehan stated he would entertain a motion on this remaining Consent Agenda item.

MOTION:

Director Bellefeuille moved to approve the Consent Agenda item 3.3 Payment of Bille/Disbursements as presented. The motion was seconded by Chairperson McGreehan and carried unanimously with 5 ayes.

ROLL CALL VOTE:

Chairperson Al McGreehan, aye; Vice Chairperson Robert Anderson, aye; Secretary Julie Van Roekel, aye; Director Steve Rodowick, aye; and Director Mary Bellefeuille, aye.

4. COMMITTEE REPORTS:

4.1 Personnel Committee (Van Roekel/Bellefeuille)

The Committee met on October 27, 2020 to continue review of job descriptions for Park Maintenance I, II, and III and Park Supervisor for Board of Directors consideration and possible approval (Written Report)

Committee Chairperson Van Roekel summarized the written report presented to the Board, stating staff will bring the job descriptions to the Board for possible approval at a future meeting.

The Board concurred to receive this report as presented.

4.2 Finance Committee (McGreehan/Rodowick)

The Committee met on November 12, 2020 to review the CSDA Accounting and Financial Services Agreement Extension. (Oral Report)

Committee Chairperson McGreehan informed the Board this item will be discussed during New Business 8.1. The Board concurred.

5. REPORT

5.1 District Report

District Manager Efsaaff recognized the tenure of Board members, employees, and instructors ranging from 5 to 20 years and commended them for their service to the District.

Staff reports were provided by Assistant District Manager Kristi Sweeney, Park Supervisor Mark Cobb, and Recreation Supervisors Jeff Dailey and Scott Amick.

5.2 Board Liaison Reports (Oral Reports)

- Director Bellefeuille reported the Regenerating Paradise Organization is interested in partnering with the District on park planning.

004752

- Chairperson McGreehan reported he attended a meeting for Butte LAFCO on November 5, 2020. Agenda topics included reviewing the Durham Mosquito Abatement District Sphere of Influence.
- Vice Chairperson Anderson reported constituents were disappointed to hear the Paradise On Ice program was cancelled this year. The Board encouraged staff to re-publicize the Winter Wonderland event.
- Director Rodowick reported Paradise Irrigation District appointed an interim District Manager and encouraged District Manager Efseaff to provide a formal presentation on Paradise Lake to the Paradise Irrigation District Board of Directors in the spring.

6. CLOSED SESSION: None

8. NEW BUSINESS:

8.1 CSDA Accounting and Financial Services Agreement Renewal -- Staff is seeking approval of the Agreement for a cost not to exceed \$2,500.00 per month for accounting support services.

Finance Committee Chairperson Al McGreehan reported the Committee (McGreehan/Rodowick) met and reviewed staff's request. Further, he indicated the Committee requested minor amendments to the Amended Exhibit A which was provided to you prior to the Board meeting and the Committee recommends approval as amended.

The Board had open dialog with staff concerning the anticipated future cost and need for the outside services.

Chairperson McGreehan asked if there was any public comment. Seeing and hearing none, Chairperson McGreehan stated he would entertain a motion.

MOTION:

Secretary Van Roekel moved to approve the CSDA Accounting and Financial Services Agreement renewal as amended for a cost not to exceed \$2,500.00 per month for accounting support services. The motion was seconded by Vice Chairperson Anderson and carried unanimously with 5 ayes.

ROLL CALL VOTE:

Chairperson Al McGreehan, aye; Vice Chairperson Robert Anderson, aye; Secretary Julie Van Roekel, aye; Director Steve Rodowick, aye; and Director Mary Bellefeuille, aye.

8.3 Paradise Lake Fee Structure -- Staff seeks approval from the Board of Directors to maintain the existing fee structure through December 31, 2023 and offer a \$3.00 discount to permit holders who wish to renew their annual pass.

Assistant District Manager Sweeney summarized the written report presented to the Board.

The Board had open dialog with staff concerning the request to maintain the fee structure for three years. The Board concurred the Paradise Lake fee structure should be reviewed with the other facility fee structures in the future.

004753

Chairperson McGreehan asked if there was any public comment. Seeing and hearing none, Chairperson McGreehan stated he would entertain a motion.

MOTION:

Director Bellefeuille moved to approve the extension of the current fee structure for Paradise Lake until such time the District reviews all other facility rental fee structures. The motion was seconded by Director Rodowick and carried with 4 ayes and 1 no.

ROLL CALL VOTE:

Chairperson Al McGreehan, aye; Vice Chairperson Robert Anderson, no; Secretary Julie Van Roekel, aye; Director Steve Rodowick, aye; and Director Mary Bellefeuille, aye.

8.4 Butte County Special Districts Association – BCSDA is seeking nominations for individuals to serve on the Executive Board. Deadline to submit nominations is November 20, 2020.

The Board had open dialog with staff concerning District Manager's Efseaff's current tenure on the executive Board.

The Board of Directors concurred to nominate District Manager Efseaff if it is determined his current term is set to expire.

9. BOARD COMMENT:

Board members provided brief comments on updates with various bodies.

10. ADJOURNMENT:

Seeing no further business, the regular meeting of the Paradise Recreation and Park District Board of Directors was adjourned at 8:48 p.m. by Chairperson McGreehan until the next regular Board meeting scheduled on December 9, 2020 at 6:00 p.m. in Conference Room B, at the Terry Ashe Recreation Center, (6626 Skyway, Paradise, California).

Al McGreehan, Chairperson

Julie Van Roekel, Secretary

PARADISE RECREATION & PARK DISTRICT
COUNTY MONTHLY CHECK REGISTER

Fund 2510
November

CHECK	ISSUE DATE	VOID	PAYEE	SALARY AND BENEFITS	SERVICE SUPPLIES	FIXED ASSETS	NET CHECK	NOTES

051757-051769	11/4/2020		Payroll Summary	10,344.37	0.00	0.00	10,344.37	

Direct Deposit	11/4/2020		Payroll Summary	13,911.16	0.00	0.00	13,911.16	

051800-051811	11/18/2020		Payroll Summary	9,868.09	0.00	0.00	9,868.09	

Direct Deposit	11/18/2020		Payroll Summary	13,779.49	0.00	0.00	13,779.49	

051770	11/6/2020		ACH STATE PR TAX	721.33			721.33	
051771	11/6/2020		ACH FED PR TAX	6,299.98			6,299.98	
051772	11/6/2020		ACH CALPERS	11,126.70			11,126.70	
051773	11/6/2020		VOYA INSTITUTIONAL TRUST CO	300.00			300.00	
051774	11/6/2020		INDUSTRIAL POWER PRODUCTS		38.61		38.61	
051775	11/6/2020		THE TREE MASTER		500.00		500.00	
051776	11/6/2020		RASAN KNOW		80.00		80.00	Refund
051777	11/6/2020		CENTERVILLE RECREATION & HIST		1,250.00		1,250.00	A
051778	11/6/2020		LORI MCCOSLIN		30.00		30.00	B
051779	11/6/2020		PARADISE RECREATION & PARKS	13,911.16			13,911.16	C
051780	11/6/2020		OFFICE DEPOT		451.03		451.03	
051781	11/6/2020		CHICO RENT A FENCE		216.00		216.00	
051782	11/6/2020		BUTTE COUNTY NEAL ROAD LANDFILL		1,158.23		1,158.23	
051783	11/6/2020		AT&T		73.51		73.51	
051784	11/6/2020		NORTH STATE GROCERY INC		230.06		230.06	
051785	11/13/2020		ACH CALPERS	3,981.72			3,981.72	
051786	11/13/2020		THOMAS ACE HARDWARE		1,843.32		1,843.32	
051787	11/13/2020		A HUNDRED WOLVES		1,358.58		1,358.58	
051788	11/13/2020		UMPQUA BANK		6,713.99		6,713.99	
051789	11/13/2020		PEGGY SCHRADER		43.75		43.75	Refund
051790	11/13/2020		VALLEY TRUCK & TRACTOR		189.33		189.33	
051791	11/13/2020		ALHAMBRA		104.18		104.18	
051792	11/13/2020		CLARK PEST CONTROL		265.00		265.00	
051793	11/13/2020		LES SCHWAB		648.07		648.07	
051794	11/13/2020		DOOR SERVICE COMPANY		1,010.00		1,010.00	
051795	11/13/2020		VERIZON WIRELESS		401.45		401.45	
051796	11/13/2020		NORTH STATE SCREENPRINTING		358.71		358.71	
051797	11/13/2020		CARDMEMBER SERVICE		174.99		174.99	
051798	11/13/2020		TIAA COMMERCIAL FINANCE INC		250.96		250.96	
051799	11/13/2020		CALIFORNIA SPECIAL DISTRICT ASSOC		706.20		706.20	
051813	11/20/2020		ACH FED PR TAX	6,130.28			6,130.28	
051814	11/20/2020		ACH STATE PR TAX	701.90			701.90	
051815	11/20/2020		MARK COBB		344.82		344.82	D
051816	11/20/2020		TYLER WOODCOX		17.53		17.53	B
051817	11/20/2020		CATHY KARAMATIC		20.00		20.00	Refund
051818	11/20/2020		BCSDA		25.00		25.00	
051819	11/20/2020		CHICO STATE ENTERPRISES		1,212.00		1,212.00	
051820	11/20/2020		ACME TOILET RENTALS LLC		626.27		626.27	
051821	11/20/2020		SIERRA TREE CARE INC		987.50		987.50	
051822	11/20/2020		COMPUTERS PLUS		394.15		394.15	

