



**Paradise Recreation and Park District
Board of Directors - Regular Meeting**
Terry Ashe Recreation Center, Room B
Wednesday, April 12, 2023, 6:00 pm

Members of the public may submit comments prior to the meeting via email to BODclerk@paradisepspd.com before 1:00 p.m. on the day of the meeting or they may comment on Agenda items on during the time the item is presented. Speakers may comment on items not listed on the Agenda under Public Comment. Comments should be limited to a maximum of three (3) minutes. State Law prohibits the PRPD Board of Directors from acting on items not listed on the agenda. Please notify the meeting clerk prior to the start of the meeting if you wish to be heard. The public may access this meeting remotely:
Web Access: <https://us02web.zoom.us/j/84518561101?pwd=TXRZdUNPTk5MNFM1SWdvdzlmZENUQT09>
Telephone Access: **Dial:** +1 669 900 9128. **Meeting ID:** 845 1856 1101 **Password:** 6626

1. CALL TO ORDER

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. Welcome Guests

2. PUBLIC COMMENT

3. CONSENT AGENDA

- 3.1. Board Minutes: Regular Meeting of February 8, 2023, and March 8, 2023
- 3.2. Correspondence: None
- 3.3. Payment of Bills/Disbursements (Warrants and Checks Report)
Check # 055205 – 055335 and ACH Payments
- 3.4. Information Items (Acceptance only):
 - A. Safety Committee Minutes of February 16, 2023 and March 24, 2023

4. COMMITTEE REPORTS

- 4.1. Finance Committee Meeting of February 16, 2023. – The committee met to discuss the 2023-2024 Budget Schedule, review the budget process, review California Class Investment Account, and review Finance Manual- Outline and Proposed Calendar (Verbal report presented at March meeting).
- 4.2. Finance Committee Meeting of March 16, 2023. – The committee met to discuss California Class Investment Account and went over how to process payroll.
- 4.3. Personnel Committee Meeting of March 21, 2023. – The committee met to discuss The Injury and Illness Prevention Plan, Review a potential Employee Assistance Program, and to look into ScholarShare 529 Workplace Savings Program.
- 4.4. Recreation and Park Meeting of March 28, 2023. – the Park Memorial and Donation Policy and met in Closed Session Pursuant to California Code Section 54956.8 – Potential Interest in Real Estate Negotiations Related to Park Expansion within the District Boundaries to go over potential.

5. OLD BUSINESS

- 5.1. Agreement for California Class (Advisor) Investment Account – The District's Investment Policy provides guidelines for the prudent investment of funds and to maximize the efficiency of cash management. The Finance Committee and staff have explored investment options with California Class (Advisor) to invest a portion of District funds. California Class is a branch of Public Trust Advisors LLC (Public Trust). **Recommendation:** *Authorize District Manager to enter into agreement with Advisor to invest District funds.*
- 5.2. Initiate Employee Assistance Program (EAP) – The EAP is a low-cost program that provides ample benefits (financial services, therapy service, wellness help, grief counseling and more) to employees. The Personnel Committee recommended adoption for Full time and Part-time permanent employees.

Recommendation: Authorize District Manager to complete the application with Provider and implement the Program.

- 5.3. ScholarShare 529- Workplace Savings Program (Program). – The District would like to offer this Program to interested employees. The program is funded strictly through employees who enroll in the program with minor staff time required to administer the program. The Personnel Committee recommends adoption. **Recommendation:** Authorize District Manager to complete the registration process for the Program.

6. NEW BUSINESS

- 6.1. Chocolate Fest Rental Rate. – Staff requests Board action to consider a deviation of fees from the established policy and fee schedule due to the unusual combination of a Non-Profit group / event that has sales and charges a ticket price, while donating funds to other community-based organizations on the Ridge. **Recommendation:** Approve the recommended reservation rate of \$4,500.00 for the Chocolate Fest.
- 6.2. Short List Request for Qualifications (RFQ). – The last Shortlist was approved in 2016 and has since expired. The District would like to create a new Shortlist. **Recommendation:** Approve the 2023 Shortlist RFQ and authorize the release of the RFQ.

7. REPORT

- 7.1. District Report
7.2. Board Liaison Report

8. CLOSED SESSION

9. BOARD COMMENT

10. ADJOURNMENT

Adjourn to the next regular meeting on 5/10/2023 at 6:00 p.m., in Conference Room B, at the Terry Ashe Recreation Center (6626 Skyway, Paradise, California).



In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at 530-872-6393 or info@paradisepspd.com at least 48 hours in advance of the meeting.

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

004927

Paradise Recreation and Park District
Board of Directors Regular Meeting
 Terry Ashe Recreation Center
 February 8, 2023

MINUTES

1. CALL TO ORDER:

Board Chairperson Steve Rodowick called the Regular Meeting of the Paradise Recreation and Park District Board of Directors to order at 6:04 p.m.

1.1 PLEDGE OF ALLEGIANCE:

Chairperson Rodowick led the Pledge of Allegiance.

1.2 ROLL CALL:

Present: Steve Rodowick (Chairperson), Mary Bellefeuille (Secretary), Al McGreehan (Director), Jen Goodlin (Director).

Present via teleconference: Robert Anderson (Vice- Chairperson)

PRPD STAFF:

Present: Dan Efseaff (District Manager), Mark Cobb (Park Supervisor), Catherine Merrifield (District Accountant), Sarah Hoffman (Board Clerk), Sunny Quigley (Administrative Assistant II)

Present via teleconference: Kristi Sweeney (Assistant District Manager), Jeff Dailey (Recreation Supervisor)

1.3 WELCOME GUESTS:

Chairperson Rodowick welcomed guests.

Present: John Stonebraker.

Present via teleconference: one Citizen.

2. **PUBLIC COMMENT:** Citizen Stonebraker made a public comment.

3. CONSENT AGENDA:

3.1 **Board Minutes: Regular Meeting of January 11, 2023**

3.2 **Payment of Bills/Disbursements (Warrants and Checks Report)**
Check #055030 – 055132 and ACHs

3.3 **Information Items (Acceptance only):**

Safety Committee Minutes from January 19, 2023

004928

Chairperson Rodowick asked if anyone would like to pull any items from the consent agenda for further discussion. Secretary Bellefeuille requested Item 3.2 and Board Clerk Hoffman requested Item 3.1.

Chairperson Rodowick then asked for a motion to approve the consent agenda (Item 3.3).

MOTION:

Secretary Bellefeuille moved to approve Item 3.3, Safety Committee Minutes from the January 19, 2023, Meeting. Director McGreehan seconded the motion and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

Pulled Item 3.1

Board Clerk Hoffman briefly explained corrections to the minutes.

Chairperson Rodowick asked if the public or the board had any questions on the corrected minutes. Seeing none, he asked for a motion.

MOTION:

Director McGreehan moved to accept the corrected minutes. Secretary Bellefeuille seconded the motion and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

Pulled Item 3.2

Secretary Bellefeuille asked if she could see the invoices for some of the checks. District Accountant Merrifield took note of the requested invoices.

Chairperson Rodowick asked for details about the payment and account for the tree removal work. District Manager Efseaff responded.

Chairperson Rodowick then asked for public or board questions. He received none and then asked for a motion.

MOTION:

Director McGreehan moved to approve the Payment of Bills and Disbursements. Secretary Bellefeuille seconded the motion and the motion carried with 5 ayes.

004929

ROLL CALL VOTE:

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

4. COMMITTEE REPORTS:**4.1 Recreation and Park Committee Meeting of January 24,2023. – The Committee met to discuss Lakeridge Park and the possible PG&E Easement at Nobel Park.**

Secretary Bellefeuille gave a brief verbal report on the meeting.

Chairperson Rodowick asked for any updates on the PG&E Easement at Nobel Park. District Manager Efseaff indicated that PG&E has put the request on hold.

Chairperson Rodowick then asked for Board concurrence from the board to accept the report. The Board concurred.

5. OLD BUSINESS:**5.1. Memorandum of Understanding (MOU) to Support the Honey Run Covered Bridge Association (HRCBA). – The HRCBA seeks to expand the partnership with the District in support the rebuild of the Honey Run Covered Bridge. This icon was located within District boundaries. HRCBA desires consultation and expertise on park planning, conceptual park designs, potential funding sources and grants, and long-term management options. *Recommendation: Authorize District Manager to complete expanded MOU.***

District Manager Efseaff gave a brief verbal report on the MOU.

Director McGreehan went through the MOU and asked questions and made comments. District Manager Efseaff gave feedback to his comments and questions.

Secretary Bellefeuille noted a spelling error correction to staff.

Director Goodlin asked about the roles and responsibilities section and asked who that would fall under. District Manager Efseaff provided feedback.

Chairperson Rodowick asked if there was any public comment. Citizen Stonebraker then made a brief comment on the agenda item.

Chairperson Rodowick then asked if there were any other comments from the public or Board. There were none.

Chairperson Rodowick then asked for a motion.

MOTION:

Secretary Bellefeuille moved to authorize the District Manager to complete the expanded MOU. Director Goodlin seconded the motion, and the motion carried with 5 ayes.

004930

ROLL CALL VOTE:

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

5.2. Resolution #23-02-1-522- for signatory authority. – In December of 2022, California Office of Emergency Services (CALOES) awarded the District a grant from the Federal Emergency Management Administration’s (FEMA) Building Resilient Infrastructure in Communities (BRIC) program to fund the next phase of the Buffer Project. In order to move forward, signatory authority must be designated to members of staff. *Recommendation: Approve resolution to provide District Manager and Assistant District Manager signatory authority.*

District Manager Efseaff gave a verbal report on the Resolution.

Chairperson Rodowick asked for the status of legal review. District Manager Efseaff provided feedback.

Director McGreehan asked staff to describe corrections made to the proposed resolution. Board Clerk Hoffman recited the corrections.

Secretary Bellefeuille asked for clarification on the grant funds. Staff provided clarification.

Chairperson Rodowick asked for public comments. Citizen Stonebraker made a comment.

Chairperson Rodowick then asked if there were any other comments from the public or Board. There were none.

MOTION:

Secretary Bellefeuille moved to approve Resolution #23-02-1-522- for signatory authority. Director McGreehan seconded the motion, and the motion carried with 4 ayes and one nay.

ROLL CALL VOTE:

Chairperson Rodowick, aye; Vice-Chairperson Anderson, nay; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

5.3. FY 2022-23 Mid-Year Budget Review – Staff will provide an update on the budget to date using the reports in the District Report (Information Only).

District Accountant Merrifield gave an update of the Budget. Among other items, she noted a few items such as the status of tax revenue payments, payroll expenses, and that we were higher in our workers comp. liability.

After District Accountant Merrifield gave her report, Director McGreehan stated that he would like to take the budget to the Finance Committee and go through it in more depth. District Manager Efseaff noted that details had been reviewed at the Committee level and that upcoming meetings will devote to additional review as well.

004931

Chairperson Rodowick then asked for comments from the Board or public. He received none.

6. NEW BUSINESS: None

7. REPORTS:

7.1 District Report:

Park Supervisor Cobb gave a verbal report on all the trees that fell during the storms in January. He gave a big thanks to Public Works and DJ Gomes for helping get the trees cut down and making Skyway safe.

Director McGreehan stated that the District should send a Thank You letter.

Park Supervisor Cobb then gave an update on the request to investigate solar at the pool and the impediments to installation. The Board then took turns asking about the solar. Park Supervisor provided feedback.

District Manager Efseaff then detailed other parts of the report.

Secretary Bellefeuille asked questions about the Grant Award List. Director McGreehan recommended that the list be taken to the Finance Committee to be looked over.

District Manager Efseaff and Assistant District Manager Sweeney gave feedback on the questions asked.

District Manager Efseaff took note of taking the list to the Finance Committee.

Chairperson Rodowick asked if there were any public comments. Citizen Stonebraker made a comment.

Chairperson Rodowick then asked if there were any other comments from the public or Board. There were none.

7.2 Board Liaison Reports:

- Secretary Bellefeuille stated that she went to a URCC meeting where they talked about underground easements. She also stated that District Manager Efseaff gave a great presentation about updates on Lakeridge Park at the meeting.
- Director Goodlin gave an update on the tree that fell at the Vets Hall and stated that it has been moved to the museum. She stated that the charter school is working with Chico State to get the age of the tree and that a tree will be replanted but the soil needs a year to rest.
- Director McGreehan stated that he attended a LAFCO meeting where they had a public hearing for a district annexation of property and then discussed a second property outside of a public hearing. He stated that he also attended a zoom meeting for CARPD to finalize plans for the CARPD Conference.
- Chairperson Rodowick stated that the Paradise Lake is full and overflowing.

The Board asked for a 10-minute break before entering Closed Session.

004932

The meeting came back from break at 8:14 PM

Chairperson Rodowick called the meeting to Closed Session at 8:15 PM

8. CLOSED SESSION:

8.1 The Board will meet in Closed Session pursuant to California Government Code Section 54956.8, to discuss real estate negotiations within District boundaries.

Closed Session ended at 8:41 PM

Chairperson Rodowick gave a brief verbal report stating that potential properties of interest were discussed.

9. BOARD COMMENT: None

10. ADJOURNMENT:

Chairperson Rodowick adjourned the meeting at 8:42 p.m. until the next Regular Board meeting scheduled on March 8, 2023, at 6:00 p.m. at the Terry Ashe Recreation Center

Steve Rodowick, Chairperson

Mary Bellefeuille, Secretary

004933

Paradise Recreation and Park District
Board of Directors Regular Meeting
 Terry Ashe Recreation Center
 March 8, 2023

MINUTES

1. CALL TO ORDER:

Board Chairperson Steve Rodowick called the Regular Meeting of the Paradise Recreation and Park District Board of Directors to order at 6:01p.m.

1.1 PLEDGE OF ALLEGIANCE:

Chairperson Rodowick led the Pledge of Allegiance.

1.2 ROLL CALL:

Present: Steve Rodowick (Chairperson), Robert Anderson (Vice- Chairperson), Mary Bellefeuille (Secretary), Al McGreehan (Director), Jen Goodlin (Director).

PRPD STAFF:

Present: Dan Efseaff (District Manager), Kristi Sweeney (Assistant District Manager), Mark Cobb (Park Supervisor), Jeff Dailey (Recreation Supervisor), Catherine Merrifield (District Accountant), Sarah Hoffman (Board Clerk), Sunny Quigley (Administrative Assistant II)

1.3 WELCOME GUESTS:

Chairperson Rodowick welcomed guests.

Present: John Stonebraker.

Present via teleconference: Maddie Ferson (American Ramp Company).

2. PUBLIC COMMENT: None

3. CONSENT AGENDA:

3.1 Board Minutes: Regular Meeting of February 8, 2023- Will be included with April Packet

**3.2 Payment of Bills/Disbursements (Warrants and Checks Report)
 Check # 055133 – 055204 and ACHs**

MOTION:

Director McGreehan moved to approve item 3.2, payment of bills/disbursements. Vice-chairperson Anderson seconded the motion, and the motion carried with 5 ayes.

004934

ROLL CALL VOTE:

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

Chairperson Rodowick asked for Board concurrence to move items 6.1 and 6.2 to before committee reports. The Board concurred.

6.1. Consulting Agreement with American Ramp Company (ARC, Consultant) – At the June 8, 2022, meeting, the BOD approved a Memorandum of Understanding (MOU) between PRPD and Butte County accepting funds (\$20,000) toward the design work of a recreational trail and bike skills feature and other supporting amenities along the YKT Corridor. Consultant provided a responsive proposal (Attachment A), which has been revised into a new Scope of Work. The project will use PRPD’s standard agreement (legal reviewed). Recommendation: Authorize District Manager to complete agreement with consultant.

District Manager Efseaff introduced the item and introduced Maddie Ferson (Consultant). Ms.Ferson provided a brief verbal report on ARC and their specialties.

Secretary Bellefeuille asked about bike skill amenity locations and the potential for other uses. She also asked about community engagement and surveys and the Consultant’s California presence. District Manager Efseaff and Ms. Ferson provided feedback.

Director McGreehan asked about the timeline on the proposal and additional information about ARC’s staff in California. Ms. Ferson provided feedback.

Director McGreehan then stated that the Town of Paradise has a Plan related to the development of the Yellowstone Kelly Trail that should be considered in locating trail amenities.

Director Goodlin asked about the features and use of durable materials. Maddie provided feedback.

Chairperson Rodowick asked if there were any comments of questions from the public. Citizen Stonebraker made a public comment in regard to the YSKT being a main source of transportation and concern of changes to the transportation function of the trail. No other comments received.

MOTION:

Secretary Bellefeuille moved to authorize the District Manager to complete the agreement with American Ramp Company. Director Goodlin seconded the motion, and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

6.2. Consulting Agreement with Deer Creek Resources (DCR, Consultant). – To satisfy a variety of Geographical Information Systems (GIS) Services and other associated needs (field mapping for trails, planning, and fuels work) over the next few years, the District has worked with Consultant to discuss needs for a variety of funded projects, planning, and project development needs.

004935

Consultant will use PRPD's standard agreement with some minor additions that will require legal review. Recommendation: Authorize District Manager to complete agreement with consultant.

District Manager Efseaff provided a verbal report on the agreement with DCR and what the consultant would be doing for PRPD.

Chairperson Rodowick asked District Manager about the term on the agreement. District Manager Efseaff stated there was a mistake in the term and it would be corrected.

Director McGreehan asked about the \$50,000 for the estimated project total and how much of that has already been used. District Manager Efseaff provided feedback.

Vice-Chairperson Anderson asked about DCR and Zeke Lunder (consultant Principal) and his experience. District Manager Efseaff provided feedback.

Director Goodlin noted the value of GIS tracking is worth the cost and will save money in the long run.

Chairperson Rodowick asked if there were any comments or questions from the public. Citizen Stonebraker asked about the scope of work on the agreement and how much of the \$50,000 has already been spent. District Manager Efseaff provided feedback.

Chairperson Rodowick asked for any further comments or questions from the public and received none.

MOTION:

Director McGreehan moved to authorize the District Manager to complete the agreement with Deer Creek Resources. Secretary Bellefeuille seconded the motion, and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

4. COMMITTEE REPORTS:

4.1. Finance Committee Meeting of February 16, 2023 (Verbal Report) - The committee met to discuss the 2023-2024 Budget Schedule, review the budget process, review California Class Investment Account, and review Finance Manual- Outline and Proposed Calendar. A written report will be provided in the next packet.

Director McGreehan gave a verbal report on the Finance Committee meeting. He stated that the committee will be busy over the next few months. District Manager Efseaff noted some of the items returning on future agendas.

4.2. Personnel Committee Meeting of February 21, 2023- The committee met to discuss a hiring staff request and met in a Closed Session to discuss the District Manager Evaluation/Employment Agreement and Employee Salary/ Wage negotiations.

004936

Secretary Bellefeuille gave a quick verbal report on the hiring request regarding staff wanting to hire an Event Coordinator.

5. OLD BUSINESS:

5.1. Injury and Illness Prevention Program Manual (IIPP). – In November 2022, the Personnel Committee reviewed the draft document. Staff seek BOD approval of the updated Injury and Illness Prevention Program manual. *Recommendation: Approve the updated Injury and Illness Prevention Program manual and approve Resolution #23-03-1-523.*

The Committee provided suggestions to the document. Staff anticipates that this item will return to the April 12, 2023, Board of Directors Meeting

6. NEW BUSINESS:

6.3. Rotary Club of Paradise Vocational Services Sponsorship Request - The Rotary Club of Paradise Vocational Services team is looking to put on a Job Fair on May 5th and has asked Paradise Recreation and Park District to be the main sponsor for the event. Recommendation: Approve District sponsorship for the event.

District Manager Efseaff gave a brief verbal report on the item. He then invited Administrative Assistant Leeds to further explain the item.

Director McGreehan asked how High school kids could participate. Administrative Assistant Leeds explained that PUSD will release Students from school with the intention to attend.

Secretary Bellefeuille asked about the fiscal impact. Board Clerk Hoffman provided feedback.

Chairperson Rodowick then asked for public comments and comments or questions from the Board. He received none.

MOTION:

Director McGreehan moved to approve District sponsorship for the May 5th Job Fair. Secretary Bellefeuille seconded the motion, and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

6.4. Authorizing Resolution to Apply for FEMA/CalOES Atmospheric River Disaster Assistance – Staff seek Board approval to submit applications to both FEMA and CalOES for cost reimbursement related to storm-related projects completed during the time period of December 27, 2022-January 31, 2023. Recommendation: 1) Direct staff to apply for FEMA and CalOES cost reimbursement for projects related to damages to District facilities due to the atmospheric rivers occurring December 27, 2022-January 31, 2023; and 2) Approve Resolution #23-03-2-524 to provide District Manager and Assistant District Manager with signatory authority.

