

Paradise Recreation and Park District
Board of Directors Special Meeting
 Terry Ashe Recreation Center, Room B
 June 17, 2019

MINUTES

The special meeting of the Paradise Recreation and Park District Board of Directors was called to order by Board Chairperson Mary Bellefeuille at 4:08 p.m.

1. CALL TO ORDER:

1.1 PLEDGE OF ALLEGIANCE:

Chairperson Bellefeuille led the Pledge of Allegiance.

1.2 ROLL CALL:

Present: Chairperson Mary Bellefeuille, Vice Chairperson Al McGreehan, Secretary, Director Julie Van Roekel and Director Rodowick

ABSENT: Secretary Anderson

District Manager Efseaff stated Secretary Anderson's absence was unexcused.

PRPD STAFF:

District Manager Dan Efseaff, and Administrative Assistant II/Management Colleen Campbell

1.3 WELCOME GUESTS:

Jeff Carter, District Legal Counsel

2. PUBLIC COMMENT: None

Chairperson Bellefeuille directed the Board's attention to Closed Session

3. CLOSED SESSION:

3.1 Pursuant to California Government Code Section 54956.9 – Conference with legal counsel - Potential Litigation. Litigation – Action vs. PG&E for Camp Fire Losses.

Chairperson Bellefeuille directed the Board to Closed Session at 4:09 p.m.

The Board reconvened the public meeting at 4:30 p.m.

**4. REPORT ON CLOSED SESSION AND ANY ACTION TAKEN BY BOARD IN
 CLOSED SESSION:**

Chairperson Bellefeuille reported the Board of Directors approved the Plan Support Agreement between PG&E and the Paradise Recreation and Park District as to the District's claims.

MOTION:

Vice Chairperson McGreehan moved that the PRPD Board of Directors approve the Plan Support Agreement between PG&E and the Paradise Recreation and Park District as to the District's claims as presented and authorized staff to release as directed by District legal counsel. The motion was seconded by Director Rodowick and carried with 4 ayes and 1 absent.

AYES: Bellefeuille, McGreehan, Van Roekel, and Rodowick

NOES: None

ABSTENTIONS: None

ABSENT: Anderson

5. NEW BUSINESS

5.1 The BOD will consider approval and adoption of (1) revised Organizational Chart; (2) revised job descriptions for the Assistant District Manager and Intern; (3) revised 2019-2020 Salary Schedule; and (4) direct staff to complete an Administrative Assistant III job description for Personnel Committee and BOD review and possible approval.

Personnel Committee Chairperson Al McGreehan briefly summarized the Personnel meeting held on June 12, 2019 and stated the Personnel Committee directed staff to present these items for BOD consideration and possible approval.

The Board had open discussion with staff concerning the salary scale adjustments, recruitment, and budget impacts.

Seeing no additional comments, Chairperson Bellefeuille stated she would entertain a motion.

MOTION:

Director Van Roekel moved that the PRPD Board of Directors approve the adoption of (1) the revised Organizational Chart; (2) revised job descriptions for the Assistant District Manager and Intern; (3) revised 2019-2020 Salary Schedule as presented; and (4) directed staff to complete an Administrative Assistant III job description for Personnel Committee and BOD review and possible approval. The motion was seconded by Vice Chairperson McGreehan and carried with 4 ayes and 1 absent.


6. BOARD COMMENT:

Mary Bellefeuille reported that she attended the Camp Fire Memorial Planning Meeting and the community voiced strong support of the Paradise Ice Rink returning in the fall.

7. ADJOURNMENT:

Seeing no further business, the special meeting of the Paradise Recreation and Park District Board of Directors was adjourned at 4:58 p.m. by Chairperson Bellefeuille until the next regularly scheduled meeting on Wednesday, July 10, 2019 at 6:00 p.m. in Room B at the Terry Ashe Recreation Center, 6626 Skyway, Paradise, California.


Mary Bellefeuille, Chairperson


Robert Anderson, Secretary