051823	11/20/2020		NORTHSTATE AGGREGATE INC		612.03		612.03	
051824	11/20/2020		BUTTE COUNTY NEAL ROAD LANDFILL		400.67		400.67	
051825	11/20/2020		PG&E		3,454.79		3,454.79	
051826	11/20/2020		EMPLOYMENT DEVELOPMENT DEPART		2,492.13		2,492.13	
051827	11/20/2020		NORTHERN RECYCLING & WASTE		771.59		771.59	
051828	11/25/2020		ACH CALPERS	4,322.58			4,322.58	
051829	11/25/2020		ACH CALPERS	2,138.69			2,138.69	
051830	11/25/2020		PREMIER ACCESS INSURANCE COMP	1,002.34			1,002.34	
051831	11/25/2020		PRINCIPAL LIFE INSURANCE COMPANY	133.12			133.12	
051832	11/25/2020		VOYA INSTITUTIONAL TRUST CO	300.00			300.00	
051833	11/25/2020		VISION SERVICE PLAN	156.19			156.19	
051834	11/25/2020		KAI FUKUDA		20.00		20.00	Refund
051835	11/25/2020		MELANIE FIERRO		20.00		20.00	Refund
051836	11/25/2020		JANEY CORSO		20.00		20.00	Refund
051837	11/25/2020		JENNIFER BRADLEY		20.00		20.00	Refund
051838	11/25/2020		HOWARD GOETZ		20.00		20.00	Refund
051839	11/25/2020		WALTER HASKINS		20.00		20.00	Refund
051840	11/25/2020		BRAD HILL		20.00		20.00	Refund
051841	11/25/2020		JESSICA LUSARDI		20.00		20.00	Refund
051842	11/25/2020		YANYE LI		20.00		20.00	Refund
051843	11/25/2020		EMMA SCHUTZ FORT		20.00		20.00	Refund
051844	11/25/2020		MATT SHARP		20.00		20.00	Refund
051845	11/25/2020	Y	LISA SMALLEY		0.00		0.00	void
051846	11/25/2020		PATRICIA SPORE		80.00		80.00	Refund
051847	11/25/2020		CAROL STARK		20.00		20.00	Refund
051848	11/25/2020		DENA WOLF		20.00		20.00	Refund
051849	11/25/2020		FOOTHILL MILL & LUMBER		276.68		276.68	
051850	11/25/2020		O'REILLY AUTO PARTS		122.94		122.94	
051851	11/25/2020		STREAMLINE		200.00		200.00	
051852	11/25/2020		SPECK WEST CONCRETE SYSTEMS		56.74		56.74	
051853	11/25/2020		PARADISE RIDGE CHAMBER OF COMM		160.00		160.00	
051854	11/25/2020		WESTERN HEATING & RIAN GUTTERS		332.00		332.00	
051855	11/25/2020		AT&T		36.06		36.06	
051856	11/25/2020		RENTAL GUYS CHICO		723.31		723.31	
051857	11/25/2020		NORTHSTAR ENGINEERING		372.50		372.50	
051858	11/25/2020		COMCAST		89.83		89.83	
051859	11/25/2020		REPETITION INDUSTRIES		312.83		312.83	
051860	11/25/2020		PARADISE IRRIGATION DISTRICT		1,884.22		1,884.22	
051861	11/25/2020		JC NELSON SUPPLY CO		1,265.67		1,265.67	
051862	11/25/2020		LISA SMALLEY		20.00		20.00	Refund

TOTALS				51,225.99	35,647.23	0.00	86,873.22	
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GRAND TOTALS				71,438.45	35,647.23	0.00	107,085.68	
---------------------	--	--	--	------------------	------------------	-------------	-------------------	--

Refund total = 503.75

Notes:

- A) Contribution payment
- B) Reimbursement
- C) Payment to Five Star Bank to cover direct deposit payroll
- D) Check made to Mark for office petty cash



Paradise Recreation & Park District

6626 Skyway
Paradise, CA 95969
Email: info@ParadisePRPD.com

Phone: 530-872-6393
Fax: 530-872-8619
Website: www.ParadisePRPD.com

SAFETY COMMITTEE MEETING Report/Minutes

DRAFT

DATE: November 19, 2020 at 8:30 a.m.

LOCATION: Terry Ashe Recreation Center – (Via TEAMS)

ATTENDANCE: Dan Efseaff, District Manager
Kristi Sweeney, Assistant District Manager
Jeff Dailey, Recreation Supervisor
Mark Cobb, Park Supervisor
Colleen Campbell, Office Manager

ABSENT: None

FACILITATOR: Colleen Campbell, Office Manager

#####

1. MINUTES:

- By unanimous vote of the members present, the October 22, 2020 Safety Committee Minutes were approved.

2. SAFETY AND HEALTH ISSUES DISCUSSED:

- a. THE FOLLOWING SAFETY MEETINGS WERE HELD:
 - Nov. 13, 2020 Driving with Caution (Maintenance Staff Meeting)
by Mark Cobb, Park Supervisor
- b. DOCUMENTED SITE INSPECTIONS, REPAIRS, AND OTHER ACCOMPLISHMENTS RELATED TO SAFETY:
 - Site Inspections completed since last meeting: None
 - Next inspection(s) due: Noble Park, Lakeridge Park, and Paradise Lake
 - Maintenance Request Forms since last meeting: None
- c. ACCIDENT/INCIDENT REPORTS:
 - No new accidents or incidents have been reported since last meeting.

d. WORKERS' COMPENSATION REPORTS:

- October 2020. It was noted one open claim since 2011 and one from last month (laceration)

3. **MISCELLANEOUS:**

- The Committee reviewed the status of revisions to the Injury and Illness Prevention Program Manual Sections A through E. District Manager Efseaff will review these sections in January. In addition, District Manager Efseaff and Park Supervisor Cobb will review the chemical storage portion of Section E.
- The Committee reviewed the status of the Emergency Action Plan revisions. District Manager Efseaff will review the final document in January 2021.
- Overview of ADA Inspections. The Committee reviewed the ADA Accessibility Construction Inspection Checklist and determined staff will develop separate ADA Inspection Sheets for all facilities.
- The Committee concurred to review language for replacement signage at the Terry Ashe Recreation Center regarding allowable usage.

Next Safety Meeting Date: December 17, 2020

Facilitator: Dan Efseaff

Colleen Campbell, Safety Committee Secretary

Date:

cc: CAPRI
PRPD Board 12/09/20 – Draft Copy

https://paradisepd.sharepoint.com/sites/BODMeeting/Shared Documents/Safety Committee/SC_20_1217/Safety.Minutes.DRAFT_2020_1119.docx

Staff Report**November 12, 2020**

DATE: 11/12/2020
 TO: PRPD Board of Directors
 FROM: Catherine Merrifield, District Accountant
 SUBJECT: Finance Committee (Rodowick / McGreehan)
 November 12, 2020 at 4:30 p.m.

Attendance: Committee Members: Al McGreehan, Chairperson; and Steve Rodowick, Member
 Staff Members: Dan Efseaff, District Manager, Kristi Sweeney Assistant District Manager, and Catherine Merrifield, District Accountant
 Guest: Rick Wood, CSDA Consultant

The Committee was called to order 4:34 p.m.

The Committee will meet to review and discuss the Renewal of the agreement with California Special District Association (CSDA)

Committee members asked a few questions and reviewed details of the agreement. Minor changes were suggested and implemented to the agreement. Committee members concurred that the agreement should be presented to the full board at the November 12th meeting and asked that Rick Wood be on call if there were any questions from the other board members.

The meeting was adjourned at 4.48 p.m.

Z:\BOD\BOD_Committees\Finance\2020\Finance.Committee.Report.2020_1112.docx
 11/18/2020

Staff Committee Report

December 9, 2020



DATE: 12/1/2020
 TO: Board of Directors
 FROM: Kristi Sweeney, Assistant District Manager
 SUBJECT: Park and Recreation Committee Report
 December 1, 2020

Attendance:

Committee Members: Steve Rodowick, Chair;
 PRPD Staff: Dan Efseaff, District Manager; Kristi Sweeney, Assistant District Manager;
 Melton Design Group: Greg Melton, and Patrick Farrar

The meeting convened at 4:02 pm.