Assistant District Manager Sweeney gave a verbal report on the item and then asked for questions.

004937

Chairperson Rodowick asked about Bille Park and damages. Director McGreehan asked about the timing and term associated with damages and then identified corrections for the resolution.

Secretary Bellefeuille asked about the signing instructions on the application. Assistant District Manager Sweeny provided feedback.

Chairperson Rodowick then asked for public comments. Citizen Stonebraker made a public comment generalizing agenda and report errors.

Chairperson Rodowick then asked if there were any other comments from the public. There were none.

He then asked if there were any more comments or questions from the Board. There were none.

MOTION:

Secretary Bellefeuille moved to approve staff move forward on the application for FEMA and CalOES cost reimbursement for projects related to damages to District facilities due to the atmospheric rivers occurring December 27, 2022 - January 31, 2023; and approve Resolution #23-03-2-524 to provide District Manager and Assistant District Manager signatory authority with form corrections. Vice-Chairperson Anderson seconded the motion, and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

7. REPORTS:**7.1 District Report:**

Assistant District Manager Sweeney gave an update on the Community Assistance Grant.

Recreation Supervisor Dailey thanked Lori McCoslin for all that she does for PRPD. He then talked about the baseball fields and staff activities to get them ready for the season, gave a fish plant update, stated that there will be Judo classes coming to Concow, and then talked about the upcoming April events.

Park Supervisor Cobb gave a verbal report on a recent County pool inspection, the PRPD pool received a rare 100% compliance. He also provided an update on the tree work following recent storms.

Secretary Bellefeuille congratulated Park Supervisor Cobb on the outstanding score and Director Goodlin commended the park crew for all that they do.

District Manager Efseaff went over the preliminary ice rink report. Ice Rink Manager Leeds also went through the report. There were then several questions from the Board about the ice rink.

There were questions on the weather policy, income/ expenses, past year's costs, and what other options we are looking for, for the next year. Staff provided answers to the questions.

004938

Chairperson Rodowick then asked if there were any public comments. Citizen Stonebraker made a public comment on both the Community Assistance Grant and the Ice Rink.

Chairperson Rodowick then asked if there were any other comments from the public. There were none.

He then asked if there were any more comments or questions from the Board. There were none.

7.2 Board Liaison Reports:

- Secretary Bellefeuille stated that she went to a URCC meeting where PG&E gave an update. Citizen Stonebraker gave an update on Community Service District options. Rebuild Paradise gave updates on grants that they had available, and CHIP gave an update on the housing project on Lakeridge Circle.
- Director McGreehan stated that he attended a meeting on February 15th with a few District and county staff members along with District Supervisor Teeter on some possible joint ventures and possible additional funding for Lakeridge. He stated he attended the PRPD Finance Committee Meeting on February 16th. On March 2nd he attended a LAFCO meeting where they had a public hearing to dissolve a drainage district and had a hearing where they revisited the prior actions regarding the Tuscan Water District. Then there was an item concerning a 7.5 -acre annexation property. On March 10th, he will attend a meeting with staff and representatives from the Magalia Community center to talk about a possible MOU between the two agencies. On March 14th the Paradise Citizens Alliance is hosting an agency organization collaborative meeting that he will attend, and lastly, on March 15th, he is attending a California Association of Recreation and Parks Board meeting.
- Director Goodlin gave a brief verbal report on her attendance at the Special District Leadership Academy.

8. **CLOSED SESSION:** None

9. **BOARD COMMENT:** None

10. ADJOURNMENT:

Chairperson Rodowick adjourned the meeting at 7:59 p.m. until the next Regular Board meeting, scheduled for April 12, 2023, at 6:00 p.m. at the Terry Ashe Recreation Center,

Steve Rodowick, Chairperson

Mary Bellefeuille, Secretary

PARADISE RECREATION & PARK DISTRICT
COUNTY MONTHLY CHECK REGISTER

Fund 2510
March

CHECK	ISSUE DATE	VOID	PAYEE	SALARY AND BENEFITS	SERVICE SUPPLIES	FIXED ASSETS	NET CHECK	NOTES

055241-055249	3/8/2023		Payroll Summary	5,658.07	0.00	0.00	5,658.07	

Direct Deposit	3/8/2023		Payroll Summary	27,562.64	0.00	0.00	27,562.64	

055284-055295	3/22/2023		Payroll Summary	7,351.11	0.00	0.00	7,351.11	

Direct Deposit	3/22/2023		Payroll Summary	28,913.61	0.00	0.00	28,913.61	

055205	3/3/2023		VOYA INSTITUTIONAL TRUST CO	250.00			250.00	
055206	3/3/2023		MISSION SQUARE RETIREMENT	775.00			775.00	
055207	3/3/2023		VISION SERVICE PLAN	239.18			239.18	
055208	3/3/2023		PREMIER ACCESS INSURANCE CO	1,639.75			1,639.75	
055209	3/3/2023		FRANCHISE TAX BOARD	50.00			50.00	
055210	3/3/2023		US DEPARTMENT OF THE TREASURY	87.48			87.48	
055211	3/3/2023		PARADISE RECEPTION & PARKS	30,460.43			30,460.43	A
055212	3/3/2023		NORTHERN RECYCLING & WASTE		2,507.32		2,507.32	
055213	3/3/2023		PAYLESS BUILDING SUPPLY		55.79		55.79	
055214	3/3/2023		RENTAL GUYS CHICO		1,608.39		1,608.39	
055215	3/3/2023		LINCOLN EQUIPMENT INC		762.17		762.17	
055216	3/3/2023		NORTHSTATE AGGERGATE INC		276.38		276.38	
055217	3/3/2023		RECOLOGY BUTTE COLUSA COUNTIES		231.60		231.60	
055218	3/3/2023		VERIZON WIRELESS		577.73		577.73	
055219	3/3/2023		CHRIS THOMAS		2,600.00		2,600.00	
055220	3/3/2023		O'REILLY AUTO PARTS		72.43		72.43	
055221	3/3/2023		HANSKI FAMILY FARMS LLC		2,025.00		2,025.00	B
055222	3/3/2023		ODP BUSINESS SOLUTIONS LLC		971.10		971.10	
055223	3/3/2023		KATHLEEN ELLIOTT		67.20		67.20	C
055224	3/3/2023		EMILY WYCOFF		8.40		8.40	Refund
055225	3/3/2023		KEVIN PARKS		30.00		30.00	Refund
055226	3/3/2023		REDLINE INSTALLATIONS		177.12		177.12	Refund
055227	3/3/2023		COMCAST		202.90		202.90	
055228	3/3/2023		DOBRICH		885.00		885.00	
055229	3/3/2023		ELLIS ART AND ENGINEERING		9.65		9.65	
055230	3/3/2023		FOOTHILL MILL & LUMBER CO		146.92		146.92	
055231	3/3/2023		WEST BRANCH TREE SERVICE LLC		300.00		300.00	
055232	3/3/2023		MAGOON SIGNS		1,120.76		1,120.76	
055233	3/3/2023		JC NELSON SUPPLY CO		1,732.54		1,732.54	
055234	3/3/2023		JOHNSON LAND SURVEYING		7,500.00		7,500.00	I
055235	3/3/2023		ALHAMBRA		90.92		90.92	
055236	3/3/2023		AT&T		81.65		81.65	
055237	3/3/2023		AT&T		595.72		595.72	
055238	3/3/2023		INLAND BUSINESS SYSTEMS		502.00		502.00	
055239	3/3/2023		CDFW-NORTH CENTRAL REGION		76.22		76.22	
055240	3/3/2023		REIMER PEST & WEED CONTROL		400.00		400.00	
055250	3/10/2023	Y	CALPERS	0.00			0.00	
055251	3/10/2023		PRINCIPAL LIFE INSURANCE CO	205.89			205.89	
055252	3/10/2023		VOYA INSTITUTIONAL TRUST CO	250.00			250.00	
055253	3/10/2023		MISSION SQUARE RETIREMENT	775.00			775.00	
055254	3/10/2023		US DEPARTMENT OF THE TREASURY	40.48			40.48	
055255	3/10/2023		FRANCHISE TAX BOARD	21.34			21.34	
055256	3/10/2023		FRANCHISE TAX BOARD	300.46			300.46	
055257	3/10/2023		THOMAS ACE HARDWARE		1,665.35		1,665.35	
055258	3/10/2023		PARADISE RECEPTION & PARKS	27,562.64			27,562.64	A

CHECK	ISSUE DATE	VOID	PAYEE	SALARY AND BENEFITS	SERVICE SUPPLIES	FIXED ASSETS	NET CHECK	NOTES
055259	3/10/2023		GOODLIN, JEN		426.44		426.44	D
055260	3/10/2023		SARAH HOFFMAN		226.23		226.23	D
055261	3/10/2023		VERIZON WIRELESS		91.16		91.16	
055262	3/10/2023		ACME TOILET RENTALS LLC		414.40		414.40	
055263	3/10/2023		CAMP FIRE RESTORATION PROJECT		250.00		250.00	
055264	3/10/2023		NORTH STATE SCREENPRINTING		1,143.33		1,143.33	
055265	3/10/2023		SQUYRES FIRE PROTECTION		1,091.21		1,091.21	
055266	3/10/2023		PHIL MARINO		11,000.00		11,000.00	E
055267	3/10/2023		CHICO ENVIRONMENTAL		1,500.00		1,500.00	
055268	3/10/2023	Y	CHICO ENTERPRISE-RECORD		0.00		0.00	
055269	3/10/2023		CLARK PEST CONTROL		279.00		279.00	
055270	3/10/2023		CARDMEMBER SERVICE		1,767.60		1,767.60	
055271	3/10/2023		CHICO STATE ENTERPRISES		896.00		896.00	
055272	3/17/2023		MICRISOFT		1,392.26		1,392.26	
055273	3/17/2023		VERIZON WIRELESS		572.04		572.04	
055274	3/17/2023		SHAWN ROHRBACKER		1,357.00		1,357.00	
055275	3/17/2023		MID VALLEY TITLE & ESCROW CO		400.00		400.00	
055276	3/17/2023		MID VALLEY TITLE & ESCROW CO		400.00		400.00	
055277	3/17/2023		BUTTE COUNTY SHERIFF'S OFFICE		76.00		76.00	
055278	3/17/2023		AL MCGREEHAN		35.50		35.50	D
055279	3/17/2023		KELLER SUPPLY COMPANY		225.12		225.12	
055280	3/17/2023		MELTON DESIGN GROUP		9,801.40		9,801.40	
055281	3/17/2023		HOLIDAYGOO		473.91		473.91	
055282	3/17/2023		HARRY BURLESON		1,081.50		1,081.50	C
055283	3/17/2023		KATHLEEN ELLIOTT		76.80		76.80	C
055296	3/24/2023		PREMIER ACCESS INSURANCE CO	1,485.03			1,485.03	
055297	3/24/2023		VOYA INSTITUTIOANAL TRUST CO	250.00			250.00	
055298	3/24/2023		MISSION SQUARE RETIREMENT	775.00			775.00	
055299	3/24/2023		US DEPARTMENT OF THE TREASURY	26.54			26.54	
055300	3/24/2023		FRANCHISE TAX BOARD	182.24			182.24	
055301	3/24/2023		PARADISE RECEATION & PARKS	28,913.61			28,913.61	A
055302	3/24/2023		UMPQUA		11,386.89		11,386.89	
055303	3/24/2023		CHICO SPORTS LTD		2,514.91		2,514.91	
055304	3/24/2023		KELLER SUPPLY COMPANY		2,623.08		2,623.08	
055305	3/24/2023		PG&E		3,589.47		3,589.47	
055306	3/24/2023		DSM INC		500.00		500.00	
055307	3/24/2023		LES SCHWAB TIRES		1,668.92		1,668.92	
055308	3/24/2023		NORTHERN RECYCLING & WASTE		1,145.74		1,145.74	
055309	3/24/2023		STREAMLINE		360.00		360.00	
055310	3/24/2023		SCREEN PRINTING DONE.COM		168.93		168.93	
055311	3/24/2023		ALPINE PORTABLE TOILET SERV		204.02		204.02	
055312	3/24/2023		DEPARTMENT OF JUSTICE		111.00		111.00	
055313	3/24/2023		DE LAGE LANDEN FINANCIAL SERV		223.49		223.49	
055314	3/24/2023		ALTERNATIVE ENERGY SOLUTIONS		118,062.10		118,062.10	F
055315	3/24/2023		NORTHSTATE AGGREGATE INC		1,485.89		1,485.89	
055316	3/24/2023		AT&T		81.19		81.19	
055317	3/24/2023		EMPLOYMENT DEVELOPMENT DEPT		222.13		222.13	
055318	3/24/2023		CAPRI		13,458.50		13,458.50	G
055319	3/24/2023		MARY LOVGREN ILLUSTRATION		6,200.00		6,200.00	H
055320	3/24/2023		JESSICA WHEELER		48.80		48.80	Refund
055321	3/24/2023		PAPE MACHINERY INC		129.05		129.05	
055322	3/31/2023		PRINCIPAL LIFE INSURANCE CO	205.89			205.89	
055323	3/31/2023		VISION SERVICE PLAN	239.18			239.18	
055324	3/31/2023		PACE SUPPLY CORP		146.22		146.22	
055325	3/31/2023		ANNE K STEPHENS		793.08		793.08	
055326	3/31/2023		BUTTE COUNTY FIRE SAFE COUNCIL		520.00		520.00	
055327	3/31/2023		ODP BUSINESS SOLUTIONS LLC		413.68		413.68	
055328	3/31/2023		O'REILLY AUTO PARTS		215.98		215.98	
055329	3/31/2023		CARTER LAW OFFICES		1,640.00		1,640.00	
055330	3/31/2023		ALHAMBRA		128.89		128.89	
055331	3/31/2023		INLAND BUSINESS SYSTEMS		313.64		313.64	

CHECK	ISSUE DATE	VOID	PAYEE	SALARY AND BENEFITS	SERVICE SUPPLIES	FIXED ASSETS	NET CHECK	NOTES
055332	3/31/2023		FOOTHILL MILL & LUMBER CO		1,404.00		1,404.00	
055333	3/31/2023		AT&T		598.16		598.16	
055334	3/31/2023		VERIZON WIRELESS		91.16		91.16	
055335	3/31/2023		MCCLELLAND AIR CONDITIONING		293.41		293.41	
ACH	3/3/2023		ACH STATE PR TAX	1,476.45			1,476.45	
ACH	3/3/2023		ACH FED PR TAX	11,536.14			11,536.14	
ACH	3/3/2023		ACH CALPERS	7,047.66			7,047.66	
ACH	3/3/2023		ACH CALPERS	3,279.66			3,279.66	
ACH	3/10/2023		ACH STATE PR TAX	1,298.35			1,298.35	
ACH	3/10/2023		ACH FED PR TAX	9,911.78			9,911.78	
ACH	3/10/2023		ACH CALPERS	6,931.65			6,931.65	
ACH	3/10/2023		ACH CALPERS	13,809.81			13,809.81	
ACH	3/22/2023		ACH CALPERS	6,842.89			6,842.89	
ACH	3/24/2023		ACH STATE PR TAX	1,426.67			1,426.67	
ACH	3/24/2023		ACH FED PR TAX	10,689.48			10,689.48	
ACH	3/24/2023		ACH CALPERS	200.00			200.00	

TOTALS				169,185.68	232,999.49	0.00	402,185.17	
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GRAND TOTALS				182,194.86	232,999.49	0.00	415,194.35	
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Refunds = 264.32

Notes:

- A) Direct Deposit Payroll reimbursement to Five Star Bank
- B) Goat grazing at Mallan Ln
- C) Payment for class instructor
- D) Reimbursement
- E) Dangerous trees removed from Bille park
- F) Payment for solar panel installation
- G) Quarterly Workers' Comp payment
- H) Payment for park icons and 75th anniversary logo
- I) Survey of Oak Creek

Z:\Finance\Reports\Month_End_Reports\[Disbursements report 2023.xlsx]Mar 2022



Paradise Recreation & Park District

6626 Skyway
Paradise, CA 95969
Email: info@ParadisePRPD.com

Phone: 530-872-6393
Fax: 530-872-8619
Website: www.ParadisePRPD.com

SAFETY COMMITTEE MEETING Report/Minutes

- DATE:** February 16, 2023, at 8:30 a.m.
- LOCATION:** Terry Ashe Recreation Center – (Via TEAMS)
- ATTENDANCE:**
 Jeff Dailey, Recreation Supervisor
 Mark Cobb, Park Supervisor
 Sarah Hoffman, Office Manager
 Kristi Sweeney, Assistant District Manager
 Dan Efseaff, District Manager
- ABSENT:** None
- FACILITATOR:** Jeff Dailey, Recreation Supervisor

#####

1. CALL TO ORDER: 8:31

2. MINUTES:

- Jeff Dailey moved to approve the minutes from the January 19, 2023 Safety Committee meeting. Mark Cobb seconded the motion and the committee concurred.

3. SAFETY AND HEALTH ISSUES DISCUSSED:

a. THE FOLLOWING SAFETY MEETINGS WERE HELD:

- | | |
|---|---|
| <ul style="list-style-type: none"> • January 19, 2023 • February 1, 2023 • February 8, 2023 • February 15, 2023 | <ul style="list-style-type: none"> Truck Headlight Safety
Led by Spence Strauss, Park Maintenance II Keeping Each Other Safe
Led by Paul Schoewe, Park Assistant III Safe Trailering
Led by Jim Pickett, Park Maintenance II Safety Awareness While Driving
Led by Kevin Peake, Park Maintenance II |
|---|---|

b. DOCUMENTED SITE INSPECTIONS, REPAIRS, AND OTHER ACCOMPLISHMENTS RELATED TO SAFETY:

- Site Inspections
 - Hazardous Materials Business Plan Inspection Report from Paradise Pool 1/23/23

- The inspector stated that our pool area looks great and that he rarely goes to a pull without derogatory marks.
- Park Supervisor Cobb stated he forgot to put in that there was a maintenance request, but he did some arched safety painting in front of doors, so people are aware of the door swinging zone.

c. ACCIDENT/INCIDENT REPORTS:

- 2023 Internal Accident/Incident Summary
 - Several Trees fell between January 5th to the 9th
 - Feeder hoses to the fuel tank at the Paradise Lake House was accidentally cut.
 - Paul dropped a small log on his foot.

Park Supervisor Cobb briefly talked about each of the incidents and ow he handled them.

d. WORKERS' COMPENSATION REPORTS:

- Workers Compensation Open Detail Report since January 31, 2023
 - Claim closed for 4A2209R5RBM-0001
 - Open Claim for 4A2207P8RB50001

4. **MISCELLANEOUS:**

Assistant District Manager Sweeney stated that a storage shed used by the Gold Nugget Museum was broken into and all the contents inside were thrown into the creek.

District Manager Efseaff stated that the IIPP (Injury and Illness Prevention Plan) Manual should be taken to the Personnel Committee.

Next Safety Meeting Date: March 16, 2023, at 8:30 a.m.

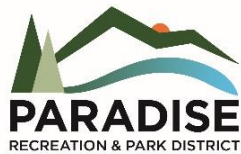
Facilitator: Kristi Sweeney

Adjourned: 8:51 AM

Sarah Hoffman, Safety Committee Secretary

Date:

cc: CAPRI
PRPD Board 02/16/23 – Draft Copy



Paradise Recreation & Park District

6626 Skyway
Paradise, CA 95969
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SAFETY COMMITTEE MEETING Report/Minutes

DATE: March 24, 2023, at 9:00 a.m.

LOCATION: Terry Ashe Recreation Center – (Via TEAMS)

ATTENDANCE:
Jeff Dailey, Recreation Supervisor
Mark Cobb, Park Supervisor
Sarah Hoffman, Office Manager

Dan Efseaff, District Manager

ABSENT: Kristi Sweeney, Assistant District Manager

FACILITATOR: Sarah Hoffman, Administrative Assistant III

#####

1. CALL TO ORDER: 9:00 AM

2. MINUTES:

- Mark Cobb moved to approve the minutes from the February 16, 2023 Safety Committee meeting. Jeff Dailey seconded the motion and the committee concurred.

3. SAFETY AND HEALTH ISSUES DISCUSSED:

a. THE FOLLOWING SAFETY MEETINGS WERE HELD:

- March 1, 2023 Snow Safety
Led by Ray Lockridge, Park Maintenance III

b. DOCUMENTED SITE INSPECTIONS, REPAIRS, AND OTHER ACCOMPLISHMENTS RELATED TO SAFETY:

- Site Inspections
 - None

c. ACCIDENT/INCIDENT REPORTS:

- 2023 Internal Accident/Incident Summary
 - Matt Sweeny on the maintenance crew found a .38 caliber bullet by the storage shed (It has not been shot out of a gun yet).

d. WORKERS' COMPENSATION REPORTS:

- Workers Compensation Open Detail Report since February 28, 2023
 - Open Claim for 4A2207P8RB50001

4. MISCELLANEOUS:

- Park Supervisor Mark Cobb stated that both the Aquatic and Bille Park have been cleared and are reopen to the public.

Next Safety Meeting Date: April 20, 2023, at 8:30 a.m.

Facilitator: Kristi Sweeney

Adjourned: 8:51 AM

Sarah Hoffman, Safety Committee Secretary

Date:

cc: CAPRI
PRPD Board 03/24/23 – Draft Copy

https://paradisepd.sharepoint.com/sites/BODMeeting/Shared Documents/Safety Committee/2023/SC_23.0316/23.0324.DRAFT. Minutes.docx

Staff Report

April 12, 2023



DATE: 3/24/2023
 TO: PRPD Board of Directors
 FROM: Sarah Hoffman, Administrative Assistant III
 SUBJECT: February Finance Committee Report

Attendance: Committee Members: Robert Anderson, Chairperson: and Al McGreehan, Member
 Staff Members: Dan Efsseff, District Manager, Kristi Sweeney, Assistant District Manager, Catherine Merrifield, District Accountant, and Sarah Hoffman, Administrative Assistant III

The Committee meeting was called to order 4:30 PM

The Committee met to:

1. Discuss the 2023-2024 Budget Schedule

District Manager Efsseff introduced this item and there was committee discussion. Committee Member McGreehan asked about the fee schedule and what would be changed. District Manager Efsseff gave feedback. After the discussion, the committee approved the schedule.

2. Review of Budget Process

District Manager Efsseff briefly went over the budget process and the review process. There was light discussion between the committee members.

3. Review California Class Investment Account

District Accountant Merrieffield gave a verbal report on the investment account and what it was. Committee Member McGreehan asked a few questions about the program and District Accountant Merrieffield. District Manager Efsseff asked if there was a representative or someone that could talk at the next Finance Committee meeting and the Board of Directors meeting. District Accountant Merrieffield stated that she could get someone at the next Finance meeting and if it moved to the Board meeting, she could get a representative to talk there as well.

4. Review Finance Manual- Outline and Proposed Calendar

District Accountant Merrieffield went over the timeline for the sections the committee will be reviewing and when. Committee member McGreehan stated that he went through the manual and made notes and would give it to District Accountant Merrieffield. **District Accountant** Merrieffield stated that the first topic would be about Payroll.

CLOSED SESSION: None

The Committee adjourned at 4:45 PM

https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_Committee.Finance/2023/Finance.Committee.Report.23.0216.docx
 3/27/2023

Staff Report

April 12, 2023



DATE: 3/24/2023
 TO: PRPD Board of Directors
 FROM: Sarah Hoffman, Administrative Assistant III
 SUBJECT: March Finance Committee Report

Attendance: Committee Members: Robert Anderson, Chairperson: and Al McGreehan, Member
 Staff Members: Catherine Merrifield, District Accountant, and Sarah Hoffman, Administrative Assistant III
Attendance via zoom: Dan Efseaff, District Manager, Rick Wood (California Class)

The Committee meeting was called to order 4:02 PM

The Committee met to:

1. Review California Class Investment Account

Rick Wood from California Class gave a presentation on California Class and explained what it was and what the benefits were.

The committee took turns asking questions like:

- Are there any other Special Districts enrolled in the investment program?
- Have any members left the program?
- How are there no fees to join?

Rick gave responses to all the questions. Committee member Anderson then asked District Manager Efseaff how much we wanted to invest. District Manager Efseaff stated that the District is still trying to figure that out, he just wanted to see if there was interest in joining.

The Committee decided that it was a good idea to take it to the full board.

2. Review Finance Manual- Processing Payroll

District Accountant Merrifield briefly gave a verbal report on the item and then asked if anyone had any questions. District Manager Efseaff and Committee Chair Robertson both made comments about double time.

CLOSED SESSION: None

The Committee adjourned at 4:48 PM

https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_Committee.Finance/2023/FC_23.0316/FC.Report.23.0316.docx
 3/28/2023

Staff Report

April 12, 2023



DATE: 3/23/2023
 TO: Board of Directors
 FROM: Sarah Hoffman, Administrative Assistant III
 SUBJECT: March Personnel Committee Report

Attendance: Committee Chair, Mary Bellefeuille; Committee Member, Jen Goodlin
 PRPD Staff: Dan Efseaff, District Manager; Kristi Sweeny, Assistant District Manager; Sarah Hoffman, Administrative Assistant III

The meeting was called to order at 3:06 pm.

The Committee met to:

1. Review Injury and Illness Prevention Program (IIPP)

The committee went through the IIPP and Committee Chair Bellefeuille pointed out some corrections in grammar, formatting, and dates. There was then conversation between the rest of the committee about numbering sections and updating those sections.

2. Review Employee Assistance Program

Administrative Assistant Hoffman briefly explained why the EAP was brought back to the committee and informed new committee member Goodlin what it was. She then briefed the committee on what the pricing would be monthly to administer this program.

After brief discussion between the committee members, the committee concurred that this item be taken back to the full Board for approval.

3. ScholarShare 529's Workplace Savings Program

Administrative Assistant Hoffman gave a verbal report on the ScholarShare program and what it is about. She stated that it was a college savings account for employees' children or for themselves if they plan on attending a college later in life. Committee members took turns asking questions about the program.

After the discussion was over the committee concurred that this item be taken to the full Board for approval

Committee Chair Bellefeuille called the meeting to Closed Session at 4:05 PM

CLOSED SESSION:

- 1. The Committee will meet in Closed Session pursuant to California Government Code Section 54957, District Manager Evaluation and Employment Agreement.**
- 2. The Committee will meet in Closed Session pursuant to California Government Code Section 54957.6, Employee Salary and Wage negotiations.**

The Committee returned from Closed Session at 4:29

REPORT ON CLOSED SESSION:

The District Manager reported that the committee discussed the District Managers Evaluation and his Employment Agreement. There was no discussion on the Employee Salary and wage negotiations.

The meeting adjourned at 4:30 pm.

Staff Committee Report

April 12, 2023



DATE: 1/26/2023
 TO: Board of Directors
 FROM: Sarah Hoffman, Board Clerk
 SUBJECT: Recreation and Park Committee Report
 March 28, 2023

Attendance:

Committee Members: Mary Bellefeuille, Chair; Steve Rodowick, Member
 PRPD Staff: Dan Efseaff, District Manager; Kristi Sweeney, Assistant District Manager, Sunny Quigley, Administrative Assistant II, Sarah Hoffman, Administrative Assistant III

The meeting convened at 2:02 pm.

The Committee will meet to:

1. Review Park Memorial and Donation Policy

District Manager Efseaff introduced the item and then Administrative Assistant Quigly further elaborated.

The committee agreed that the pricing shouldn't be on the policy but on the District Fee Schedule. There was then a discussion on the terms of the memorial item.

Committee Chair Bellefeuille then asked about the Planned Giving/ Endowment.

District Manager Efseaff stated that corrections to the policy will be made and then brought back to the committee in April.

The committee went into Closed Session at 2:27 PM

CLOSED SESSION:

The Committee will meet in Closed Session:

1. Pursuant to California Government Code Section 54956.8 – Potential Interest in Real Estate Negotiations Related to Park Expansion within the District Boundaries.

The committee returned from Closed Session at 3:08 PM

REPORT ON CLOSED SESSION:

Committee Chair Bellefeuille gave a brief verbal report that we went into a closed session to discuss Government Code Section 54956.8 – Potential Interest in Real Estate Negotiations Related to Park Expansion within the District Boundaries

The meeting adjourned at 3:08 pm.

https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_Committee.Rec.Park/2023/RPC_23.0328/PR.Report_23.0328.docx
 3/29/2023

Staff Report

April 12, 2023



DATE: 3/29/2023
 TO: PRPD Board of Directors (BOD)
 FROM: Catherine Merrifield, District Accountant
 SUBJECT: California Class Investment Account

Summary

The District's Investment Policy provides guidelines for the prudent investment of District funds and to maximize the efficiency of the District's cash management. California Class (Advisor) to invest a portion of District funds.

Recommendation: Authorize District Manager to enter into agreement with Advisor to invest District funds

1. Background

From 2019 to 2022, the BOD authorized several Financial Investments and Policies for the District. These included: 1) A resolution and open new accounts with Five Star Bank, 2) A resolution and open CALTRUST accounts, 3) A resolution and open Meeder Investment account, 4) A Financial Investment Policy for BOD consideration, and 5) A Reserves Policy.

The investment and reserve policies increase transparency and ensure greater compliance with Governmental Accounting Standards Board Statement No. 54 (GASB 54). The objective of GASB 54 is to enhance the usefulness of fund balance information by clarifying existing governmental fund type definitions, and providing clearer fund balance classifications that can be more consistently applied. The goal of these moves was to fortify the District's financial position and to add transparency and allow flexibility with fund management to meet those objectives. Staff noted at the April 14, 2021, meeting, that a follow-up step will be the review of the District's investment portfolio and investments, diversifying the portfolio, and increase returns with different instruments. Since then, staff explored options with California Class.

California Class's goal is to provide all California public agencies with a convenient, short-term investment opportunity carefully selected to optimize interest earnings while maximizing safety and liquidity. California Class (founded 2022) is supervised by a Board of Trustees comprised of eligible participants of the program. The Board has the power to administer has California Class and its affairs. The Board enters into contracts and agreements on behalf of the program. California Class is a branch of Public Trust Advisors LLC (Public Trust). Public Trust (founded 2011) is an SEC registered independent investment advisor headquartered in Denver Colorado, with offices in Los Angeles, Florida, New York, Texas, Ohio, New Mexico, Georgia, Arizona, and Michigan.

2. Fiscal Impact

California Class has competitive daily yields, consistent historical performance, and investment diversification. On February 8th, 2023, the interest rate for LAIF (local Agency Investment Fund) was 2.79%. On the same day California Class had an interest rate of 4.76%. As of March 27, 2023, the daily yield was 4.91%. There is no limit on transactions and no transaction fee. California Class offers same-day access to funds (prior to cut-off time at 11:00 a.m. PT) in cases where funds may be needed quickly.

3. Committee Recommendation

At the March 16th meeting, the Finance Committee reviewed a presentation from Rick Wood (CSDA) discussing the program. After considerable discussion, the Committee recommended staff bring California Class be brought to the full Board for consideration and possible approval.

4. Discussion

The California Class investment is consistent with District policies and provides potentially a greater return (especially with changing economic conditions) than current investments at 5-Star Bank, CALTrust, and LAIF. Because of the return and liquidity, staff recommends to not move funds to CALTrust and LAIF, and instead invest into California Class. With our improved reporting system, the BOD will be kept informed of changes to the investment distribution and returns.

https://paradiseprrpd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/2023/23.0412/California.Class.Staff.Report.23.0412.docx
 4/3/2023

Staff Report

April 12, 2023



DATE: 3/29/2023
 TO: Board of Directors (BOD)
 FROM: Sarah Hoffman, Board Clerk
 SUBJECT: Initiate Employee Assistance Program (EAP)

Report in Brief

At the March 16, 2023 meeting, staff presented the Personnel Committee with information on an Employee Assistance Program (EAP). EAP is a low-cost program that provides ample benefits (financial services, therapy service, wellness help, grief counseling and more). Golden State Risk Management (Provider) offers the EAP. Staff previously introduced the item at the December 20, 2022 Personnel Committee. The EAP will cost the District a relatively nominal fee (\$2.75 per employee per month). The Committee recommended the program be offered to both full-time and the 17-part time permanent employees (\$97.25 per month).

Recommendation: Authorize District Manager to complete the application with Provider and implement the Employee Assistance Program to both Full time and Part-time permanent employees.

1. Fiscal Impact

Attachments:

- A. EAP Summary
- B. EAP Flyer
- C. EAP-Wellness Program

https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/2023/23.0412/BOD.Report.EAP.docx
4/3/2023

Employee Assistance Plan Summary

Rates Guaranteed until June 30, 2023

Employee Assistance Program (EAP) – MHN

Employee Services	
Number of Sessions/Frequency	3 Face to Face, telephonic/web-video sessions per incident per member
Services	Telephonic Counseling and Referral for Counselling Sessions
Work Life	Life Management Services
Legal	Referral Service – Up to 30 minutes/session & 25% discount for additional services
Dependent Care	Child and Elder Care Referral Service
Financial	Financial Consultations to include Pre-retirement and tax consultations
Education Referrals	Education & Schooling Referrals
Concierge	Daily Living Services

Employer Services	
Brown Bag Seminars	10 hours/year/member group
CISD – Critical Incident Stress Debriefing	20 hours per incident/member group
Management Consultations	Unlimited
Management Training	Unlimited
On-site Orientation	No Limits

Reports	Annual Utilization Reports
Newsletter and Collateral	Yes, No Charge
Internet Service	members.mhn.com
EAP Rate – Per Employee	\$2.76
Identity Theft Assistance:	30-minute free consultation with a trained fraud specialist
Daily Living:	Assistance with pet care, consumer services, home contractors, travel arrangements and more



Rates shown are for active and retired employees, and public officials.

THIS SUMMARY IS INTENDED TO COMPARE COVERAGE BENEFITS ONLY. THE ACTUAL PLAN CONTRACT SHOULD BE CONSULTED FOR A DETAILED DESCRIPTION OF COVERAGE BENEFITS AND LIMITATIONS.

Your Employee Assistance Program

Life can be complicated. With MHN, getting help is easy. Your EAP is here to help with life's many challenges. MHN provides the following services, paid for by your employer.

How do I get help?

Call us for help with life's ups and downs. **We're here 24/7 to connect** or refer you to a professional who can help with:

- Marriage, family, and relationship issues
- Problems in the workplace
- Stress, anxiety, and sadness
- Grief, loss, or responses to traumatic events
- Concerns about your use of alcohol or drugs

When you call, you can make an appointment that works for you:

Face-to-face sessions – Meet with a provider from our network (for example, a counselor, marriage and family therapist, or psychologist) in his or her office.

We can provide a referral when you call us. You can also search for a provider on our member website.

Telehealth consultation – Easily accessed support provided by a network provider licensed in your state. We can provide a referral when you call us.

Work and life services

Our experts can help you balance your work with your life!¹ Call us for:

Childcare and eldercare assistance – We'll find out what kind of help you need caring for children or elders in your life. Then we'll give you names and numbers of providers in your area with confirmed openings.

Financial services – Talk to an advisor over the phone about:

- Budgeting
- Credit and financial questions (investment advice, loans, and bill payments not included)
- Retirement planning

Legal service – Talk to a lawyer over the phone or face-to-face about:

- Civil, consumer, and criminal law
- Personal and family law, including adoption, divorce, and custody issues
- Financial or tax matters (Business matters are excluded. Also excluded are any disputes or actions between members and their employer, business partners, MHN, Health Net, or their affiliates.)
- Real estate
- Estate planning

Identity theft recovery services – Speak with a certified consumer credit counselor who can learn more about your situation and help you create a plan. If there is a potential of ID theft, we'll connect you to an identity recovery specialist.

Daily living services – Need help with errands? Planning an event or a vacation? We'll track down businesses and consultants for you. (MHN does not cover the cost nor guarantee delivery of vendors' services.)

¹Please contact us for details, including limitations and exclusions.

Health and wellness resources

Take charge of your well-being! MHN can help. Just register on our member website to:

- Assess your health and get tips for living better
- Track progress toward your wellness goals
- Take advantage of interactive e-learning programs
- Find articles and videos about health topics

Call your EAP number to learn more about our wellness coaching services — personalized support to help you set and reach your wellness goals.

This is just a summary. For details about services and eligibility, please contact MHN or your employer, or check your plan documents (such as an Evidence of Coverage booklet or Summary Plan Description).

Our member website can help with:

- Childcare and eldercare directories
- Tips, tools, and calculators to help you with finances, legal issues, and retirement planning

Your privacy

EAP services are confidential. Your privacy is important to us, and it is protected by state and federal laws.

Call toll-free, **24 hours a day**, seven days a week.

TTY users can call:

Visit our website:

REGISTRATION CODE:

You are entitled to face-to-face sessions or telehealth consultations for problem-solving support

Separate limits apply for work-life consultations.

We speak your language!

When you call MHN, free interpretation services are available in over 170 languages. We also contract with a vendor who can physically attend appointments with you, at no cost, if you need help communicating with doctors or other providers.

¡Hablamos tu idioma!

Cuando llames a MHN, podrás usar nuestros servicios de interpretación gratuitos en más de 170 idiomas. Además, contamos con proveedores contratados que pueden asistir en persona a tus citas, sin cargo alguno, en caso de que necesites ayuda comunicándote con los médicos u otros proveedores.

我們和您說一樣的語言!

我們為致電 MHN 的客戶免費提供超過 170 種語言的口譯服務。如果您在和醫師或其他醫療服務提供者溝通時需要幫助，我們也有簽約服務商能陪同您前往約診，而且您不須支付費用。

귀하의 언어로 안내해드립니다

MHN에 전화하면 170 가지 이상의 언어로 무료 통역 서비스를 이용하실 수 있습니다. 저희는 또한 귀하가 의사 또는 다른 의료 제공자들과 의사소통에 도움이 필요한 경우, 무료로 귀하의 진료 예약에 동반할 수 있는 통역사와 계약을 맺습니다.

Chúng tôi nói ngôn ngữ của quý vị!

Khi quý vị gọi tới MHN, chúng tôi cung cấp dịch vụ thông dịch miễn phí bằng hơn 170 ngôn ngữ. Chúng tôi cũng ký hợp đồng với nhà cung cấp có thể trực tiếp tham gia các buổi hẹn với quý vị miễn phí, nếu quý vị cần trợ giúp để liên lạc với bác sĩ hoặc các nhà chăm sóc sức khỏe khác.



Resources for total wellbeing

Aware: A MINDFULNESS PROGRAM

The Aware mindfulness program helps you learn to meaningfully engage in the present moment. It offers a research-based approach to stress management, which is derived from some of the world’s leading experts in the field.

A specially trained Aware specialist will guide you through a step-by-step process to learn the skills you need to reduce stress, emphasize the present, establish greater mind-body balance and increase overall wellbeing.

FEATURES

- Six telephonic sessions with an Aware specialist who is trained in mindfulness
- An individualized practice plan, tailored to your needs
- Opportunity to experience and learn mindfulness exercises within each scheduled session
- Electronic resources such as a practice plan journal, guided practice exercises and an additional resource guide



Call toll-free, **24 hours a day**, seven days a week.

TTY users can call:

Visit our website:

REGISTRATION CODE:

Please contact us for details, including limitations and exclusions.

Managed Health Network, LLC (MHN) is a subsidiary of Health Net, LLC. The MHN companies include Managed Health Network and MHN Services, LLC. Health Net and Managed Health Network are registered service marks of Health Net, LLC or its affiliates. All rights reserved.

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Staff Report

April 12, 2023



DATE: 3/29/2023
 TO: Board of Directors (BOD)
 FROM: Sarah Hoffman, Board Clerk
 SUBJECT: ScholarShare-529 Workplace Savings Program

Report in Brief

The District would like to implement a ScholarShare 529- Workplace Savings Program (Program) for interested employees. This program allows employees to set aside pre-tax money into a savings account for later educational endeavors for themselves or their children. The program is funded strictly through employees who enroll in the program with only minor staff time required to administer the program. The Personnel Committee recommends adoption (March 16, 2023 meeting).

Recommendation: *Authorize District Manager to complete the registration process for the Program.*

Attachments:

- A. ScholarShare 529 Workplace Savings Program- Infographic
- B. ScholarShare 529 Workplace Savings Program Brochure

https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_Committee.Personnel/2023/PC.23.0321/BOD.Report.529.Savings.docx
4/3/2023



More California employers are participating in the ScholarShare 529 Workplace Savings Program.

1,000+

employers around the state participate including:



STATE COLLEGES AND UNIVERSITIES



STATE AGENCIES



CITIES



COUNTIES



SPECIAL DISTRICTS



SCHOOL DISTRICTS

Employers such as:



Benefits for your company:

EASY to setup.
to manage.
to maintain.