The Committee will depart the Terry Ashe Recreation Center at 4:00 p.m. to Bille Park to:

1. Review potential location for the Camp Fire Pet Memorial

Staff and Committee member Rodowick walked the area of the proposed Pet Memorial with Melton Design Group staff. Director Rodowick shared Memorial monument drawings with Melton Design Group.

2. Review Bille Park conceptual plan

Staff shared the conceptual design plans for Bille Park with Committee member Rodowick. Melton Design Group principals Melton and Farrar marked out feature locations proposed in the concept design plans. The group discussed options for ensuring safety for park users and sound buffers for neighbors.

The meeting adjourned at 5:04 pm.

https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_Committee.Park.Rec/RPC_2020_1201/PR.Staff.Report_20.1201.docx
 12/2/2020

District Manager's Report**Meeting Date:** December 9, 2020

DATE: 12/9/2020
 TO: PRPD Board of Directors (BOD)
 FROM: Dan Efseaff, District Manager
 SUBJECT: Monthly District Report

Monthly Report**1. Updates**

- a. Paradise Lake Paddle – District Manager Efseaff brought kayaks to Paradise Lake for staff training prior to the second Astronomy on the Lake event (Figures 1 and 2). Staff discussed lessons learned from the first Astronomy on the Lake event then paddled the event route on the lake. Staff discussed and planned safety protocols related to possible water rescues and proper places for moving people and boats from water to shore safely and socially distanced. Unfortunately, inclement weather the day of the November Astronomy on the Lake event forced us to postpone the event until May 2021.
- b. Paradise Horseman's Association (PHA) - While it will depend on COVID restrictions, the PHA offered a tentative, proposed 2021 event schedule (Attachment A). They will wait until the new year to reassess the situation and hopefully set-up actual dates.
- c. Moore Rd. Lighting Update – On December 7, 2020 the lighting on the baseball field at Moore Road Ballpark will begin to be upgraded from Halogen to LED lights. The lighting project is expected to take one week. The lighting project was scheduled to begin last fall 2019 but stalled after the rains started and then again after the original contractor went bankrupt. PG&E helped to source a new contractor to complete the work at the same price as originally quoted. The new lighting bulbs and ballasts are expected to save the District \$421.67 per month in energy costs.
- d. California Association of Recreation and Park Districts – CARPD is soliciting qualified candidates interested in serving on the CARPD Board of Directors. Term will run through May 2022. Interested candidates are required to submit a letter of interest and qualifications to CARPD no later than December 31, 2020. (Attachment B)
- e. 2020 Elections – Incumbent Board Directors Anderson and Van Roekel were successfully seated for another 4-year term by taking their Oath of Office at the County Elections Office prior to the December 9, 2020 Board of Directors meeting. Congratulations Robert and Julie!

2. Administrative and Visitor Services

- a. Copy Machine Replacement - As the service repair calls for the office copy machine increased, staff successfully secured a new 5-year copier lease for the same amount as the lease signed in 2017 (\$200.00 per month including service repair calls and toner) The new lease provides the District with a new trouble free Xerox machine which was installed November 13, 2020.

3. Finance

- a. Routine Reports – Balance Sheet (Attachment C), Profit & Loss Budget vs. Actual (Attachment D), Profit & Loss (Attachment E), and Recovery Project (Attachment F).
- b. Impact Fees – For the month of November, the District received a total of \$11,212.432 in impact fees. Since 11/8/18, the District has received a total of \$349,665.59.
- c. 5-Star Bank – The October interest deposits for the Investment Money Market was \$24,293.35 and the Grant Money Market was \$128.42. The November interest was not posted at the time this report was finished.

4. Parks (Maintenance and Operations)

- a. Weather - It's great to finally have some well needed rain. The crews have been busy with storm clean up at all our facilities keeping them safe.

- b. Shed Update - We have completed building the shed at Bille Park, (Figures 3 and 4) The Town signed it off for usage on 11/18/2020. This will give us some much need space for storage and someplace to work out of the weather this winter.
- c. Light Parade - The Maintenance staff is looking forward to the annual truck Parade December 5th, we hope to have two trucks in it this year. If you can donate can goods, please do. donations will go to needy families. This is the main reason for the parade of lights. (donation box is in front lobby of the TARC)

5. Programs

- a. Fish and Game Commission Grant - In November, PRPD applied for a grant for the purpose of purchasing fish for the annual Kid's Fishing Day for the spring of 2022. The grant is through the Butte County Fish and Game Commission and is funded through monies collected from poaching fines. We will be presenting the grant at the Fish and Game Commission Meeting in January. PRPD has already secured \$3,000 for the 2021 Fishing Derby to be held at Paradise Lake.
- b. Tai Chi - Tai Chi instructor Felix Berkhoudt starting classes up again on November 7. We were only able to hold the class at the Terry Ashe Recreation Center for one Saturday before Butte County was moved to the purple tier halting indoor classes. The class will now meet outside at the Bille Park meadow on Saturdays from 10:00 to 11:30am. We will move the class indoors again when it is safe to do so.
- c. Classes on hold - PRPD is in the process of hiring a new yoga instructor. Classes will take place on Tuesday/Thursday at the TARC when we can hold classes indoors. Tae Kwon Do will most likely get going again after the new year. Other classes on hold include Zumba and Tiny Tots preschool.
- d. Drive-in Movie Theater - PRPD is bringing a drive-in movie theater experience to the ridge beginning December 4th and continuing Friday and Saturday nights through December 19th. Families will be able to enjoy this COVID safe activity from the safety of their own automobile and visit the concession stand for fresh hot popcorn. The drive-in will be located in the Saint Thomas More Church back parking lot at 767 Elliott Road.
- e. Girls on the Run - This empowering program designed to convene young women with the goal of building self-efficacy through the challenges of short and medium distance running practices and events is interested in partnering with PRPD to construct a program hosted at Paradise Lake, Bille Park, and several school sites on the Ridge. PRPD is assisting in the recruitment of coaches and exploring the integration of the Voucher Program through Everybody Healthy Body.
- f. Girl Scouts – The Girl Scouts are seeking partnership with PRPD, inviting our Recreation Staff to facilitate their turnkey programming in 2021. PRPD is exploring options for hiring an instructor that will be available to organize each of the 28 events to be held in the first quarter of 2021.
- g. Achieve Charter School –
 - i. Mentorship through Music Program - Titled “The P.O.P. Stars” (Power of Positivity), this mentorship program will culminate with a Battle of the Bands in late Summer of 2021. Through collaboration on music projects, songs, and other artistic elements of producing music, this program will connect High School students with professional musicians trained in Adverse Childhood Experiences. Initial discussions led to a “jam session” between Achieve Principal Steven Wright and Rec Supervisor Scott Amick. See attached photo(Figure 11) and link to the musical product here: [Deep River Blues - POP Stars](#)
 - ii. Social Emotional Learning Field Trips - The first of a series of nature-based field trips, Rec Supervisor Scott Amick led 25 students on a Socially Distanced hike through Wildwood Park in Chico. Future field trips are scheduled for parks and natural locations on the Ridge, pending COVID compliant transportation options. (Figure 12).
- h. Agents of Discovery – Signage at Paradise Lake - Work has begun on creating signage that will support the augmented reality app, Agents of Discovery, at Paradise Lake. PRPD staff have a goal to launch the app, complete with trail signage, by the end of January 2021.
- i. Youth for Change Cultural Committee Presentation – Rec Supervisor Scott Amick presented the Community Resiliency Model resilience skills to 39 members of the Youth for Change organization in early November.
- j. Every Body Healthy Body Voucher Program - Everybody Healthy Body partnered with this program for the purpose of helping those directly or indirectly affected by the Camp Fire to re-engage in participating in organized sport or other recreation activities by reducing cost as a barrier. This voucher is for individuals and/or families and can be used for membership, registration or participation fees, as well as for recreational equipment. Please visit the following link to apply for the program: [Voucher Program Link](#)
- k. Covid Informed Coaching Seminar – Through partnership with Butte College and Chico State Rugby Club, Rec Supervisor Scott Amick has gathered information regarding COVID safe practices for “Returning to Sports” amidst

the pandemic and plans to work with Rec Supervisor Jeff Daily to host a Covid Informed Coaching Seminar in the first quarter of 2021.

- i. Outdoor Education For ALL – 2020 Youth Symposium – December 8th, 9th, 10th 4:00pm to 5:30pm will be hosted on zoom with the purpose of creating a space for the teachers, participant representatives, and administrators to connect with service providers to discuss their shared values, program needs, and collaborative opportunities. Staff expects close to 100 participants from all corners of Butte County discussing the roles of Outdoor Education in the current COVID landscape. Sign up for the symposium [HERE](#).