NO costs.
reporting.
contracts.

Get started today at ScholarShare529.com/employer.



Offered by the State of California



SAVE THE DAY

Your superpower: rescuing employees from the stress of how to save for college.

Save the day by giving your employees with families something that:

- provides tax-free savings¹
- they care deeply about
- is free to your company
- is easily administered through direct deposit
- requires no reporting for you

It is ScholarShare 529 Workplace Savings!

You can be an HR Hero and assist your employees in their quest to improve financial wellness by helping them save for college through ScholarShare 529 Workplace Savings.

Now that's super!



¹When used for qualified higher educational expenses.

LET US HELP

Let ScholarShare 529 Workplace Savings be your trusty sidekick!

HR heroes like you shouldn't have to deal with hassle. And with ScholarShare 529 Workplace Savings, you won't.

To get going, all you have to do is assign a payroll slot and partner with your dedicated ScholarShare 529 representative to handle the rest.

Here are a few quick but powerful reasons why ScholarShare 529 Workplace Savings can be super for your company:



Easy to set up
Simply assign a payroll slot for contributions.

Easy to manage
Let us help educate your employees.

Easy to maintain
Employees manage their own account online.



No employer costs

No reporting

No contract required

ScholarShare529SM
WORKPLACE SAVINGS



To learn more about the California 529 College Savings Plan, its investment objectives, tax benefits, risks, and costs, please see the Disclosure Booklet at ScholarShare529.com. Read it carefully. Check with your home state to learn if it offers tax or other benefits such as financial aid, scholarship funds or protection from creditors for investing in its own 529 plan. Consult your legal or tax professional for tax advice, including the impact of the new federal tax changes. Investments in the Plan are neither insured nor guaranteed and there is the risk of investment loss. If the funds aren't used for qualified higher education expenses, a 10% penalty tax on earnings (as well as federal and state income taxes) may apply. Non-qualified withdrawals may also be subject to an additional 2.5% California tax on earnings. TIAA-CREF Individual & Institutional Services, LLC, Member FINRA and SIPC, distributor and underwriter for the California 529 College Savings Plan. 534370

JOIN THE LEADERS

Join forces with the best!

When you offer ScholarShare 529 Workplace Savings, you'll be in good company. Some of the largest and best companies to work for in the U.S., from tech giants and health systems to state agencies and small- and medium-sized businesses, already offer ScholarShare 529 Workplace Savings for their employees.

In fact, among families planning to save for college²:

- 80% said they think their employer should offer a 529 workplace savings program.
- 81% said companies that offer 529 plans to their staff care about their employees.
- 84% believe a 529 workplace savings program is an important part of a good benefits package.
- 85% said they would be interested in learning more about a 529 workplace savings program.

Join the
900+
companies enrolled with
ScholarShare 529
Workplace Savings


ScholarShare 529
WORKPLACE SAVINGS

²ScholarShare 529 2018 market study among 1,000 CA families.

SHARE SOMETHING POWERFUL

Tax benefits and low expenses can mean more money to help save the day for your employees.

ScholarShare 529 Workplace Savings has the power to make it easy for your employees to maximize every dollar they save, thanks to:

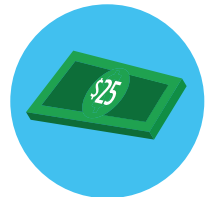
- Low expenses: half the cost of the national average³
- 100% tax-free growth



By saving with ScholarShare 529, your employees will be better prepared to share something powerful with their children—higher education.

Some other things to keep in mind regarding ScholarShare 529:

- **FLEXIBLE** Use at colleges and vocational schools across the U.S. and abroad for tuition, room, board, books and more.
- **AFFORDABLE** Contribute as little as \$25 a month or up to thousands of dollars at a time.
- **ACCESSIBLE** Parents, grandparents, aunts, uncles and even friends can contribute.
- **ADAPTABLE** Donors can change beneficiaries. Funds can be used for other purposes (subject to taxes and penalties).



ScholarShare529SM
WORKPLACE SAVINGS



³ Source: Strategic Insight 529 College Savings Quarterly Fee Analysis, Second Quarter, 2018.

Staff Report

April 12, 2023



DATE: 2/21/2023
 TO: BOD
 FROM: Sunny Quigley, Administrative Assistant II
 Dan Efseaff, District Manager
 SUBJECT: Paradise Chocolate Fest Reservation Fee

Summary: Staff requests direction from the Board on fee negotiations due to the unusual combination of a Non-Profit group / event that has sales and charges a ticket price, while donating funds to other community-based organizations on the Ridge.

Recommendation: Approve the recommended reservation rate of \$4,500.00 for the Chocolate Fest.

1. Background

The Paradise Chocolate Fest / Youth on the Ridge Community Foundation (Applicant) event is happening on May 13, 2023 at the Terry Ashe Recreation Center. The BOD determined a fee schedule and policy with definitions on which rates applicants pay. The definitions note that Groups whose primary function is recreation in nature, open to all, and without admission fee and so sponsored, organized, and conducted as to be consistent with the objectives of the District utilize the Schedule A (Recreation) rate while all other groups use the Schedule B (Regular) rate for facility rentals.

In the past, the Paradise Chocolate Fest received a rate that matched with the Schedule A rate, with the interpretation that it benefits organizations that support youth activities on the Ridge and seemed aligned with that intent. However, the District Manager has instructed staff to take a strict interpretation of District Rates. Under that approach, the event falls under Schedule B, since its primary function is not youth recreation (though it benefits youth), is not open to all without an admission fee. District sponsorship and recognition at the appropriate level could be an approach that meets the objectives of Schedule A.

While the fee policy limits staff discretion under the current interpretation, the BOD may set an appropriate fee for an event that meets some but not all the policy criteria. Therefore, Staff recommends that the BOD reviews the recommended rate to align with the intent of the District policy.

2. Fiscal Impact

The 2022 rate charged was \$3,212 which aligns with the Recreation Rate (about half of the Regular Rate). The grant donation to PRPD from the Paradise Chocolate Fest for Youth Programs based on Volunteering in 2022 was \$240. The Paradise Chocolate Fest/ Youth on the Ridge has donated over \$390,000 to youth organizations since 2006.

3. Discussion

Review the differences between the Non-Profit Youth/Service (Schedule A) based reservation rates and the Regular reservation rates (Schedule B - private rentals & event holders for profit).

The difference in rates may be summarized as:

Item	Schedule A Rate	Schedule B Rate	Recommendation
Rental Subtotal	\$3,243	\$7,487	\$3,500
Refundable Deposit (Event + Alcohol)	\$889	\$1,738	\$1,000

Staff spends considerable time with coordination and pre-event set-up, but we charge staff time only during the event (about \$1,104). This rate is likely to be increased with the next schedule review (minimum wage increases).

Staff notes that the Schedule A rate should be acknowledged as a subsidized rate.

Staff lays out the schedules above, but the BOD could direct staff to develop other solutions that may be agreeable to applicant (while it may work better for next year, this could be some combination of sponsorship recognition, forgoing the volunteer donation in exchange for a less subsidized rate, or receiving the rental as a donation after the event).

4. Recommendation

Provide direction to Staff for reservation event pricing for this event and next year. Staff recommends for next year, that an agreeable rental agreement come to BOD earlier in the year, consider a co-sponsorship or donation back for rental costs.

Attachments:

- A. Chocolate Fest 2023 Schedule & Setup Needs
- B. Map showing Event Entrances

https://paradisepd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/2023/23.0412/2023.0412.Chocolate.Fest.Report.docx
4/5/2023



SATURDAY, MAY 13TH 2023 TERRY ASHE PARK • 10 AM - 5 PM

11/3/2022

TO: Paradise Recreation & Park District team
 FROM: Debbie LaPlant Moseley, Youth on the Ridge Community Foundation / Paradise Chocolate Fest
 Office 530/342-4896 Cell 530/521-6766 debbie@chocolatefest.us

PARK SET-UP - To begin at – 8:30 AM, Friday, May 12th
Equipment Needed: Chairs/Tables (Inside and Outside Facilities)

PARK CLEAN-UP – To be completed by 7:00 PM, Saturday, May 13th

Fest Organizer Details – to share with Mark Cobb & staff

- Booth lay-out, Banners, Fencing, Canopies, Tables, Chairs
- Signs & Banners
- In Tents Events to set-up stage & canopy on Friday – 10:00 AM
 (Gary @ In Tents cell - 321-4639 office 343-3422)
 MAIN STAGE – Gazebo area. WINE & BEER GARDEN STAGE – Lawn East of Luther Drive.
- Portable Mesh Fencing to be at Noon – Stratton & Son Fence Construction (A. Stratton 530/558-4471)
- Vendor's early-bird set-up Friday – Fest rep _____ to supervise 3 PM – 6 PM
- Overnight Park Security Friday – details TBD

FEST DAY, SATURDAY, MAY 13th SET-UP - To begin at 7:00 AM

BANNERS (to be delivered to Park, by Friday am)

TERRY ASHE PARK STAFF TO HANG ON REC CENTER

“Paradise Chocolate Fest” 8'X2' Hang CENTER on Rec Center

“Ice Cream!” – Hang CENTER on Rec Center

“Thank you for supporting the Paradise Chocolate Fest LEFT END of Rec Center Roof Line

REC CENTER TABLES - 23

8 Entrances (2 entrance sites / 4 each) - Luther Drive, Skyway, north side of Vet's Hall

2 “All About Books” area – near Luther Drive

4 Info/Merch booth - front of Rec Center

3 Rediscover the Ridge booth - right side of Main stage

2 Bev booths – Food Court – Lower Parking Lot - Right Side of Rec Center

2 Volunteer Check-in – front of Rec Center

3 Raffle Tables – inside Rec Center

2 Contest Tables – to the side of Main Stage

PICNIC TABLES - 10

Lawn area north of Luther Drive

CHAIRS - 28

14 - 8 Luther Entrance, 6 Vet's Hall

4 Info/Merch/Bev booth

4 Beverage booths

2 All About Books (between playground and Luther Drive)

4 Volunteer Check-in

Plus - 100 Chairs set-up in front of Stage Area

Northern Recycling & Waste Services



Chocolate Candyland - Paradise Veterans Hall
 Shubert's Ice Cream - Rec Center
 Kidz Zone - Veteran's Hall - Parking Lot
 Art & Crafts, Commercial - Basketball Court & Lawn Area
 Art Show - Luther Drive & Rec Center
 Food Court - Rec Center Upper Parking Lot
 Beer & Wine Garden - East-side Luther Drive
 Hospitality Tent - East-side Luther Drive

Benefiting Non-Profit Youth Organizations on the Paradise Ridge



Wine & Beer Garden

Chocolate WINE BREW AND SPIRITS

VIP Hospitality Tent

Stage Area Entertainment
 12:30-3:30
 Holly Taylor & Hot Flash

FREE Parking
 Vets Hall & St. Thomas More Church



Guittard Chocolate Company • Payless Building Supply • Stratton & Son Fence Construction

A Stitch Above • Axis Painting • Dadco Construction • Grocery Outlet • Hanosh & Hunter Dental Group • Integrity Builders • Joy Lyn's Candies
 Martin Construction • Nor Cal Construction • Northern Recycling & Waste Services • Ray Morgan Company • Rotary Clubs of Chico & Paradise
 Trilogy Construction • Watershed Media • Westside Pizza • Wilson Printing & Signs



Staff Report**April 12, 2023**

DATE: 3/29/2023
TO: Board of Directors
FROM: Sarah Hoffman, Board Clerk
SUBJECT: Shortlist Request for Qualifications (RFQ) for Prequalified Consultants

Report in Brief

As part of District purchasing policy, the District may create a list of prequalified consultants to work for the District. The District has considerable flexibility to hire professional services, but the short list provides an opportunity for firms to respond and receive future projects. Successful Applicants will be invited to provide rates and sign onto an umbrella consultant agreement with new tasks added as needed. The last Shortlist the District approved was on November 8, 2016, and expired on November 8, 2021.

Recommendation: *Approve the 2023 Shortlist RFQ and Authorize the release of the RFQ.*

Attachments:

- A. 2023 Shortlist RFP

Document2
4/4/2023

**PARADISE RECREATION AND PARK DISTRICT
NOTICE TO ARBORISTS/TREE SERVICES, ENVIRONMENTAL CONSULTANTS, CIVIL
ENGINEERS, CONTRACTING SERVICES, LANDSCAPE ARCHITECTS, AND
SURVEYORS
REQUEST FOR QUALIFICATIONS**

NOTICE INVITING QUALIFICATIONS – The Paradise Recreation and Park District will receive sealed Qualifications from interested:

- Arborists/Tree Services - perform a variety of skilled work in assessing, planting, removing, trimming, stump grinding, pruning, and other related tree work.
- Civil Engineers- design, build, supervise, operate, construct, and maintain infrastructure projects and systems like roads, buildings, tunnels, dams, bridges, and systems for water supply and sewage treatment.
- Contracting Services – to complete emergency and repairs to facilities, this may include General Contractors (Create and manage the construction schedule, organize, and manage the jobsite, hiring subcontractors and manage their quality, contract suppliers and vendors, license and rent equipment, provide field management and labor, manage cleanup); Electricians (Install, maintain, or repair wiring, control, and lighting systems), Plumbers (Install, repair, and maintain pipes, valves, fittings, drainage systems, and fixtures); and other trades. Please note specialties in application.
- Environmental Consultant – conducts a variety of investigations, completes environmental compliance (NEPA, CEQA, etc.) and permits, conducts archeological, botanical, or biological surveys, documents pertinent observations, creates Geographical Information System (GIS) maps and layers, produces reports and recommendations in support of land management, park development, and other District related activities. Please note any specialties such as archeology, biology, botany, environmental science, fire science, GIS, geology, soil science, or other natural sciences.
- Landscape Architects- design attractive and functional public parks, gardens, playgrounds, residential areas, college campuses, and public spaces.
- Surveyors- update boundary lines and prepare sites for construction so that legal disputes are prevented.

PURPOSE – The Paradise Recreation and Park District will develop short lists of approved consultants providing professional services (Civil Engineers, Environmental Consultants, Landscape Architects, Surveyors) and contractors providing emergency and repair services (Arborists/Tree Services, Electricians, General Contractors, and Plumbers). Successful Applicants will be considered for future park projects.

DISTRICT CONTACT INFORMATION - Address: Paradise Recreation and Park District, 6626 Skyway, Paradise, CA 95969. Phone (530) 872-6393. On-line: www.paradisepprd.com. Contact: Sarah Hoffman (shoffman@paradisepprd.com)

QUALIFICATION INFORMATION – Firm or individuals shall submit the following: 1) a detailed résumé or Statement of Qualifications (four page maximum) of their business and specialization, 2) a Paradise Recreation and Park District Professional Consultant Application Form, 3) a Cost Schedule for time and other materials or equipment, and 4) Example projects (up to 5) with references (governmental entities preferred). 5) Must be able to reach the District within a 2 hour time limit.

QUALIFICATION SUBMITTAL REQUIREMENTS – All consultants must submit their qualifications, by the specified time, in a sealed envelope plainly marked on its outside identifying the profession, such as, “Landscape Architect Qualifications”, Civil Engineer Qualifications”, “Landscape Architect Qualifications”, or “Surveyors Qualifications, Etc along with any particular specialty at the Paradise Recreation and Park District Business Office at 6626 Skyway, Paradise, California, 95969 until **3:00 p.m. on Friday, May 19, 2023**, at which time they will be opened and recorded as received.

QUALIFIED CONSULTANTS – Complying submittals for consultants that are selected to be on the District’s list will be eligible to compete in future project bids and projects per District policy. District policy for selection procedures for professional consultants is available at the District business office. Successful Applicants will be invited to enter into an agreement with the District to provide services.

REVIEW PERIOD – Qualification information received in accordance with this notice will be evaluated by the District Manager or District Committee and the results of these findings will be available at **1:00 p.m. on Friday, May 26, 2023**, at the Paradise Recreation and Park District business office, 6626 Skyway, Paradise, CA. These findings will be presented to the Paradise Recreation and Park District Board of Directors at the District’s Regular Board meeting on **June 14, 2023, at 6:00 p.m.** at the Terry Ashe Recreation Center, 6626 Skyway, Paradise, CA for possible approval.

QUALIFYING PROVISIONS: REJECTION – The Paradise Recreation and Park District reserves the right in its sole discretion to reject any information that does not meet Qualifying Requirements in any respect, to reject all qualifying information for any reason whatsoever and to waive minor irregularities in any information. The Paradise Recreation and Park District reserves the right to discontinue the Request for Qualification procedure at any time.

https://paradisepdpd-my.sharepoint.com/personal/shoffman_paradisepdpd_com/Documents/RFQ-Professional.Services.docx
3/29/2023

District Report**Meeting Date: April 12, 2023**

DATE: 3/22/2023
 TO: PRPD Board of Directors (BOD)
 FROM: Dan Efseaff, District Manager
 SUBJECT: Monthly District Report

Monthly Report**1. Updates**

- a. Solar at the TARC – AES has begun adding solar to our roofs (Figure 1).
- b. BRIC Request for Proposal – Staff will be sending out a request for proposals (RFP) for wildfire modeling and other GIS analyses. As per purchasing policies, this likely will return to the BOD for approval and agreement for the successful applicant.
- c. Honey Run Covered Bridge Association (HRCBA) – The Butte County Board of Supervisors rejected (3/28/23) an action to consider a loan to replace the iconic landmark in lieu of a policy for similar requests.
- d. Centerville Recreation and Historical Association (CRHA) - CRHA is searching for a new insurance firm to cover the Centerville Museum.
- e. Far Northern Regional Center (FNRC) Grant – CSUC partner Dr. Anne Stephens noted that FNRC will fund the grant proposal, entitled, "Friends in the Field" for \$45,449. The grant will assist PRPD to better serve individuals with disabilities, along with their friends and family members, to participate in recreational activities. This program will align with the new Elements Grant Program that is just getting started. This Grant will include a consultant (<https://www.mergeconsulting.org/>) to provide training to interested parties within our region.
- f. CARPD 2023 Slate of Board Officers- On May 18,2023, at the CARPD there will be an election for CARPD Board of Directors election. There are two positions to be elected for Director at Large, and one position to be elected for an Administrator Rep.
- g. Butte County Fish and Game Commission - The Butte County Fish and Game commission sent Recreation Supervisor Jeff Dailey an award letter informing him that we also received the grant for next years fishing derby(Attachment F).

2. Administrative and Visitor Services

- a. Front Desk Traffic - The front office staff have had more traffic lately. A lot of reservations have been coming in and there is a steady amount off Paradise Lake passes being sold.

3. Finance

- a. Routine Reports – Balance Sheet (Attachment A), Year to Date (YTD) Profit & Loss Budget vs. Actual (Attachment B), Monthly Profit & Loss (Attachment C), Investment and Reserve (Attachment D), Meeder Investment (Attachment E)
- b. Impact Fees - For the month of March, the District received a total of \$9,622.70 in impact fees.
- c. Investments –
 - i. Five Star Bank Interest deposits: Investment Money Market = \$12,186.54 and Grant Money Market = \$1,481.55.
 - ii. Meeder Interest deposit: For the month of Feb. \$ 24,807.74

4. Parks

- a. Storms - The relentless storms related to the Atmospheric River, really took a toll on our facilities. Between heavy snow fall, high winds and torrential rains, the maintenance staff have been extremely busy. Bille Park has several trees take a hit. (Figures 2 through 4).

- b. Aquatic Park-The heavy snow fall caused severe tree damage, so much at Aquatic Park that we had to close the park until the cleanup was completed. There were large limbs that had broken off, but still hanging up in the tree canopies. These are most commonly referred to as widow makers (that name alone says how dangerous these can be). We had them removed and the Aquatic Park has been reopened. Bille park had some of these same issues as well and they've since been removed (Figures 5 through 7).
- c. The Horse Arena/ Dog Park- The Horse arena and dog park did not escape the rath of these storms either. Trees fell across the new railing that was repaired from the campfire at the arena, breaking several slates, and the main waterline (**Figures**). Trees fell inside the dog park along with two in the parking aera taking out railing. Both of these facilities have been cleared of hazards, repairs made and open back up as well (Figure 8).
- d. Paradise Lake-Paradise Lake of course didn't go unharmed either. Multiple trees came down there, taking out two porta potties and blocking the walking path around the lake. The trail has been cleared and one porta potty repaired, one may need to be replaced.

5. Programs

- a. Youth Judo Classes – PRPD is now offering judo classes at Spring Valley School in the Golden Feather School District. The same judo instructor that teaches at the Terry Ashe Recreation Center was willing to start the new classes at Spring Valley. There is huge interest in the new classes with 37 children registering to participate.
- b. Kid's Free Fishing Day – Staff have been preparing for the Kid's Fishing Day that is scheduled to take place on Saturday, April 22 at Paradise Lake in Magalia. The first of three fish plants took place on March 30 with the CA Department of Fish and Wildlife delivering 3,500 pounds of trout. The other two fish plants will happen the week of April 17 leading up to the fishing event.
- c. Girls on the Run – Staff have been supporting the GOTR program at Paradise Ridge Elementary School this spring. GOTR has been successful in filling positive youth programming for young women at each of the Elementary Schools on the Ridge and in surrounding areas. Offering one coach to this thriving program ensures positive messaging, empowerment, and growth oriented programming for young women between the ages of 8 and 13 years of age.
- d. Elements Youth Community Access Program – Weather, catching a theme here?, caused the cancellation of the monthly excursion to the Big Chico Creek Ecological Preserve for the month of February. Taking the break in the action, staff have focused efforts to fill the remaining seats for the program while continuing to brand the program, implement excursion planning, and developing systems for sustainable youth leadership.
- e. Healing Trauma Through Nature Field Trips – Magically, the sun shone through long enough to host the Mesa Vista school students at Bille Park for a day of hiking, flying drones, racing monster trucks on the RC track, and launching soft balls with giant slingshots. 9 more field trips with BCOE are scheduled for the remainder of the semester, 60% fewer trips than were hosted at this point in the year in 2022.
- f. Restocking of Paradise Pond – In looking into restocking the Paradise Pond after it was drained and cleaned last year, staff were directed to apply for a private stocking permit through the CA Department of Fish and Wildlife. The permit has been approved, and PRPD is waiting for a quote from Professional Aquaculture Services out of Chico to purchase some warm water fish. The plan is to plant some small bluegill and largemouth bass that can spawn and eventually repopulate the pond.

6. Outreach and Development

- a. Spring/Summer 2023 Activity Guide – Cruise on over to the PRPD website to explore the Recreation Programming in the recently completed Activity Guide. With over a dozen youth and adult classes, 4 summer camps, and 11 events – including the 75th Anniversary Celebration – the Rec Staff are sure to be active as the Ridge thaws out over the next few months. Printed copies will be available shortly for pickup and distribution (Figure 9).
- b. Youth Community Resources Fair – Staff participated in a youth resources fair at Pine Ridge Elementary School on Wednesday March 29 to promote activities and programs offered during spring and summer months. The event was coordinated by the Butte County Office of Education and Sheriff Department as part of the effort to keep children from smoking/vaping.

7. Project Development

- a. Resiliency Center Grant Program – Staff submitted an application for funding from a State of California Resiliency Center grant funding program. The program scoring guidelines tend to favor Southern California projects, but staff

are driven to find every opportunity to help support the resiliency center amenities of the Lakeridge Park Recreation Center. Staff have also submitted a notice of intent to apply for another resiliency center funding source offered by a different State agency later this spring.

- b. FEMA/CalOES Recovery Project Meeting – Staff met with representatives from FEMA and CalOES related to financial assistance requests submitted related to damages incurred during the atmospheric river storm events between December 22, 2022 and January 31, 2023. Most of the work is complete and records submitted, but there are additional steps in the process that will continue through the next two to three months.
- c. Far Northern Regional Center (FNRC) Grant – CSUC partner Dr. Anne Stevens noted that FNRC will fund the grant proposal, entitled, "Friends in the Field" for \$45,449. The grant will assist PRPD to better serve individuals with disabilities, along with their friends and family members, to participate in recreational activities. Grant will include a Consultant (<https://www.mergeconsulting.org/>) to provide training to interested parties within our region.
- d. Paradise Community Village (PCV) – after some promising starts, it appears that the potential interest in the sale of the property has diminished and the sale of the property is off.

8. Upcoming

- a. Easter Egg Hunt – The PRPD Easter Egg Hunt will take place on Saturday, April 8 from 10:00am-12:00pm at the Terry Ashe Recreation Center. Children can meet the Easter Bunny, hunt for eggs, and visit with the 4-H animals.
- b. Gold Nugget Craft Fair (GNCF) – The GNCF is scheduled for April 29 and 30.
- c. Budget – Staff is preparing FY 2023-24 budget items for BOD consideration.

Dashboard

Social Media Audience Statistics as of 3/24/23

Audience

Current audience

Potential audience

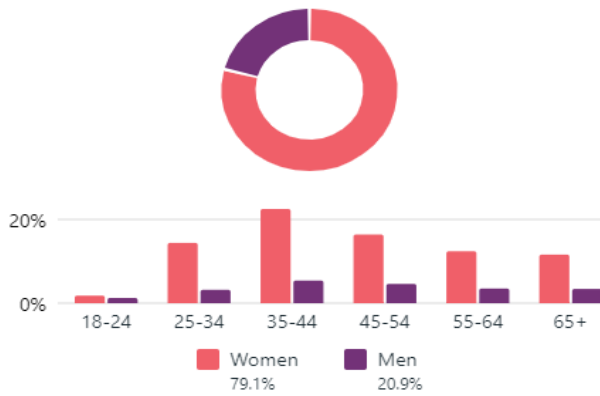
Facebook Page followers ⓘ

3,960

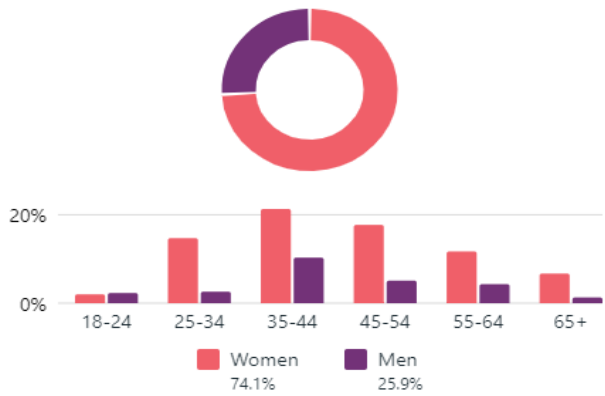
Instagram followers ⓘ

395

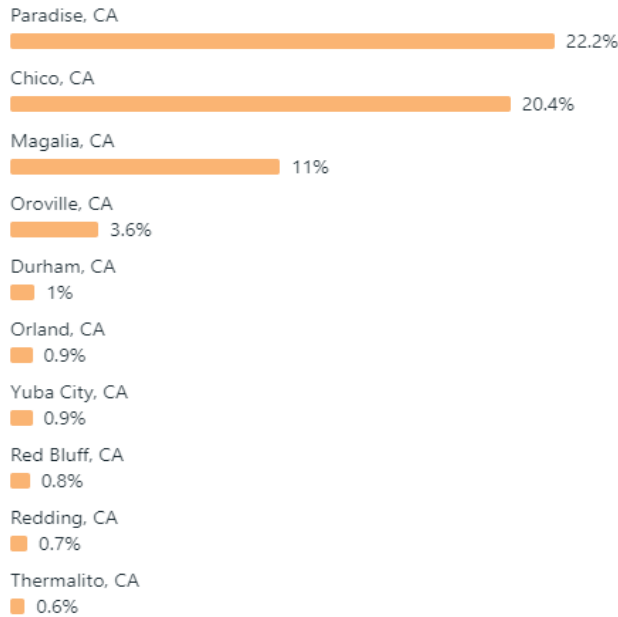
Age & gender ⓘ



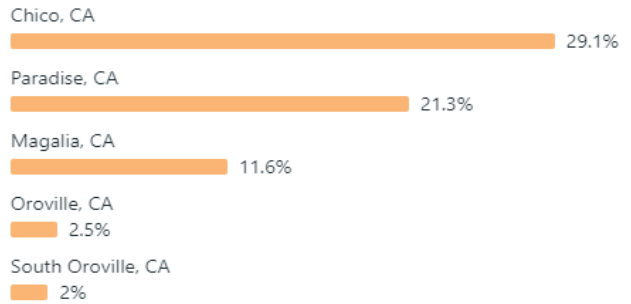
Age & gender ⓘ



Top cities



Top cities



March 2023 Rain Days, Temperatures, and Rainfall (Sources: world-weather.info and <https://www.pidwater.com/levels>)

Weather in Paradise in March 2023

Paradise Weather Forecast for March 2023 is based on statistical data.

2015 2016 2017 2018 2019 2020 2021 2022 2023 2024

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
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March

Mon	Tue	Wed	Thu	Fri	Sat	Sun
		1 +54° night +32°	2 +54° night +32°	3 +57° night +39°	4 +52° night +45°	5 +50° night +39°
6 +46° night +37°	7 +52° night +37°	8 +52° night +41°	9 +48° night +43°	10 +57° night +52°	11 +50° night +45°	12 +55° night +48°
13 +57° night +54°	14 +57° night +55°	15 +63° night +45°	16 +64° night +41°	17 +66° night +41°	18 +64° night +43°	19 +54° night +54°
20 +59° night +48°	21 +52° night +45°	22 +54° night +46°	23 +57° night +48°	24 +55° night +39°	25 +57° night +39°	26 +57° night +36°
27 +57° night +34°	28 +48° night +50°	29 +48° night +45°	30 +57° night +37°	31 +57° night +46°		

Rainfall (inches)

Location of Rain Gauge	Total Rain this Month	Total Rain this Season
Paradise Lake	21.54"	68.72"
Magalia Reservoir	19.83"	68.12"
Birch Street - Paradise Fire Station 81	Not Available	Not Available

Seasonal rainfall is recorded from October 1 through September 30 of each year.

Photographs



Figure 1. Solar at the TARC is being put up.



Figure 2. Tree down at Bille Park.



Figure 3. Tree down at Bille Park.



Figure 4. Park Supervisor Cobb working on tree clean up at Bille Park.



Figure 5. Tree limbs and debris after the storm at Aquatic Park.



Figure 6. Tree limb that fell into the Pond at the Aquatic Park.



Figure 7. Park Supervisor Cobb assessing more damage at the Aquatic Park.



Figure 8. Trees down from the storm at the horse arena.

**SUMMER CAMPS - CLASSES - EVENTS
RESERVATIONS AND MORE**

SWIMMING

**SPRING
SUMMER**

**PARADISE
RECREATION & PARK DISTRICT**

**75
YEARS** 1948 2023

**ACTIVITY
GUIDE**

PARADISEPRPD.COM

Attachments:

- A. Balance Sheet
- B. YTD Profit & Loss Budget vs. Actual
- C. Monthly Profit & Loss
- D. Investment and Reserve
- E. Meeter Investment for February
- F. Fish and Game Commission Award

Letter
https://paradiseprpd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/2023/23.0412/2023.0412.BOD.District.Report.docx
 4/5/2023

11:43 AM

04/03/23

Accrual Basis

PRPD
Balance Sheet
As of March 31, 2023

	Mar 31, 23
ASSETS	
Current Assets	
Checking/Savings	
1000 · Mechanics Bank - Operating	237,847.59
1003 · Five Star Bank - Payroll	35,609.47
1005 · Petty Cash	300.00
1008 · North Valley Community Found	3,085.58
1010 · Treasury Cash - 2510	
1011 · General Operating	-2,969,879.10
1012 · ACO Reserve	606,700.00
1013 · General Reserve	3,000.00
1014 · Deposits held for others	1,000.00
1010 · Treasury Cash - 2510 - Other	20,000.00
Total 1010 · Treasury Cash - 2510	-2,339,179.10
1030 · Investments	
1031 · Five Star Bank Money Market	2,932,709.26
1032 · Five Star Bank Grant M. M.	673,785.15
1033 · Investment Reserves	
1033.02 · Capital Improvment & Acquisit	9,687,601.86
1033.03 · Current Operations	8,085,835.88
1033.04 · Desig Proj/Sp Use/Grant Match	758,047.11
1033.05 · Future Operations	18,951,177.83
1033.06 · Technology	151,609.42
1033.07 · Vehicle Fleet & Equipment	758,047.11
Total 1033 · Investment Reserves	38,392,319.21
Total 1030 · Investments	41,998,813.62
1100 · Designated Treasury Funds	
1112 · Grosso Endowment-2512	54,619.72
1113 · Grosso Scholarship-2513	5,489.54
1114 · Designated Donations-2514	
1114-1 · Bille Park Donations	125.00
1114-10 · Swim Scholarship Fund	997.82
1114-11 · Dog Park Donations	2,874.61
1114-12 · Coutolenc Camp Fund	4,361.62
1114-13 · Ice Rink Donations	149,757.83
1114-14 · General Donations	14,886.33
1114-2 · Bike Park Fund	1,500.00
1114-3 · Lakeridge Park Donations	3,050.00
1114-4 · Sports Equipment Donations	
1114-41 · Wrestling Mat fund	773.60
Total 1114-4 · Sports Equipment Donations	773.60
1114-5 · Pam Young Fund	1,000.00
1114-6 · Easter Egg Scholarships	4,593.61
1114-7 · Child-Youth Scholarships	10.00
1114-8 · McGreehan Children's Schlshp	1,240.00
1114-9 · Skate Park Fund	3,044.36
1114 · Designated Donations-2514 - Other	223.24
Total 1114 · Designated Donations-2514	188,438.02
Total 1100 · Designated Treasury Funds	248,547.28
1119 · Impact Fees	
1120 · Sub Div Fees - 2520	8,522.41
1121 · Park Acqui Unincorp - 2521	41,080.83
1122 · Park Dev Unincorp - 2522	145,114.00
1124 · District Fac Unincorp - 2524	56,482.70
1126 · Park Acqui Incorp - 2526	194,421.87
1127 · Park Dev Incorp - 2527	572,440.23
1128 · District Fac Incorp - 2528	118,060.13

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04/03/23

Accrual Basis

PRPD
Balance Sheet
As of March 31, 2023

	Mar 31, 23
Total 1119 · Impact Fees	1,136,122.17
Total Checking/Savings	41,321,146.61
Other Current Assets	
1310 · Miscellaneous Receivables	-0.02
1500 · FMV Adjustments	
1510 · FMV Adjustment-2510	2.76
1512 · FMV Adjustment-2512	307.34
1513 · FMV Adjustment-2513	31.28
1500 · FMV Adjustments - Other	4,716.38
Total 1500 · FMV Adjustments	5,057.76
Total Other Current Assets	5,057.74
Total Current Assets	41,326,204.35
Fixed Assets	
1710 · Land	874,863.19
1720 · Buildings	5,750,913.53
1730 · Furn., Fixtures & Equip (>\$5k)	1,232,505.21
1798 · Accum Depr - Furn Fixture Equip	-332,563.00
1799 · Accum Depr - Buildings	-4,441,294.77
1800 · Construction in Progress	
1810 · CIP-Planning	
1810.1 · CIP-BSF Park Planning	157,272.27
1810.2 · CIP-Yellowstone Kelly (YK)	69.00
1810.3 · CIP-Buffer Study (BRIC)	1,780.00
1810.4 · CIP-OHV Study	1,501.03
Total 1810 · CIP-Planning	160,622.30
1820 · CIP-Acquisition	
1820.1 · Oak & Noble Acquisition (SNC)	31,551.12
1820.2 · Buffer (TNC)	56,854.66
Total 1820 · CIP-Acquisition	88,405.78
1830 · CIP-Development	
1830.1 · CIP-Aquatic Park Lighting	580.01
1830.2 · CIP-State Park Grant (SPPG)	153,447.29
1830.3 · CIP-Per Capita Program (PCP)	37,031.50
Total 1830 · CIP-Development	191,058.80
1840 · CIP-Facility & Park Amenities	
1840.1 · CIP-Paradise Pool Swim Blocks	1,247.17
1840.2 · CIP-Cal Recycle	248,661.52
1840.4 · CIP-RTGGP Trails Grant	9,426.02
1840.5 · Existing Park Improvements	449,063.70
1840.6 · CIP-California ReLeaf (CRL)	26,230.64
1840.7 · Recovery Projects	-12,238.56
1840.8 · CIP-Rotary Grant (PRF)	207.00
Total 1840 · CIP-Facility & Park Amenities	722,597.49
1850 · CIP-Programs	
1850.2 · Elements Grant (CNRA)	10,220.84
Total 1850 · CIP-Programs	10,220.84
Total 1800 · Construction in Progress	1,172,905.21
Total Fixed Assets	4,257,329.37
Other Assets	
1900 · PCV Promissory Note	300,322.00
1950 · Deferred Outflow - Pension	198,681.00

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04/03/23
Accrual Basis

PRPD
Balance Sheet
As of March 31, 2023

	Mar 31, 23
Total Other Assets	499,003.00
TOTAL ASSETS	46,082,536.72
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	19,287.43
Total Accounts Payable	19,287.43
Other Current Liabilities	
2100 · Payroll Liabilities	
2110 · Wages Payable	95,440.22
2120 · Payroll Taxes Payable	10,682.25
2130 · Health Benefits Payable	-12,491.31
2140 · FSA payable	-451.04
2160 · 457 Retirement Payable	-500.00
2170 · CalPers Payable	38,089.46
2180 · Garnishments payable	-2.50
2190 · Accrued Leave Payable	
2192 · Sick leave payable	15,754.27
2193 · Vacation leave payable	41,590.04
Total 2190 · Accrued Leave Payable	57,344.31
Total 2100 · Payroll Liabilities	188,111.39
2200 · Accrued Expenses	4,414.58
2300 · Deposits - refundable	1,000.00
2400 · Deferred Revenue	
2430 · Deferred Inflow - Pension	-89,568.00
2440 · Deferred CIP Revenue	200,000.00
Total 2400 · Deferred Revenue	110,432.00
Total Other Current Liabilities	303,957.97
Total Current Liabilities	323,245.40
Long Term Liabilities	
2700 · FEMA Community Disaster Loan	60,174.29
2805 · CalPers Pension Liability	165,961.00
2806 · OPEB Liability	391,761.00
Total Long Term Liabilities	617,896.29
Total Liabilities	941,141.69
Equity	
2030 · Designated for Petty Cash	300.00
3000 · General Fund Balances-2510	
3010 · General Fund Available	291,149.99
3020 · Imprest Cash Reserve	300.00
3030 · General Reserve	3,000.00
3050 · Designated Captial Outlay	606,700.00
Total 3000 · General Fund Balances-2510	901,149.99
3200 · Designated Fund Balances	
3212 · Grosso Endowment-2512	54,619.72
3213 · Grosso Scholarship-2513	5,489.54
3214 · Donations - 2514	77,722.50
3220 · Impact Fees	886,393.39
Total 3200 · Designated Fund Balances	1,024,225.15
3280 · Invest. in General Fixed Assets	3,188,395.18
3900 · Retained Earnings	40,861,990.17

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04/03/23

Accrual Basis

PRPD
Balance Sheet
As of March 31, 2023

	<u>Mar 31, 23</u>
3999 - Opening Balance Equity	-354,580.80
Net Income	-480,084.66
Total Equity	45,141,395.03
TOTAL LIABILITIES & EQUITY	46,082,536.72