6. Outreach and Development

- a. Community Update Meeting – The District participated in a Town of Paradise sponsored meeting on November 5, 2020, and presented a well-received video update from staff (<https://youtu.be/ipNLhgjBdnc>).
- b. California Parks and Recreation Society (CPRS) Corona Ain't Ruining Everything (CARE) Conference – District Manager Efseaff was invited as the keynote for the virtual conference on 11/18/2020.
- c. Regenerating Paradise – Staff and Director Bellefeuille met with representatives of Regenerating Paradise on November 19th to discuss ongoing projects and areas for collaboration.
- d. ReDiscover the Ridge Presentations - Staff will see the ReDiscover the Ridge video and will hear from Creative Director Debbie LaPlant Moseley as well as videographer Jason Weinrich regarding progress and implementation planning. Below is a growing list of presentations hosted thus far announcing the project and the opportunities for collaboration.
 - i. Paradise Rotary
 - ii. Paradise Association of Realtors (See *Figure 13*)
 - iii. Paradise Chamber of Commerce

7. Projects

- a. Volunteer Program –
 - i) Lower Bille Look Out Trail – Trail work has begun that includes cutting back overgrown vegetation, liming up trees, and removing hazardous trees using fire chaining techniques, language, and concepts.
 - ii) Paradise Lake – Volunteers have actively been participating in general landscaping and thinning around the main picnic area (Figures 5 and 6). Staff has also been able to lead volunteers on trail work specifically picking up the down and heavy fuel loads off the trail (Figures 7 and 8).
 - iii) Outreach – New AmeriCorps Crew (Green 8) has arrived and staff has reached out to provide a warming introduction about the town, PRPD, worker safety and environmental hazards, and answered any overall questions.
 - a. Staff is in contact with ChicoBag and To-Go Ware about guest speaking at volunteer events. This eco-friendly and environmentally conscious organization can bring sustainability, entrepreneurship, and career development to the program.
 - iv) Appreciation(s) – The AmeriCorps Crew (Silver 3) is officially leaving Paradise to volunteer and stay with another community for 6 months. Staff has been grateful for all their help at Moore Road Ball Park, Paradise Lake, Bille Park, and Astronomy on the lake. The crew had muscle, enthusiasm, positivity, and the willingness to learn. In order to show appreciation staff provided the crew and their sponsor with pizza and the opportunity to create a hand-crafted photo album for their sponsor who graciously schedules the crew to work with PRPD (Figure 9 & 10).
 - v) Volunteer Portal – Staff is working with Streamline to develop a volunteer portal on the website. The Portal and Engage will allow volunteers (short/long term) and staff to have a common platform to communicate between each other. The Portal will be a system that can allow volunteers a login to track hours, sign waivers, upload documents/pictures, sign up for activities, refer a friend, and so much more!
 - vi) Total Number of Volunteer Hours to Date (VHD) – 755.26 Last month report of VHD – 677.26

Paradise lake: 493.76 Hours
Moore Road Ball Park: 21 Hours
Bille: 89.5 Hours
Noble: 73 Hours
Lakeridge: 72 Hours
Crain Memorial Park: 6 Hours

8. Upcoming

- a. BOD Reminder** - District Manager Evaluation process to begin January 2021.

Photographs



Figure 1: Sophia and Taylor prepping for takeoff.



Figure 2: Staff on the water at sunset.



Figure 3: Shed at Bille Park.



Figure 4: Bille Shed Entrance.



Figure 1. AmeriCorps (Green8) helping with landscaping.



Figure 2. AmeriCorps (Green8) helping with fuel reduction and thinning.



Figure 3. AmeriCorps (Green8) removing heavy fuel loads off trail.



Figure 4. AmeriCorps (Green8) removing heavy fuel loads (dead/burnt trees) off trail.



Figure 5. Silver 3 team crafting for appreciation gift.



Figure 6. Reminiscing over the memories made in Paradise.



Figure 11. Achieve Principal Steven Wright and Rec Supervisor Scott Amick practicing for the “POP Stars” mentorship through music program.



Figure 12. Achieve Charter School 7th Grade in single file, socially distanced hiking formation.



Figure 13. Association of Realtors – ReDiscover the Ridge Presentation.

Attachments:

- A. Paradise Horseman’s Association Proposed 2021 Event Schedule
- B. CARPD Board Vacancy
- C. Balance Sheet
- D. Profit & Loss - Budget vs. Actual
- E. Profit & Loss
- F. Recovery Project

https://paradisepprd-my.sharepoint.com/personal/defseaff_paradisepprd_com/Documents/Dan_OneDrive/Templates/BOD_2017_District_Report_Template_17_0905.docx
12/2/2020

2021 PROPOSED PHA EVENT SCHEDULE

February 27th: Dirty Horse Playday (weather permitting) Members only

Drill Team Practices: tbd.... Members only

April 24th: Gold Nugget Days Parade

April 25th: Horse Festival

Open Gymkhana shows: February(possibly), March 13 (Saint Patty), April 3rd (Easter Show), September 11(patriotic show), November 13

Open Gymkhana Summer Series: May 8, June 12, July 10, August 14
(possible Match Race or 4 event jackpot shows on subsequent Sunday)

Gymkhana Awards Banquet: September 25th Location tbd...

Open Gymkhana Special 2 day hipoint show: October 9 & 10th

Member only Playdays: Various events on each date... English/Western, trail courses, fun obstacles, horse soccer, jackpot barrels/poles, etc... Dates TBD with member's help.

Summer, second Wednesday night of month PHA Member Potluck fun time
(beginning in May, ending in September)

Open Obstacle Course Challenges (clinic & shows): Dates TBD...

Halloween Playday: October 31st

PHA member only Campout: August 7th Meadowbrook (tentative)

Member only Clinics: Body control and ground work Clinics (Scarlett): Limit 8 riders dates tbd

Horsesense 101 Classes PRPD: Jennifer Braswell. dates tbd

Trail Rides: Doon Grade, Desabla, Loafer Creek, Meadowbrook, Black Butte Lake, etc...

PHA meetings dates/times: 2nd Tuesday of each month, Mountain Mikes Pizza, Paradise

Spring Fling and Christmas party tbd...



November 25, 2020

TO: CARPD Member Districts
FROM: Matthew Duarte, Executive Director
SUBJECT: CARPD Board Vacancy

Hello CARPD Members! **CARPD is currently soliciting any qualified candidates interested in serving on the CARPD Board of Directors.** Candidates must be individuals affiliated as a Board Member for active CARPD members in good standing. The term of the position will run through at least May 2022.

The CARPD Board of Directors is the governing body responsible for all policy decisions related to support, education, member services, outreach, and advocacy to recreation and park districts throughout California. The Board of Directors generally meets 4-5 times per year at the CAPRI/CARPD Office in Roseville and at the Annual CARPD conference. The last several meetings, of course, have been conducted via Zoom.

If your District has a Board Member interested in serving, please submit have the candidate submit a letter no longer than one (1) page that outlines their interest and qualifications to serve on the Board. Submissions must be received by **December 31, 2020**. Submit your letter to:

Via Mail:
CARPD
1075 Creekside Ridge Drive
Suite 240
Roseville, CA 95678

or

Via Email:
mduarte@capri-jpa.org

If you have any questions regarding the position or CARPD, please feel free to contact me at (916) 722-5550.

Sincerely,

A handwritten signature in blue ink that reads "Matthew Duarte".

Matthew Duarte
Executive Director

4:11 PM

11/25/20

Accrual Basis

PRPD
Balance Sheet
As of November 30, 2020

Attachment 5.1c

	Nov 30, 20
ASSETS	
Current Assets	
Checking/Savings	
1000 · Mechanics Bank - Operating	169,059.11
1003 · Five Star Bank - Payroll	1,225.34
1005 · Petty Cash	300.00
1008 · North Valley Community Found	2,177.12
1010 · Treasury Cash - 2510	
1011 · General Operating	-1,046,817.38
1012 · ACO Reserve	626,700.00
1013 · General Reserve	3,000.00
1014 · Deposits held for others	1,000.00
Total 1010 · Treasury Cash - 2510	-416,117.38
1030 · Investments	
1031 · Five Star Bank Money Market	41,082,327.60
1032 · Five Star Bank Grant M. M.	214,997.39
Total 1030 · Investments	41,297,324.99
1100 · Designated Treasury Funds	
1112 · Grosso Endowment-2512	54,619.72
1113 · Grosso Scholarship-2513	4,926.80
1114 · Designated Donations-2514	
1114-1 · Bille Park Donations	125.00
1114-10 · Swim Scholarship Fund	997.82
1114-11 · Dog Park Donations	2,874.61
1114-12 · Coutolenc Camp Fund	1,452.89
1114-13 · Ice Rink Donations	49,213.83
1114-14 · General Donations	3,232.04
1114-2 · Bike Park Fund	1,500.00
1114-3 · Lakeridge Park Donations	3,050.00
1114-4 · Sports Equipment Donations	
1114-41 · Wrestling Mat fund	773.60
Total 1114-4 · Sports Equipment Donations	773.60
1114-5 · Pam Young Fund	1,000.00
1114-6 · Easter Egg Scholarships	4,658.61
1114-7 · Child-Youth Scholarships	10.00
1114-8 · McGreehan Children's Schlshp	978.00
1114-9 · Skate Park Fund	3,044.36
1114 · Designated Donations-2514 - Other	1,777.41
Total 1114 · Designated Donations-2514	74,688.17
Total 1100 · Designated Treasury Funds	134,234.69
1119 · Impact Fees	
1120 · Sub Div Fees - 2520	8,419.95
1121 · Park Acqui Unincorp - 2521	57,772.60
1122 · Park Dev Unincorp - 2522	106,367.15
1124 · District Fac Unincorp - 2524	47,810.32
1126 · Park Acqui Incorp - 2526	125,426.04
1127 · Park Dev Incorp - 2527	372,841.69
1128 · District Fac Incorp - 2528	71,808.60
Total 1119 · Impact Fees	790,446.35
Total Checking/Savings	41,978,650.22
Other Current Assets	
1500 · FMV Adjustments	
1510 · FMV Adjustment-2510	3,930.53
1512 · FMV Adjustment-2512	343.23
1500 · FMV Adjustments - Other	1,978.92

4:11 PM

11/25/20

Accrual Basis

PRPD
Balance Sheet
As of November 30, 2020

	Nov 30, 20
Total 1500 · FMV Adjustments	6,252.68
Total Other Current Assets	6,252.68
Total Current Assets	41,984,902.90
Fixed Assets	
1710 · Land	750,088.53
1720 · Buildings	5,720,780.38
1730 · Furn., Fixtures & Equip (>\$5k)	880,305.26
1798 · Accum Depr - Furn Fixture Equip	-285,743.70
1799 · Accum Depr - Buildings	-4,242,329.96
1800 · Construction in Progress	
1810 · CIP-Planning	
1811 · CIP-BSF Founder Park Planning	43,670.95
Total 1810 · CIP-Planning	43,670.95
1840 · CIP-Facility	
1841 · CIP-Paradise Pool Swim Blocks	13,537.62
Total 1840 · CIP-Facility	13,537.62
Total 1800 · Construction in Progress	57,208.57
Total Fixed Assets	2,880,309.08
Other Assets	
1900 · PCV Promissory Note	300,322.00
1950 · Deferred Outflow - Pension	159,962.00
Total Other Assets	460,284.00
TOTAL ASSETS	45,325,495.98
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	5,571.10
Total Accounts Payable	5,571.10
Other Current Liabilities	
2100 · Payroll Liabilities	
2110 · Wages Payable	70,400.75
2120 · Payroll Taxes Payable	4,947.60
2130 · Health Benefits Payable	-1,350.12
2140 · FSA payable	393.92
2170 · CalPers Payable	14,499.11
2190 · Accrued Leave Payable	
2192 · Sick leave payable	10,892.37
2193 · Vacation leave payable	28,930.43
Total 2190 · Accrued Leave Payable	39,822.80
Total 2100 · Payroll Liabilities	128,714.06
2200 · Accrued Expenses	6,463.37
2300 · Deposits - refundable	1,000.00
2400 · Deferred Revenue	
2430 · Deferred Inflow - Pension	39,239.00
2440 · Deferred CIP Revenue	209,025.08
Total 2400 · Deferred Revenue	248,264.08
Total Other Current Liabilities	384,441.51
Total Current Liabilities	390,012.61
Long Term Liabilities	

4:11 PM

11/25/20

Accrual Basis

PRPD
Balance Sheet
As of November 30, 2020

	Nov 30, 20
2800 · Post Employment benefits	36,310.00
2805 · CalPers Pension Liability	359,790.00
Total Long Term Liabilities	396,100.00
Total Liabilities	786,112.61
Equity	
2030 · Designated for Petty Cash	300.00
3000 · General Fund Balances-2510	
3010 · General Fund Available	291,149.99
3030 · General Reserve	3,000.00
3050 · Designated Captial Outlay	626,700.00
Total 3000 · General Fund Balances-2510	920,849.99
3100 · Net of Capital Investments	2,646,058.58
3200 · Designated Fund Balances	
3212 · Grosso Endowment-2512	53,632.13
3213 · Grosso Scholarship-2513	3,675.01
3214 · Donations - 2514	24,411.11
3220 · Impact Fees	471,173.27
Total 3200 · Designated Fund Balances	552,891.52
3900 · Retained Earnings	1,773,809.12
3999 · Opening Balance Equity	99.20
Net Income	38,645,374.96
Total Equity	44,539,383.37
TOTAL LIABILITIES & EQUITY	45,325,495.98

4:10 PM

PRPD

Attachment 5.1d

11/25/20

Profit & Loss Budget vs. Actual

Accrual Basis

July through November 2020

	<u>Jul - Nov 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4100 · Tax Revenue	0.00	1,677,300.00	-1,677,300.00	0.0%
4200 · Impact Fee revenue	77,216.74	113,000.00	-35,783.26	68.3%
4300 · Program Income	79,026.47	227,500.00	-148,473.53	34.7%
4350 · Concession & Merchandise sales	0.00	2,100.00	-2,100.00	0.0%
4400 · Donation & Fundraising Income	3,741.78	61,000.00	-57,258.22	6.1%
4401 · Scholarships Granted	0.00	0.00	0.00	0.0%
4500 · Grant Income	0.00	12,500.00	-12,500.00	0.0%
4600 · Other Revenue	39,078,002.13	5,500.00	39,072,502.13	710,509.1%
4900 · Interest Income	118,457.80	18,600.00	99,857.80	636.9%
Total Income	39,356,444.92	2,117,500.00	37,238,944.92	1,858.6%
Gross Profit	39,356,444.92	2,117,500.00	37,238,944.92	1,858.6%
Expense				
5000 · Payroll Expenses				
5010 · Wages & Salaries	368,447.32	1,077,800.00	-709,352.68	34.2%
5020 · Employer Taxes	24,105.78	60,000.00	-35,894.22	40.2%
5030 · Employee Benefits	66,647.34	180,000.00	-113,352.66	37.0%
5040 · Workers Comp Expense	11,345.75	55,000.00	-43,654.25	20.6%
5060 · Other Personnel Costs	8,440.35	15,800.00	-7,359.65	53.4%
Total 5000 · Payroll Expenses	478,986.54	1,388,600.00	-909,613.46	34.5%
5100 · Program Expenses				
5110 · Concession & Merchandise Exp.	0.00	8,900.00	-8,900.00	0.0%
5120 · Program Contract Labor	0.00	5,000.00	-5,000.00	0.0%
5130 · Program Supplies	5,967.94	26,500.00	-20,532.06	22.5%
Total 5100 · Program Expenses	5,967.94	40,400.00	-34,432.06	14.8%
5200 · Advertising & Promotion	449.07	10,800.00	-10,350.93	4.2%
5210 · Bad Debt	0.00	0.00	0.00	0.0%
5220 · Bank & Merchant Fees	2,307.11	4,600.00	-2,292.89	50.2%
5230 · Contributions to Others	2,502.75	15,100.00	-12,597.25	16.6%
5240 · Copying & Printing	0.00	3,000.00	-3,000.00	0.0%
5260 · Dues, Mbrshps, Subscr, & Pubs	22,132.12	15,000.00	7,132.12	147.5%
5270 · Education, Training & Staff Dev	50.00	11,000.00	-10,950.00	0.5%
5280 · Equip., Tools & Furn (<\$5k)				
5282 · Office ET&F	1,764.90	15,000.00	-13,235.10	11.8%
5284 · Program ET&F	964.31	10,000.00	-9,035.69	9.6%
5286 · Small Tools & Equipment	890.30	5,500.00	-4,609.70	16.2%
5280 · Equip., Tools & Furn (<\$5k) - Other	279.82			
Total 5280 · Equip., Tools & Furn (<\$5k)	3,899.33	30,500.00	-26,600.67	12.8%
5290 · Equipment Rental	6,043.41	92,100.00	-86,056.59	6.6%
5300 · Insurance	36,453.50	56,000.00	-19,546.50	65.1%
5310 · Interest Expense	6.58	900.00	-893.42	0.7%
5320 · Miscellaneous Expense	5.00	400.00	-395.00	1.3%
5330 · Professional & Outside services				
5332 · Accounting	27,502.20	24,000.00	3,502.20	114.6%
5334 · Legal	5,607.80	25,000.00	-19,392.20	22.4%
5336 · Engineering	1,827.50	100,000.00	-98,172.50	1.8%
5338 · Other Prof. & Outside Labor	26,129.05	136,000.00	-109,870.95	19.2%
Total 5330 · Professional & Outside services	61,066.55	285,000.00	-223,933.45	21.4%
5340 · Postage & Delivery	2.60	2,000.00	-1,997.40	0.1%
5350 · Rent-Facility use fees	1,273.75	9,500.00	-8,226.25	13.4%
5360 · Repair & Maintenance				
5361 · Building R&M	459.08	13,000.00	-12,540.92	3.5%
5362 · Equipment R&M	2,669.68	18,000.00	-15,330.32	14.8%
5363 · General R&M	16,314.26	10,000.00	6,314.26	163.1%
5364 · Grounds R&M	3,991.59	40,000.00	-36,008.41	10.0%
5365 · Pool R&M	7,133.95	18,000.00	-10,866.05	39.6%
5366 · Vehicle R&M	739.51	10,000.00	-9,260.49	7.4%