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04/03/23

Accrual Basis

PRPD
Profit & Loss Budget vs. Actual
July 2022 through March 2023

	Jul '22 - Mar 23	Budget	\$ Over Budget	% of Bud...
Ordinary Income/Expense				
Income				
4100 · Tax Revenue	652,524.13	1,103,000.00	-450,475.87	59.2%
4200 · Impact Fee revenue	85,923.17	144,000.00	-58,076.83	59.7%
4300 · Program Income	235,511.91	362,750.00	-127,238.09	64.9%
4350 · Concession & Merchandise sales	0.00	2,700.00	-2,700.00	0.0%
4400 · Donation & Fundraising Income	64,894.60	75,000.00	-10,105.40	86.5%
4500 · Grant Income	168,351.99	1,300,000.00	-1,131,648.01	13.0%
4600 · Other Revenue	393,391.86	266,000.00	127,391.86	147.9%
4900 · Interest Income	272,734.32	311,600.00	-38,865.68	87.5%
Total Income	1,873,331.98	3,565,050.00	-1,691,718.02	52.5%
Gross Profit	1,873,331.98	3,565,050.00	-1,691,718.02	52.5%
Expense				
5000 · Payroll Expenses				
5010 · Wages & Salaries	1,117,666.26	1,685,700.00	-568,033.74	66.3%
5020 · Employer Taxes	84,860.63	156,300.00	-71,439.37	54.3%
5030 · Employee Benefits				
5030.1 · Retired Health Premium Employer	10,357.76			
5030.2 · Admin Fee for Active	351.29			
5030.3 · Admin Fee for Retired	107.83			
5030 · Employee Benefits - Other	204,189.47	330,100.00	-125,910.53	61.9%
Total 5030 · Employee Benefits	215,006.35	330,100.00	-115,093.65	65.1%
5040 · Workers Comp Expense	88,521.75	56,700.00	31,821.75	156.1%
5060 · Other Personnel Costs	4,601.99	18,000.00	-13,398.01	25.6%
5000 · Payroll Expenses - Other	0.00	0.00	0.00	0.0%
Total 5000 · Payroll Expenses	1,510,656.98	2,246,800.00	-736,143.02	67.2%
5100 · Program Expenses				
5110 · Concession & Merchandise Exp.	3,195.00	3,300.00	-105.00	96.8%
5120 · Program Contract Labor	5,444.30	9,200.00	-3,755.70	59.2%
5130 · Program Supplies	23,297.71	38,500.00	-15,202.29	60.5%
5100 · Program Expenses - Other	0.00	0.00	0.00	0.0%
Total 5100 · Program Expenses	31,937.01	51,000.00	-19,062.99	62.6%
5140 · Fundraising Expense	0.00	6,000.00	-6,000.00	0.0%
5200 · Advertising & Promotion	20,460.28	15,700.00	4,760.28	130.3%
5220 · Bank & Merchant Fees	3,996.30	7,000.00	-3,003.70	57.1%
5230 · Contributions to Others	7,500.00	20,000.00	-12,500.00	37.5%
5240 · Copying & Printing	3,380.25	10,100.00	-6,719.75	33.5%
5260 · Dues, Mbrshps, Subscr, & Pubs	24,794.68	22,400.00	2,394.68	110.7%
5270 · Education, Training & Staff Dev	3,698.12	22,800.00	-19,101.88	16.2%
5280 · Equip., Tools & Furn (<\$5k)				
5282 · Office ET&F	4,879.40	19,200.00	-14,320.60	25.4%
5284 · Program ET&F	0.00	12,100.00	-12,100.00	0.0%
5286 · Small Tools & Equipment	9,598.65	43,200.00	-33,601.35	22.2%
5280 · Equip., Tools & Furn (<\$5k) - Other	0.00	0.00	0.00	0.0%
Total 5280 · Equip., Tools & Furn (<\$5k)	14,478.05	74,500.00	-60,021.95	19.4%
5290 · Equipment Rental	155,223.31	162,900.00	-7,676.69	95.3%
5300 · Insurance	111,358.00	82,500.00	28,858.00	135.0%
5310 · Interest Expense	367.00	1,100.00	-733.00	33.4%
5320 · Miscellaneous Expense	53.85	300.00	-246.15	18.0%
5330 · Professional & Outside services				
5332 · Accounting	24,493.00	44,800.00	-20,307.00	54.7%
5334 · Legal	3,797.65	17,800.00	-14,002.35	21.3%
5336 · Engineering	0.00	200,000.00	-200,000.00	0.0%
5338 · Other Prof. & Outside Labor	86,290.50	326,100.00	-239,809.50	26.5%
5330 · Professional & Outside services - Other	0.00	0.00	0.00	0.0%
Total 5330 · Professional & Outside services	114,581.15	588,700.00	-474,118.85	19.5%

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04/03/23

Accrual Basis

PRPD
Profit & Loss Budget vs. Actual
July 2022 through March 2023

	Jul '22 - Mar 23	Budget	\$ Over Budget	% of Bud...
5340 · Postage & Delivery	812.71	2,000.00	-1,187.29	40.6%
5350 · Rent-Facility use fees	4,194.46	23,700.00	-19,505.54	17.7%
5360 · Repair & Maintenance				
5361 · Building R&M	3,227.36	16,900.00	-13,672.64	19.1%
5362 · Equipment R&M	7,923.30	16,300.00	-8,376.70	48.6%
5363 · General R&M	3,228.33	11,200.00	-7,971.67	28.8%
5364 · Grounds R&M	38,549.68	45,900.00	-7,350.32	84.0%
5365 · Pool R&M	32,544.65	36,600.00	-4,055.35	88.9%
5366 · Vehicle R&M	9,413.76	11,000.00	-1,586.24	85.6%
5367 · Janitorial	9,627.06	14,400.00	-4,772.94	66.9%
5368 · Security	605.00	6,000.00	-5,395.00	10.1%
5369 · Vandalism	297.75	2,400.00	-2,102.25	12.4%
5360 · Repair & Maintenance - Other	0.00	0.00	0.00	0.0%
Total 5360 · Repair & Maintenance	105,416.89	160,700.00	-55,283.11	65.6%
5370 · Supplies - Consumable				
5372 · Office Supplies	8,503.92	14,000.00	-5,496.08	60.7%
5374 · Safety & staff supplies	6,982.24	14,200.00	-7,217.76	49.2%
5370 · Supplies - Consumable - Other	0.00	0.00	0.00	0.0%
Total 5370 · Supplies - Consumable	15,486.16	28,200.00	-12,713.84	54.9%
5380 · Taxes, Lic., Notices & Permits	60,647.12	7,600.00	53,047.12	798.0%
5390 · Telephone & Internet	12,802.35	18,800.00	-5,997.65	68.1%
5400 · Transportation, Meals & Travel				
5402 · Air, Lodging & Other Travel	3,980.32	10,000.00	-6,019.68	39.8%
5404 · Fuel	22,148.63	35,000.00	-12,851.37	63.3%
5406 · Meals	3,870.04	7,000.00	-3,129.96	55.3%
5408 · Mileage & Auto Allowance	208.10	2,000.00	-1,791.90	10.4%
5400 · Transportation, Meals & Travel - Other	0.00	0.00	0.00	0.0%
Total 5400 · Transportation, Meals & Travel	30,207.09	54,000.00	-23,792.91	55.9%
5410 · Utilities				
5412 · Electric & Gas	83,867.04	112,000.00	-28,132.96	74.9%
5414 · Water	20,291.90	25,800.00	-5,508.10	78.7%
5416 · Garbage	17,205.94	11,500.00	5,705.94	149.6%
5410 · Utilities - Other	0.00	0.00	0.00	0.0%
Total 5410 · Utilities	121,364.88	149,300.00	-27,935.12	81.3%
Total Expense	2,353,416.64	3,756,100.00	-1,402,683.36	62.7%
Net Ordinary Income	-480,084.66	-191,050.00	-289,034.66	251.3%
Net Income	-480,084.66	-191,050.00	-289,034.66	251.3%

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04/03/23

Accrual Basis

PRPD
Profit & Loss
March 2023

	Mar 23
Ordinary Income/Expense	
Income	
4200 · Impact Fee revenue	9,622.70
4300 · Program Income	29,609.80
4400 · Donation & Fundraising Income	3,000.00
4500 · Grant Income	25,080.00
4600 · Other Revenue	208.46
4900 · Interest Income	13,670.01
	81,190.97
Total Income	81,190.97
Gross Profit	81,190.97
Expense	
5000 · Payroll Expenses	
5010 · Wages & Salaries	95,958.64
5020 · Employer Taxes	7,204.44
5030 · Employee Benefits	
5030.1 · Retired Health Premium Employer	1,326.02
5030.2 · Admin Fee for Active	41.01
5030.3 · Admin Fee for Retired	14.36
5030 · Employee Benefits - Other	21,641.19
	23,022.58
Total 5030 · Employee Benefits	23,022.58
5040 · Workers Comp Expense	13,458.50
5060 · Other Personnel Costs	457.93
	140,102.09
Total 5000 · Payroll Expenses	140,102.09
5100 · Program Expenses	
5120 · Program Contract Labor	1,158.30
5130 · Program Supplies	870.86
	2,029.16
Total 5100 · Program Expenses	2,029.16
5200 · Advertising & Promotion	1,776.00
5220 · Bank & Merchant Fees	295.40
5230 · Contributions to Others	2,500.00
5240 · Copying & Printing	349.14
5260 · Dues, Mbrshps, Subscr, & Pubs	1,840.22
5270 · Education, Training & Staff Dev	990.78
5280 · Equip., Tools & Furn (<\$5k)	
5282 · Office ET&F	144.36
5286 · Small Tools & Equipment	144.69
	289.05
Total 5280 · Equip., Tools & Furn (<\$5k)	289.05
5290 · Equipment Rental	638.22
5330 · Professional & Outside services	
5332 · Accounting	295.00
5334 · Legal	1,640.00
5338 · Other Prof. & Outside Labor	31,751.50
	33,686.50
Total 5330 · Professional & Outside services	33,686.50
5350 · Rent-Facility use fees	1,311.96
5360 · Repair & Maintenance	
5361 · Building R&M	661.05
5362 · Equipment R&M	261.28
5363 · General R&M	290.71
5364 · Grounds R&M	5,115.44
5365 · Pool R&M	3,960.12
5366 · Vehicle R&M	1,899.59
5367 · Janitorial	104.80
	12,292.99
Total 5360 · Repair & Maintenance	12,292.99
5370 · Supplies - Consumable	
5372 · Office Supplies	900.24

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04/03/23

Accrual Basis

PRPD
Profit & Loss
March 2023

	Mar 23
5374 · Safety & staff supplies	2,842.44
Total 5370 · Supplies - Consumable	3,742.68
5380 · Taxes, Lic., Notices & Permits	267.90
5390 · Telephone & Internet	2,222.33
5400 · Transportation, Meals & Travel	
5402 · Air, Lodging & Other Travel	1,368.12
5404 · Fuel	2,424.69
5406 · Meals	48.40
5408 · Mileage & Auto Allowance	208.10
Total 5400 · Transportation, Meals & Travel	4,049.31
5410 · Utilities	
5412 · Electric & Gas	3,589.47
5414 · Water	4,203.03
5416 · Garbage	1,444.24
Total 5410 · Utilities	9,236.74
Total Expense	217,620.47
Net Ordinary Income	-136,429.50
Net Income	-136,429.50

**Paradise Recreation & Park District
Investment & Reserves Report
31-Mar-23**

Summary						Annual
Reserve Funds	Maximum Target	6/30/2022 Balance	FY 2022-2023 Allocated	FY 2022-2023 Interest	3/31/2023 Balance	Funding Goal
CalPERS 115 Trust	500,000	0.00	0.00	0.00	0.00	30,000
Capital Improvement & Acquisition	25,000,000	9,520,596.39	0.00	66,105.78	9,586,702.17	100,000
Current Operations	8,000,000	8,030,023.30	0.00	55,756.06	8,085,779.36	50,000
Designated Project/Special Use/Grant Matching	1,500,000	752,814.67	0.00	5,227.13	758,041.81	50,000
Future Operations	25,000,000	18,820,367.13	0.00	130,678.27	18,951,045.40	100,000
Technology	150,000	150,562.93	0.00	1,045.43	151,608.36	5,000
Vehicle Fleet & Equipment	1,000,000	752,814.67	0.00	5,227.13	758,041.81	75,000
Total Reserves Funds	61,150,000	38,027,179.11	0.00	264,039.79	38,291,218.90	410,000

Detail		
Reserve Accounts	3/31/2023	FY 2022 - 2023 Interest Earned
CalPERS 115 Trust	0.00	0.00
Capital Improvement & Acquisition	9,586,702.17	8,519.77
Current Operations	8,085,779.36	7,185.89
Designated Project/Special Use/Grant Matching	758,041.81	673.68
Future Operations	18,951,045.40	16,841.93
Technology	151,608.36	134.74
Vehicle Fleet & Equipment	758,041.81	673.68
General Operating	3,275,942.27	2,964.59
Total Reserve Accounts	41,627,070.17	36,994.28

Five Star	Beginning Balance	Change	Interest Earned	Ending Balance
Grant Money Market Account	672,303.60	0.00	1,481.55	673,785.15
Five Star Investment Money Market	5,530,061.87	-	12,186.54	5,542,248.41
Payroll Interest Checking	5,147.12	30,460.43	1.92	35,609.47
Total Five Star	6,207,512.59	30,460.43	13,670.01	6,251,643.03

Mechanics	Deposits	Checks	
Checking (as of Feb 31, 2023)	106,288.85	39,026.04	259.07
Total			145,055.82

Total in interest earning accounts	47,878,713.20	50,664.29
Other Investment Income		0.00
Total		50,664.29

Paradise Recreation & Park District's (District) Investment Policy describes the District's commitment to managing risk by selecting investment products based on safety, liquidity and yield. Per California Government Code Section 53600 et. seq., specifically section 53646 and section 53607, this investment report details all investment-related activity in the current period. District investable funds are currently invested in Five Star Bank which meets those standards. That being said, the District's Investment Policy remains a prudent investment course, and is in compliance with the "Prudent Investor's Policy" designed to protect public funds.



Paradise Recreation & Park District - Operating Account

Monthly Investment Report
February 28, 2023

Your Investment Representative:

Jim McCourt

(614) 923-1151

jmccourt@meederinvestment.com

For questions about your account please contact your investment representative or contact publicfundsoperations@meederinvestment.com

Dublin, Ohio | Lansing, Michigan | Long Beach, California | Austin, Texas | 866-633-3371 | www.meederpublicfunds.com

Paradise Recreation & Park District - Operating Account

PORTFOLIO SUMMARY

As of February 28, 2023



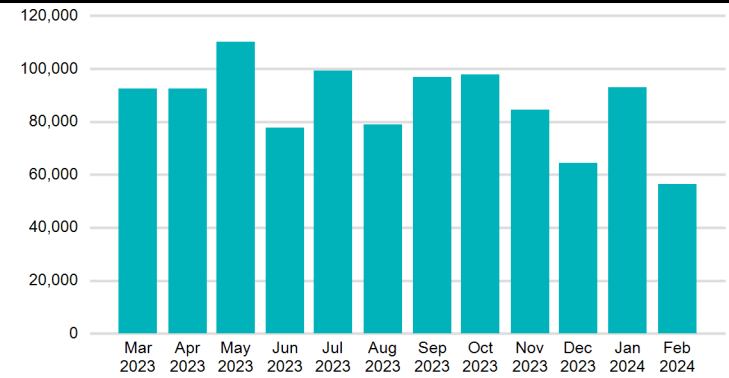
MONTHLY RECONCILIATION

Beginning Book Value	32,710,572.54
Contributions	3,000,000.00
Withdrawals	
Prior Month Management Fees	(2,215.81)
Prior Month Custodian Fees	(276.60)
Realized Gains/Losses	5,613.89
Purchased Interest	(29,136.69)
Gross Interest Earnings	50,822.95
Ending Book Value	35,735,380.28

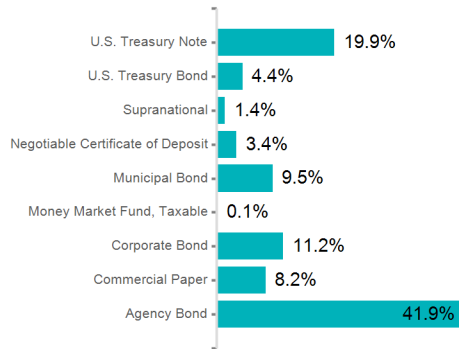
PORTFOLIO CHARACTERISTICS

Portfolio Yield to Maturity	4.73%
Portfolio Effective Duration	2.26 yrs
Weighted Average Maturity	2.42 yrs

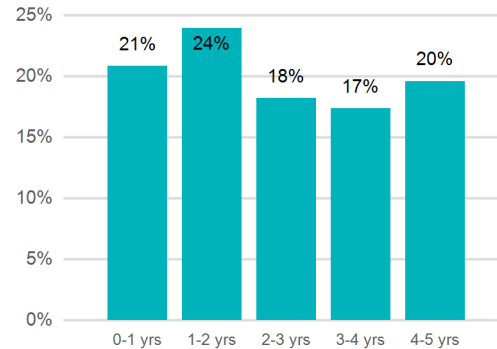
PROJECTED MONTHLY INCOME SCHEDULE



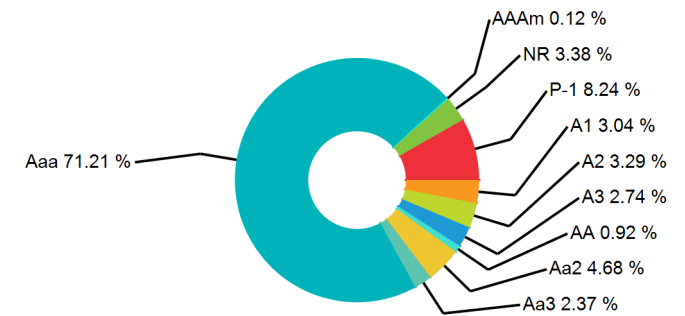
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY



Paradise Recreation & Park District - Operating Account

PROJECTED INCOME SCHEDULE

As of February 28, 2023



CUSIP	SECURITY DESCRIPTION	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024
023135BR6	Amazon.com, Inc. 1.200% 06/03/2027				4,500						4,500		
037833DB3	Apple Inc. 2.900% 09/12/2027	7,250						7,250					
05531FBB8	Truist Financial Corporation 2.850% 10/26/2024		7,125						7,125				
05531FBJ1	Truist Financial Corporation 2.200% 03/16/2023	9,110											
05580AS39	BMW Bank of North America 4.800% 11/10/2025			5,713						5,807			
06740KRH2	Barclays Bank Delaware 4.950% 11/17/2025			5,891						5,989			
13063D2T4	California, State of 5.500% 10/01/2025		4,094						5,500				
14913R2Y2	Caterpillar Financial Services Corporation 4.900% 01/17/2025					12,250						12,250	
166764BX7	Chevron Corporation 1.995% 05/11/2027			3,491						3,491			
178180GS8	City National Corporation 4.900% 11/24/2025			5,905						6,002			
20772KAG4	Connecticut, State of 3.230% 01/15/2025					8,075						8,075	
24422EUX5	John Deere Capital Corporation 2.600% 03/07/2024	3,900						3,900					
250375LA8	Desert Community College District 3.000% 08/01/2027						4,800						4,800
2546732B1	Discover Bank 4.900% 11/30/2027			5,905						6,002			
3130AAAG3	FHLB 2.625% 12/11/2026				4,791						4,791		
3130ALF25	FHLB 0.400% 11/26/2024						1,150						1,150
3130ALGR9	FHLB 0.85% 02/26/26						1,275						1,275
3130ALHH0	FHLB 0.960% 03/05/2026	1,560						1,560					
3130ALNU4	FHLB 0.680% 03/24/2025	1,530						1,530					

Paradise Recreation & Park District - Operating Account

PROJECTED INCOME SCHEDULE

As of February 28, 2023



CUSIP	SECURITY DESCRIPTION	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024
3130AMHH8	FHLB 0.410% 08/01/2024				882						882		
3130AMWW8	FHLB 1.100% 09/30/2026	1,705						1,705					
3130AN4D9	FHLB 0.750% 06/30/2025				1,594						1,594		
3130AP3A1	FHLB 0.850% 06/29/2026	1,594						1,594					
3130AQBD4	FHLB 1.200% 12/30/2024				2,700						2,700		
3130AQF65	FHLB 1.250% 12/21/2026				2,188						2,188		
3130AQUG6	FHLB 1.770% 11/25/2025			4,425						4,425			
3130ATND5	FHLB 4.375% 09/13/2024	5,413						6,453					
3130ATPW1	FHLB 4.625% 12/08/2023		11,563						11,563		4,648		
3130ATT31	FHLB 4.500% 10/03/2024		9,688						11,250				
3130ATTY3	FHLB 4.750% 11/02/2023			11,875						11,963			
3130ATVC8	FHLB 4.875% 06/14/2024				13,223						10,969		
3130ATZ42	FHLB 4.875% 11/28/2023			12,188						12,558			
313373B68	FHLB 4.375% 03/13/2026	8,422						8,422					
3133EAG44	FFCB 2.630% 08/03/2026						4,050						4,050
3133EFBJ5	FFCB 2.320% 08/28/2023						16,120						
3133ELC28	FFCB 0.730% 05/27/2025			1,643						1,643			
3133ELY32	FFCB 0.550% 07/22/2026					825						825	
3133EM5W8	FFCB 0.680% 09/22/2025	1,445						1,445					
3133EMQG0	FFCB 0.320% 02/10/2025						680						680
3133EMUP5	FFCB 0.710% 04/01/2025		1,509						1,509				
3133EN5N6	FFCB 4.000% 01/06/2028					9,400						9,400	
3133ENAL4	FFCB 0.290% 10/12/2023		435						12,903				
3133ENEQ9	FFCB 1.640% 05/24/2027			2,870						2,870			
3133ENK33	FFCB 3.625% 03/06/2024	7,703						7,703					