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11/25/20

Accrual Basis

PRPD
Profit & Loss Budget vs. Actual
July through November 2020

	<u>Jul - Nov 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
5367 · Janitorial	2,552.35	10,510.00	-7,957.65	24.3%
5368 · Security	663.01	5,000.00	-4,336.99	13.3%
5369 · Vandalism	92.90	500.00	-407.10	18.6%
Total 5360 · Repair & Maintenance	34,616.33	125,010.00	-90,393.67	27.7%
5370 · Supplies - Consumable				
5372 · Office Supplies	2,317.46	8,500.00	-6,182.54	27.3%
5374 · Safety & staff supplies	7,214.94	5,000.00	2,214.94	144.3%
Total 5370 · Supplies - Consumable	9,532.40	13,500.00	-3,967.60	70.6%
5380 · Taxes, Lic., Notices & Permits	2,395.13	3,000.00	-604.87	79.8%
5390 · Telephone & Internet	6,482.35	25,000.00	-18,517.65	25.9%
5400 · Transportation, Meals & Travel				
5402 · Air, Lodging & Other Travel	0.00	6,000.00	-6,000.00	0.0%
5404 · Fuel	5,440.51	16,300.00	-10,859.49	33.4%
5406 · Meals	530.75	2,400.00	-1,869.25	22.1%
5408 · Mileage & Auto Allowance	0.00	4,300.00	-4,300.00	0.0%
Total 5400 · Transportation, Meals & Travel	5,971.26	29,000.00	-23,028.74	20.6%
5410 · Utilities				
5412 · Electric & Gas	16,481.26	66,000.00	-49,518.74	25.0%
5414 · Water	8,260.82	20,000.00	-11,739.18	41.3%
5416 · Garbage	6,184.16	11,000.00	-4,815.84	56.2%
Total 5410 · Utilities	30,926.24	97,000.00	-66,073.76	31.9%
Total Expense	711,069.96	2,257,410.00	-1,546,340.04	31.5%
Net Ordinary Income	38,645,374.96	-139,910.00	38,785,284.96	-27,621.6%
Other Income/Expense				
Other Expense				
9999 · Misc. Expense	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	0.00	0.00	0.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	38,645,374.96	-139,910.00	38,785,284.96	-27,621.6%

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11/25/20

Accrual Basis

PRPD
Profit & Loss
November 2020

Attachment 5.1e

	Nov 20
Ordinary Income/Expense	
Income	
4200 · Impact Fee revenue	11,212.43
4300 · Program Income	53,333.11
4400 · Donation & Fundraising Income	43.32
4600 · Other Revenue	28,073.72
4900 · Interest Income	24,426.60
	117,089.18
Total Income	117,089.18
Gross Profit	117,089.18
Expense	
5000 · Payroll Expenses	
5010 · Wages & Salaries	65,090.97
5020 · Employer Taxes	4,697.13
5030 · Employee Benefits	14,767.06
5040 · Workers Comp Expense	0.00
5060 · Other Personnel Costs	2,492.13
	87,047.29
Total 5000 · Payroll Expenses	87,047.29
5100 · Program Expenses	
5130 · Program Supplies	2,580.40
	2,580.40
Total 5100 · Program Expenses	2,580.40
5200 · Advertising & Promotion	239.07
5220 · Bank & Merchant Fees	186.96
5230 · Contributions to Others	1,250.00
5260 · Dues, Mbrshps, Subscr, & Pubs	938.65
5280 · Equip., Tools & Furn (<\$5k)	
5286 · Small Tools & Equipment	1,704.01
	1,704.01
Total 5280 · Equip., Tools & Furn (<\$5k)	1,704.01
5290 · Equipment Rental	1,349.58
5320 · Miscellaneous Expense	5.00
5330 · Professional & Outside services	
5332 · Accounting	50.00
5334 · Legal	1,590.00
5336 · Engineering	372.50
5338 · Other Prof. & Outside Labor	4,166.19
	6,178.69
Total 5330 · Professional & Outside services	6,178.69
5360 · Repair & Maintenance	
5361 · Building R&M	6.31
5362 · Equipment R&M	33.07
5363 · General R&M	2,730.02
5366 · Vehicle R&M	-154.93
5367 · Janitorial	1,380.11
5368 · Security	163.49
	4,158.07
Total 5360 · Repair & Maintenance	4,158.07
5370 · Supplies - Consumable	
5372 · Office Supplies	705.88
5374 · Safety & staff supplies	1,213.28
	1,919.16
Total 5370 · Supplies - Consumable	1,919.16
5380 · Taxes, Lic., Notices & Permits	495.13
5390 · Telephone & Internet	1,204.52
5400 · Transportation, Meals & Travel	
5404 · Fuel	1,534.97
5406 · Meals	216.91
	1,751.88
Total 5400 · Transportation, Meals & Travel	1,751.88

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11/25/20

Accrual Basis

PRPD
Profit & Loss
November 2020

	<u>Nov 20</u>
5410 · Utilities	
5412 · Electric & Gas	3,454.79
5414 · Water	1,884.22
5416 · Garbage	1,172.26
	<hr/>
Total 5410 · Utilities	6,511.27
	<hr/>
Total Expense	117,519.68
	<hr/>
Net Ordinary Income	-430.50
	<hr/>
Net Income	<u><u>-430.50</u></u>

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11/25/20

Accrual Basis

PRPD
Recovery Project
November 2020

Attachment 5.1f

	RP1 General (Recovery ...)	Total Reco...	TOTAL
Ordinary Income/Expense			
Income			
4600 · Other Revenue	74,863.26	74,863.26	74,863.26
Total Income	74,863.26	74,863.26	74,863.26
Gross Profit	74,863.26	74,863.26	74,863.26
Expense			
5280 · Equip., Tools & Furn (<\$5k)			
5286 · Small Tools & Equipment	171.20	171.20	171.20
Total 5280 · Equip., Tools & Furn (<\$5k)	171.20	171.20	171.20
5290 · Equipment Rental	1,349.58	1,349.58	1,349.58
5330 · Professional & Outside services			
5336 · Engineering	372.50	372.50	372.50
5338 · Other Prof. & Outside Labor	1,819.50	1,819.50	1,819.50
Total 5330 · Professional & Outside services	2,192.00	2,192.00	2,192.00
5360 · Repair & Maintenance			
5363 · General R&M	2,398.59	2,398.59	2,398.59
5368 · Security	134.58	134.58	134.58
Total 5360 · Repair & Maintenance	2,533.17	2,533.17	2,533.17
5400 · Transportation, Meals & Travel			
5404 · Fuel	77.78	77.78	77.78
Total 5400 · Transportation, Meals & Travel	77.78	77.78	77.78
5410 · Utilities			
5416 · Garbage	657.31	657.31	657.31
Total 5410 · Utilities	657.31	657.31	657.31
Total Expense	6,981.04	6,981.04	6,981.04
Net Ordinary Income	67,882.22	67,882.22	67,882.22
Net Income	67,882.22	67,882.22	67,882.22

Staff Report

December 9, 2020



DATE: 11/30/2020
 TO: Board of Directors
 FROM: Kristi Sweeney, Assistant District Manager
 SUBJECT: Resolution #20-12-1-491
 Cal Recycle Grant Application

Report in Brief

Last January 2020 the District received 12 new trash and recycling bins through a grant from California Vacations written by Jennifer Arbuckle. The new receptacles were installed at Bille Park (figure 1). Park maintenance staff were pleased with the new container and found that people using the receptacles were better able to determine which side was meant for trash and which for recycling.