Paradise Recreation & Park District - Operating Account

PROJECTED INCOME SCHEDULE

As of February 28, 2023



CUSIP	SECURITY DESCRIPTION	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024
3133ENKG4	FFCB 1.470% 01/11/2027					3,491						3,491	
3133ENL99	FFCB 3.375% 09/15/2027	5,906						5,906					
3133ENZ37	FFCB 4.875% 01/10/2025					10,359						10,359	
3133XG6E9	FHLB 5.750% 06/12/2026				10,494						10,494		
3133XVDG3	FHLB 4.375% 09/13/2024	3,938						3,938					
3135G06J7	FNMA 0.650% 12/10/2025				1,056						1,056		
3135G0U43	FNMA 2.875% 09/12/2023	4,313						9,103					
3136G4G56	FNMA 0.450% 07/29/2024					900						900	
378612AH8	Glendora, City of 1.988% 06/01/2025				4,274						4,274		
459058GL1	IBRD 3.000% 09/27/2023	7,500						15,092					
46640QRA1	J.P. Morgan Securities LLC 04/10/2023		7,185										
46640QVE8	J.P. Morgan Securities LLC 08/14/2023						19,017						
62479MR47	MUFG Bank, Ltd. 04/04/2023		3,039										
62479MSN4	MUFG Bank, Ltd. 05/22/2023			13,889									
62479MTF0	MUFG Bank, Ltd. 06/15/2023				15,711								
692039SE1	Oxnard Union High School District 0.852% 08/01/2024						1,811						1,811
69371RR57	PACCAR Financial Corp. 0.900% 11/08/2024			2,138						2,138			
70914PW40	Pennsylvania, Commonwealth of 0.950% 08/01/2025						1,900						1,900
742651DP4	PEFCO 2.450% 07/15/2024					4,288						4,288	
76913CBB4	Riverside, County of 2.963% 02/15/2027						7,408						7,408
795451CJ0	Sallie Mae Bank 5.000% 11/18/2025			6,025						6,125			

Paradise Recreation & Park District - Operating Account

PROJECTED INCOME SCHEDULE

As of February 28, 2023



CUSIP	SECURITY DESCRIPTION	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024
799017WC8	San Mateo Union High School District 2.187% 09/01/2027	5,468						5,468					
801139AE6	Santa Ana, City of 1.176% 08/01/2026						2,234						2,234
86787EBC0	Truist Bank 3.200% 04/01/2024		6,400						6,400				
880591EU2	TNNLL 2.875% 02/01/2027						5,031						5,031
8923A1S28	Toyota Credit de Puerto Rico Corp. 05/02/2023			12,556									
8923A1UU3	Toyota Credit de Puerto Rico Corp. 07/28/2023					19,388							
9128286A3	UST 2.625% 01/31/2026					3,938						3,938	
9128286S4	UST 2.375% 04/30/2026		5,047						5,047				
9128286X3	UST 2.125% 05/31/2026			4,516						4,516			
912828B66	UST 2.750% 02/15/2024						6,531						19,074
912828U24	UST 2.000% 11/15/2026			5,750						5,750			
912828V80	UST 2.250% 01/31/2024					4,781						17,946	
912828YQ7	UST 1.625% 10/31/2026		4,469						4,469				
91282CEF4	UST 2.500% 03/31/2027	4,375						4,375					
91282CEK3	UST 2.500% 04/30/2024		6,250						6,250				
91282CEN7	UST 2.750% 04/30/2027		4,813						4,813				
91282CER8	UST 2.500% 05/31/2024			5,313						5,313			
91282CEW7	UST 3.250% 06/30/2027				5,688						5,688		
91282CEY3	UST 3.000% 07/15/2025					6,750						6,750	
91282CFB2	UST 2.750% 07/31/2027					4,813						4,813	
91282CFE6	UST 3.125% 08/15/2025						7,031						7,031
91282CFM8	UST 4.125% 09/30/2027	11,344						11,344					
91282CFP1	UST 4.250% 10/15/2025		9,563						9,563				

Paradise Recreation & Park District - Operating Account

PROJECTED INCOME SCHEDULE

As of February 28, 2023



CUSIP	SECURITY DESCRIPTION	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024
91282CFU0	UST 4.125% 10/31/2027		11,344						11,344				
91282CGC9	UST 3.875% 12/31/2027				10,559						10,559		
91282CGH8	UST 3.500% 01/31/2028					10,063						10,063	
TOTAL		92,475	92,521	110,090	77,659	99,319	79,039	96,787	97,734	84,590	64,341	93,097	56,444

Paradise Recreation & Park District - Operating Account

POSITION STATEMENT

As of February 28, 2023



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
Cash and Cash Equivalents											
31846V567	First American Funds, Inc.	2/28/2023 2/28/2023	\$43,970.83	\$43,970.83	\$43,970.83	4.33%	0.003 0.003	\$1.00 \$43,970.83	\$0.00	0.10%	AAAm
00358CASH	FIVE STAR PAYROLL CHECKING	2/28/2023 2/28/2023	\$5,147.12	\$5,147.12	\$5,147.12	0.10%	0.003 0.003	\$1.00 \$5,147.12	\$0.00	0.01%	
00359CASH	FIVE STAR GRANT MONEY MARKET	2/28/2023 2/28/2023	\$672,303.60	\$672,303.60	\$672,303.60	2.17%	0.003 0.003	\$1.00 \$672,303.60	\$0.00	1.60%	
00360CASH	FIVE STAR INVESTMENT MONEY MARKET	2/28/2023 2/28/2023	\$5,530,061.87	\$5,530,061.87	\$5,530,061.87	2.17%	0.003 0.003	\$1.00 \$5,530,061.87	\$0.00	13.14%	
SubTotal			\$6,251,483.42	\$6,251,483.42	\$6,251,483.42	2.19%		\$6,251,483.42	\$0.00	14.85%	
Agency Bond											
3133EFBJ5	FFCB 2.320% 08/28/2023	11/23/2022 11/25/2022	\$530,000.00	\$520,027.52	\$520,027.52	4.87%	0.496 0.480	\$98.64 \$522,781.40	\$2,753.88	1.24%	Aaa AA+
3135G0U43	FNMA 2.875% 09/12/2023	11/7/2022 11/8/2022	\$300,000.00	\$295,209.00 \$1,341.66	\$296,550.66	4.82%	0.537 0.518	\$98.81 \$296,430.00	\$1,221.00	0.70%	Aaa AA+
3133ENAL4	FFCB 0.290% 10/12/2023	11/7/2022 11/8/2022	\$300,000.00	\$287,532.00 \$62.83	\$287,594.83	4.93%	0.619 0.604	\$96.98 \$290,931.00	\$3,399.00	0.69%	Aaa AA+
3130ATTY3	FHLB 4.750% 11/02/2023	10/31/2022 11/2/2022	\$500,000.00	\$499,912.50	\$499,912.50	4.77%	0.677 0.650	\$99.73 \$498,645.00	(\$1,267.50)	1.18%	Aaa AA+
3130ATZ42	FHLB 4.875% 11/28/2023	11/23/2022 11/28/2022	\$500,000.00	\$499,630.00	\$499,630.00	4.95%	0.748 0.719	\$99.75 \$498,750.00	(\$880.00)	1.19%	Aaa AA+
3130ATPW1	FHLB 4.625% 12/08/2023	11/4/2022 11/7/2022	\$500,000.00	\$498,500.00 \$1,156.25	\$499,656.25	4.90%	0.775 0.744	\$99.61 \$498,055.00	(\$445.00)	1.18%	Aaa AA+
3133ENK33	FFCB 3.625% 03/06/2024	11/3/2022 11/4/2022	\$425,000.00	\$417,622.85 \$2,482.11	\$420,104.96	4.98%	1.019 0.968	\$98.37 \$418,059.75	\$436.90	0.99%	Aaa AA+
3130ATVC8	FHLB 4.875% 06/14/2024	11/4/2022 11/7/2022	\$450,000.00	\$449,968.50	\$449,968.50	4.88%	1.293 1.222	\$99.50 \$447,768.00	(\$2,200.50)	1.06%	Aaa AA+
742651DP4	PEFCO 2.450% 07/15/2024	11/21/2022 11/22/2022	\$350,000.00	\$336,353.50	\$336,353.50	4.94%	1.378 1.325	\$96.17 \$336,591.50	\$238.00	0.80%	Aaa AA+
3136G4G56	FNMA 0.450% 07/29/2024	11/3/2022 11/4/2022	\$400,000.00	\$370,184.00	\$370,184.00	4.98%	1.416 1.378	\$93.52 \$374,060.00	\$3,876.00	0.89%	Aaa AA+
3130AMHH8	FHLB 0.410% 08/01/2024	11/3/2022 11/4/2022	\$430,000.00	\$397,492.00	\$397,492.00	5.00%	1.425 1.385	\$93.43 \$401,736.10	\$4,244.10	0.95%	Aaa AA+

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3130ATND5	FHLB 4.375% 09/13/2024	11/3/2022 11/4/2022	\$295,000.00	\$292,368.60 \$788.72	\$293,157.32	4.88%	1.542 1.448	\$98.99 \$292,014.60	(\$354.00)	0.69%	Aaa AA+
3133XVDG3	FHLB 4.375% 09/13/2024	11/3/2022 11/4/2022	\$180,000.00	\$178,502.22 \$1,115.63	\$179,617.85	4.85%	1.542 1.443	\$98.96 \$178,133.40	(\$368.82)	0.42%	Aaa AA+
3130ATT31	FHLB 4.500% 10/03/2024	11/8/2022 11/9/2022	\$500,000.00	\$497,045.00 \$687.50	\$497,732.50	4.83%	1.597 1.499	\$99.22 \$496,080.00	(\$965.00)	1.18%	Aaa AA+
3130ALF25	FHLB 0.400% 11/26/2024	11/3/2022 11/4/2022	\$575,000.00	\$524,158.50	\$524,158.50	4.97%	1.745 1.698	\$92.22 \$530,265.00	\$6,106.50	1.26%	Aaa AA+
3130AQBD4	FHLB 1.200% 12/30/2024	11/8/2022 11/9/2022	\$450,000.00	\$415,948.50	\$415,948.50	4.97%	1.838 1.774	\$93.27 \$419,710.50	\$3,762.00	1.00%	Aaa AA+
3133ENZ37	FFCB 4.875% 01/10/2025	11/3/2022 11/10/2022	\$425,000.00	\$425,027.20	\$425,027.20	4.88%	1.868 1.754	\$99.85 \$424,345.50	(\$681.70)	1.01%	Aaa AA+
3133EMQG0	FFCB 0.320% 02/10/2025	11/7/2022 11/8/2022	\$425,000.00	\$383,626.25	\$383,626.25	4.93%	1.953 1.900	\$91.30 \$388,042.00	\$4,415.75	0.92%	Aaa AA+
3130ALNU4	FHLB 0.680% 03/24/2025	11/4/2022 11/7/2022	\$450,000.00	\$407,164.50 \$365.50	\$407,530.00	4.97%	2.068 1.999	\$91.62 \$412,290.00	\$5,125.50	0.98%	Aaa AA+
3133EMUP5	FFCB 0.710% 04/01/2025	11/4/2022 11/7/2022	\$425,000.00	\$384,595.25 \$301.75	\$384,897.00	4.96%	2.090 2.020	\$91.63 \$389,440.25	\$4,845.00	0.93%	Aaa AA+
3133ELC28	FFCB 0.730% 05/27/2025	11/7/2022 11/8/2022	\$450,000.00	\$405,544.50	\$405,544.50	4.89%	2.244 2.169	\$91.22 \$410,485.50	\$4,941.00	0.98%	Aaa AA+
3130AN4D9	FHLB 0.750% 06/30/2025	11/7/2022 11/8/2022	\$425,000.00	\$381,947.50	\$381,947.50	4.88%	2.337 2.259	\$90.93 \$386,456.75	\$4,509.25	0.92%	Aaa AA+
3133EM5W8	FFCB 0.680% 09/22/2025	11/7/2022 11/8/2022	\$425,000.00	\$378,304.83 \$369.28	\$378,674.11	4.82%	2.567 2.474	\$90.12 \$383,014.25	\$4,709.42	0.91%	Aaa AA+
3130AQUG6	FHLB 1.770% 11/25/2025	11/3/2022 11/4/2022	\$500,000.00	\$456,035.00	\$456,035.00	4.90%	2.742 2.577	\$92.11 \$460,570.00	\$4,535.00	1.09%	Aaa AA+
3135G06J7	FNMA 0.650% 12/10/2025	11/7/2022 11/8/2022	\$325,000.00	\$285,935.00	\$285,935.00	4.89%	2.784 2.685	\$89.16 \$289,760.25	\$3,825.25	0.69%	Aaa AA+
3130ALGR9	FHLB 0.85% 02/26/26	11/7/2022 11/8/2022	\$300,000.00	\$263,169.00	\$263,169.00	4.93%	2.997 2.881	\$88.99 \$266,970.00	\$3,801.00	0.63%	Aaa AA+
3130ALHH0	FHLB 0.960% 03/05/2026	11/7/2022 11/8/2022	\$325,000.00	\$286,334.75 \$546.00	\$286,880.75	4.88%	3.016 2.877	\$89.42 \$290,598.75	\$4,264.00	0.69%	Aaa AA+
313373B68	FHLB 4.375% 03/13/2026	11/28/2022 11/29/2022	\$385,000.00	\$385,704.55 \$3,555.90	\$389,260.45	4.31%	3.038 2.755	\$99.35 \$382,505.20	(\$3,199.35)	0.91%	Aaa AA+
3133XG6E9	FHLB 5.750% 06/12/2026	11/17/2022 11/18/2022	\$365,000.00	\$382,939.75	\$382,939.75	4.25%	3.288 2.943	\$103.41 \$377,428.25	(\$5,511.50)	0.90%	Aaa AA+

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3130AP3A1	FHLB 0.850% 06/29/2026	11/8/2022 11/9/2022	\$375,000.00	\$326,250.00 \$354.17	\$326,604.17	4.79%	3.334 3.178	\$88.30 \$331,125.00	\$4,875.00	0.79%	Aaa AA+
3133ELY32	FFCB 0.550% 07/22/2026	11/7/2022 11/8/2022	\$300,000.00	\$257,709.00	\$257,709.00	4.74%	3.397 3.287	\$87.47 \$262,419.00	\$4,710.00	0.62%	Aaa AA+
3133EAG44	FFCB 2.630% 08/03/2026	11/8/2022 11/9/2022	\$308,000.00	\$286,992.55	\$286,992.55	4.64%	3.430 3.217	\$94.18 \$290,086.72	\$3,094.17	0.69%	Aaa AA+
3130AMVW8	FHLB 1.100% 09/30/2026	11/4/2022 11/7/2022	\$310,000.00	\$268,925.00 \$350.47	\$269,275.47	4.87%	3.589 3.387	\$88.26 \$273,615.30	\$4,690.30	0.65%	Aaa AA+
3130AAAG3	FHLB 2.625% 12/11/2026	11/22/2022 11/23/2022	\$365,000.00	\$343,943.15	\$343,943.15	4.19%	3.786 3.521	\$93.92 \$342,789.75	(\$1,153.40)	0.81%	Aaa AA+
3130AQF65	FHLB 1.250% 12/21/2026	11/7/2022 11/8/2022	\$350,000.00	\$306,731.60	\$306,731.60	4.58%	3.814 3.636	\$89.08 \$311,794.00	\$5,062.40	0.74%	Aaa AA+
3133ENKG4	FFCB 1.470% 01/11/2027	11/3/2022 11/4/2022	\$475,000.00	\$416,513.25	\$416,513.25	4.75%	3.871 3.587	\$88.98 \$422,655.00	\$6,141.75	1.00%	Aaa AA+
880591EU2	TNNLL 2.875% 02/01/2027	11/15/2022 11/16/2022	\$350,000.00	\$333,084.15	\$333,084.15	4.14%	3.929 3.639	\$93.73 \$328,065.50	(\$5,018.65)	0.78%	Aaa AA+
3133ENEQ9	FFCB 1.640% 05/24/2027	11/9/2022 11/10/2022	\$350,000.00	\$306,701.50	\$306,701.50	4.70%	4.236 3.845	\$88.80 \$310,786.00	\$4,084.50	0.74%	Aaa AA+
3133ENL99	FFCB 3.375% 09/15/2027	11/4/2022 11/7/2022	\$350,000.00	\$333,910.50 \$1,706.25	\$335,616.75	4.44%	4.548 4.084	\$95.83 \$335,401.50	\$1,491.00	0.80%	Aaa AA+
3133EN5N6	FFCB 4.000% 01/06/2028	1/27/2023 1/30/2023	\$470,000.00	\$475,611.80 \$1,253.34	\$476,865.14	3.73%	4.858 4.336	\$98.79 \$464,298.90	(\$11,312.90)	1.10%	Aaa AA+
SubTotal			\$15,913,000.00	\$14,963,155.27 \$16,437.36	\$14,979,592.63	4.77%		\$15,034,954.62	\$71,799.35	35.73%	
Commercial Paper											
62479MR47	MUFG Bank, Ltd. 04/04/2023	11/4/2022 11/4/2022	\$150,000.00	\$146,961.13	\$146,961.13	4.93%	0.096 0.096	\$99.54 \$149,308.50	\$2,347.37	0.35%	P-1 A-1
46640QRA1	J.P. Morgan Securities LLC 04/10/2023	11/7/2022 11/8/2022	\$350,000.00	\$342,815.38	\$342,815.38	4.93%	0.112 0.112	\$99.46 \$348,110.00	\$5,294.62	0.83%	P-1 A-1
8923A1S28	Toyota Credit de Puerto Rico Corp. 05/02/2023	10/31/2022 10/31/2022	\$500,000.00	\$487,444.17	\$487,444.17	5.07%	0.173 0.171	\$99.15 \$495,730.00	\$8,285.83	1.18%	P-1 A-1+
62479MSN4	MUFG Bank, Ltd. 05/22/2023	11/3/2022 11/3/2022	\$500,000.00	\$486,111.11	\$486,111.11	5.14%	0.227 0.224	\$98.88 \$494,375.00	\$8,263.89	1.17%	P-1 A-1
62479MTF0	MUFG Bank, Ltd. 06/15/2023	11/3/2022 11/3/2022	\$500,000.00	\$484,288.89	\$484,288.89	5.21%	0.293 0.288	\$98.51 \$492,570.00	\$8,281.11	1.17%	P-1 A-1

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8923A1UU3	Toyota Credit de Puerto Rico Corp. 07/28/2023	10/31/2022 10/31/2022	\$500,000.00	\$480,612.50	\$480,612.50	5.38%	0.411 0.402	\$97.88 \$489,375.00	\$8,762.50	1.16%	P-1 A-1+
46640QVE8	J.P. Morgan Securities LLC 08/14/2023	11/17/2022 11/18/2022	\$500,000.00	\$480,983.19	\$480,983.19	5.29%	0.458 0.448	\$97.60 \$487,985.00	\$7,001.81	1.16%	P-1 A-1
SubTotal			\$3,000,000.00	\$2,909,216.37	\$2,909,216.37	5.17%		\$2,957,453.50	\$48,237.13	7.03%	
Corporate Bond											
05531FBJ1	Truist Financial Corporation 2.200% 03/16/2023	11/23/2022 11/28/2022	\$500,000.00	\$496,390.00 \$2,200.00	\$498,590.00	4.62%	0.044 0.045	\$99.88 \$499,410.00	\$3,020.00	1.19%	A3 A-
24422EUX5	John Deere Capital Corporation 2.600% 03/07/2024	11/15/2022 11/17/2022	\$300,000.00	\$291,912.00 \$1,516.67	\$293,428.67	4.75%	1.022 0.979	\$97.52 \$292,569.00	\$657.00	0.70%	A2 A
86787EBC0	Truist Bank 3.200% 04/01/2024	11/7/2022 11/9/2022	\$400,000.00	\$388,528.00 \$1,351.11	\$389,879.11	5.36%	1.090 1.036	\$97.83 \$391,336.00	\$2,808.00	0.93%	A2 A
05531FBB8	Truist Financial Corporation 2.850% 10/26/2024	11/21/2022 11/23/2022	\$500,000.00	\$479,820.00 \$1,068.75	\$480,888.75	5.08%	1.660 1.574	\$96.60 \$483,005.00	\$3,185.00	1.15%	A3 A-
69371RR57	PACCAR Financial Corp. 0.900% 11/08/2024	11/15/2022 11/17/2022	\$475,000.00	\$440,638.50 \$106.88	\$440,745.38	4.78%	1.696 1.641	\$93.27 \$443,042.00	\$2,403.50	1.05%	A1 A+
14913R2Y2	Caterpillar Financial Services Corporation 4.900% 01/17/2025	11/15/2022 11/18/2022	\$500,000.00	\$501,070.00	\$501,070.00	4.80%	1.888 1.771	\$99.64 \$498,220.00	(\$2,850.00)	1.18%	A2 A
166764BX7	Chevron Corporation 1.995% 05/11/2027	11/17/2022 11/21/2022	\$350,000.00	\$316,627.50 \$193.96	\$316,821.46	4.37%	4.200 3.892	\$89.63 \$313,694.50	(\$2,933.00)	0.75%	Aa2 AA-
023135BR6	Amazon.com, Inc. 1.200% 06/03/2027	2/10/2023 2/14/2023	\$750,000.00	\$656,025.00 \$1,775.00	\$657,800.00	4.43%	4.263 4.032	\$86.39 \$647,902.50	(\$8,122.50)	1.54%	A1 AA
037833DB3	Apple Inc. 2.900% 09/12/2027	1/30/2023 2/1/2023	\$500,000.00	\$473,255.00 \$5,598.61	\$478,853.61	4.19%	4.540 4.056	\$93.02 \$465,100.00	(\$8,155.00)	1.11%	Aaa AA+
SubTotal			\$4,275,000.00	\$4,044,266.00 \$13,810.98	\$4,058,076.98	4.70%		\$4,034,279.00	(\$9,987.00)	9.59%	
Municipal Bond											
692039SE1	Oxnard Union High School District 0.852% 08/01/2024	11/3/2022 11/7/2022	\$425,000.00	\$395,891.75	\$395,891.75	5.03%	1.425 1.386	\$94.59 \$402,024.50	\$6,132.75	0.96%	Aa2 A+