In November, staff began working with grant writer Jennifer Arbuckle who had previous success with this grant program for California Vacations. Jennifer is helping the District to draft a proposal for the Cal Recycle Beverage Recycling Grant to be awarded in 2021. If funded, the grant would pay for the purchase and installation of 60 permanent sideload double outdoor containers (One side CRV Containers Only; one side Landfill Only). The number of containers for each park will be determined by park size and annual use data. Staff are seeking Board approval of Resolution #20-12-1-491, which authorizes the District Manager to proceed with the Cal Recycle Beverage Container Recycling Grant.



Figure 1: The sideload double container

Recommendation: Approve Resolution #20-12-1-491 authorizing the District Manager to proceed with the Cal Recycle grant application.

Attachments:

- A. Resolution #20-12-1-491

https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/20_1209/_2020_1209.CalRecycle.Grant.Staff.Report.docx
 12/1/2020



Paradise Recreation & Park District

6626 Skyway
Paradise, CA 95969
Email: info@ParadisePRPD.com

Phone: 530-872-6393
Fax: 530-872-8619
Website: www.ParadisePRPD.com

Resolution #20-12-1-491

RESOLUTION OF THE BOARD OF DIRECTORS OF THE PARADISE RECREATION AND PARK DISTRICT AUTHORIZING SUBMITTAL OF APPLICATION FOR THE BEVERAGE CONTAINER RECYCLING GRANT PROGRAM

WHEREAS, Public Resources Code sections 48000 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant programs (grants) in furtherance of the State of California's (state) efforts to reduce, recycle and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, in furtherance of this authority CalRecycle is required to establish procedures governing the application, awarding, and management of the grants; and

WHEREAS, CalRecycle grant application procedures require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of CalRecycle grants.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors authorizes the submittal of application(s) to CalRecycle for the Beverage Container Recycling Grant Program; and

BE IT FURTHER RESOLVED that the District Manager, or his designee is hereby authorized and empowered to execute in the name of the Paradise Recreation and Park District all grant documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure grant funds and implement the approved grant project; and

BE IT FURTHER RESOLVED that these authorizations are effective for five (5) years from the date of adoption of this resolution.

Resolution #20-12-1-491
December 9, 2020
Page -2-

Approved and adopted the 9TH day of December, 2020 by the following vote.

AYES: **NOES:** **ABSENT:** **ABSTAIN:**

Al McGreehan, Board Chairperson

ATTEST:

Julie Van Roekel, Board Secretary

I, the undersigned, hereby certify that the foregoing Resolution Number 20-12-1-491 was duly adopted by the Board of Directors following a roll call vote:

Ayes: Noes: Absent: Abstain:

_____ (Clerk)

Staff Report

December 9, 2020



DATE: 12/1/2020
 TO: Board of Directors
 FROM: Kristi Sweeney, Assistant District Manager
 SUBJECT: Norton Buffalo Hall Collaboration Opportunity

Report in Brief

The Norton Buffalo Hall Foundation has approached (Attachment A) the District to explore a potential partnership with several non-profit groups to build a multi-use arts and cultural complex in Paradise.

The prospective partners are:

- Gold Nugget Museum
- Norton Buffalo Hall Foundation
- Theatre on the Ridge
- Paradise Gem & Mineral Club
- Center for Spiritual Living-Paradise, and
- Paradise Community Center

The group proposes a 15-week process to explore the partnership and develop a business plan for the endeavor. In support of that effort, the group has developed a Memorandum of Understanding (MOU, Attachment B) to help formalize the process. Staff will review with the BOD any findings and the draft business plan following this exploration. Staff recommends authorization to sign.

Recommendation:

Authorize the District Manager to sign the Memorandum of Understanding with Norton Buffalo Hall Foundation to explore a potential partnership to building a multi-use arts and cultural complex in Paradise.

Attachments:

- A. Norton Buffalo Hall Foundation Letter of Introduction
- B. Memorandum of Understanding

https://paradisepd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/20_1209/2020.1209_Norton.Buffalo.Hall.Collaboration.Exploration.Staff.Report.docx
 12/2/2020



Norton Buffalo Hall **Foundation**

14124 Rollins Court, Magalia, CA 95954
 (530) 762-1490 nortonbuffalohall@gmail.com

November 20, 2020

PRPD Board
 Paradise Recreation & Park District
 6626 Skyway, Paradise CA 95969
 Paradise, CA 95969

Dear Members of the Board:

A potential partnership is brewing to build a multi-use arts and culture complex in Paradise.

I write to explore whether PRPD has interest in taking a role in a full effort exploration of the project, scheduled to take place from December 1, 2020 through March 15, 2021.

Accompanying this letter you'll find a draft memorandum of understanding with a backgrounder that describes the broad parameters of the project and the 15-week process of exploration ahead, with the ultimate aim of creating a business plan to move us forward.

The prospective partners are:

- Gold Nugget Museum
- Norton Buffalo Hall Foundation
- Theatre on the Ridge
- Paradise Gem & Mineral Club
- Center for Spiritual Living-Paradise, and
- Paradise Community Center.

All are 501(c)(3) orgs, half have insurance funds from the loss of their facilities, and all are looking for ways to rebuild in a way that best enhances the quality of life on the Ridge.

We view PRPD as a potentially valuable public partner and/or advisor in this enterprise. Signing the non-binding memo of understanding is all that is needed to participate in the exploration.

If the Board approves, please sign, date and return the MOU to:

David Leon Zink, Chair
 Norton Buffalo Hall Foundation
 14124 Rollins Court
 Magalia, CA 95954

All the Best,

David Leon Zink
 Chair

MEMORANDUM OF UNDERSTANDING

Between

**Gold Nugget Museum, Norton Buffalo Hall Foundation, Theatre on the Ridge,
Paradise Gem & Mineral Club, Center for Spiritual Living, Paradise Community Center,
Paradise Recreation and Parks District,
and others these may subsequently agree to include**

In order to provide a good faith basis to thoroughly explore a potential partnership among the organizations listed above, with the aim to build and operate a multi-use complex in the Town of Paradise focused on arts and cultural activities that will serve the needs of Ridge residents for the foreseeable future, the undersigned agrees to the following:

- a. For the period beginning December 1, 2020 and ending March 15, 2021, to invest the necessary resources of time, effort and focus to provide sufficient due diligence required for each of our organizations to determine whether such a partnership may be in our mutual best interests and those of the community;
- b. To mutually set aside the pursuit of other opportunities during this period that may distract from or undo agreements made during this period, upon which the potential partners may rely;
- c. To meet regularly (on a scheduled to be determined) in order to develop and execute the work;
- d. To use this time to identify the likely means (business structure, finance, personnel, etc.) by which such a partnership may operate;
- e. If so inclined, to draft a business plan as a basis for investment of funds and other partner resources; or
- f. If the advantages of a partnership are found to be insufficient, to decline it; or
- g. If by March 15, 2021 it is agreed that additional time for this partnership agreement is needed, to forge a new memo of understanding at that time.

Organization: **PARADISE RECREATION AND PARKS DISTRICT**

Authorized signature

Title

Date

BACKGROUND

Context

The Camp Fire of November 2018 visited catastrophe on the Ridge community, destroying nine-tenths of our homes and businesses in Paradise and a significant portion of Magalia, and in the process reduced our local population to a fraction of what it was. Even so, our ongoing recovery has brought new opportunities and enthusiasm for collaboration.

Long-Term Community Recovery Plan Process (Winter-Spring 2019)

One such opportunity surfaced during the Long-Term Community Recovery Plan (“Recovery Plan”) process led by Urban Design Associates in early 2019. A conversation began between **Gold Nugget Museum** and **Norton Buffalo Hall Foundation** (recently spun off as a separate 501(c)(3) organization from Paradise Community Guilds) that identified several advantages and mutual interest in collaborating to build a multi-use arts and culture complex within the walkable downtown of Paradise.

The idea resonated so strongly with participants in the Recovery Plan process that it ranked third in overall approval ratings of projects that would make Paradise “Better” (after Sewer System and Walkable Downtown). It is listed as a Tier 3, Partner-Led priority in the final Recovery Plan adopted by the Town of Paradise on June 25, 2019.

From the document (pg. 72):

Recovery Priority

Tier 3

The Gold Nugget Museum and Norton Buffalo Hall are a Tier 3 priority because they will provide a thriving arts and cultural destination for Paradise as it rebuilds and recovers, restoring hope in one icon which gives Paradise its uniqueness and strong community spirit.