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20772KAG4	Connecticut, State of 3.230% 01/15/2025	11/3/2022 11/7/2022	\$500,000.00	\$480,570.00	\$480,570.00	5.13%	1.882 1.789	\$96.82 \$484,080.00	\$3,510.00	1.15%	Aa3 AA-
378612AH8	Glendora, City of 1.988% 06/01/2025	11/8/2022 11/10/2022	\$430,000.00	\$396,894.30	\$396,894.30	5.24%	2.258 2.151	\$93.42 \$401,710.30	\$4,816.00	0.95%	AAA
70914PW40	Pennsylvania, Commonwealth of 0.950% 08/01/2025	11/7/2022 11/9/2022	\$400,000.00	\$359,156.00	\$359,156.00	5.00%	2.425 2.342	\$91.26 \$365,024.00	\$5,868.00	0.87%	Aa3 A+
13063D2T4	California, State of 5.500% 10/01/2025	11/10/2022 11/17/2022	\$200,000.00	\$204,024.00	\$204,024.00	4.74%	2.592 2.357	\$101.59 \$203,176.00	(\$848.00)	0.48%	Aa2 AA-
801139AE6	Santa Ana, City of 1.176% 08/01/2026	11/7/2022 11/9/2022	\$380,000.00	\$326,442.80	\$326,442.80	5.40%	3.425 3.268	\$87.20 \$331,352.40	\$4,909.60	0.79%	AA
76913CBB4	Riverside, County of 2.963% 02/15/2027	11/17/2022 11/21/2022	\$500,000.00	\$458,065.00	\$458,065.00	5.19%	3.967 3.661	\$92.44 \$462,205.00	\$4,140.00	1.10%	Aa2 AA
250375LA8	Desert Community College District 3.000% 08/01/2027	11/9/2022 11/14/2022	\$320,000.00	\$293,449.60	\$293,449.60	5.00%	4.425 4.054	\$93.03 \$297,686.40	\$4,236.80	0.71%	Aa2 AA
799017WC8	San Mateo Union High School District 2.187% 09/01/2027	11/4/2022 11/8/2022	\$500,000.00	\$440,145.00 \$2,035.13	\$442,180.13	5.02%	4.510 4.148	\$89.50 \$447,500.00	\$7,355.00	1.06%	Aaa
SubTotal			\$3,655,000.00	\$3,354,638.45 \$2,035.13	\$3,356,673.58	5.10%		\$3,394,758.60	\$40,120.15	8.07%	
Negotiable Certificate of Deposit											
05580AS39	BMW Bank of North America 4.800% 11/10/2025	11/7/2022 11/10/2022	\$240,000.00	\$239,460.00	\$239,460.00	4.88%	2.701 2.469	\$99.80 \$239,520.00	\$60.00	0.57%	
06740KRH2	Barclays Bank Delaware 4.950% 11/17/2025	11/7/2022 11/16/2022	\$240,000.00	\$239,520.00	\$239,520.00	5.02%	2.721 2.483	\$100.19 \$240,448.80	\$928.80	0.57%	
795451CJ0	Sallie Mae Bank 5.000% 11/18/2025	11/15/2022 11/18/2022	\$243,000.00	\$243,000.00	\$243,000.00	5.00%	2.723 2.485	\$100.32 \$243,765.45	\$765.45	0.58%	
178180GS8	City National Corporation 4.900% 11/24/2025	11/15/2022 11/23/2022	\$243,000.00	\$242,514.00	\$242,514.00	4.97%	2.740 2.504	\$100.07 \$243,177.39	\$663.39	0.58%	
2546732B1	Discover Bank 4.900% 11/30/2027	11/18/2022 11/30/2022	\$243,000.00	\$243,000.00	\$243,000.00	4.90%	4.756 4.151	\$100.84 \$245,031.48	\$2,031.48	0.58%	
SubTotal			\$1,209,000.00	\$1,207,494.00	\$1,207,494.00	4.96%		\$1,211,943.12	\$4,449.12	2.88%	

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Supranational											
459058GL1	IBRD 3.000% 09/27/2023	11/23/2022 11/28/2022	\$500,000.00	\$492,408.50 \$2,541.67	\$494,950.17	4.88%	0.578 0.558	\$98.72 \$493,585.00	\$1,176.50	1.17%	Aaa AA+
SubTotal			\$500,000.00	\$492,408.50 \$2,541.67	\$494,950.17	4.88%		\$493,585.00	\$1,176.50	1.17%	
U.S. Treasury Bond											
91282CEK3	UST 2.500% 04/30/2024	11/8/2022 11/9/2022	\$500,000.00	\$483,300.78 \$310.77	\$483,611.55	4.87%	1.170 1.152	\$97.03 \$485,155.00	\$1,854.22	1.15%	Aaa AA+
9128286A3	UST 2.625% 01/31/2026	11/7/2022 11/8/2022	\$300,000.00	\$282,269.53	\$282,269.53	4.62%	2.926 2.763	\$94.98 \$284,943.00	\$2,673.47	0.68%	Aaa AA+
9128286S4	UST 2.375% 04/30/2026	11/4/2022 11/7/2022	\$325,000.00	\$302,795.90 \$149.26	\$302,945.16	4.52%	3.170 2.975	\$93.97 \$305,386.25	\$2,590.35	0.73%	Aaa AA+
9128286S4	UST 2.375% 04/30/2026	2/13/2023 2/14/2023	\$100,000.00	\$94,710.94 \$695.44	\$95,406.38	4.15%	3.170 2.975	\$93.97 \$93,965.00	(\$745.94)	0.22%	Aaa AA+
9128286X3	UST 2.125% 05/31/2026	11/7/2022 11/8/2022	\$325,000.00	\$299,228.52	\$299,228.52	4.56%	3.255 3.070	\$93.08 \$302,503.50	\$3,274.98	0.72%	Aaa AA+
9128286X3	UST 2.125% 05/31/2026	2/13/2023 2/14/2023	\$100,000.00	\$93,828.12 \$443.68	\$94,271.80	4.15%	3.255 3.070	\$93.08 \$93,078.00	(\$750.12)	0.22%	Aaa AA+
SubTotal			\$1,650,000.00	\$1,556,133.79 \$1,599.15	\$1,557,732.94	4.61%		\$1,565,030.75	\$8,896.96	3.72%	
U.S. Treasury Note											
912828V80	UST 2.250% 01/31/2024	11/8/2022 11/9/2022	\$425,000.00	\$411,834.96	\$411,834.96	4.88%	0.923 0.896	\$97.43 \$414,060.50	\$2,225.54	0.98%	Aaa AA+
912828B66	UST 2.750% 02/15/2024	11/3/2022 11/4/2022	\$475,000.00	\$462,457.03	\$462,457.03	4.90%	0.964 0.935	\$97.76 \$464,350.50	\$1,893.47	1.10%	Aaa AA+
91282CER8	UST 2.500% 05/31/2024	11/4/2022 11/7/2022	\$425,000.00	\$410,291.02	\$410,291.02	4.82%	1.255 1.207	\$96.84 \$411,570.00	\$1,278.98	0.98%	Aaa AA+
91282CEY3	UST 3.000% 07/15/2025	11/8/2022 11/9/2022	\$450,000.00	\$431,736.33	\$431,736.33	4.62%	2.378 2.250	\$96.31 \$433,390.50	\$1,654.17	1.03%	Aaa AA+
91282CFE6	UST 3.125% 08/15/2025	11/8/2022 11/9/2022	\$450,000.00	\$433,107.42	\$433,107.42	4.58%	2.463 2.331	\$96.56 \$434,533.50	\$1,426.08	1.03%	Aaa AA+
91282CFP1	UST 4.250% 10/15/2025	11/8/2022 11/9/2022	\$450,000.00	\$446,027.34 \$1,313.53	\$447,340.87	4.57%	2.630 2.421	\$99.18 \$446,310.00	\$282.66	1.06%	Aaa AA+

Paradise Recreation & Park District - Operating Account

POSITION STATEMENT

As of February 28, 2023



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
912828YQ7	UST 1.625% 10/31/2026	11/9/2022 11/10/2022	\$300,000.00	\$269,812.50 \$134.67	\$269,947.17	4.41%	3.674 3.475	\$90.79 \$272,379.00	\$2,566.50	0.65%	Aaa AA+
912828YQ7	UST 1.625% 10/31/2026	2/13/2023 2/14/2023	\$250,000.00	\$229,013.67 \$1,189.57	\$230,203.24	4.09%	3.674 3.475	\$90.79 \$226,982.50	(\$2,031.17)	0.54%	Aaa AA+
912828U24	UST 2.000% 11/15/2026	11/8/2022 11/9/2022	\$325,000.00	\$296,080.08	\$296,080.08	4.44%	3.715 3.491	\$91.95 \$298,834.25	\$2,754.17	0.71%	Aaa AA+
912828U24	UST 2.000% 11/15/2026	2/13/2023 2/14/2023	\$250,000.00	\$231,962.89 \$1,256.91	\$233,219.80	4.10%	3.715 3.491	\$91.95 \$229,872.50	(\$2,090.39)	0.55%	Aaa AA+
91282CEF4	UST 2.500% 03/31/2027	11/17/2022 11/18/2022	\$350,000.00	\$328,753.91 \$1,177.88	\$329,931.79	4.03%	4.088 3.775	\$93.25 \$326,361.00	(\$2,392.91)	0.78%	Aaa AA+
91282CEN7	UST 2.750% 04/30/2027	11/15/2022 11/16/2022	\$350,000.00	\$332,199.22 \$425.41	\$332,624.63	4.01%	4.170 3.925	\$94.10 \$329,357.00	(\$2,842.22)	0.78%	Aaa AA+
91282CEW7	UST 3.250% 06/30/2027	11/17/2022 11/18/2022	\$350,000.00	\$339,130.86	\$339,130.86	3.99%	4.337 3.962	\$95.94 \$335,793.50	(\$3,337.36)	0.80%	Aaa AA+
91282CFB2	UST 2.750% 07/31/2027	11/4/2022 11/7/2022	\$350,000.00	\$325,896.48	\$325,896.48	4.38%	4.422 4.083	\$93.93 \$328,741.00	\$2,844.52	0.78%	Aaa AA+
91282CFM8	UST 4.125% 09/30/2027	2/13/2023 2/14/2023	\$550,000.00	\$552,771.48 \$8,538.98	\$561,310.46	4.00%	4.589 4.065	\$99.46 \$547,035.50	(\$5,735.98)	1.30%	Aaa AA+
91282CFU0	UST 4.125% 10/31/2027	2/13/2023 2/14/2023	\$550,000.00	\$553,029.30 \$6,643.30	\$559,672.60	3.99%	4.674 4.148	\$99.48 \$547,162.00	(\$5,867.30)	1.30%	Aaa AA+
91282CGC9	UST 3.875% 12/31/2027	2/6/2023 2/7/2023	\$545,000.00	\$546,447.66 \$2,216.89	\$548,664.55	3.81%	4.841 4.333	\$98.52 \$536,950.35	(\$9,497.31)	1.28%	Aaa AA+
91282CGH8	UST 3.500% 01/31/2028	2/13/2023 2/14/2023	\$575,000.00	\$563,544.92 \$778.31	\$564,323.23	3.95%	4.926 4.449	\$96.95 \$557,433.75	(\$6,111.17)	1.32%	Aaa AA+
	SubTotal		\$7,420,000.00	\$7,164,097.07 \$23,675.45	\$7,187,772.52	4.31%		\$7,141,117.35	(\$22,979.72)	16.97%	
Grand Total			\$43,873,483.42	\$41,942,892.87 \$60,099.74	\$42,002,992.61	4.36%		\$42,084,605.36	\$141,712.49	100.00%	

Paradise Recreation & Park District - Operating Account

TRANSACTION STATEMENT

As of February 28, 2023



Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Amount	Purchased Interest	Total Cost	Yield at Cost
Purchase									
Purchase	1/30/2023	2/1/2023	037833DB3	Apple Inc. 2.900% 09/12/2027	500,000.00	473,255.00	5,598.61	478,853.61	4.19%
Purchase	2/6/2023	2/7/2023	91282CGC9	UST 3.875% 12/31/2027	545,000.00	546,447.66	2,216.89	548,664.55	3.81%
Purchase	2/13/2023	2/14/2023	912828U24	UST 2.000% 11/15/2026	250,000.00	231,962.89	1,256.91	233,219.80	4.10%
Purchase	2/13/2023	2/14/2023	912828YQ7	UST 1.625% 10/31/2026	250,000.00	229,013.67	1,189.57	230,203.24	4.09%
Purchase	2/13/2023	2/14/2023	9128286X3	UST 2.125% 05/31/2026	100,000.00	93,828.12	443.68	94,271.80	4.15%
Purchase	2/13/2023	2/14/2023	9128286S4	UST 2.375% 04/30/2026	100,000.00	94,710.94	695.44	95,406.38	4.15%
Purchase	2/10/2023	2/14/2023	023135BR6	Amazon.com, Inc. 1.200% 06/03/2027	750,000.00	656,025.00	1,775.00	657,800.00	4.43%
Purchase	2/13/2023	2/14/2023	91282CFM8	UST 4.125% 09/30/2027	550,000.00	552,771.48	8,538.98	561,310.46	4.00%
Purchase	2/13/2023	2/14/2023	91282CFU0	UST 4.125% 10/31/2027	550,000.00	553,029.30	6,643.30	559,672.60	3.99%
Purchase	2/13/2023	2/14/2023	91282CGH8	UST 3.500% 01/31/2028	575,000.00	563,544.92	778.31	564,323.23	3.95%
Total					4,170,000.00	3,994,588.98	29,136.69	4,023,725.67	

Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Cost	Total Proceeds	Realized Gain/Loss
Maturity								
Maturity	2/2/2023	2/2/2023	89233HP24	Toyota Motor Credit Corporation 02/02/2023	500,000.00	494,386.11	500,000.00	5,613.89
Total					500,000.00	494,386.11	500,000.00	5,613.89

Paradise Recreation & Park District - Operating Account

TRANSACTION STATEMENT

As of February 28, 2023



Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
Interest/Dividends					
Interest/Dividends	2/1/2023	2/1/2023	70914PW40	Pennsylvania, Commonwealth of 0.950% 08/01/2025	1,900.00
Interest/Dividends	2/1/2023	2/1/2023	880591EU2	TNNLL 2.875% 02/01/2027	5,031.25
Interest/Dividends	2/1/2023	2/1/2023	692039SE1	Oxnard Union High School District 0.852% 08/01/2024	1,810.50
Interest/Dividends	2/1/2023	2/1/2023	801139AE6	Santa Ana, City of 1.176% 08/01/2026	2,234.40
Interest/Dividends	2/1/2023	2/1/2023	250375LA8	Desert Community College District 3.000% 08/01/2027	4,800.00
Interest/Dividends	2/1/2023	2/1/2023	31846V567	First American Funds, Inc.	773.60
Interest/Dividends	2/3/2023	2/3/2023	3133EAG44	FFCB 2.630% 08/03/2026	4,050.20
Interest/Dividends	2/10/2023	2/10/2023	3133EMQG0	FFCB 0.320% 02/10/2025	680.00
Interest/Dividends	2/15/2023	2/15/2023	912828B66	UST 2.750% 02/15/2024	6,531.25
Interest/Dividends	2/15/2023	2/15/2023	76913CBB4	Riverside, County of 2.963% 02/15/2027	7,407.50
Interest/Dividends	2/15/2023	2/15/2023	91282CFE6	UST 3.125% 08/15/2025	7,031.25
Interest/Dividends	2/27/2023	2/27/2023	3130ALGR9	FHLB 0.85% 02/26/26	1,275.00
Interest/Dividends	2/27/2023	2/27/2023	3130ALF25	FHLB 0.400% 11/26/2024	1,150.00
Interest/Dividends	2/28/2023	2/28/2023	3133EFBJ5	FFCB 2.320% 08/28/2023	6,148.00
Interest/Dividends	2/28/2023	2/28/2023	00358CASH	FIVE STAR PAYROLL CHECKING	1.26
Interest/Dividends	2/28/2023	2/28/2023	00359CASH	FIVE STAR GRANT MONEY MARKET	1,230.77
Interest/Dividends	2/28/2023	2/28/2023	00360CASH	FIVE STAR INVESTMENT MONEY MARKET	11,577.53
Total					63,632.51

Paradise Recreation & Park District - Operating Account

TRANSACTION STATEMENT

As of February 28, 2023



Transaction Type	Trade Date	Settlement Date	Transaction Description	Amount
Contribution				
Contribution	2/9/2023	2/9/2023	Cash In	3,000,000.00
Total				3,000,000.00
Custodian Fee				
Custodian Fee	2/27/2023	2/27/2023	Cash Out	(276.60)
Total				(276.60)
Management Fee				
Management Fee	2/10/2023	2/10/2023	Cash Out	(2,215.81)
Total				(2,215.81)

Paradise Recreation & Park District - Operating Account

STATEMENT DISCLOSURE

As of February 28, 2023



Meeder provides monthly statements for its investment management clients to provide information about the investment portfolio. The information should not be used for audit or confirmation purposes. Please review your custodial statements and report any inaccuracies or discrepancies.

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Investing involves risk. Past performance is no guarantee of future results. Debt and fixed income securities are subject to credit and interest rate risk. The investment return and principal value of an investment will fluctuate so that an investors shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data quoted.

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Butte County Fish & Game Commission

25 County Center Drive, Suite 200
Oroville, CA 95965
530-570-5474

Commission Members

Greg Kostick
Charles Kyle
Andy Wood
Chuck Giles
Caryn Maier, Secretary

March 15, 2023

Jeff Dailey
Paradise Recreation and Park District
6626 Skyway
Paradise, CA 95969

Dear Jeff,

Congratulations! The Paradise Recreation and Park District has received a grant from the Butte County Fish & Game Commission for fiscal year 2023/2024 in the amount of \$5,000.00 for your "Kid's Fishing Day at Paradise Lake".

I have included a general claim form for you to itemize your expenses. All receipts must be dated between July 1, 2023 and June 30, 2024 and must be directly related to the project described in your grant application, specifically for the purchase of fish. A final report of the grant project including a final budget must be submitted with your claim.

In addition, I have included **three grant agreements that need to be signed and returned to me ASAP. The County is requiring all documents right away.**

Please mail your claim directly to Caryn Maier, Secretary, Butte County Fish & Game Commission, P.O. Box 2894, Paradise, CA 95967.

The Commission would like to welcome presentations from grantees at the April, July, and October meetings. Please contact me in advance if you wish to be placed on our agenda. If you have any questions, you may contact me at 530-570-5474 or maierphoto@hotmail.com.

Best Regards,

Caryn Maier
Secretary, Butte County Fish & Game Commission