Project Description

Gold Nugget Museum (GNM) and Paradise Community Guilds (PCG) – both cornerstones of arts and culture in Paradise – are exploring a partnership to build a new Norton Buffalo Hall within a walkable downtown Paradise. The multi-use, mid-sized facility (minimum 5,000 square feet) would serve Paradise as a cultural center that would house exhibits as historic collections and interactive displays related to Paradise’s heritage; serve as a performance and dance venue that could expand to 250-seat capacity; and feature a commercial kitchen. The facility could be re-purposed for broader community use, including film nights, banquets, dances, public meetings, open mics, classes and workshops, private parties, live radio and webcasting, etc. A fully functioning facility would also be a job creator. The facility will be designed and constructed to exceed current LEED standards, and serve as a model for green, sustainable building techniques in Wildland-Urban Interface zones. Importantly, the building’s exterior and interior aesthetics would be both artful and attractive and a

source of pride for the town. As an active cultural destination in a walkable downtown, the facility could enhance revenue generation for nearby businesses and the town as well.

Lead

Gold Nugget Museum, Executive Committee

Paradise Community Guilds, Executive Committee

Action Steps

Phase 1: Define

- *Identify additional potential partners and supporters*
- *Identify appropriate business structure and finalize an agreement*
- *Draft a proposal providing details for usage and design suggestions*
- *Seek public input*
- *Create a business plan*

Phase 2: Gather Resources

- *Secure funding and/or financing*
- *Locate and secure a site (corner of Birch and Almond is under discussion)*
- *Retain a design firm*

Phase 3: Build

- *Retain a contractor*
- *Secure permits*
- *Build*

Phase 4: Launch

- *Market the facility to the region*

Cost Estimate:

Total Estimate Cost \$2.5 million - \$3.5 million

Potential Resources:

- *Mutual investment: GNM and PCG will contribute from available funds*
- *Community fundraising: Targeted to local residents and other arts and cultural supporters*
- *Grants: Potential sources including Paradise Rotary, North Valley Community Foundation, National Endowment for the Arts, and other governmental agencies and philanthropic foundations.*

Return on Investment

The Gold Nugget Museum and Norton Buffalo Hall promotes a thriving civic spirit, encouraging Paradise's future as an arts and cultural destination.

Timeline

0 to 5 years

Resident feedback to this and other initiatives was provided on **Recovery Project Boards** at **Community Listening Sessions**, with residents using green dots (positive) and red ones (negative), and non-residents using blue dots (positive) and yellow ones (negative). Feedback was also sought through an online survey from those who could not attend.

Rankings were reported in the section featuring initiatives to make Paradise “Better.” Again, this initiative scored third in this category.

From the document (pg. 136):

***Gold Nugget Museum & Buffalo Norton [sic] Hall
Recovery Priority
Tier 3***

Description:

*Rebuilding the Gold Nugget Museum and adding a permanent Camp Fire learning center/exhibit would preserve and protect the Ridge heritage through their collection. The temporary location in the Depot building could be moved to a permanent home in the downtown area. Norton Buffalo Hall may co-locate with the Gold Nugget Museum to create an **arts and culture hub** in the downtown.*

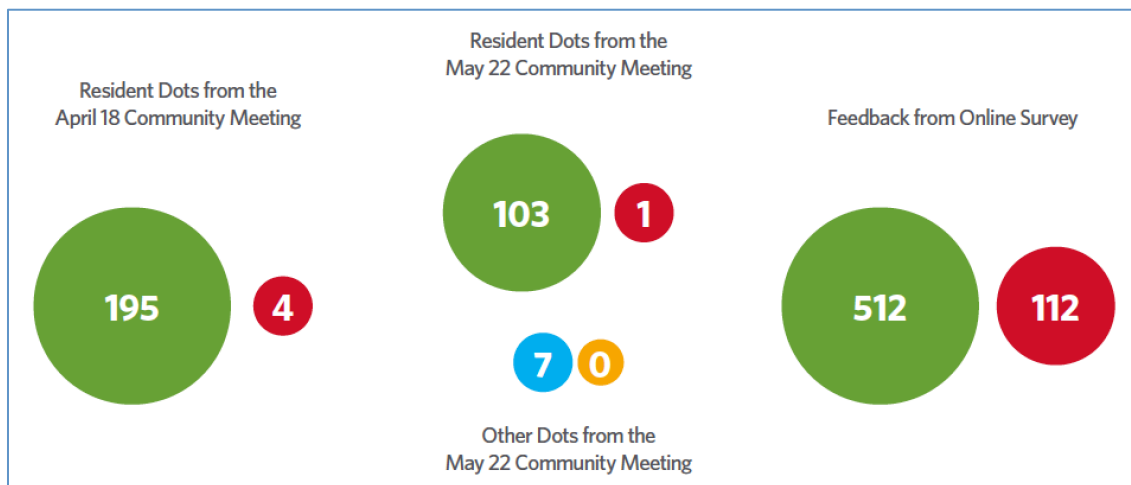


Figure 1: Community feedback to Gold Nugget Museum & Norton Buffalo Hall initiative. (source: June 2019 Long-Term Community Recovery Plan, Paradise, CA. Pg. 136)

Resident Comments from the April 18 Community Meeting:

- *Bring the movie theater back*
- *Hall for Johnny Appleseed*
- *The original location of the museum is a key part of the school programs and events for the museum*
- *What about using the PID yard on Black Olive for the new site?*
- *Build bigger and better; history of town.*
- *Keep the soul of Paradise! Keep it vintage!*
- *Move museum to new downtown and combine with Norton Buffalo Hall an P.*

Genealogy but keep the existing property on Pearson for outdoor programs, reunions, etc.

- *Add paradise [sic] Genealogical Society to the museum and Norton Buffalo Hall.*
- *Open up membership to younger citizens – keep history and genealogy*
- *Add Theatre on the Ridge – I agree!*
- *NBH + GNM*
- *The return of open mikefull!*
- *Move Gold Nugget Museum downtown, make it centerpiece near park*
- *Do a memory lane – or exhibit of Campfire [sic] – for the future generations; take photos and have gallery; the mural painted on the wall of Ray’s Liquor on low Skyway/Pearson would be great if it could be preserved*
- *Yes rebuild the museum, but the original location is crucial*
- *Maiden encampment is part of the museum grounds*
- *Rebuild the museum at the original location*
- *I think it would be wrong to move the museum away from the natural setting that it is in, it would ruin the programs!*
- *Bring back pow wow without fear and cultural study area for all tribal groups in Paradise*
- *Dick Gowins 530.570.9423*

Residents Comments from May 22 Community Meeting:

- *PG&E should pay for all of this not Paradise citizens*
- *Never lived in a community that cherished its history and patriotism like Paradise. One of our best community features.*

Other Comments from May 22 Community Meeting:

- *Do this!*

The Town of Paradise adopted the Long-Term Community Recovery Plan on June 25, 2019, incorporating and affirming the Gold Nugget Museum & Norton Buffalo Hall initiative as a Partner-Led priority.

New Partnerships & Grant Opportunities Emerge

Soon after, both **Theatre on the Ridge** and **Paradise Gem & Mineral Club** expressed interest in joining forces on the initiative as additional potential partners.

Capitalizing on this formal encouragement, these four partners collaborated on submitting a grant application to the **National Endowment for the Arts-Our Town** program in August 2019. The grant funds could be used to engage the Ridge community in a “creative placemaking” process, led by local artists, that would surface design ideas for the arts and culture hub, and provide initial funds for an architect. We gained the support of Town Manager Lauren Gill, Paradise Rotary, Paradise Unified School District, and the Paradise Arts Center.

Though we didn’t win the grant, we were invited to apply again. At the same time, we confirmed the good will of the Town and a useful idea of how to recruit community input and

investment in the design. We also saw how a collaboration between multiple nonprofit organizations can enhance the profile of the project and help attract investment.

In the fall of 2019 the **Center for Spiritual Living** expressed interest in joining the partnership, and more recently, **Paradise Community Center** has as well.

Diving into Phase I

With this Memo of Understanding in place, we launch with focused intent into Phase 1 as described in the Recovery Plan:

Action Steps

Phase 1: Define

- *Identify additional potential partners and supporters*
- *Identify appropriate business structure and finalize an agreement*
- *Draft a proposal providing details for usage and design suggestions*
- *Seek public input*
- *Create a business plan*

May the sun shine on our work together in the months ahead!



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PROCEDURE FOR ELECTION OF OFFICERS FOR THE PRPD BOARD OF DIRECTORS 2021 CALENDAR YEAR

CHAIRPERSON

1. Open Nominations for Chairperson for the 2021 calendar year
2. Motion and Second to close Nominations for Chairperson
3. Vote to close Nominations
4. Vote for each person nominated for Chairperson
5. Roll Call Vote

VICE CHAIRPERSON

1. Open Nominations for Vice Chairperson for the 2021 calendar year
2. Motion and Second to close Nominations for Vice Chairperson
3. Vote to close Nominations
4. Vote for each person nominated for Vice Chairperson
5. Roll Call Vote

SECRETARY

1. Open Nominations for Secretary for the 2021 calendar year
2. Motion and Second to close Nominations for Secretary
3. Vote to close Nominations
4. Vote for each person nominated for Secretary
5. Roll Call Vote